

6C-1

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARD APPOINTMENT SUMMARY**

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Meeting Date: January 11, 2011

Department: Planning, Zoning & Building Department

Submitted By: Building Division

Advisory Board Name: Building Code Advisory Board

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I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: Appointment/reappointment of the following individuals to the Building Code Advisory Board, for the term of January 11, 2011 until January 10, 2014:

<u>Appoint</u>	<u>Seat</u>	<u>Requirement</u>	<u>Nominated By</u>
Steven Kennedy	1	Building Official	BOAPBC
Bette Lowe	3	Building Official	BOAPBC
George Diaz	7	Building Official	BOAPBC
Joseph Byrne	9	Roofing Contractor	CIMC

<u>Reappoint</u>	<u>Seat</u>	<u>Requirement</u>	<u>Nominated By</u>
Michael Fichera	4	Building Official	BOAPBC

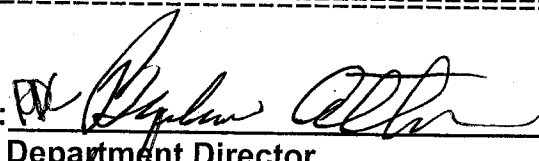
Summary: The Building Code Advisory Board was established by a Special Act of the Florida Legislature in 1974, and amended in 2001. The term of office for board members is three years; with no limit to the number of terms a member may serve. Steven Kennedy, Bette Lowe, and George Diaz, are nominated by the Building Officials Association of Palm Beach County (BOAPBC), and Joseph Byrne is nominated by the Construction Industry Management Council of Palm Beach County (CIMC), for a three year term until January 10, 2014. The reappointment of Michael Fichera is nominated by the Building Officials Association of Palm Beach County, for a three year term until January 10, 2014. The Board is composed of sixteen members; seven regional Building Officials who must be appointed from nominees submitted by the Building Officials Association of Palm Beach County; seven members who must be appointed from nominees submitted by the Construction Industry Management Council of Palm Beach County; one member who must be a registered Architect appointed from nominees submitted by the Palm Beach County Chapter of the American Institute of Architects; and one member who must be a Professional Engineer appointed from nominees submitted by the Palm Beach County Chapter of the Florida Engineering Society. Countywide (GB)

Background and Justification: continued on page 3

Attachments:

1. Board Appointment Information Forms
 2. Letters of Recommendation
 3. Resumes
 4. Sunshine Amendment & Code of Ethics Form
 5. Palm Beach County Code of Ethics Form
 6. BCAB Attendance Record
 7. Special Act
- =====

Recommended By:


Department Director

Date

12/17/10

Legal Sufficiency:


Assistant County Attorney

Date

12/28/10

II. REVIEW COMMENTS

A. Other Department Review:

Department Director

REVISED 06/92
ADM FORM 03
(THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT.)

continued from page 1

Background and Justification: The Building Code Advisory board is authorized to advise local governments regarding adoption of administrative or technical amendments to the Florida Building Code based on local conditions.

Advise local governments how construction code enforcement can be improved and standardized.

Advise local governments on evaluation of new and innovative materials, products, systems, or methods of construction for compliance with the Florida Building Code, and any amendments or revision thereto.

Act as the countywide compliance review board, pursuant to section 553.73(4) (b) 7., Florida Statutes, notwithstanding the requirements contained therein to establish such review board by interlocal agreement.

The board is authorized to establish policies and procedures necessary to conduct evaluation efforts, such as, but not limited to, applications, fees, renewals, and revocations.

This advisory committee membership has 16 seats, 12 currently filled and 4 vacancies and a diversity count of Asian: 0 (0.00%), Black: 0 (0.00%), Hispanic: 1 (8.33%), White: 11 (91.67%) and unknown: 0 (0.00%). The gender ratio (male:female) is 11:1.

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
ADVISORY BOARD NOMINEE INFORMATION FORM

The information provided on this form will be used by County Commissioners and/or the entire Board in considering your nomination. This form MUST BE COMPLETED IN FULL. Answer "none" or "not applicable" where appropriate. Further, please attach a biography or résumé to this form.

Part I (to be filled out by Department): (Please Print)

Board Name: BUILDING CODE

☐ At Large Appointment or ☒ District Appointment

Term of Appointment: 3 Years. From: _____ To: _____

Seat Requirement: Building Official Seat #: 1

☐ *Reappointment or ☒ New Appointment

or ☐ to complete the term of _____ Due ☐ resignation ☐ other to: _____

Completion of term to expire on: _____

*When a person is being considered for re-appointment, the number of previous disclosed voting conflicts shall be considered by the Board of County Commissioners.

Number of previously disclosed voting conflicts during the previous term _____

Part II (to be filled out and signed by Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: KENNEDY STEVEN A
Last First Middle

Occupation/Affiliation: BUILDING OFFICIAL

Business Name: CITY OF PALM BEACH GARDENS

Business Address: 10500 N MILITARY TRAIL

City & State: PALM BEACH GARDENS Zip Code: 33410

Residence Address: 780 S. SARDILLA AVE #104

City & State: WPB, FL Zip Code: 33401

Home Phone: (561) 602-8773 Business Phone: (561) 799-4295 Ext.

Cell Phone: (561) 602-8773 Fax: (561) 799-4211

Email Address: _____

Mailing Address preference: ☒ Business ☐ Residence

Have you ever been convicted of a felony: Yes _____ No ☒

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code:

- | | |
|--|---|
| <input type="checkbox"/> IF (Native-American Female) | <input type="checkbox"/> IM (Native-American Indian Male) |
| <input type="checkbox"/> AF (Asian-American Female) | <input type="checkbox"/> AM (Asian-American Male) |
| <input type="checkbox"/> BF (African-American Female) | <input type="checkbox"/> BM (African-American Male) |
| <input type="checkbox"/> HF (Hispanic-American Female) | <input type="checkbox"/> HM (Hispanic-American Male) |
| <input type="checkbox"/> WF (Caucasian Female) | <input checked="" type="checkbox"/> WM (Caucasian Male) |

Applicant's Signature: [Signature] Date: 10/21/10

Part III (to be filled out by Commissioner):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: _____ Date: _____



Building Officials
Association of
Palm Beach County
www.boapbc.org

2010 Officers &
Directors

President

Doug Wise, CBO
City of West Palm Beach
dwise@pbgfl.com

Vice President

Tim Lynch, CBO
Town of Jupiter
timl@jupiter.fl.us

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Frank Knapp, CBO
Palm Beach County
fkknapp@pbcgov.org

Treasurer

Steven Kennedy, CBO
Palm beach Gardens
skennedy@pbgfl.com

Directors

John Farinelli, CBO
JC Code & Construction
Consultants, Inc.
jfarinelli@iccode.com

Robert McDougal CBO
City of West Palm Beach
RMcdougal@wpb.org

Past President

Rebecca Caldwell, CBO
rcaldwel@pbcgov.org

State Director

Roger Held, CBO
Town of Jupiter
roger@jupiter.fl.us

www.boapb.org
PO Box 20241
West Palm Beach
Florida, 33416-0241

October 28, 2010

Board of County Commissioners
Palm Beach County
2300 N. Jog Road
West Palm Beach, FL 33411

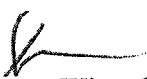
RE: BCAB District 1 Nominee – Steven Kennedy, CBO

Dear Commissioners:

I am pleased to report to you that during the September 23rd meeting of the Building Officials Association of Palm Beach County (BOAPBC), the BOAPBC membership voted unanimously to nominate Steve Kennedy, CBO, Building Official of the Village of the City of Palm Beach Gardens, for your consideration to serve a term as the District 1 Representative on the Building Code Advisory Board of Palm Beach County (BCAB). The Officers and Directors of the Association have carefully reviewed Mr. Kennedy's record of service in support of construction code administration, and believe that his skill and experience in the enforcement of building codes makes him an asset to the District he serves, and as well as the County at large.

The membership, officers, and directors of our association respectfully ask for your favorable consideration of this nominee. We also remain grateful to the Commission for its continued support of consistent, strong, and equitable construction code enforcement in Palm Beach County and its 39 municipalities. We recognize, as the Commission Members do, that consistent and diligent enforcement of current construction codes protects the lives and property of the citizens and visitors of Palm Beach County, along with helping to keep down the high cost of property insurance in our County.

Sincerely,


Doug Wise, CBO, CFM, MCP
2010 Chapter President



Chapter of
**Building
Officials
Association of
Florida**
Since 1974



Chapter of
**International
Code
Council**
Since 2001

Phone (561) 602-8773
kennedysteven@hotmail.com

Objective Seek leadership position with a local government in the field of Building Code Administration.

Experience Building Official/Chief Plans Examiner

Provide the leadership and supervision for a staff of ten plans examiners and building inspectors. Responsibilities include the review of plans and related documents and the inspection of buildings required for the issuance of permits and certificates of occupancy for the construction, alterations, and remodeling of structures and the installation of building systems, to ensure compliance with the Florida Building Code. Work closely with other city departments and outside agencies in regulating the overall development and maintenance of the built environment within the city jurisdiction.

Plans Examiner IV/Building Inspector V

Performed plan review and inspections of construction, alterations, remodeling, and additions to structures and the installation of building systems, to ensure compliance with the Florida Building Code.

Plan Review Supervisor

Supervised a staff of approximately eleven plans examiners in the review of plans and related documents required for the issuance of permits for the construction, alterations, and remodeling of structures and the installation of building systems, to ensure compliance with the Florida Building Code.

Building Inspector III

Assisted the Chief Inspector in the supervision of a staff of approximately forty building construction inspectors. Performed inspections as described above. Answered related inquiries from the general public and the development community.

Building Official/ Codes Administrator

Provided the overall leadership and management of the Building Division including plan review, permitting, building inspection, and licensing. Performed plan review and supervised a staff of two construction inspectors and three clerical specialists. This was a contract position.

1995 -1996

Town of Lake Park

Lake Park, FL

Building Official/ Development Director

Provided the overall leadership and management of the Building Department including plan review, permitting, building inspection, code enforcement and licensing. Performed Planning functions in consultation with the towns' Contract Planner including comprehensive plan amendments, grant applications, and development of capital improvement plans. Presented development matters to the Town Commission and other advisory boards in public meetings. Supervised a staff of one construction inspector/code compliance officer and one clerical specialist. Actively participated as a member of the Town Administrators Management team.

1990 -1995

Village of Tequesta

Tequesta, FL

Deputy Building Official

Assisted the Building Official in the management of the Building Department. Performed construction plan review and building inspections to ensure compliance with adopted codes. Performed planning functions including annexation studies and general site development reviews. Acted as Building Official in his absence.

1986 -1990

City of West Palm Beach

WPB, FL

Building Inspector

Perform inspection of construction, alterations, remodeling, and additions to structures to ensure compliance with adopted code. Performed minimum housing code investigations. Condemned unsafe structures.

1986

Ryan Homes

WPB, FL

Construction Manager

Managed the construction of single-family homes.

1984 -1986

Satter Development Corp.

WPB, FL

Construction Manager

Managed the construction of single-family and Multi-family homes.

1984

City Palm Bay

Palm Bay, FL

Building Inspector

Perform inspection of construction, alterations, remodeling, and additions to structures and the installation of building systems, to ensure compliance with the adopted code.

Education

1978 - 1984

University of Florida

Gainesville FL

Bachelor of Building Construction

Professional Affiliations/Certifications

Building Officials Association of Florida - 1986

PBC Chapter BOAF Board of Directors - 2007

Building Code Administrator - 1994

Standard Plans Examiner - all trades - 1994

Standard Inspector - all trades - 1994



Department of Planning,
Zoning & Building

2300 North Jog Road
West Palm Beach, FL 33411-2741
(561) 233-5000

Planning Division 233-5300
Zoning Division 233-5200
Building Division 233-5100
Code Enforcement 233-5500
Contractors Certification 233-5525
Administration Office 233-5005
Executive Office 233-5228
www.pbcgov.com/pzb

Palm Beach County
Board of County
Commissioners

Burt Aaronson, Chair
Karen T. Marcus, Vice Chair

Shelley Vana
Steven L. Abrams
Jess R. Santamaría
Priscilla A. Taylor

County Administrator
Robert Welsman

"An Equal Opportunity
Affirmative Action Employer"

TO: ADVISORY BOARD MEMBERS

FROM: ROBERT WEISMAN
COUNTY ADMINISTRATOR

RE: STATE GUIDE TO THE SUNSHINE AMENDMENT &
CODE OF ETHICS

As an appointee to a Palm Beach County Advisory Board, you must familiarize yourself with the State Guide to the Sunshine Amendment and Code of Ethics. The purpose of this guide is to ensure adherence to the highest standards of ethics, protect the integrity of County government and foster public confidence.

This guide addresses conflict of interest, disclosure, acceptance and reporting of gifts, use of position or property, voting conflicts, political activities, prohibition against misuse of the code, and enforcement. This Guide also addresses conflicts, prohibitions on doing business with the County or having conflicting employment or contractual relationships. The Guide can be found on the web at:
<http://www.pbcgov.com/ethics/advisory.htm>

Please read and make yourself familiar with the Guide and return the acknowledgment form below to: (Insert Liaison Name) (Insert Liaison Address). If you cannot access this document on the web, please contact (Insert Liaison Name) at (Insert Liaison Telephone #) for other arrangements.

Acknowledgement of Receipt

NAME: STEVEN A. KENNEDY
Print or Type

ADVISORY BOARD(S): BUILDING CODE

I acknowledge that I have read the State of Florida Guide to the Sunshine Amendment and the Code of Ethics. I understand that as an advisory board member of the above-mentioned board(s) that I am bound by it.

Signature: [Signature] Date: 10/21/10

Please sign and return to Administration in self-addressed envelope provided.
Revised 3/15/10



TO: ADVISORY BOARD MEMBERS

FROM: ROBERT WEISMAN
COUNTY ADMINISTRATOR

RE: PALM BEACH COUNTY CODE OF ETHICS

Effective May 1, 2010, contractual relationships between Palm Beach County government and advisory board members, their employers, or businesses, are prohibited conflicts of interest as set forth in the Palm Beach County Code of Ethics, Ordinance 2009-051. This conflict of interest must be waived by an affirmative vote of five (5) members of the Board of County Commissioners upon full disclosure at a public meeting in order to accept appointment to an advisory board. In the space provided below, please identify any such contractual relationships, or verify that none exist at this time. The Ordinance (2009-051) and the training requirement can be found on the web at: <http://www.pbcgov.com/ethics/advisory.htm>

<u>Type of Contract</u>	<u>Which Department/Division</u>	<u>Effective Date</u>	<u>Term</u>
N/A			

☐ Yes, submit a waiver to the Board of County Commissioners, since I or my employer have/has the above named contract(s);

☒ OR

☒ At this time, I nor my employer have contract(s) with the Board of County Commissioners

As a (current or potential) advisory board member you are required to receive training on the PBC Code of Ethics and acknowledge that you have read and understand the PBC Code of Ethics Ordinance.

If you are unable to access the training and/or Ordinance on the web, please contact Rebecca Caldwell at 561-233-5101 for other arrangements.

Acknowledgement of Receipt

NAME: STEVEN A. KENNEDY
Print or Type

FIRM/COMPANY/ORGANIZATION: CITY OF PALM BEACH GARDENS

ADVISORY BOARD(S): BUILDING CODE

I acknowledge that I have taken the required training; and read and understand the Palm Beach County Code of Ethics Ordinance, the provisions of which are effective May 1, 2010. I understand that as an advisory board member of the above-mentioned board(s), I am bound by it.

Signature: [Signature] Date: 10/21/10

Please sign and return this FORM to Rebecca Caldwell, Building Division, 2300 N. Jog Rd., West Palm Beach, FL 33411. A self-addressed envelope has been provided for your convenience.

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
ADVISORY BOARD NOMINEE INFORMATION FORM

The information provided on this form will be used by County Commissioners and/or the entire Board in considering your nomination. This form MUST BE COMPLETED IN FULL. Answer "none" or "not applicable" where appropriate. Further, please attach a biography or résumé to this form.

Part I (to be filled out by Department): (Please Print)

Board Name: Building Code Advisory Board

☐ At Large Appointment or ☒ District Appointment

Term of Appointment: 3 Years. From: _____ To: _____

Seat Requirement: Building Official Seat #: 3

☐ *Reappointment or ☒ New Appointment

or ☐ to complete the term of _____ Due ☐ resignation ☐ other to: _____

Completion of term to expire on: _____

***When a person is being considered for re-appointment, the number of previous disclosed voting conflicts shall be considered by the Board of County Commissioners.**

_____ Number of previously disclosed voting conflicts during the previous term

Part II (to be filled out and signed by Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: LOWE BETTE JEAN
Last First Middle

Occupation/Affiliation: LAND DEVELOPMENT DIRECTOR

Business Name: VILLAGE OF PALM SPRINGS

Business Address: 226 CYPRESS LANE

City & State PALM SPRINGS FL Zip Code: 33461

Residence Address: 552 GREENWAY DRIVE

City & State NORTH PALM BEACH FL Zip Code: 33408

Home Phone: () N/A Business Phone: (561) 434-5086 Ext.

Cell Phone: (561) 624-8062 Fax: (561) 439-4132

Email Address: BLOWE@VILLAGEOFPALMSPRINGS.ORG

Mailing Address preference: ☒ Business ☐ Residence

Have you ever been convicted of a felony: Yes _____ No X

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code:

☐ IF (Native-American Female) ☐ IM (Native-American Indian Male)
☐ AF (Asian-American Female) ☐ AM (Asian-American Male)
☐ BF (African-American Female) ☐ BM (African-American Male)
☐ HF (Hispanic-American Female) ☐ HM (Hispanic-American Male)
☒ WF (Caucasian Female) ☐ WM (Caucasian Male)

Applicant's Signature: Bette Jean Lowe Date: 11/02/2010

Part III (to be filled out by Commissioner):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: _____ Date: _____



Building Officials
Association of
Palm Beach County
www.boapbc.org

2010 Officers &
Directors

President

Doug Wise, CBO
City of West Palm Beach
dwise@pbgfl.com

Vice President

Tim Lynch, CBO
Town of Jupiter
timl@jupiter.fl.us

Secretary

Frank Knapp, CBO
Palm Beach County
fknappp@pbcgov.org

Treasurer

Steven Kennedy, CBO
Palm beach Gardens
skennedy@pbgfl.com

Directors

John Farinelli, CBO
JC Code & Construction
Consultants, Inc.
jfarinelli@jccode.com

Robert McDougal CBO
City of West Palm Beach
RMcdougal@wpb.org

Past President

Rebecca Caldwell, CBO
rcaldwel@pbcgov.org

State Director

Roger Held, CBO
Town of Jupiter
roger@jupiter.fl.us

www.boapb.org
PO Box 20241
West Palm Beach
Florida, 33416-0241

October 28, 2010

Board of County Commissioners
Palm Beach County
2300 N. Jog Road
West Palm Beach, FL 33411

RE: BCAB District 3 Nominee – Bette Lowe, CBO

Dear Commissioners:

I am pleased to report to you that during the September 23rd meeting of the Building Officials Association of Palm Beach County (BOAPBC), the BOAPBC membership voted unanimously to nominate Bette Lowe, CBO, Building Official of the Village of Palm Springs, for your consideration to serve a term as the District 3 Representative on the Building Code Advisory Board of Palm Beach County (BCAB). The Officers and Directors of the Association have carefully reviewed Ms. Lowe's record of service in support of construction code administration, and believe that her skill and experience in the enforcement of building codes makes him an asset to the District she serves, and as well as the County at large.

The membership, officers, and directors of our association respectfully ask for your favorable consideration of this nominee. We also remain grateful to the Commission for its continued support of consistent, strong, and equitable construction code enforcement in Palm Beach County and its 39 municipalities. We recognize, as the Commission Members do, that consistent and diligent enforcement of current construction codes protects the lives and property of the citizens and visitors of Palm Beach County, along with helping to keep down the high cost of property insurance in our County.

Sincerely,

Doug Wise, CBO, CFM, MCP
2010 Chapter President



Chapter of
**Building
Officials
Association of
Florida**
Since 1974



Chapter of
**International
Code
Council**
Since 2001

Curriculum Vitae

Bette J. Lowe, CBO, AICP
(561) 965-4016
blowe@villageofpalmsprings.org

Mrs. Lowe has held the position of Land Development Director for the Village of Palm Springs since 1996. As Director, she administers the overall operations of a department providing but not limited to planning and zoning functions, annexation, growth management, building department functions, code enforcement, occupational licensing, and GIS. She also coordinates intergovernmental relations and requirements for the Department to other agencies, contractors, developers, and consultants. Additionally, she provides support for the Village Manager on special projects and tasks as assigned.

Mrs. Lowe's duties require general to specific hands on management. Reporting only to the Village Manager, she recognizes as well as anticipates directions needed to apply all codes, laws, and requirements for all phases of planning, zoning, and building. Examples of her duties for illustrative purposes are: prepare department budget, supervise department personnel, review and complete all reports relating to comprehensive plan amendments, annexation information, and development plan approvals. Additional duties include building code interpretations, building plan review and inspections as needed, final approval and recommendations regarding requirements of the code of ordinances, comprehensive development plan, and Land Development regulations. As a Village representative she interfaces with architects, engineers, developers, contractors, other government agencies regarding matters of local and countywide significance.

Mrs. Lowe graduated from Florida Atlantic University College of Engineering with a Bachelors of Science Degree in Ocean Engineering. She relocated to Houston Texas where she worked as a design engineer for Marathon Marine Engineering specializing in research and development of jackup rigs for marginal oil field development. With the downturn of the price of oil and the reduction in oil field development in the late 1980's, Mrs. Lowe returned to Florida. There she began her career in public service beginning as an engineering assistant for the City of Orlando.

Education:

B.S. Ocean Engineering 1977
Florida Atlantic University

Licenses and Registrations:

American Institute of Certified Planners, AICP, 2001
Florida Building Code Administrator, #BU996
Florida Inspector (Building, Mechanical, Plumbing, Residential Electric), #BN3616
Florida Building Plan Reviewer #PX1879

Experience:

1996-present	Village of Palm Springs Palm Springs, Florida Land Development Director
1992-1996	Mirsky Realty Group North Palm Beach, Florida Realtor
1988-1992	City of Orlando Orlando, Florida Engineering Assistant
1987-1988	B & D Engineering, Inc. Houston, Texas and Orlando, Florida Consulting (Engineering and Inspections)
1979-1986	Marathon Marine Engineering Company Houston, Texas Structural Engineer
1978-1979	North American Turbine Corporation Houston, Texas Mechanical Systems Engineer



Department of Planning,
Zoning & Building
2300 North Jog Road
West Palm Beach, FL 33411-2741
(561) 233-5000

Planning Division 233-5300
Zoning Division 233-5200
Building Division 233-5100
Code Enforcement 233-5500
Contractors Certification 233-5525
Administration Office 233-5005
Executive Office 233-5228
www.pbcgov.com/pzb

**Palm Beach County
Board of County
Commissioners**

Burt Aaronson, Chair
Karen T. Marcus, Vice Chair

Shelley Vana

Steven L. Abrams

Jess R. Santamaria

Priscilla A. Taylor

County Administrator

Robert Weisman

"An Equal Opportunity
Affirmative Action Employer"

TO: ADVISORY BOARD MEMBERS
FROM: ROBERT WEISMAN
COUNTY ADMINISTRATOR
**RE: STATE GUIDE TO THE SUNSHINE AMENDMENT &
CODE OF ETHICS**

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Please read and make yourself familiar with the Guide and return the acknowledgment form below to: (Insert Liaison Name) (Insert Liaison Address). If you cannot access this document on the web, please contact (Insert Liaison Name) at (Insert Liaison Telephone #) for other arrangements.

Acknowledgement of Receipt

NAME: BETTE JEAN LOWE
Print or Type

ADVISORY BOARD(S): BUILDING CODE ADVISORY BOARD

I acknowledge that I have read the State of Florida Guide to the Sunshine Amendment and the Code of Ethics. I understand that as an advisory board member of the above-mentioned board(s) that I am bound by it.

Signature: Bette Jean Lowe **Date:** 11/02/2010

Please sign and return to Administration in self-addressed envelope provided.

Revised 3/15/10



TO: ADVISORY BOARD MEMBERS

FROM: ROBERT WEISMAN
COUNTY ADMINISTRATOR

RE: PALM BEACH COUNTY CODE OF ETHICS

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<u>Type of Contract</u>	<u>Which Department/Division</u>	<u>Effective Date</u>	<u>Term</u>
LEASE STATION #39	FIRE RESCUE	9/15/2009	10yr
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

☒ Yes, submit a waiver to the Board of County Commissioners, since I or my employer have/has the above named contract(s);

OR

_____ At this time, I nor my employer have contract(s) with the Board of County Commissioners

As a (current or potential) advisory board member you are required to receive training on the PBC Code of Ethics and acknowledge that you have read and understand the PBC Code of Ethics Ordinance.

If you are unable to access the training and/or Ordinance on the web, please contact Rebecca Caldwell at 561-233-5101 for other arrangements.

Acknowledgement of Receipt

NAME: Bette Jean Lowe
Print or Type

FIRM/COMPANY/ORGANIZATION: Village of Palm Springs

ADVISORY BOARD(S): BCAB

I acknowledge that I have taken the required training; and read and understand the Palm Beach County Code of Ethics Ordinance, the provisions of which are effective May 1, 2010. I understand that as an advisory board member of the above mentioned board(s), I am bound by it.

Signature: Bette Jean Lowe Date: 12-14-2010

Please sign and return this FORM to Rebecca Caldwell, Building Division, 2300 N. Jog Rd., West Palm Beach, FL 33411. A self-addressed envelope has been provided for your convenience.

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
ADVISORY BOARD NOMINEE INFORMATION FORM**

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Board Name: Building Code Advisory Board

☐ At Large Appointment

or

☒ District Appointment

Term of Appointment: 3 Years. From: _____ To: _____

Seat Requirement: Building Official Seat #: 7

☐ *Reappointment

or

☒ New Appointment

or ☐ to complete the
term of _____

Due ☐ resignation ☐ other
to: _____

Completion of term to
expire on: _____

***When a person is being considered for re-appointment, the number of previous disclosed voting conflicts shall be considered by the Board of County Commissioners.**

Number of previously disclosed voting conflicts during the previous term _____

Part II (to be filled out and signed by Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Diaz George A.
Last First Middle

Occupation/Affiliation: Building Code Administrator

Business Name: City of Delray Beach

Business Address: 100 N.W. 1st Ave

City & State: Delray Beach, Fla. Zip Code: 33444

Residence Address: 1202 W. O' St., Lake Worth, Fla.

City & State: Lake Worth, Fla. Zip Code: 33460

Home Phone: (561) 573-5148 Business Phone: (561) 243-7207 Ext.

Cell Phone: (561) 573-5148 Fax: (561) 243-7221

Email Address: _____

Mailing Address preference: ☒ Business ☐ Residence

Have you ever been convicted of a felony: Yes _____ No ☒

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code:

☐ IF (Native-American Female)

☐ IM (Native-American Indian Male)

☐ AF (Asian-American Female)

☐ AM (Asian-American Male)

☐ BF (African-American Female)

☐ BM (African-American Male)

☐ HF (Hispanic-American Female)

☒ HM (Hispanic-American Male)

☐ WF (Caucasian Female)

☐ WM (Caucasian Male)

Applicant's Signature: [Signature] Date: 11/2/10

Part III (to be filled out by Commissioner):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: _____ Date: _____



**Building Officials
Association of
Palm Beach County**
www.boapbc.org

**2010 Officers &
Directors**

President

Doug Wise, CBO
City of West Palm Beach
dwise@pbgfl.com

Vice President

Tim Lynch, CBO
Town of Jupiter
timl@jupiter.fl.us

Secretary

Frank Knapp, CBO
Palm Beach County
fknappp@pbcgov.org

Treasurer

Steven Kennedy, CBO
Palm beach Gardens
skennedy@pbgfl.com

Directors

John Farinelli, CBO
JC Code & Construction
Consultants, Inc.
jfarinelli@iccode.com

Robert McDougal CBO
City of West Palm Beach
RMcdougal@wphb.org

Past President

Rebecca Caldwell, CBO
rcaldwel@pbcgov.org

State Director

Roger Held, CBO
Town of Jupiter
roger@jupiter.fl.us

www.boapb.org
PO Box 20241
West Palm Beach
Florida, 33416-0241

October 28, 2010

Board of County Commissioners
Palm Beach County
2300 N. Jog Road
West Palm Beach, FL 33411


RE: BCAB District 7 Nominee – George Diaz, CBO

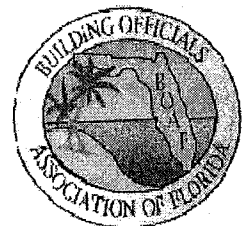
Dear Commissioners:

I am pleased to report to you that during the October 28th meeting of the Building Officials Association of Palm Beach County (BOAPBC), the BOAPBC membership voted unanimously to nominate George Diaz, CBO, Building Official of the City of Delray Beach, for your consideration to serve as the District 7 Representative on the Building Code Advisory Board of Palm Beach County (BCAB). The Officers and Directors of the Association have carefully reviewed Mr. Diaz's record of service in support of construction code administration, and believe that his skill and experience in the enforcement of building codes makes him an asset to the District he serves, and as well as the County at large.

The membership, officers, and directors of our association respectfully ask for your favorable consideration of this nominee. We also remain grateful to the Commission for its continued support of consistent, strong, and equitable construction code enforcement in Palm Beach County and its 39 municipalities. We recognize, as the Commission Members do, that consistent and diligent enforcement of current construction codes protects the lives and property of the citizens and visitors of Palm Beach County, along with helping to keep down the high cost of property insurance in our County.

Sincerely,


Doug Wise, CBO, CFM, MCP
2010 Chapter President



**Chapter of
Building
Officials
Association of
Florida
Since 1974**



**Chapter of
International
Code
Council
Since 2001**

George Diaz

1202 N. 'O' St.
Lake Worth, Fl.

Telephone:
(561) 582-0640
(561) 573-5148 Cell μ

To Whom It May Concern:

I am an experienced Building Official, Building Inspector, Fire Inspector, and Plan Reviewer which have worked in multiple Government agencies in the Palm Beach County area. In the early 1980's I returned to school to pursue a degree in Public Administration and received my A.A. degree with anticipation of returning to receive my B.A. degree. As mentioned above I'm certified by the State of Florida as a Building Code Administrator, Plan Reviewer, Inspector, One & Two Family Plan Reviewer & Inspector.

I would like to establish myself in a position with a local government agency and would appreciate being able to talk with you about the possibility of joining your team.

As my resume indicates I have been working as a Building Official in a local Municipality. I have gained valuable experience and offer my own contributions to this Municipality. I hope to be able to offer them to you as well.

I am not seeking "just a job" but rather an opportunity to establish myself in along term situation in a quality environment. If you feel that my experience and abilities may be of value to your organization, please contact me. I will be please to provide you with any additional information you may require prior to our meeting.

I look forward to hearing from you and thank you in advance for your courtesy in evaluating my qualifications.

Sincerely,

George Diaz
Building Code Administrator

George A. Diaz

1202 North O Street
Lake Worth, Fl. 33460

Telephone:
(561) 582-0640

EDUCATION:

A.A. Degree, Santa Fe Community College, Gainesville, Florida. Major: Economics
Completed classes in Public Administration from the University of Florida and Florida Atlantic University in Florida
Worked full-time throughout college to defray expenses.
Certified Building Official
Certified Fire Inspector
Certified Plans Examiner
Certified Building Inspector

EMPLOYMENT:

8/95 – PRESENT

Deputy Building Official / Building Official

City of Delray Beach

Worked as Deputy Building Official for six years with direct supervisory responsibility of ten (10) inspectors, two(2) plan reviewers full time and one (1) part-time plan reviewer. I was in charge of day to day operations for the Building Division. Our division averaged 3,000 inspections per month and we perform plan review on approximately 525 plans per month. Initiated a Mater Permitting Plan and expanded the One Stop Shop to include more permit types. I have been in the official capacity of Building Official for the City of Delray Beach since 2000.

3/94-8/95

Building Official

Village of Palm Springs

As Building Official with the Village of Palm Springs, have the responsibility for running a department with a license clerk, building inspector, electrical inspector and fire inspector. Duties include plan review of commercial and residential structure, zoning issues and inspections on all trades. Report directly to Department Head and City Manager on all matters dealing with building and code administration

5/93- 2/94

Special Inspector

PSI/ Jammal

Employed as a special inspector by PSI/Jammal in the town of Palm Beach. The project was the Breakers Hotel 30 million dollar renovation project. Duties include checking plans submitted by the contractor, Weitz Company, for adherence to code. Make all structural, fire penetration, life safety, electrical, plumbing and mechanical inspections for the town of Palm Beach on the project and sign off permits as required

3/89- 4/92

Plan Examiner

Palm Beach County, West Palm Beach, Florida

Duties include checking plans for structural integrity and also make sure plumbing, electrical and mechanical codes for residential units. I also perform commercial review on projects. I was also instrumental in setting up a system for code violators where I would help the public get permits and go through the system.

PAGE 2

3/87-3/89

Fire Inspector/Building Inspector/Code Officer

CITY OF LAKE WORTH, Lake Worth, Florida

Responsible for making all licensing inspections for the licensing department; did some plan review to ease burden of work on department; enforced all local, county and state ordinances on building zoning and nuisance. I also, during my tenure, presented to city commissioners and city manager a concept, which was adopted, to eradicate and reverse the blight in the city. This Program is called the Task Force Program and combines police, fire and code inspectors.

1/86-3/87

Federal Government Housing Inspector

BROWARD COUNTY, Ft. Lauderdale, Florida

Duties included, but not limited to, making inspections on property to determine cost of rehabilitation or whether to demolish. Did a work write-up on property to send out for bids, after which I would monitor job for compliance with local and federal building codes. Also helped set up standard draw schedule for contractors and coordinated a guideline for homeowners to follow in case of unscrupulous contractors.

6/83-6/85

Project Superintendent

SUNTRAIL PROPERTIES, Gainesville, Florida

Responsibilities included coordinating work schedules, supervising carpenters and laborers. Scheduled work of tradespeople including plumbers, flooring, cement and drywall workers and others. Also did hands-on carpentry. Responsibilities expanded to include buyer relations; served as liaison between developer and buyer. Intercepted and resolved problems and complaints at time of occupancy. Reported to builder and general contractor. Commended for ability to "get job done." Offered position with company on forthcoming projects.

PERSONAL

Born July 17, 1952, Excellent Health, Married, One child.

Bilingual - English, Spanish.

Interests include competitive weightlifting and coaching.

Personal qualities include ability to work hard, strong sense of responsibility and high degree of motivation. Aggressive, enjoy challenges.



**Department of Planning,
Zoning & Building**

2300 North Jog Road
West Palm Beach, FL 33411-2741
(561) 233-5000

Planning Division 233-5300
Zoning Division 233-5200
Building Division 233-5100
Code Enforcement 233-5500
Contractors Certification 233-5525
Administration Office 233-5005
Executive Office 233-5228
www.pbcgov.com/pzb

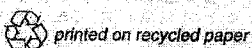
**Palm Beach County
Board of County
Commissioners**

Burt Aaronson, Chair
Karen T. Marcus, Vice Chair

Shelley Vana
Steven L. Abrams
Jess R. Santamaria
Priscilla A. Taylor

County Administrator
Robert Weisman

*"An Equal Opportunity
Affirmative Action Employer"*



TO: ADVISORY BOARD MEMBERS
**FROM: ROBERT WEISMAN
COUNTY ADMINISTRATOR**
**RE: STATE GUIDE TO THE SUNSHINE AMENDMENT &
CODE OF ETHICS**

As an appointee to a Palm Beach County Advisory Board, you must familiarize yourself with the State Guide to the Sunshine Amendment and Code of Ethics. The purpose of this guide is to ensure adherence to the highest standards of ethics, protect the integrity of County government and foster public confidence.

This guide addresses conflict of interest, disclosure, acceptance and reporting of gifts, use of position or property, voting conflicts, political activities, prohibition against misuse of the code, and enforcement. This Guide also addresses conflicts, prohibitions on doing business with the County or having conflicting employment or contractual relationships. The Guide can be found on the web at: <http://www.pbcgov.com/ethics/advisory.htm>

Please read and make yourself familiar with the Guide and return the acknowledgment form below to: (Insert Liaison Name) (Insert Liaison Address). If you cannot access this document on the web, please contact (Insert Liaison Name) at (Insert Liaison Telephone #) for other arrangements.

Acknowledgement of Receipt

NAME: George A. Diaz
Print or Type

ADVISORY BOARD(S): BCAB District 7

I acknowledge that I have read the State of Florida Guide to the Sunshine Amendment and the Code of Ethics. I understand that as an advisory board member of the above-mentioned board(s) that I am bound by it.

Signature: [Signature] Date: 11/2/10

Please sign and return to Administration in self-addressed envelope provided.
Revised 3/15/10



TO: ADVISORY BOARD MEMBERS

FROM: ROBERT WEISMAN
COUNTY ADMINISTRATOR

RE: PALM BEACH COUNTY CODE OF ETHICS

Effective May 1, 2010, contractual relationships between Palm Beach County government and advisory board members, their employers, or businesses, are prohibited conflicts of interest as set forth in the Palm Beach County Code of Ethics, Ordinance 2009-051. This conflict of interest must be waived by an affirmative vote of five (5) members of the Board of County Commissioners upon full disclosure at a public meeting in order to accept appointment to an advisory board. In the space provided below, please identify any such contractual relationships, or verify that none exist at this time. The Ordinance (2009-051) and the training requirement can be found on the web at: <http://www.pbcgov.com/ethics/advisory.htm>

<u>Type of Contract</u>	<u>Which Department/Division</u>	<u>Effective Date</u>	<u>Term</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

☒ Yes, submit a waiver to the Board of County Commissioners, since I or my employer have/has the above named contract(s);

OR

☒ At this time, I nor my employer have contract(s) with the Board of County Commissioners

As a (current or potential) advisory board member you are required to receive training on the PBC Code of Ethics and acknowledge that you have read and understand the PBC Code of Ethics Ordinance.

If you are unable to access the training and/or Ordinance on the web, please contact Rebecca Caldwell at 561-233-5101 for other arrangements.

Acknowledgement of Receipt

NAME: George Diaz
Print or Type

FIRM/COMPANY/ORGANIZATION: CITY of Delray Beach

ADVISORY BOARD(S): BCA B District 7

I acknowledge that I have taken the required training; and read and understand the Palm Beach County Code of Ethics Ordinance, the provisions of which are effective May 1, 2010. I understand that as an advisory board member of the above-mentioned board(s), I am bound by it.

Signature: [Signature] Date: 11/2/10

Please sign and return this FORM to Rebecca Caldwell, Building Division, 2300 N. Jog Rd., West Palm Beach, FL 33411. A self-addressed envelope has been provided for your convenience.

The information provided on this form will be used by County Commissioners and/or the entire Board in considering your nomination. This form **MUST BE COMPLETED IN FULL**. Answer "none" or "not applicable" where appropriate. Further, please attach a biography or résumé to this form.

Revised 1/2010

CONSTRUCTION INDUSTRY MANAGEMENT COUNCIL



CIVIC

Bruce G. Kaleita, General Counsel

Natasha V. Cannon, Executive Director

*** FURNISHED VIA FACSIMILE AND US MAIL ***

August 2, 2010

Rebecca Caldwell, Building Official
Department of Planning Zoning & Building
2300 North Jog Road
West Palm Beach, Florida 33411

Re: Roofing Contractor Nominee to BCAB

Dear Ms. Caldwell:

The members of the Construction Industry Management Council voted unanimously to nominate Joseph R. Byrne, Roofing Contractor, to serve on Seat 9 of the Building Code Advisory Board, replacing Drew Duncan. With his long time dedication and service on the CILB, and his knowledge and expertise, Council members feel that he will again serve the board and the community well.

In addition, I have also enclosed Joseph Byrne's resume for your perusal.

If you have any further questions, you can reach me at (561) 200-4788.

Sincerely,

Natasha V. Cannon

Natasha V. Cannon
Executive Director

NVC/dn
Enc.: Nomination letter
Resume

Cc: Joseph R. Byrne
PBCRSM

THE MANAGEMENT LEVEL OF ASSOCIATIONS REPRESENTING TRADES,
SKILLS AND DESIGN PROFESSIONALS IN THE CONSTRUCTION INDUSTRY.

Aluminum Association of Florida, Palm Beach • American Institute of Architects of Palm Beach • Electrical Council
of Florida • Palm Beach Air Conditioning Contractors of America • Palm Beach County Roofing & Sheet
Metal Contractors Association • Plumbing Heating Cooling Contractors • Plumbing & Air Conditioning
Contractors Industry Fund • Sunshine State One Call of Florida, Inc. • Trowel Guild

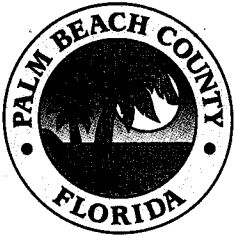
Joseph R. Byrne

Address: 1351 Ranchette Road
West Palm Beach, Florida 33415
Phone: Consulting – (561) 689-9166
Fax: (561) 471-3795
E-Mail Address: Bynerooft@AOL.com

Roofing Consultant License: #89-00703
Construction Specifications Institute No.
#896162
State Certified Roofing License No.
CCC-1325909
Certified EPA Lead Renovator License No.
R-J-8865-10-07307

1969 – 1974:	Roofing Industry – Philadelphia Area
1974 – Present:	Roofing Industry – Florida Area
1980 - Present	President / Owner - Byrne Roofing, Inc.
1989 - Present	President / Owner - BRI Consulting Corporation
1985 – Present:	Board of Directors, Florida Roofing and Sheet Metal Contractors Association, and Current Member
1991:	President of Palm Beach County Roofing and Sheet Metal Contractors Association, and Current Member
1986 - Present:	Board of Directors, Palm Beach County Roofing and Sheet Metal Contractors Association, and Current Member
1990 - Present:	Construction Industry Management Council, Roofing Representative, and Chairman
1996 - Present	Construction Specifications Institute Member

1985 - 2006	Better Business Bureau Member, and Past Arbitrator
2000 - 2006	Roofing Representative, Construction Board of Adjustments and Appeals, Palm Beach County
2000 - 2006	Local Construction Regulation Board, Palm Beach County
2004 - Present	Roofing Representative, Construction Industry Licensing Board, Palm Beach County - Present Chairman ("2009" & "2010")
2010:	Ethics Training for Palm Beach County, Florida



Department of Planning,

Zoning & Building

2300 North Jog Road

West Palm Beach, FL 33411

(561) 233-5000

Planning Division 233-5300

Zoning Division 233-5200

Building Division 233-5100

Code Enforcement 233-5500

Contractors Certification 233-5525

Administration Office 233-5005

Executive Office 233-5228

www.pbcgov.com/pzb

**Palm Beach County
Board of County
Commissioners**

Burt Aaronson, Chair

Karen T. Marcus, Vice Chair

Shelley Vana

Steven L. Abrams

Jess R. Santamaria

Priscilla A. Taylor

County Administrator

Robert Weisman

"An Equal Opportunity
Affirmative Action Employer"

TO: ADVISORY BOARD MEMBERS

**FROM: ROBERT WEISMAN,
COUNTY ADMINISTRATOR**

**RE: STATE GUIDE TO THE SUNSHINE AMENDMENT
& CODE OF ETHICS**

As an appointee to a Palm Beach County Advisory Board, you must familiarize yourself with the State Guide to the Sunshine Amendment and Code of Ethics. The purpose of this guide is to ensure adherence to the highest standards of ethics, protect the integrity of County government and foster public confidence.

This guide addresses conflict of interest, disclosure, acceptance and reporting of gifts, use of position or property, voting conflicts, political activities, prohibition against misuse of the code, and enforcement. This Guide also addresses conflicts, prohibitions on doing business with the County or having conflicting employment or contractual relationships. The Guide can be found on the web at: <http://www.pbcgov.com/ethics/advisory.htm>

Please read and make yourself familiar with the Guide and return the acknowledgment form below to: Planning, Zoning, and Building, Building Division, 2300 N. Jog Road, West Palm Beach, FL, 33411. If you cannot access this document on the web, please contact Ashley Salvati at 561-233-5103 for other arrangements.

Acknowledgement of Receipt

NAME: JOSEPH R BYRNE

ADVISORY BOARD(S): BLDG CODE ADVISORY BOARD

I acknowledge that I have read the State of Florida Guide to the Sunshine Amendment and the Code of Ethics. I understand that as an advisory board member of the above-mentioned board(s) that I am bound by it.

Signature: Joseph R Byrne **Date:** 12-10-10

Please sign and return to Administration.

Revised 3/15/10



TO: ADVISORY BOARD MEMBERS

FROM: ROBERT WEISMAN
COUNTY ADMINISTRATOR

RE: PALM BEACH COUNTY CODE OF ETHICS

Effective May 1, 2010, contractual relationships between Palm Beach County government and advisory board members, their employers, or businesses, are prohibited conflicts of interest as set forth in the Palm Beach County Code of Ethics, Ordinance 2009-051. This conflict of interest must be waived by an affirmative vote of five (5) members of the Board of County Commissioners upon full disclosure at a public meeting in order to accept appointment to an advisory board. In the space provided below, please identify any such contractual relationships, or verify that none exist at this time. The Ordinance (2009-051) and the training requirement can be found on the web at: <http://www.pbcgov.com/ethics/advisory.htm>

<u>Type of Contract</u>	<u>Which Department/Division</u>	<u>Effective Date</u>	<u>Term</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

_____ Yes, submit a waiver to the Board of County Commissioners, since I or my employer have/has the above named contract(s);

OR

✓ At this time, I nor my employer have contract(s) with the Board of County Commissioners

As a (current or potential) advisory board member you are required to receive training on the PBC Code of Ethics and acknowledge that you have read and understand the PBC Code of Ethics Ordinance.

If you are unable to access the training and/or Ordinance on the web, please contact Ashley Salvati at (561) 233-5103 for other arrangements.

Acknowledgement of Receipt

NAME: JOSEPH R BYRNE
Print or Type

FIRM/COMPANY/ORGANIZATION: BYRNE RFG

ADVISORY BOARD(S): BUILDING CODE ADVISORY BOARD

I acknowledge that I have taken the required training; and read and understand the Palm Beach County Code of Ethics Ordinance, the provisions of which are effective May 1, 2010. I understand that as an advisory board member of the above-mentioned board(s), I am bound by it.

Signature: Joseph R Byrne Date: 12-10-10

Please sign and return this FORM to Ashley Salvati, Building Admin., 2300 N. Jog Rd., West Palm Beach, FL 33411.

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
ADVISORY BOARD NOMINEE INFORMATION FORM

The information provided on this form will be used by County Commissioners and/or the entire Board in considering your nomination. This form MUST BE COMPLETED IN FULL. Answer "none" or "not applicable" where appropriate. Further, please attach a biography or résumé to this form.

Part I (to be filled out by Department): (Please Print)

Board Name: Building Code Advisory Board

☐ At Large Appointment

or

☒ District Appointment

Term of Appointment: 3 Years. From: _____ To: _____

Seat Requirement: Building Official Seat #: 4

☒ Reappointment

or

☐ New Appointment

or ☐ to complete the
term of _____

Due ☐ resignation ☐ other
to: _____

Completion of term to
expire on: _____

***When a person is being considered for re-appointment, the number of previous disclosed voting conflicts shall be considered by the Board of County Commissioners.**

0 Number of previously disclosed voting conflicts during the previous term

Part II (to be filled out and signed by Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Fichera Michael C
Last First Middle

Occupation/Affiliation: Building Official

Business Name: City of Boca Raton

Business Address: 201 W Palmetto Park Rd

City & State: Boca Raton, FL Zip Code: 33432

Residence Address: 5200 NW 5th Ave,

City & State: Boca Raton FL Zip Code: 33487

Home Phone: 561 994 0916 Business Phone: 561 393 7894 Ext.

Cell Phone: 561 239 2785 Fax: (561) 393-7997

Email Address: mfichera@myboca.us

Mailing Address preference: ☒ Business ☐ Residence

Have you ever been convicted of a felony: Yes _____ No ☒

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code:

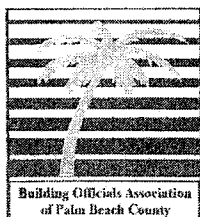
- | | |
|---|---|
| <input type="checkbox"/> IF (Native-American Female) | <input type="checkbox"/> IM (Native-American Indian Male) |
| <input type="checkbox"/> AF (Asian-American Female) | <input type="checkbox"/> AM (Asian-American Male) |
| <input type="checkbox"/> BF (African-American Female) | <input type="checkbox"/> BM (African-American Male) |
| <input type="checkbox"/> IIF (Hispanic-American Female) | <input checked="" type="checkbox"/> HM (Hispanic-American Male) |
| <input type="checkbox"/> WF (Caucasian Female) | <input type="checkbox"/> WM (Caucasian Male) |

Applicant's Signature: M Fichera Date: 11/17/10

Part III (to be filled out by Commissioner):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: _____ Date: _____



**Building Officials
Association of
Palm Beach County**
www.boapbc.org

**2010 Officers &
Directors**

President

Doug Wise, CBO
City of West Palm Beach
dwise@wpbgfl.com

Vice President

Tim Lynch, CBO
Town of Jupiter
timl@jupiter.fl.us

Secretary

Frank Knapp, CBO
Palm Beach County
fknappp@pbcbgov.org

Treasurer

Steven Kennedy, CBO
Palm beach Gardens
skennedy@pbgbfl.com

Directors

John Farinelli, CBO
JC Code & Construction
Consultants, Inc.
jfarinelli@jccode.com

Robert McDougal CBO
City of West Palm Beach
RMcdougal@wpb.org

Past President

Rebecca Caldwell, CBO
rcaldwel@pbcbgov.org

State Director

Roger Held, CBO
Town of Jupiter
roger@jupiter.fl.us

www.boapb.org
PO Box 20241
West Palm Beach
Florida, 33416-0241

October 28, 2010

Board of County Commissioners
Palm Beach County
2300 N. Jog Road
West Palm Beach, FL 33411

RE: BCAB District 4 Nominee – Mike Fichera, CBO

Dear Commissioners:

I am pleased to report to you that during the September 23rd meeting of the Building Officials Association of Palm Beach County (BOAPBC), the BOAPBC membership voted unanimously to nominate Mike Fichera, CBO, Building Official of the City of Boca Raton, for your consideration to serve an additional term as the District 4 Representative on the Building Code Advisory Board of Palm Beach County (BCAB). The Officers and Directors of the Association have carefully reviewed Mr. Fichera's record of service in support of construction code administration, and believe that his skill and experience in the enforcement of building codes makes him an asset to the District he serves, and as well as the County at large.

The membership, officers, and directors of our association respectfully ask for your favorable consideration of this nominee. We also remain grateful to the Commission for its continued support of consistent, strong, and equitable construction code enforcement in Palm Beach County and its 39 municipalities. We recognize, as the Commission Members do, that consistent and diligent enforcement of current construction codes protects the lives and property of the citizens and visitors of Palm Beach County, along with helping to keep down the high cost of property insurance in our County.

Sincerely,

Doug Wise, CBO, CFM, MCP
2010 Chapter President



**Chapter of
Building
Officials
Association of
Florida
Since 1974**



**Chapter of
International
Code
Council
Since 2001**

Michael Fichera

5200 NW 5th Avenue
Boca Raton, FL 33487
561-994-0916

OBJECTIVE:

Leadership position in the field of Building Code Administration.

EMPLOYMENT:

City of Boca Raton

7/06 – Present

Building Official

Administer and enforce the building, electrical, mechanical and plumbing codes for the City of Boca Raton. Supervise and monitor efficiency and effectiveness of all building plans examination and inspection activities. Enforce the laws, ordinances, and codes related to the construction and alteration of buildings. Prepare evidence and testify on code violation cases. Present cases to Builder's Board of Adjustment and Appeals. Prepare amendments to City ordinances related to building codes. Assist at the Emergency Operations Center during crisis situations and oversee implementation of preparedness and recovery plans. Prepare and administer the budget.

City of Boca Raton

3/03 – 7/06

Facilities Manager

Administer the City of Boca Raton's Facilities Maintenance and Construction Division. Develop and implement key department strategic goals. Generate performance standards for city facilities. Evaluate bid documents and construction contracts. Administer construction and service contracts. Manage and monitor citywide fire alarm systems, security card access systems and fire sprinkler systems. Prepare annual and long-term budgets. Evaluate performance of field staff and develop training programs. Evaluate citywide space requirements. Develop policies and procedures for facilities service users. Monitor energy efficiency of city facilities with building automation systems.

City of Boca Raton

6/98 – 3/03

Construction Project Manager

Supervise field inspection staff in monitoring of commercial project construction, and provide comprehensive inspection services for citywide capital improvement projects. Administer and direct progress of private contractors in the construction of citywide capital projects. Contract administration duties include review and process of bid proposals, shop drawing submittals, payment request applications, and construction schedules; also negotiate change order claims, liquidated damage disputes, and contract terminations.

City of Boca Raton

1/88 – 5/98

Structural Building Inspector

Inspect sites and field-review plans for compliance with architectural specifications, zoning conditions, building code requirements, and product approval details on commercial, residential, and marine structures. Check structures and job-sites for sound construction methods, building material quality, and safe work practices. Respond to emergency calls from Police and Fire Departments for opinion on damaged structures.

Michael Fichera

LICENSES/PROFESSIONAL ASSOCIATIONS:

State of Florida

Certified Building Code Administrator
Certified Structural Building Inspector
Certified One and Two Family Dwelling Inspector
Certified General Contractor
Certified Real Estate Broker

Member, Building Official Association of Florida

Member, International Facilities Manager Association

Member, International Right of Way Association

Member, American Public Works Association

EDUCATION:

Florida International University

5/01 - Present Construction Management Masters Degree program

Florida Atlantic University

8/96 - 1/99 Public Administration Masters Degree program

Western Illinois University

1/92 - 7/95 Bachelor of Arts in Business Administration

Florida Atlantic University

1/86 - 1/91 Business Administration Bachelor Degree program

Polytechnic Institute of New York

9/74 - 9/79 Civil Engineering Bachelor Degree program

REFERENCES: Available upon request.



Department of Planning,
Zoning & Building

2500 North Jog Road
West Palm Beach, FL 33411-2741
(561) 233-5000

Planning Division 233-5300
Zoning Division 233-5200
Building Division 233-5100
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Administration Office 233-5005
Executive Office 233-5228
www.pbcgov.com/pzb



Palm Beach County
Board of County
Commissioners

Burt Aaronson, Chair
Karen T. Marcus, Vice Chair

Shelley Vana
Steven L. Abrams
Jess R. Santamaria
Priscilla A. Taylor

County Administrator
Robert Weisman

"An Equal Opportunity
Affirmative Action Employer"

TO: ADVISORY BOARD MEMBERS

FROM: ROBERT WEISMAN
COUNTY ADMINISTRATOR

RE: STATE GUIDE TO THE SUNSHINE AMENDMENT &
CODE OF ETHICS

As an appointee to a Palm Beach County Advisory Board, you must familiarize yourself with the State Guide to the Sunshine Amendment and Code of Ethics. The purpose of this guide is to ensure adherence to the highest standards of ethics, protect the integrity of County government and foster public confidence.

This guide addresses conflict of interest, disclosure, acceptance and reporting of gifts, use of position or property, voting conflicts, political activities, prohibition against misuse of the code, and enforcement. This Guide also addresses conflicts, prohibitions on doing business with the County or having conflicting employment or contractual relationships. The Guide can be found on the web at: <http://www.pbcgov.com/ethics/advisory.htm>

Please read and make yourself familiar with the Guide and return the acknowledgment form below to: (Insert Liaison Name) (Insert Liaison Address). If you cannot access this document on the web, please contact (Insert Liaison Name) at (Insert Liaison Telephone #) for other arrangements.

Acknowledgement of Receipt

NAME: Michael Fichera
Print or Type

ADVISORY BOARD(S): Building Code Advisory

I acknowledge that I have read the State of Florida Guide to the Sunshine Amendment and the Code of Ethics. I understand that as an advisory board member of the above-mentioned board(s) that I am bound by it.

Signature: Date: 11/17/10

Please sign and return to Administration in self-addressed envelope provided.
Revised 3/15/10



TO: ADVISORY BOARD MEMBERS

FROM: ROBERT WEISMAN
COUNTY ADMINISTRATOR

RE: PALM BEACH COUNTY CODE OF ETHICS

Effective May 1, 2010, contractual relationships between Palm Beach County government and advisory board members, their employers, or businesses, are prohibited conflicts of interest as set forth in the Palm Beach County Code of Ethics, Ordinance 2009-051. This conflict of interest must be waived by an affirmative vote of five (5) members of the Board of County Commissioners upon full disclosure at a public meeting in order to accept appointment to an advisory board. In the space provided below, please identify any such contractual relationships, or verify that none exist at this time. The Ordinance (2009-051) and the training requirement can be found on the web at: <http://www.pbcgov.com/ethics/advisory.htm>

<u>Type of Contract</u>	<u>Which Department/Division</u>	<u>Effective Date</u>	<u>Term</u>
<u>None</u>			

☐ Yes, submit a waiver to the Board of County Commissioners, since I or my employer have/has the above named contract(s);

OR

☒ At this time, I nor my employer have contract(s) with the Board of County Commissioners

As a (current or potential) advisory board member you are required to receive training on the PBC Code of Ethics and acknowledge that you have read and understand the PBC Code of Ethics Ordinance.

If you are unable to access the training and/or Ordinance on the web, please contact Rebecca Caldwell at 561-233-5101 for other arrangements.

Acknowledgement of Receipt

NAME: Michael Fichera
Print or Type

FIRM/COMPANY/ORGANIZATION: City of Boca Raton

ADVISORY BOARD(S): Building Code

I acknowledge that I have taken the required training; and read and understand the Palm Beach County Code of Ethics Ordinance, the provisions of which are effective May 1, 2010. I understand that as an advisory board member of the above-mentioned board(s), I am bound by it.

Signature: [Signature] Date: 11/17/10

Please sign and return this FORM to Rebecca Caldwell, Building Division, 2300 N. Jog Rd., West Palm Beach, FL 33411. A self-addressed envelope has been provided for your convenience.