

6D-1

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARD APPOINTMENT SUMMARY**

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Meeting Date: 01/11/2011

Department: Equal Opportunity

Submitted By: Office of Equal Opportunity

Advisory Board Name: Fair Housing / Equal Employment Board

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: Reappointment of one (1) member to the Fair Housing / Equal Employment Board for a term beginning on January 9, 2011 through January 9, 2013. The appointment is to be made from the following nominees:

<u>Nominee</u>	<u>Nominated By:</u>	<u>Seat No.:</u>
Eric Malkin	Commissioner Marcus Commissioner Aaronson Commissioner Abrams Commissioner Taylor	7

Summary: Eric Malkin is a current at-large member of the Fair Housing/Equal Employment Board. He was appointed to the board on April 6, 2010 to complete a term that expires on January 9, 2011. Mr. Malkin has expressed an interest in reappointment and has met the attendance requirement during his current term. The board is composed of nine (9) members. Seven members are district appointments and two (2) are at-large. The Ordinances require that the appointees should reflect, to the greatest extent possible, representation from the protected groups identified in the Ordinances and who have experience and interest in equal opportunities. The board meets quarterly. A memorandum was sent to the Board of County Commissioners on December 8, 2010. Countywide (TKF)

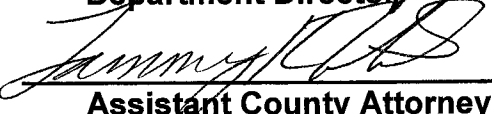
Background and Justification: The Board of County Commissioners enacted Ordinances 95-31 and Ordinance 90-1, as codified in Sections 2-261 through 2-313 of the Palm Beach County Code and Sections 15-36 through 15-64, respectively, establishing the Fair Housing/Equal Employment Board. This board serves as a quasi-judicial body empowered to hear and decide upon the merits of employment and housing discrimination complaints investigated by the Office of Equal Opportunity. The board meets quarterly. The Board consists of 9 members all seats are currently filled and a diversity of White: 4 (45%), Black: 4 (45%) and Hispanic: 1 (10%). The gender ratio (female: male) is: 1.5:1. This nominee is a Caucasian male.

Pursuant to the Policies and Procedures Manual Board Appointments, the Department requested that the Chair and members of the Board of County Commissioners submit nominees to for this at-large position.

Attachments:

1. Memorandum of December 8, 2010 to BCC
2. Advisory Board Nominee Information Forms (Mr. Malkin)
3. Resume (Mr. Malkin)
4. Acknowledgement of Code of Ethics (Mr. Malkin)
5. Acknowledgement of Guide to the Sunshine Amendments (Mr. Malkin)
6. Current Membership Listing of FH/EEO Board

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Recommended by:		12-17-2010
	Department Director	Date
Legal Sufficiency:		12-21-2010
	Assistant County Attorney	Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2010	2011	2012	2013	2014
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	-0-	-0-	-0-	-0-	-0-
# ADDITIONAL FTE POSITIONS (Cumulative)	0	0	0	0	0

Is Item Included in Current Budget? Yes _____ No _____
Budget Account No.: Fund _____ Agency _____ Org. _____ Object _____
Reporting Category _____

B. Recommended Sources of Funds/Summary of Fiscal Impact:

No Ad Valorem dollars are involved in this item.

C. Departmental Fiscal Review:

III. REVIEW COMMENTS:

A. OFMB Fiscal and/or Contract Dev. and Control Comments:

OFMB **Contract Administration**

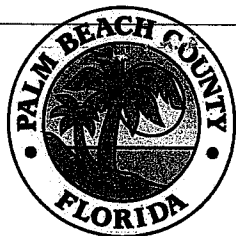
B. Legal Sufficiency:

Assistant County Attorney

C. Other Department Review:

Department Director

THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT.



Office of Equal Opportunity
215 N. Olive Avenue, Suite 130
West Palm Beach, FL 33401
(561) 355-4884
Fax: (561) 355-4932
www.pbcgov.com/equalopportunity

**Palm Beach County
Board of County
Commissioners**

Burt Aaronson, Chair
Karen T. Marcus, Vice Chair

District 2

Shelley Vana

Steven L. Abrams

Jess R. Santamaria

Priscilla A. Taylor

County Administrator

Robert Weisman

MEMORANDUM

DATE: December 8, 2010

TO: Karen T. Marcus, Chair
Board of County Commissioners

FROM: Harry L. Lamb, Jr., Director
Office of Equal Opportunity

RE: *Equal Employment Opportunity/
Fair Housing Board Reappointment*

FILED
PALM BEACH COUNTY
OFFICE OF
EQUAL OPPORTUNITY
10 DEC 10 PM 2:00

The appointment of Eric Malkin as a member of the Fair Housing/Equal Employment Board expires on January 9, 2011. Mr. Malkin is an at-large appointee. He was appointed to his first term on April 6, 2010. Mr. Malkin has indicated his desire and willingness to continue to serve as a member of this advisory board.

Pursuant to County Ordinances 95-31 and 90-1, as amended, this new appointment will be for a two year term.

Attached is a completed Board Appointment Information Form requesting the reappointment of Mr. Malkin. This nominee has met the required attendance criteria during the past year. If you approve of this reappointment, it is requested that the form be signed and returned to this office for further processing and consideration at the next meeting of the Board of County Commissioners.

If there are any questions concerning this request, or if additional information is needed, please contact me at 355-2584.

cc: Members, Board of County Commissioners
Brad Merriman, Assistant County Administrator

"An Equal Opportunity
Affirmative Action Employer"

printed on recycled paper

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
ADVISORY BOARD NOMINEE INFORMATION FORM**

The information provided on this form will be used by County Commissioners and/or the entire Board in considering your nomination. This form MUST BE COMPLETED IN FULL. Answer "none" or "not applicable" where appropriate. Further, please attach a biography or résumé to this form.

Part I (to be filled out by Department): (Please Print)

Board Name: Fair Housing / Equal Employment Board

☒ At Large Appointment

or

☐ District Appointment

Term of Appointment: 2 Years.

From:

01/09/~~2010~~²⁰¹¹

To:

01/09/~~2012~~²⁰¹³

Seat Requirement: Palm Beach County Resident

Seat #: 7

☒ *Reappointment

or

☐ New Appointment

or ☐ to complete the
term of _____

Due
to:

☐ resignation ☐ other

Completion of term to
expire on: _____

***When a person is being considered for re-appointment, the number of previous disclosed voting conflicts shall be considered by the Board of County Commissioners.**

0 Number of previously disclosed voting conflicts during the previous term

Part II (to be filled out and signed by Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: M alkin

Eric

Last

First

Middle

Occupation/Affiliation: _____

Business Name: _____

Business Address: _____

City & State

Zip Code: _____

Residence Address: 9353 WaterCourse Way

City & State

Boynton Beach, FL

Zip Code:

33437

Home Phone:

561-731-1765

Business Phone: ()

Ext. _____

Cell Phone:

()

Fax: ()

Email Address: Eric.malkin@boyntonwaters.org

Mailing Address preference: ☐ Business ☒ Residence

Have you ever been convicted of a felony: Yes _____ No X

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code:

☐ IF (Native-American Female)

☐ IM (Native-American Indian Male)

☐ AF (Asian-American Female)

☐ AM (Asian-American Male)

☐ BF (African-American Female)

☐ BM (African-American Male)

☐ HF (Hispanic-American Female)

☐ HM (Hispanic-American Male)

☐ WF (Caucasian Female)

☒ WM (Caucasian Male)

Applicant's Signature: _____

Date: _____

Part III (to be filled out by Commissioner):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: Burt

Date: _____

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Part I (to be filled out by Department): (Please Print)

Board Name: Fair Housing / Equal Employment Board

☒ At Large Appointment or ☐ District Appointment

Term of Appointment: 2 Years. From: 01/09/²⁰¹¹~~2010~~ To: 01/09/²⁰¹³~~2012~~

Seat Requirement: Palm Beach County Resident Seat #: 7

☒ *Reappointment or ☐ New Appointment

or ☐ to complete the term of _____ Due ☐ resignation ☐ other to: _____

Completion of term to expire on: _____

***When a person is being considered for re-appointment, the number of previous disclosed voting conflicts shall be considered by the Board of County Commissioners.**

0 Number of previously disclosed voting conflicts during the previous term

Part II (to be filled out and signed by Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: M alkin Eric
Last First Middle

Occupation/Affiliation: _____

Business Name: _____

Business Address: _____

City & State _____ Zip Code: _____

Residence Address: 9353 WaterCourse Way

City & State Boynton Beach, FL Zip Code: 33437

Home Phone: 561-731-1765 Business Phone: () Ext. _____

Cell Phone: () Fax: ()

Email Address: Eric.malkin@boyntonwaters.org

Mailing Address preference: ☐ Business ☒ Residence

Have you ever been convicted of a felony: Yes _____ No X _____

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code:

<input type="checkbox"/> IF (Native-American Female)	<input type="checkbox"/> IM (Native-American Indian Male)
<input type="checkbox"/> AF (Asian-American Female)	<input type="checkbox"/> AM (Asian-American Male)
<input type="checkbox"/> BF (African-American Female)	<input type="checkbox"/> BM (African-American Male)
<input type="checkbox"/> HF (Hispanic-American Female)	<input type="checkbox"/> HM (Hispanic-American Male)
<input type="checkbox"/> WF (Caucasian Female)	<input checked="" type="checkbox"/> WM (Caucasian Male)

Applicant's Signature: _____ Date: _____

Part III (to be filled out by Commissioner):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: Steve Abrome Date: 12/8/10

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Part I (to be filled out by Department): (Please Print)

Board Name: Fair Housing / Equal Employment Board

☒ At Large Appointment

or

☐ District Appointment

Term of Appointment: 2

Years.

From:

01/09/²⁰¹¹~~2010~~

To:

01/09/²⁰¹³~~2012~~

Seat Requirement: Palm Beach County Resident

Seat #: 7

☒ *Reappointment

or

☐ New Appointment

or ☐ to complete the
term of _____

Due

☐

resignation

☐

other

to:

Completion of term to
expire on: _____

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0 Number of previously disclosed voting conflicts during the previous term

Part II (to be filled out and signed by Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: M alkin

Eric

Last

First

Middle

Occupation/Affiliation: _____

Business Name: _____

Business Address: _____

City & State _____

Zip Code: _____

Residence Address: 9353 WaterCourse Way

City & State

Boynton Beach, FL

Zip Code:

33437

Home Phone:

561-731-1765

Business Phone:

()

Ext.

Cell Phone:

()

Fax:

()

Email Address:

Eric.malkin@boyntonwaters.org

Mailing Address preference: ☐ Business ☒ Residence

Have you ever been convicted of a felony: Yes _____ No X _____

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code:

☐ IF (Native-American Female)

☐ IM (Native-American Indian Male)

☐ AF (Asian-American Female)

☐ AM (Asian-American Male)

☐ BF (African-American Female)

☐ BM (African-American Male)

☐ HF (Hispanic-American Female)

☐ HM (Hispanic-American Male)

☐ WF (Caucasian Female)

☒ WM (Caucasian Male)

Applicant's Signature: _____

Date: _____

Part III (to be filled out by Commissioner):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature:  _____

Date: _____

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BOARD OF COUNTY COMMISSIONERS
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or ☐ to complete the term of _____ Due ☐ resignation ☐ other to: _____

Completion of term to
expire on: _____

***When a person is being considered for re-appointment, the number of previous disclosed voting conflicts shall be considered by the Board of County Commissioners.**

0 Number of previously disclosed voting conflicts during the previous term

Part II (to be filled out and signed by Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: M alkin Eric
Last First Middle

Occupation/Affiliation: _____

Business Name: RETIRED

Business Address: _____

City & State _____ Zip Code: _____

Residence Address: 9353 WaterCourse Way

City & State Boynton Beach, FL Zip Code: 33437

Home Phone: 561-731-1765 Business Phone: () Ext. _____

Cell Phone: () Fax: ()

Email Address: Eric.malkin@boyntonwaters.org

Mailing Address preference: ☐ Business ☒ Residence

Have you ever been convicted of a felony: Yes _____ No X

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code:

- | | |
|--|---|
| <input type="checkbox"/> IF (Native-American Female) | <input type="checkbox"/> IM (Native-American Indian Male) |
| <input type="checkbox"/> AF (Asian-American Female) | <input type="checkbox"/> AM (Asian-American Male) |
| <input type="checkbox"/> BF (African-American Female) | <input type="checkbox"/> BM (African-American Male) |
| <input type="checkbox"/> HF (Hispanic-American Female) | <input type="checkbox"/> HM (Hispanic-American Male) |
| <input type="checkbox"/> WF (Caucasian Female) | <input checked="" type="checkbox"/> WM (Caucasian Male) |

Applicant's Signature:  Date: 12-10-10

Part III (to be filled out by Commissioner):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: _____ Date: _____

ERIC S. MALKIN

Eric S. Malkin has been the Boynton Waters Delegate to COBWRA for the past 5 years and is currently serving as Second Vice President and Chairman of the Program Planning Committee for the past year. In this capacity, Eric acts as the Executive Board liaison for the following committees: Legislative Affairs, Education, Membership, Culture & Entertainment, Bethesda Hospital Support, West Boynton Area Plan, Boynton Beach Turnpike Interchange Corridor and the Ag Reserve Master Plan Committees. Eric previously served on the Health & Flu Shot and Safety & Security Awareness Committees for 3 years and contributed to the Growth Management Committee. He attended and actively participated in the Palm Beach County Sheriff's Office Citizen Police Academy, graduating in October 2008.

Prior to assuming his present role within COBWRA, Eric was President of the Boynton Waters Homeowners Association for 2 years, was Chairman of the Violations Committee and a member of the Architectural Review Committee.

Eric is currently retired, having worked in retail sales, marketing and customer service for over 45 years. During his long career, Eric owned his own businesses in North Haven and Stamford, CT for over 7 years, was Sales Manager for several Circuit City store locations in FL and AL for 8 years and was the Sales Manager and Training Director for two local Pontiac/GMC dealerships for the 8 years prior to retiring.

In his off-time, Eric served as President of Temple Beth Shalom Hebrew School, Hamden, CT for 7 years and was on the Board of Directors for Temple Beth Shalom, Hamden, CT. Eric was a member of the School Board for the Town of Hamden, CT for 2 years. He also coached basketball, Little League and Babe Ruth League baseball and soccer for over 14 years and was an Umpire in Babe Ruth League baseball for 6 years. Other affiliations included being an active member of the Chambers of Commerce in North Haven and Stamford, CT for over 6 years and active member and participant in the Theater Guild of New Haven, CT for over 15 years.

Eric's passion and commitment to the arts and theater is highlighted by being a member/supporter for the Norton Museum, Boca Museum of Art, Metropolitan Museum of Art, Kravis Center for the Performing Arts, Florida Stage, Palm Beach Dramaworks, Caldwell Theater and Stage Door Theater.

Eric is a graduate of Hamden High School, Hamden, CT and holds an Associate Degree in Marketing from Quinnipiac College, Hamden, CT. Eric has also completed additional training and coursework through GM Training and Xerox Professional Selling Skills both as student and instructor. He has also completed several courses/modules in interior planning and design. Eric served in the US Navy for 6 years as a Combat Medic operating with the US Marine Corps.

Eric has been a resident of Palm Beach County for the past 17 years, 13 of which have been in Boynton Beach. He currently resides in Boynton Waters with Barbara, his bride of 8 years and their 3 dogs. Together, they have 6 sons, 15 grandchildren.



TO: ADVISORY BOARD MEMBERS

FROM: ROBERT WEISMAN
COUNTY ADMINISTRATOR

RE: PALM BEACH COUNTY CODE OF ETHICS

Effective May 1, 2010, contractual relationships between Palm Beach County government and advisory board members, their employers, or businesses, are prohibited conflicts of interest as set forth in the Palm Beach County Code of Ethics, Ordinance 2009-051. This conflict of interest must be waived by an affirmative vote of five (5) members of the Board of County Commissioners upon full disclosure at a public meeting in order to accept appointment to an advisory board. In the space provided below, please identify any such contractual relationships, or verify that none exist at this time. The Ordinance (2009-051) and the training requirement can be found on the web at: <http://www.pbcgov.com/ethics/advisory.htm>

<u>Type of Contract</u>	<u>Which Department/Division</u>	<u>Effective Date</u>	<u>Term</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

_____ Yes, submit a waiver to the Board of County Commissioners, since I or my employer have/has the above named contract(s);

OR

☒ At this time, I nor my employer have contract(s) with the Board of County Commissioners

As a (current or potential) advisory board member you are required to receive training on the PBC Code of Ethics and acknowledge that you have read and understand the PBC Code of Ethics Ordinance.

If you are unable to access the training and/or Ordinance on the web, please contact {Insert Liaison Name Here} at {Insert Telephone Number Here} for other arrangements.

Acknowledgement of Receipt

NAME: Eric Malkin
Print or Type

FIRM/COMPANY/ORGANIZATION: _____

ADVISORY BOARD(S): Fair Housing / Equal Employment Board

I acknowledge that I have taken the required training; and read and understand the Palm Beach County Code of Ethics Ordinance, the provisions of which are effective May 1, 2010. I understand that as an advisory board member of the above-mentioned board(s) that I am bound by it.

Signature:  Date: 12.10.2010

Please sign and return this FORM to {Insert Liaison Name Here} {Insert Address Here}. A self-addressed envelope has been provided for your convenience.



Office of Equal Opportunity

215 N. Olive Avenue, Suite 130

West Palm Beach, FL 33401

(561) 355-4884

Fax: (561) 355-4932

www.pbcgov.com/equalopportunity

**Palm Beach County
Board of County
Commissioners**

Burt Aaronson, Chair

Karen T. Marcus, Vice Chair

District 2

Shelley Vana

Steven L. Abrams

Jess R. Santamaria

Priscilla A. Taylor

County Administrator

Robert Weisman

*"An Equal Opportunity
Affirmative Action Employer"*



printed on recycled paper

TO: ADVISORY BOARD MEMBERS

**FROM: ROBERT WEISMAN
COUNTY ADMINISTRATOR**

**RE: STATE GUIDE TO THE SUNSHINE AMENDMENT &
CODE OF ETHICS**

As an appointee to a Palm Beach County Advisory Board, you must familiarize yourself with the State Guide to the Sunshine Amendment and Code of Ethics. The purpose of this guide is to ensure adherence to the highest standards of ethics, protect the integrity of County government and foster public confidence.

This guide addresses conflict of interest, disclosure, acceptance and reporting of gifts, use of position or property, voting conflicts, political activities, prohibition against misuse of the code, and enforcement. This Guide also addresses conflicts, prohibitions on doing business with the County or having conflicting employment or contractual relationships. The Guide can be found on the web at: <http://www.pbcgov.com/ethics/advisory.htm>

Please read and make yourself familiar with the Guide and return the acknowledgment form below to: Harry L. Lamb, Jr., Director, Office of Equal Opportunity, 215 N. Olive Ave., Suite 130, West Palm Beach, FL 33401. If you cannot access this document on the web, please contact Ethel Walker at (561) 355-4197 for other arrangements.

Acknowledgment of Receipt

NAME: Eric Malkin

Print or Type

ADVISORY BOARD(S): Fair Housing / Equal Employment Board

I acknowledge that I have read the State of Florida Guide to the Sunshine Amendment and the Code of Ethics. I understand that as an advisory board member of the above-mentioned board(s) that I am bound by it.

Signature: 

Date: 12-10-10

Please sign and return to Administration in self-addressed envelope provided.

Revised 3/15/10

FAIR HOUSING/EQUAL EMPLOYMENT BOARD

(Current Board Members)

SEAT ID	CURRENT MEMBER	RACE CODE	BUSINESS/ HOME PHONE	REQUIREMENT	APPOINT DATE	EXPIRE DATE
APPOINTED BY: DIST. 2						
1	Rae Franks 224 Datura Street, Suite 900 P. O. Box 6217 West Palm Beach, FL 33401 e-mail address: RcfEsq@aol.com	HF	(561) 820-9177 (561) 309-5848	Resident of Palm Beach County	11/16/2010	11/15/2012
APPOINTED BY: DIST. 3						
2	Jeffrey M. Garber 515 N. Flagler Dr., 20 th Floor West Palm Beach, FL 33401 e-mail address: Jgarber@caseyciklin.com	WM	(561) 820-0373 (561) 876-8297	Resident of Palm Beach County	11/15/2010	11/15/2012
APPOINTED BY: DIST. 7						
3	Lynne Hubbard 1132 - 23 rd Street Riviera Beach, FL 33404 e-mail address: ncdg.org@gmail.com	BF	(561) 598-0514	Resident of Palm Beach County	01/25/2010	01/09/2012
APPOINTED BY: AT-LARGE						
4	Kenyetta V. Haywood 4200 Purdy Lane Palm Springs, FL 33461 e-mail address: haywoodk@palmbeach.k12.fl.us	BF	(561) 649-6006 (561) 281-7214	Resident of Palm Beach County	09/14/2010	01/09/2013
APPOINTED BY: DIST. 4						
5	Vincent Goodman 450 West 36 th Street Riviera Beach, FL 33404	BM	(561) 842-6421	Resident of Palm Beach County	01/09/2004	01/09/2012
APPOINTED BY: DIST. 1						
6	Ethel Gravett C/o Coldwell Banker Realtors 9902 South U. S. Highway One Jupiter, FL 33477 e-mail address: ethel.gravett@worldnet.att.net	WF	(561) 545-1028 (561) 746-4019	Resident of Palm Beach County	06/04/2002	01/09/2012

SEAT ID	CURRENT MEMBER	RACE CODE	BUSINESS/ HOME PHONE	REQUIREMENT	APPOINT DATE	EXPIRE DATE
APPOINTED BY: AT-LARGE						
7	Eric Malkin 9353 Water Course Way Boynton Beach, FL 33437 e-mail address: eric.malkin@boyntonwaters.org	WM	(561) 731-1765	Resident of Palm Beach County	04/06/2010	01/09/2011
APPOINTED BY: DIST. 6						
8	Julia Hale 465 Friend Terrace Pahokee, FL 33476 e-mail address: Jahale1@bellsouth.net	BF	(561) 924-5565 (561) 924-6129	Resident of Palm Beach County	05/02/2007	05/02/2011
APPOINTED BY: DIST. 5						
9	Edwin Goldwasser 7616 Mansfield Hollow Delray Beach 33446 e-mail address: ediris55@aol.com	WM	() - (561) 495-6717	Resident of Palm Beach County	12/16/1997	01/09/2012