

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: February 1, 2011 Consent [] Regular
Department: Housing & Community Development
Submitted By: Housing & Community Development

I. EXECUTIVE BRIEF

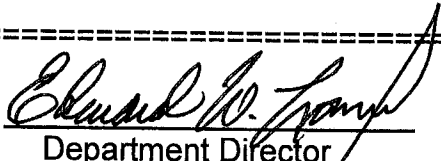
Motion and Title: Staff recommends motion to approve: Amendment 001 to the Agreement with Coalition for Independent Living Options, Inc. (R2010-1687) to reduce the reimbursement rate from \$35.42 per meal package delivered weekly to eligible disabled individuals to \$33.02 per meal package, and to increase the number of unduplicated individuals served from eighty (80) to eighty-five (85).

Summary: The FY 2010-2011 Action Plan approved by the Board of County Commissioners (R2010-1156) on July 20, 2010, allocated \$39,000 of Community Development Block Grant (CDBG) funds to Coalition for Independent Living Options, Inc. (CILO) for the Disability Inclusion & Nutritional Education (DINE) program. The DINE program provides the following services to disabled individuals and their families: delivery of meal packages which includes five (5) frozen breakfasts and five (5) frozen dinners per week plus hurricane ready meals for up to three (3) months per client; provision of emergency financial assistance in the form of rent/mortgage/utilities payments; and for teaching independent living skills regarding budgeting, food shopping, cooking and preparing a balanced diet. Thirty-Four Thousand Dollars (\$34,000) is allocated for provision of meal packages and \$5,000 for emergency one-time financial assistance. The Agreement originally states that CILO will be reimbursed at a rate of \$35.42 per meal package provided to an unduplicated eighty (80) eligible disabled individuals. This amendment seeks to lower the rate of reimbursement to \$33.02 per meal package provided to an eligible disabled individual and increase service to an unduplicated 85 individuals. These are federal Community Development Block Grant funds that do not require a local match. Countywide (TKF)

Background and Justification: Palm Beach County Housing and Community Development (HCD) receives CDBG funding from the U.S. Department of Housing and Urban Development (HUD). Document R2010-1156, the "Palm Beach County Action Plan (AP) for Fiscal Year 2010-2011" contains a listing of the proposed CDBG projects for FY 2010-2011, including the activity proposed to be carried out by CILO. Agreement R2010-1687, when written, was based on CILO's anticipated cost of \$35.42 per meal package for FY 2010-2011. The actual cost per meal package is \$33.02, that is, \$2.40 less than had been anticipated. In order for CILO to fully expend the allocated funds at this new billing rate, an unduplicated eighty-five (85) individuals must now be served. CILO has already submitted invoices to HCD for reimbursement under this Agreement. These will be processed upon approval of this amendment.

Attachments:

1. Amendment 001 to Agreement R2010-1687 with Coalition for Independent Living Options, Inc.
2. Letter from CILO requesting the above changes to the Agreement.

=====
Recommended By:  1/14/2011
Department Director Date

Approved By:  1/24/2011
Assistant County Administrator Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2009	2010	2011	2012	2013
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	_____	_____	_____	_____	_____
# ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____


Is Item Included In Current Budget? Yes ___ No ___

Budget Account No.: Fund ___ Dept ___ Unit ___ Object ___ Program Code/Program Period _____

B. Recommended Sources of Funds/Summary of Fiscal Impact:

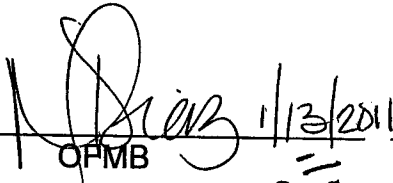
No fiscal impact—no increase/decrease to contract amount


C. Departmental Fiscal Review:


 Shairette Major, Fiscal Manager I

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Dev. and Contract Comments:

 1/13/2011
 OFMB

 1/14/11
 Contract Dev. and Control

B. Legal Sufficiency:

 1/18/11
 Senior Assistant County Attorney

This amendment complies with our review requirements.

C. Other Department Review:

 Department Director

This summary is not to be used as a basis for payment.

**AMENDMENT 001 TO THE AGREEMENT
WITH
COALITION FOR INDEPENDENT LIVING OPTIONS, INC.**

Amendment 001 entered into this ____ day of _____, 2010, by and between Palm Beach County and Coalition for Independent Living Options, Inc.

WITNESSETH:

WHEREAS, Palm Beach County entered into an Agreement with Coalition for Independent Living Options, Inc. on October 19, 2010, approved by Document R2010-1687, to make available \$34,000 of Community Development Block Grant funds in order to provide meal packages to eligible disabled individuals, from principal offices located at 6800 Forest Hill Boulevard, West Palm Beach, FL 33413 and

WHEREAS, the parties wish to modify the Agreement, and

WHEREAS, both parties mutually agree that the original Agreement entered into on October 19, 2010, is hereby amended as follows:

1. Exhibit A – Work Program Narrative – Section I.A.(a)

Substitute "Eighty-Five (85)" for "Eighty (80)"

2. Exhibit A – Work Program Narrative – Section II.B.

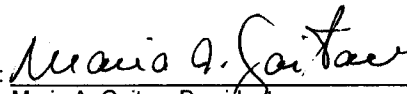
Substitute "Thirty-Three Dollars and Two Cents (\$33.02)" for "Thirty-Five Dollars and Forty-Two Cents (\$35.42)"

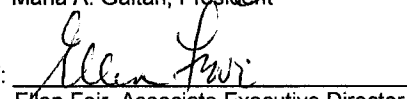
NOW THEREFORE, all items in the previous Agreement in conflict with the Amendment shall be and are hereby changed to conform to this Amendment.

All provisions not in conflict with this aforementioned Amendment are still in effect and shall be performed at the same level as specified in the Agreement.

(CORPORATE SEAL)

COALITION FOR INDEPENDENT LIVING OPTIONS, INC.

BY: 
Maria A. Gaitan, President

BY: 
Ellen Feir, Associate Executive Director

ATTEST: Sharon R. Bock
Clerk and Comptroller

**PALM BEACH COUNTY, FLORIDA, a
Political Subdivision of the State of Florida**

BOARD OF COUNTY COMMISSIONERS

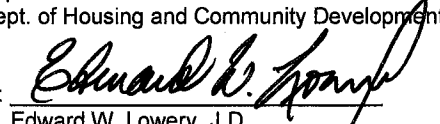
By: _____
Deputy Clerk

By: _____
Karen T. Marcus, Chair

Approved as to Form and
Legal Sufficiency


Tammy K. Fields
Senior Assistant County Attorney

Approved as to Terms and Conditions
Dept. of Housing and Community Development

By: 
Edward W. Lowery, J.D.
Director

(COUNTY SEAL)

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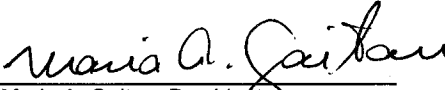
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Clerk and Comptroller

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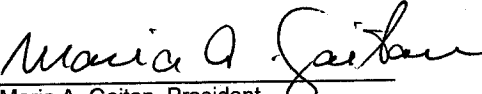
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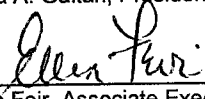
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Senior Assistant County Attorney

Approved as to Terms and Conditions
Dept. of Housing and Community Development

By: 
Edward W. Lowery, Jr.
Director

(COUNTY SEAL)



COALITION FOR INDEPENDENT LIVING OPTIONS, INC.
"Promoting Independence for People with Disabilities"

November 16, 2010

Edward W. Lowery, Director
Housing and Community Development
100 Australian Avenue Suite 500
West Palm Beach, Florida 33406

RE: CDBG R2010-1687

Dear Mr. Lowery,

The Coalition for Independent Living Options, Inc. (CILO) currently receives CDBG funding for meal deliveries for people with disabilities who are temporarily unable to shop or cook. CILO contracts with G.A. Foods for meal deliveries. Each year in January G.A. Foods renegotiates that contract and often increase the cost per meal packet. The increase for this year is not as high as we had anticipated. Therefore, G.A. Foods will charge CILO \$33.02 per meal packet rather than the \$35.42 that we anticipated. Of course, CILO will only request reimbursement for \$33.02 per meal packet delivered. However, in order for CILO to fully expend CDBG funding, we are proposing to serve more consumers. Currently, our agreement with HCD calls for meal deliveries to 80 unduplicated consumers. We are proposing to serve at least 85 consumers to assure full expenditure of CDBG funds.

Please advise if this request is acceptable.

Sincerely,

Ellen Feir, Esquire

Associate Executive Director

United States
Dept. of Education
Rehabilitative Services
Administration



6800 Forest Hill Blvd. • West Palm Beach, FL 33413
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Locations Throughout Palm Beach, Martin & St. Lucie County
www.cilo.org



State of Florida
Dept. of Education
Division of Vocational
Rehabilitation