# Agenda Item No: 6A-1

### PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS BOARD APPOINTMENT SUMMARY

Meeting Date:	February 15, 2011
Submitted By:	Office of Small Business Assistance
Advisory Board:	Small Business Assistance Advisory Committee

#### **EXECUTIVE BRIEF**

### Motion and Title: Staff recommends motion to approve:

Appoint two (2) individuals to the Small Business Assistance Advisory Committee, for the terms indicated below.

<u>NOMINEE</u> John Elliott	<u>SEAT</u> 1	DESIGNATION Certified Black Business Owner	<u>TERM</u> 2/15/2011 – 2/14/14	NOMINATED BY Comm. Marcus Comm. Burdick Comm. Taylor Comm. Aaronson
Yvette Trelles	5	Business Owner Domiciled in PBC	2/15/2011 – 2/14/14	Comm. Marcus Comm. Burdick Comm. Taylor Comm. Aaronson

**Summary:** The SBA Advisory Committee is established pursuant to Section 2.80.32, of the Palm Beach County Code. The committee consists of fourteen (14) members representing one (1) black business owner certified as a small business by the County; one (1) Hispanic business owner certified as a small business by the County; one (1) woman business owner certified as a small business by the County; one (1) while male business owner certified as a small business by the County; one (1) business owner domiciled in Palm Beach County; one (1) representative of the Palm Beach County Resource Center; one (1) representative of the Hispanic Chamber of Commerce; one (1) representative of the National Association of Women in Construction; one (1) representative of a Women's Business Organization; one (1) certified minority contractor; one (1) representative of the Associated General Contractors of America; one (1) representative of the Small Business Development Center; one (1) representative of the Business Loan Fund of the Palm Beaches; and one (1) representative of the Black Chamber of Commerce.

Seat 1 is vacant due to the expiration of the board appointment and the incumbent did not wish to be reappointed. Seat 5 is vacant due to the expiration of the board appointment. The SBA Advisory Committee supports the nominations. A memo was sent to the Board of County Commissioners on January 18, 2011 requesting approval of the recommended slate. No other nominations were received. <u>Countywide</u> (TKF).

**Background and Justification:** Section 2.80.32, as amended, of the Palm Beach County Code, provided for appointments to be made from specific organizations and representative of the small business community. The SBA Advisory Committee consists of fourteen (14) members and the terms of the seat are three (3) years. The SBA Advisory Committee reviews and evaluates the effectiveness of small business programs within County Government. The Board currently consists of 10 members with 4 seats vacant. The current diversity count is: African American 4; Hispanic 2; and White 4.

#### Attachments:

- 1. Board Appointment Information Forms
- 2. Guide to the Sunshine Amendment Forms
- 3. Palm Beach County Code of Ethics Forms
- 4. Resumes of Nominees
- 5. Current List of Board Members

**Recommended By:** 

allen the

<u>2/2/2011</u> Date 2/3/11

Assistant County Attorney

Allen Gray, Manag

Legal Sufficiency:

### II. <u>REVIEW COMMENTS</u>

### A. Other Department Review:

### Department Director

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## **BOARD APPOINTMENT INFORMATION FORMS**

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Part I (to be filled	out by Department): (Please Print)
Board Name: Sr	nall Business Assistance Advisory Committee
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Business Name:	All Phase, Inc.
Business Address	13309 41st Lane North
City & State	Royal Palm Beach, FL Zip Code: 33411
Residence Addres	s:13309 41st Lane North
City & State	Royal Palm Beach, FL Zip Code: 33411
Home Phone:	(561) 793-0476 Business Phone: (561) 793-0476 Ext.
Cell Phone: Email Address:	<u>(561)</u> 723-9043 Fax: <u>(56)</u> 791-9229 JE7930476@AOL.COM
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Business Name:	All Phase, Inc.
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### PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS ADVISORY BOARD NOMINEE INFORMATION FORM

The information provided on this form will be used by County Commissioners and/or the entire Board in considering your nomination. This form MUST BE COMPLETED IN FULL. Answer "none" or "not applicable" where appropriate. Further, please attach a biography or résumé to this form.
Part I (to be filled out by Department): (Please Print)
Board Name: Small Business Assistance Advisory Committee
Board Name: <u>Small Business Assistance Advisory Committee</u> [1] At Large Appointment or [] District Appointment
Term of Appointment: 3 Years. From: $2 15 2011$ To: $2/14 2014$
Term of Appointment: <u>3</u> Years. From: <u>2/15/2011</u> To: <u>2/14/2014</u> Seat Requirement: <u>Business Owner Domiciled in PBC</u> Seat #: <u>5</u>
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Part II (to be filled out and signed by Applicant): (Please Print) APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT
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I Winddle
Occupation/Affiliation: <u>Attorney</u>
Business Name: Trelles Law, P.A.
Business Address: 200 NL Divise H Lune 2010 F
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City & State $\_ UPB, Fi$ $\_ Zip Code: \underline{33401}$ Residence Address: $\_ \underline{14162}$ $\underline{(a91}$ $\underline{Dr}, N$ City & State $\_ \underline{PBG}, \underline{177}$ $\_ Zip Code: \underline{33418}$ Home Phone: $\underline{()}$ $\_ \underline{352-\underline{66444}}$ $\_ Fax: \underline{Ca1}\underline{833}-\underline{0224}$ $\underline{Ext}.$ Cell Phone: $\underline{541}$ $\underline{252-\underline{66444}}$ $\_ Fax: \underline{C41}$ $\underline{833}-\underline{0224}$ $\underline{Ext}.$ Cell Phone: $\underline{541}$ $\underline{252-\underline{66444}}$ $\_ Fax: \underline{C41}$ $\underline{833}-\underline{0224}$ $\underline{Ext}.$ Email Address: $\underline{477241es} = \underline{47241es} \underline{1aw}, \underline{Com}$ Mailing Address preference: $[X]$ Business $[]$ Residence Have you ever been convicted of a felony: Yes $\_$ No $\underline{X}_{\_}$ If Yes, state the court, nature of offense, disposition of case and date: $\_$ Minority Identification Code: [] IF (Native-American Female) $[]$ IM (Native-American Indian Male) [] AF (Asian-American Female) $[]$ AM (Asian-American Male) [] BF (African-American Female) $[]$ BM (African-American Male) [] HH (Hispanic-American Male) $[]$ HM (Hispanic-American Male) [] WF (Caucasian Female) $[]$ WM (Caucasian Male) [] WM (Caucasian Male) Applicant's Signature: $\_$ $\_$ $\_$ $\_$ $\_$ $\_$ $\_$ $\_$ $\_$ $\_$
City & State $UOPB, Fi$ Zip Code: $33401$ Residence Address: $14162$ ( $a91$ $br. N$ City & State $PBG, Fi$ Zip Code: $33418$ Home Phone: () Cell Phone: $541$ $252-46447$ Fax: $540$ $333-0224$ Ext. Cell Phone: $541$ $252-46447$ Fax: $540$ $333-0237$ Email Address: $477211es 2 arc Com$ Mailing Address preference: [X] Business [] Residence Have you ever been convicted of a felony: Yes No X If Yes, state the court, nature of offense, disposition of case and date:
City & State $UOPB, Fi$ Zip Code: $33401$ Residence Address: $14162$ ( $ggfh$ Dr. N City & State $PBG, 1fff$ Zip Code: $33418$ Home Phone: () Cell Phone: $541$ $252-(664)4$ Fax: $641833-0224$ Ext. Cell Phone: $541833-0224$ Ext. Cell Phone: $541833-0224$ Ext. Comparison Address Phone: $641833-0224$ Ext. Comparison Phone: $641833-0224$ Ext. Comparison Phone: $641833-0224$ Ext. Comparison Phone: $14184$ Fax: $14182$ Fax: $14184$ Fax:

### PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS ADVISORY BOARD NOMINEE INFORMATION FORM

ADVISORY BOARD NOMINEE INFORMATION FORM	
The information provided on this form will be used by County Commissioners and/or the entire Board in considering your nomination.	This form MUST
BE COMPLETED IN FULL. Answer "none" or "not applicable" where appropriate. Further, please attach a biography or résumé to	this form.

Part I (to be filled out by Department): (Please Print)	<b>^</b>
Board Name: Small Business Assist	ance Advisory Committee
[ ] At Large Appointment or	
Term of Appointment: <u>3</u> Years. From:	2/15/2011 To: 2/14/2014
Term of Appointment: <u>3</u> Years. From: Seat Requirement: <u>Business Owner Domic</u>	iled in PBC Seat #: 5
[]*Reappointment or	[ ] New Appointment
or [] to complete the term of	Due [] resignation [] other to:
*When a person is being considered for re-appointment conflicts shall be considered by the Board of County Co Number of previously disclosed voting conflicts d Part II (to be filled out and signed by Applicant): (Plea	mmissioners. luring the previous term
APPLICANT, UNLESS EXEMPTED, MU	ST BE A COUNTY RESIDENT
Name: Trelles	hette
Last	First Middle
Occupation/Affiliation: Attorney	
Business Name: Trelles Law, P.A.	
Business Address: <u>809 N. Dixie High</u>	Way, 2NO FI
City & State WPB, FI	Zip Code: <u>33401</u>
Residence Address: 14162 69th Dr. N	
City & State PBG 177 Home Phone: () Busine	Zip Code: <u>3</u> 3418 ess Phone: <b>5</b> 41 <b>8</b> 33-0224 Ext.
Cell Phone: <u>541) 252-66444</u> Fax: Email Address: <u>ytrelles atrelles law</u> , com	(541) 833 - 0239
Mailing Address preference: [X] Business [] Residence	ce
Have you ever been convicted of a felony: Yes If Yes, state the court, nature of offense, disposition of case	No <u></u> and date:
[] AF (Asian-American Female)[] AM (Asian[] BF (African-American Female)[] BM (Afric	e-American Indian Male) n-American Male) can-American Male) unic-American Male) casian Male)
Applicant's Signature:	Date: <u>1/10/11</u>
Part III (to be filled out by Commissioner):	•
Appointment to be made at BCC Meeting on:	TE Burdie 2/15/2011
Commissioner's Signature: Laulette Buid	uck Date: 0/25/11

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by member of the public. 01-26-11A10:40 RCVD 01-14-11P04:43 RCVD

#### PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS ADVISORY BOARD NOMINEE INFORMATION FORM The information provided on this form will be used by County Commissioners and/or the entire Board in considering your nomination. This form MUST BE COMPLETED IN FULL. Answer "none" or "not applicable" where appropriate. Further, please attach a biography or résumé to this form

The count delete in the of the applicable where appropriate. Further, please attach a biography or resume to this form.
Part I (to be filled out by Department): (Please Print)
Board Name: Small Business Assistance Advisory Committee
[ ] At Large Appointment or [] District Appointment
Term of Appointment: <u>3</u> Years. From: <u>2/15/2011</u> To: <u>2/14/2014</u> Seat Requirement: <u>Business Owner Domiciled in PBC</u> Seat #: <u>5</u>
Seat Requirement:Business Owner Domiciled in PBCSeat #:
[]*Reappointment or [v] New Appointment
or [] to complete the term of Due [] resignation [] other to: To:T
*When a person is being considered for re-appointment, the number of previous disclosed voting conflicts shall be considered by the Board of County Commissioners. Number of previously disclosed voting conflicts during the previous term Part II (to be filled out and signed by Applicant): (Please Print)
APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT
Name: <u>Telles</u> Last <u>Wette</u> First <u>Middle</u>
Occupation/Affiliation: Attorney
Business Name: Trelles Law, P.A.
Business Address: <u>809 N. Dixie Highway</u> , 2ND FI
City & State WPB, FI Zip Code: <u>33401</u>
Residence Address: 14162 69th Dr. N
City & State $PBG_{1}H7$ Zip Code: $33418$ Home Phone:()Business Phone: $(1)B33-0224$ Ext.Cell Phone: $541$ $252-66444$ Fax: $(54)$ Email Address: $477$ $772$ $772$
Mailing Address preference: [X] Business [] Residence
Have you ever been convicted of a felony: Yes No If Yes, state the court, nature of offense, disposition of case and date:
Minority Identification Code:         [] IF (Native-American Female)       [] IM (Native-American Indian Male)         [] AF (Asian-American Female)       [] AM (Asian-American Male)         [] BF (African-American Female)       [] BM (African-American Male)         [] WF (Hispanic-American Female)       [] HM (Hispanic-American Male)         [] WF (Caucasian Female)       [] WM (Caucasian Male)         [] WF (Caucasian Female)       [] WM (Caucasian Male)         Applicant's Signature:       Date:       1/10/11         Part III (to be filled out by Commissioner):       Date 1
Appointment to be made at BCC Meeting on: 2/15/2011
Commissioner's Signature: August Date: /24/11

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by member of the public. 01-26-11A09 01-1

 public.
 Revised 1/2010

 01-14-11P04:43
 RCVD

PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS
<b>ADVISORY BOARD OF COUNTY COMMISSIONERS</b> <b>ADVISORY BOARD NOMINEE INFORMATION FORM</b> The information provided on this form will be used by County Commissioners and/or the entire Board in considering your nomination. This form MUST BE COMPLETED IN FULL. Answer "none" or "not applicable" where appropriate. Further, please attach a biography or résumé to this form.
Part I (to be filled out by Department): (Please Print)
Board Name: Small Business Assistance Advisory Committee
[ <sup>r</sup> ] At Large Appointment or [] District Appointment
Term of Appointment: <u>3</u> Years. From: <u>2 15 2011</u> To: <u>9 30 2014</u>
Seat Requirement: Business Owner Domiciled in PBC Seat #: 5
[]*Reappointment or [v] New Appointment
or [] to complete the Due [] resignation [] other term of
Completion of term to expire on:
*When a person is being considered for re-appointment, the number of previous disclosed voting conflicts shall be considered by the Board of County Commissioners. Number of previously disclosed voting conflicts during the previous term
Part II (to be filled out and signed by Applicant): (Please Print) APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT
Name: Trelles Weffe
Last Velle Middle
Occupation/Affiliation: Attorney
Business Name: Trelles Law, P.A.
Business Address: 809 N. Dixie Highway, 2ND FI
City & State WPB, FI Zip Code: 33401
Residence Address: 14162 69th Dr. N
City & State PBG, 177 Zip Code: 33418
Home Phone:()Business Phone: $(54)$ $33 - 0 \ge 24$ Ext.Cell Phone: $54)$ $252 - 66444$ Fax: $(54)$ $833 - 0 \ge 24$ Ext.Email Address: $\sqrt{trelles} \ge trelles law, com$ $com$ $(54)$ $833 - 0 \ge 39$
Mailing Address preference: [X] Business [] Residence
Have you ever been convicted of a felony: Yes No
Minority Identification Code:         [] IF (Native-American Female)         [] AF (Asian-American Female)         [] BF (African-American Female)         [] HF (Hispanic-American Female)         [] WF(Caucasian Female)         [] WF(Caucasian Female)         [] WM (Caucasian Male)         [] WM (Caucasian Male)
Applicant's Signature: Date: $1/10/11$
Part III (to be filled out by Commissioner):
Appointment to be made at BCC Meeting on:
Commissioner's Signature: <u>Bud Commissioner</u> Date: <u>2-3-11</u>

ds Law, this document may be reviewed and photocopied by member of the public. Revised 1/2010 01-14-11P04:43 RCVD

## **GUIDE TO SUNSHINE AMENDMENT FORMS**

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Office of Small Business Assistance TO:

RE:

50 South Military Trail, Suite 2N-172

West Palm Beach, FL 33415

(561) 616-6840

FAX: (561) 616-6850

www.pbcgov.com/osba

### Palm Beach County Board of County Commissioners

Karen T. Marcus, Chair

Shelley Vana, Vice Chair

Paulette Burdick

Steven L. Abrams

Burt Aaronson

Jess R. Santamaria

Priscilla A. Taylor

**County Administrator** 

Robert Weisman, P.E.

An Equal Opportunity Affirmative Action Employer

### FROM: ROBERT WEISMAN

COUNTY ADMINISTRATOR

**ADVISORY BOARD MEMBERS** 

### STATE GUIDE TO THE SUNSHINE AMENDMENT & CODE OF ETHICS

As an appointee to a Palm Beach County Advisory Board, you must familiarize yourself with the State Guide to the Sunshine Amendment and Code of Ethics. The purpose of this guide is to ensure adherence to the highest standards of ethics, protect the integrity of County government and foster public confidence.

This guide addresses conflict of interest, disclosure, acceptance and reporting of gifts, use of position or property, voting conflicts, political activities, prohibition against misuse of the code, and enforcement. This Guide also addresses conflicts, prohibitions on doing business with the County or having conflicting employment or contractual relationships. The Guide can be found on the web at: <u>http://www.pbcgov.com/ethics/advisory.htm</u>

Please read and make yourself familiar with the Guide and return the acknowledgment form below to: Tonya Davis Johnson, 50 South Military Trail, Suite 2N-172, West Palm Beach, FL 33415. If you cannot access this document on the web, please contact Tonya Davis Johnson at 561-616-6844 for other arrangements.

### **Acknowledgement of Receipt**

John Elliott

Print or Type

### ADVISORY BOARD(S): SMALL BUSINESS ASSISTANCE ADVISORY COMMITTEE

I acknowledge that I have read the State of Florida Guide to the Sunshine Amendment and the Code of Ethics. I understand that as an advisory board member of the above-mentioned board(s) that I am bound by it.

Signature:

NAME: \_

\_ Date: <u>12/2/10</u>

Please sign and return to the Office of Small Business Assistance in the selfaddressed envelope provided.

Revised 9/1/2010



### ADVISORY BOARD MEMBERS

**ROBERT WEISMAN** 

COUNTY ADMINISTRATOR

Office of Small Business Assistance 0 South Military Trail, Suite 2N-172 West Palm Beach, FL 33415 (561) 616-6840 Fax: (561) 616-6850 www.pbcgov.com/osba

> Palm Beach County Board of County Commissioners

Karen T. Marcus, Chair Shelley Vana, Vice Chair

Paulette Burdick

Steven L. Abrams

Burt Aaronson

Jess R. Santamaria

Priscilla A. Taylor

**County Administrator** 

Robert Weisman

"An Equal Opportunity Affirmative Action Employer

printed on recycled paper

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As an appointee to a Palm Beach County Advisory Board, you must familiarize yourself with the State Guide to the Sunshine Amendment and Code of Ethics. The purpose of this guide is to ensure adherence to the highest standards of ethics, protect the integrity of County government and foster public confidence.

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Acknowledgement of Receipt

NAME:

TO:

RE:

FROM:

<u>Yvette Trelles</u> Print or Type

ADVISORY BOARD(S): SMALL BUSINESS ASSISTANCE ADVISORY COMMITTEE

I acknowledge that I have read the State of Florida Guide to the Sunshine Amendment and the Code of Ethics. I understand that as an advisory board member of the above-mentioned board(s) that I am bound by it.

Signature: \_

2011 Date:

Please sign and return to the Office of Small Business Assistance in the selfaddressed envelope provided.

Revised 9/1/2010

01-26-11A10:41 RCVD

## PALM BEACH COUNTY CODE OF ETHICS FORMS

A CHICAL	
TO:	ADVISORY BOARD MEMBERS
FROM:	ROBERT WEISMAN COUNTY ADMINISTRATOR
RE:	PALM BEACH COUNTY CODE OF ETHICS

Effective May 1, 2010, contractual relationships between Palm Beach County government and advisory board members, their employers, or businesses, are prohibited conflicts of interest as set forth in the Palm Beach County Code of Ethics, Ordinance 2009-051. This conflict of interest must be waived by an affirmative vote of five (5) members of the Board of County Commissioners upon full disclosure at a public meeting in order to accept appointment to an advisory board. In the space provided below, please identify any such contractual relationships, or verify that none exist at this time. The Ordinance (2009-051) and the training requirement can be found on the web at: <a href="http://www.pbcgov.com/ethics/advisory.htm">http://www.pbcgov.com/ethics/advisory.htm</a>

Type of Contract	Which Department/Division	Effective Date	<u>Term</u>
	······		

Yes, submit a waiver to the Board of County Commissioners, since I or my employer have/has the above named contract(s);

OR

X \_\_\_\_\_ At this time, I nor my employer have contract(s) with the Board of County Commissioners

As a (current or potential) advisory board member you are required to receive training on the PBC Code of Ethics and acknowledge that you have read and understand the PBC Code of Ethics Ordinance.

If you are unable access the training and/or Ordinance on the web, please contact Tonya Davis Johnson at 561-616-6840 for other arrangements.

### **Acknowledgment of Receipt**

NAME:	John	Elliott

Print or Type

FIRM/COMPANY/ORGANIZATION: <u>All Phase</u>, Inc.

ADVISORY BOARD(S): \_\_\_\_\_\_ Small Business Assistance Advisory Committee

I acknowledge that I have taken the required training; and read and understand the Palm Beach County Code of Ethics Ordinance, the provisions of which are effective May 1, 2010. I understand that as an advisory board member of the above-mentioned board(s) that I am bound by it.

Signature: \_ \_\_\_\_\_ Date: <u>12/2/10</u>

Please sign and return this FORM to Tonya Davis Johnson. A self-addressed envelope has been provided for your convenience.

N BEACH COL	
TO:	ADVISORY BOARD MEMBERS
FROM:	ROBERT WEISMAN
	COUNTY ADMINISTRATOR
RE:	PALM BEACH COUNTY CODE OF ETHICS

Effective May 1, 2010, contractual relationships between Palm Beach County government and advisory board members, their employers, or businesses, are prohibited conflicts of interest as set forth in the Palm Beach County Code of Ethics, Ordinance 2009-051. This conflict of interest must be waived by an affirmative vote of five (5) members of the Board of County Commissioners upon full disclosure at a public meeting in order to accept appointment to an advisory board. In the space provided below, please identify any such contractual relationships, or verify that none exist at this time. The Ordinance (2009-051) and the training requirement can be found on the web at: <a href="http://www.pbcgov.com/ethics/advisory.htm">http://www.pbcgov.com/ethics/advisory.htm</a>

Type of Contract	Which Department/Division	Effective Date	<u>Term</u>
		·	
<u> </u>			

Yes, submit a waiver to the Board of County Commissioners, since I or my employer have/has the above named contract(s);

OR

\_ At this time, I nor my employer have contract(s) with the Board of County Commissioners

As a (current or potential) advisory board member you are required to receive training on the PBC Code of Ethics and acknowledge that you have read and understand the PBC Code of Ethics Ordinance.

If you are unable access the training and/or Ordinance on the web, please contact Tonya Davis Johnson at 61-616-6840 for other arrangements.

Acknowled	dgment of Receipt
NAME:Yvette Tr	elles
Print o	or Type
FIRM/COMPANY/ORGANIZATION:	Trelles Law, PA
ADVISORY BOARD(S): PBC Small Busine	ss Assistance Advisory Committee
	d training; and read and understand the Palm Beach ons of which are effective May 1, 2010. I understand e-mentioned board(s) that I am bound by it.
Signature:	Date:
Please sign and return this FORM to Tonya provided for your convenience.	Davis Johnson. A self-addressed envelope has been

01-26-11A10:41 RCVD

## RESUMES

### RESUME FOR JOHN ELLIOTT 13309 41<sup>ST</sup> Lane North Royal Palm Beach, FL 33411 Home/Office (561) 793-0476 Mobile (561) 723-9043 Fax (561) 791-9229 December 2010

#### SUMMARY OF EXPERIENCE

I have accumulated thirty seven years of experience in the construction industry. I have served in many positions ranging from laborer to mason and furthering from supervision to presidency by establishing my own masonry/concrete company.

### HIGHLIGHTS OF EXPERIENCE

1985 to present

All Phase, Inc.

Royal Palm Beach, Florida

As president/owner of All Phase, Inc., this corporation was formed with the purpose being to provide the subcontracting of general masonry. We focus highly on reinforced masonry structures. We continue to promote the idea of reinforced masonry to the developers and local engineering firms to enhance the masonry industry. Our experiences have ranged from residential homes to commercial projects. In the line of residential work, we have completed large projects of single family homes as well as high-end individual residences with some of this areas leading developers. We have also completed projects of two and three story multifamily residences. In the commercial line we have contracted large multistory buildings to include warehouses, schools, offices, hotels, public service buildings, water treatment plants and various other engineer designed buildings. With the addition of our Concrete Division in 1993, we now provide subcontracting in concrete site work, promoting high strength reinforced concrete surfaces and barrier walls. Our experiences to date include areas of roads, highways, bridges, parking lots, parks and around the premises of private property. These finishes can consist of curbs, sidewalks, driveways, slabs/pads, flumes, barrier walls and various other concrete structures. Our expertise is currently displayed on numerous county roads, state FDOT highways, PBIA premises, PBC schools and a host of many more.

1983 to 1985 Double "S" Inc.

Okeechobee, Florida

I was employed as a lead mason and quickly promoted to field supervisor. My position consisted of supervising a large masonry crew, ordering all necessary materials, maintaining and supplying equipment. We constructed two and three story multifamily residences and department store buildings. These projects were constructed with the reinforced masonry structure.

1981 to 1982

Wolfe Building Corporation

West Palm Beach, Florida

I was hired as a mason and promoted to the position of lead mason. My job responsibilities were to lead the crew of masons and provide the initial arrangement on all buildings. We constructed the masonry structure on several shopping centers and eight story office buildings.

### 1973 to 1980

Rumph Construction

Belle Glade, Florida

I was hired as a laborer and knew very little in the line of construction. Being employed by a rather small company the laborers performed in all phases of the construction, which was how I was introduced to the building world. As time progressed, I began to perform in the capacity of a mason apprentice. As I proceeded in learning the masonry fields I became a tradesman in several areas, including block structure, concrete finishing, stucco, stone and brick.

### 1967 to 1972

Self-employed

I independently owned and operated a taxi cab service in my home country, Jamaica.

#### **EDUCATION**

#### 2009

Live It Academy Computer Technology West Palm Beach, Florida

1992

Construction Management Development and Bond Guarantee Program Palm Beach Community College Lake Worth, Florida

### 1991

Florida Concrete Products Association, Inc. Orlando, Florida State Certified Structural Masonry Contractor

1964 Graduate - Epping Forest High School Munro, Jamaica

### **PROFESSIONAL AFFILIATIONS**

AGC of America, Florida East Coast Chapter, West Palm Beach, Florida Florida Transportation Builders Association, Tallahassee, Florida Black Chamber of Commerce, Palm Beach County, Florida

### **LICENSES**

Palm Beach County Masonry Contractor Certificate #U-16095

### PERSONAL DATA

Born: May 31, 1947 St. Elizabeth, Jamaica Married, 4 children Health: Excellent Height: 5'8" Weight: 1851bs

#### **REFERENCES FOR JOHN ELLIOTT**

Dave Aiken Director of Accounts Cemex Corporation 1001 Jupiter Park Drive, Ste 114 Jupiter, Florida 33458 (561) 741-8200

Andrew Tate Credit Manager Cemex Corporation 1001 Jupiter Park Drive, Ste 114 Jupiter, Florida 33458 (561) 741-8200

Michael Correa General Project Manager Ranger Construction 101 Sansburys Way West Palm Beach, Fl 33411 (561) 793-9400

Gary Hennings Vice President The Weitz Company 1720 Centrepark Drive East West Palm Beach, FL 33401 (561) 686-5511

Milton Grey President Grey Construction Company 2001 Palm Beach Lakes Blvd West Palm Beach, FL 33409 (561) 845-2872

Sam Butler President Double "S" Inc. 13502 SW 144<sup>th</sup> Parkway Okeechobee, FL 34974 (863) 763-0006

Don Beers President Beers Engineering Consultants 509 South M Street Lake Worth, FL 33460 (561) 586-2889

### YVETTE M. TRELLES Trelles Law, P.A. 809 N. Dixie Highway, Second floor West Palm Beach, Florida 33401 (561)833-0224 Phone (561) 833-0239 Facsimile

EDUCATION

Admitted to The Florida Bar, September, 1992

Admitted to practice in the State Courts of Florida, U.S. District Court, Northern and Middle Districts of Florida, 1993

University of Florida College of Law, Juris Doctor, 1991

University of Florida, B.S.B.A., 1988

LEGAL EXPERIENCE

**Trelles Law, P.A.** 809 North Dixie Highway, Second Floor West Palm Beach, Florida 33401 1999-Present Practice areas: Personal Injury, Wrongful Death, Medical Malpractice

**15th Judicial Circuit Court Traffic Division** West Palm Beach, Florida December, 1997 - 2006 Traffic Hearing Officer presiding over traffic court matters in Palm Beach County

Lytal, Reiter, Clark, Fountain & Williams, LLP West Palm Beach, Florida Associate, 1992 - 1999 Practice Areas: Personal Injury, Wrongful Death, Premises Liability, Medical Malpractice and Employment Discrimination

**Rywant, Alvarez, Jones & Russo, P.A.** Tampa, Florida Clerkship, Summer, 1991 Specialized in Insurance Defense

**Manuel A. Machin, P.A.** Tampa, Florida Clerkship, Summer, 1990 Specialized in Personal Injury and Family Law

#### PROFESSIONAL ASSOCIATIONS

Hispanic Chamber of Commerce of Palm Beach County, Board Member, 2003-Present; Chair, 2008-2010

ASPIRA, Board Member, 2007-2008

Grievance Committee, Palm Beach County, 2002-2005; Chair, 2004-2005

Palm Beach County Bar Association, Treasurer, 1999-2000; Board Member, 2000-2001;

Board of Governors, Young Lawyers Division, Board Member, 2000-2004;

Young Lawyers Section of the Palm Beach County Bar Association, President, 1998-1999; President Elect, 1997-1998; Secretary, 1996-1997; Treasurer, 1995-1996; Member, 1992-Present; Law Week Chair, 1995 for Palm Beach County; Holidays in January Program Chair, 1996; KID CARE ID Program Chair, 1997;

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Academy of Florida Trial Lawyers Young Lawyers Division Board Member, 1993-1995; President, 1996;

Hispanic Bar Association of Palm Beach County President, 1995-1996; President Elect, 1994-1995; Board Member various years;

Law Magnet Advisory Committee of Palm Beach County; Board Member 1995-1997;

Palm Beach County Community College Legal Assistant Advisory Committee; Board Member, 1993-1996;

Alumni Council of the University of Florida College of Law; Board Member 1992-1999;

Hispanic Cultural Arts; Board Member, 1992-1997;

Florida Association for Women Lawyers; Member, 1992-Present;

American Bar Association; Member, 1992-Present.

AWARDS/HONORS

Hispanic Woman of Distinction, 2009 One of eleven women chosen in all of south florida

Volunteer of the year, Presented by Hospice of Palm Beach County, 2010

Volunteer of the Year, Presented by The South Florida Fair, 2010

#### COLLEGE OF LAW ACTIVITIES AND HONORS

John Marshall Bar Association Student Government, President, 1990-1991;

Attorney General staff for the University of Florida Student Honor Court; 1990-1991;

Florida Blue Key Leadership Honorary; Inducted, 1990.

LANGUAGES

Fluent in Spanish.

## CURRENT LIST OF BOARD MEMBERS SMALL BUSINESS ADVISORY COMMITTEE

<u>Seat</u>	<u>Incumbent</u>
2	(HF)Evelyn Parkes-Brier
3	(BF) Angela Randolph
7	(HM) Andre' Varona
8	(WF) Martha J. Greeson
9	(WF) Jane Bloom
10	(BM) Joseph D. Anderson
11	(WF) Sherrill L. Disbury
12	(WF) Bernadette Russell
13	(BF) Lia T. Gaines
14	(BF) Lynn Solomon
	-

### Seat Requirement

Certified Hispanic Business Owner Certified Woman Business Owner Hispanic Chamber of Commerce Nat'l. Assoc. of Women in Construction Women's Business Organization Minority Contractor Associated General Contractors Small Business Development Center Business Loan Fund of the Palm Beaches Black Chamber of Commerce

BF – Black Female BM – Black Male HF – Hispanic Female HM – Hispanic Male WF – White Female WM – White Male

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