

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY**

Meeting Date: March 1, 2011

Consent

Regular

Workshop

Public Hearing

Department: Facilities Development & Operations

**I. EXECUTIVE BRIEF**

**Motion and Title:** Staff recommends motion to approve: Consultant Services Authorization (CSA) No. 1 with Leo A. Daly Company (R2011-0112) in the amount of \$199,767 for design services for Main Detention Center Video Visitation System.

**Summary:** On April 25, 2006, the Board approved the Jail Expansion Program II (JEP) which includes the implementation of a Video Visitation System (VVS). The public will use the new Central Video Visitation Center adjacent to the Stockade to visit with inmates at the new West Detention Center and the Main Detention Center on Gun Club Road. CSA No. 1 authorizes design services for the final phase which is the installation of inmate VVS kiosks at the Main Detention Center. The VVS reduces costs and enhances security associated with the operation of the detention system. CSA No. 1 is funded from the Criminal Justice and Public Improvement Revenue Bond Series 2008. Leo A. Daly Company is a Palm Beach County firm. The contract includes a Small Business Enterprise (SBE) goal of 15% which can be met through the use of either M/WBE or SBE firms. This task has 1.6% M/WBE participation and 0% SBE participation as the design work involves a non-M/WBE/SBE specialty engineer who was not on Daly's team at selection. **(Capital Improvements Division) Countywide/District 2 (JM)**

**Background and Justification:** On April 25, 2006, the Board approved proceeding with Jail Expansion Program II consisting of the expansion of the West County Detention Facility, Stockade and renovations to the Main Detention Center. The first phase of the JEP is the design and construction of the Jail Expansion at the West Detention Center and a Central Video Visitation Center, which are complete. CSA No. 1 is for design services associated with adding new Video Visitation units throughout the Main Detention Center. Video Visitation replaces contact visitation between inmates and the public which reduces contraband entering the facility, as well as reduces the need for additional staffing.

**Attachments:**

- 1. Location Map
- 2. Budget Availability Statement
- 3. CSA No. 1

Recommended by:  Army Wolf Department Director Date: 2/3/11

Approved by:  County Administrator Date: 2/2/11

**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

Fiscal Years	2011	2012	2013	2014	2015
Capital Expenditures	\$199,767	0	0	0	0
Operating Costs	0	0	0	0	0
External Revenues	0	0	0	0	0
Program Income (County)	0	0	0	0	0
In-Kind Match (County)	0	0	0	0	0
<b>NET FISCAL IMPACT</b>	<b>\$199,767</b>				
# ADDITIONAL FTE POSITIONS (Cumulative)					

Is Item Included in Current Budget? Yes \_\_\_\_\_ No \_\_\_\_\_  
 Budget Account No: Fund 3053 Dept 411 Unit B362 Object 6502  
 Reporting Category \_\_\_\_\_

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

This item is funded from the Criminal Justice and Public Improvement Revenue Bond Series 2008.

*[Handwritten signature]* 2-8-11

C. Departmental Fiscal Review: \_\_\_\_\_

**III. REVIEW COMMENTS:**

**A. OFMB Fiscal and/or Contract Development and Control Comments:**

*[Handwritten signature]* 2/14/11  
 OFMB  
 2/10/11  
 2/10/11

*[Handwritten signature]* 2/15/11  
 Contract Administrator  
 2/15/11  
 This item complies with current County policies.

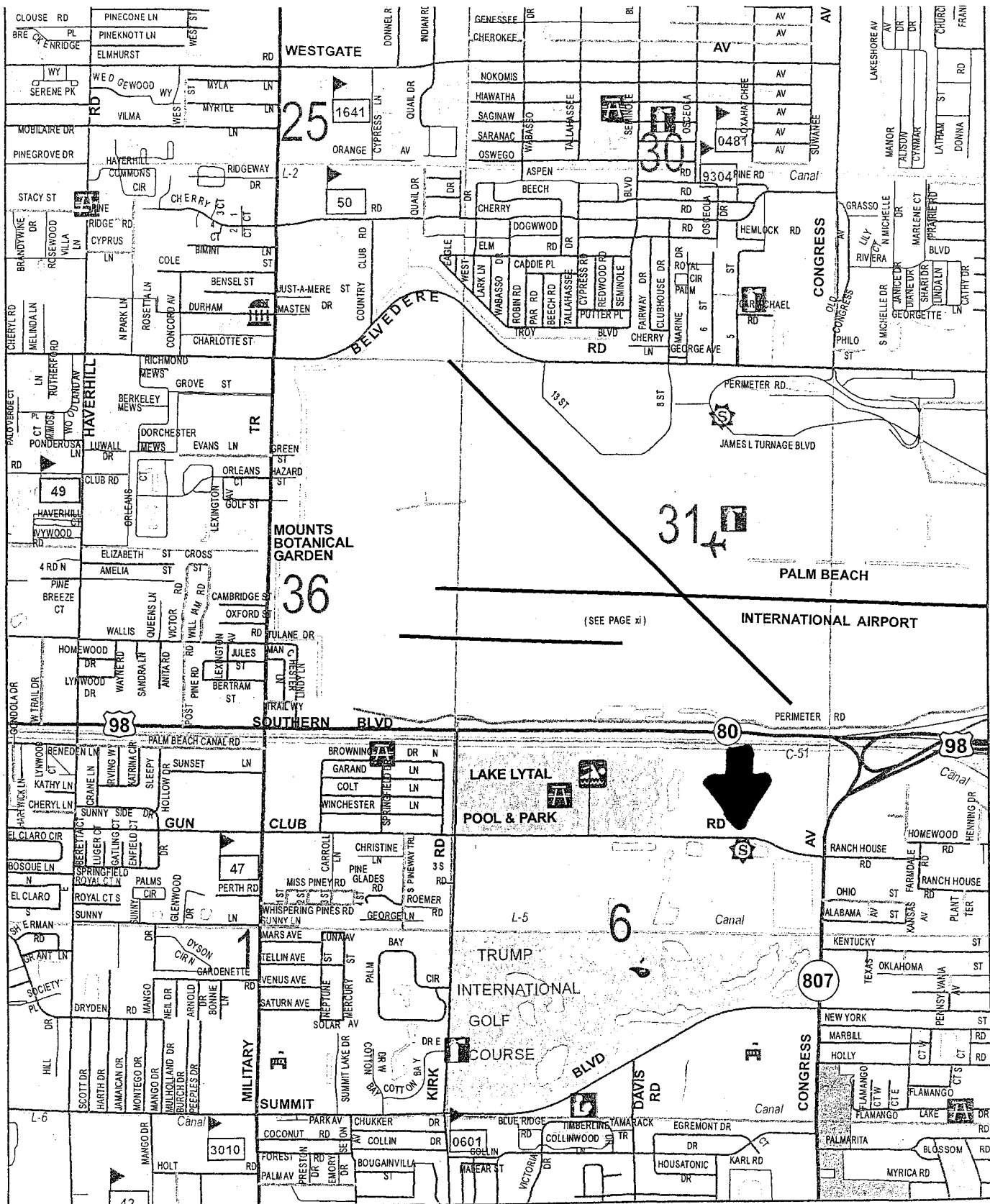
**B. Legal Sufficiency:**

*[Handwritten signature]* 2/18/11  
 Assistant County Attorney

**C. Other Department Review:**

\_\_\_\_\_  
 Department Director

# LOCATION MAP



ATTACHMENT # 1

FACILITIES DEVELOPMENT & OPERATIONS  
BUDGET AVAILABILITY STATEMENT

REQUEST DATE: 02/03/11

REQUESTED BY: Mike McPherson

PHONE: 233-0278

FAX: 233-0270

PROJECT TITLE: Main Detention Center Video Visitation

PROJECT NO.: 11205

ORIGINAL CONTRACT AMOUNT:

BCC RESOLUTION#: R2011-0112  
DATE

REQUESTED AMOUNT: \$199,767.00

CSA or CHANGE ORDER NUMBER: CSA #1

CONSULTANT/CONTRACTOR: Leo A. Daly

PROVIDE A BRIEF STATEMENT OF THE SCOPE OF SERVICES TO BE PROVIDED BY THE CONSULTANT/CONTRACTOR:

Permitting, design and construction administration services to incorporate new video visitation units throughout Main Detention Center.

CONSTRUCTION	
PROFESSIONAL SERVICES	<u>\$199,767</u>
STAFF COSTS** (Design/Construction Phase)	
MISC. (permits, prints, advertising)	
TOTAL	<u>\$199,767</u>

\*\* This is an estimate of staff charges. Actual(s) will be billed at the end of each fiscal year.

BUDGET ACCOUNT NUMBER (IF KNOWN)

FUND: 3053 DEPT: 411 UNIT: B362 OBJ: 6502

FUNDING SOURCE (CHECK ALL THAT APPLY):  
 AD VALOREM  OTHER  
 FEDERAL/DAVIS BACON

SUBJECT TO IG FEE?  YES  NO

BAS APPROVED BY: [Signature] DATE: 2-3-11

ENCUMBRANCE NUMBER: \_\_\_\_\_

**CONSULTANT SERVICES AUTHORIZATION**

**LEO A DALY**  
*(Annual Architectural Consultant)*

**MAIN DETENTION CENTER  
VIDEO VISITATION  
PROJECT NO. 11205  
DISTRICT NO. 2**

**THIS AUTHORIZATION NO. 1** to the Contract dated 02/01/11 (R2011-0112) between Palm Beach County and the Consultant identified herein is for the Consultant Services described in Item 3 of this Authorization.

1. **CONSULTANT:** **LEO A DALY**  
**1400 CENTREPARK BOULEVARD, SUITE 500**  
**WEST PALM BEACH, FL 33401**
2. **History:** Not applicable. This authorization is for a new project.
3. **Services completed to date:** Not applicable. This authorization is for a new project.
4. **Description of Services to be provided by Consultant:** Professional services shall include permitting, design and construction administration services to incorporate new video visitation units throughout the Main Detention Center as detailed on the attached proposal dated January 13, 2011.
5. **Time of Commencement:** Consultant shall begin work promptly on the requested services upon receipt of this executed document which shall constitute official **"Notice to Proceed"**.
6. **Compensation:** The compensation to be paid to the Consultant for the requested services shall be:  

Lump Sum charge of **\$199,767.00**
7. This Authorization may be terminated by the County without cause or prior notice. In the event of termination not the fault of the Consultant, the Consultant shall be compensated for all services performed to termination date, together with reimbursable expenses (if applicable) then due.  

Consultant agrees to waive any and all claims for lost profits or anticipated future profits in the event of a termination with or without the cause under this Contract.
8. If not previously provided or for a new project, the Consultant shall provide County with an executed Conflict of Interest Disclosure Form, attached hereto and incorporated herein.

**ATTACHMENT # 3**

9. **EXCEPT AS HEREBY AMENDED, CHANGED OR MODIFIED**, all other terms, conditions, and obligations of the original Contract shall remain in full force and effect.

**IN WITNESS WHEREOF**, this Authorization is accepted, subject to the terms and conditions of the aforementioned Contract.

**ATTEST:**  
**SHARON R. BOCK, Clerk & Comptroller**

**PALM BEACH COUNTY BOARD OF  
COUNTY COMMISSIONERS**

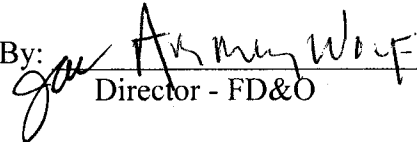
By: \_\_\_\_\_  
Deputy Clerk

By: \_\_\_\_\_  
Karen T. Marcus, Chair

**APPROVED AS TO FORM  
AND LEGAL SUFFICIENCY**

**APPROVED AS TO TERMS  
AND CONDITIONS**

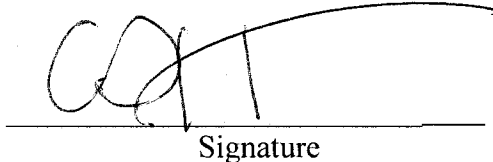
By: \_\_\_\_\_  
County Attorney

By:  \_\_\_\_\_  
Director - FD&O

**WITNESS:**

**CONSULTANT:**

  
Signature

  
Signature

**FERNANDO DELDAGO**  
Name (type or print)

**William A. Hanser, AIA**  
Name (type or print)

**Principal**  
Title

(Corporate Seal)

# LEO A DALY

PLANNING  
ARCHITECTURE  
ENGINEERING  
INTERIORS



January 13, 2011

Mr. John A. Chesher  
Director-PBC Capital Improvements Division  
2633 Vista Parkway  
West Palm Beach, FL 33411

Re: Palm Beach County Main Detention Center Renovations  
Video Visitation Units Project

Dear John,

First of all, let me say how appreciative we are that we are being given the opportunity to continue our long relationship with Palm Beach County pursuant to the Palm Beach County Main Detention Center renovation to add new video visitation units. We are pleased to offer this proposal as follows:

With regard to this assignment, our proposal is as outlined below. Palm Beach County is hereinafter referred to as "Owner" and/ or "Client" and Leo A Daly hereinafter is referred to as "Architect".

## PROJECT SCOPE

The scope of the project shall be to incorporate a specific amount of new Video Visitation Units throughout the Main Detention Center Building. The scope of work shall be limited to the levels and Phases noted below:

### Phase I:

#### A. East Tower:

- 1) Housing Area East 1B (**Exhibit A**)
  - a) 20 Fixed Units Social
  - b) 1 Cobra/ Legal Co-Located
- 2) East Infirmary (**Exhibit B**)
  - a) 3 Fixed Units Social
  - b) 3 Mobile Cart Ports
  - c) 1 Fixed Units Attorney Visit
  - d) 1 Cobra/ Legal Co-Located

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# LEO A DALY

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Mr. John Chesher  
Re: Palm Beach County Main Detention Center Renovation  
Video Visitation Units Project

January 12, 2011  
Page 2 of 8

## B. West Tower:

- a) Housing Area West 1C (**Exhibit C**)
  - a. 20 Fixed Units Social
  - b. 1 Cobra/ Legal Co-Located
- b) East Infirmery (**Exhibit D**)
  - a. 3 Fixed Units Social
  - b. 3 Mobile Cart Ports
  - c. 1 Fixed Units Attorney Visit in existing room to be determined
  - d. 1 Cobra/ Legal Co-Located

## Phase II:

### A. South Tower:

#### Housing Areas

- 1) South 2A (**Exhibit E**)
  - a) 2 Fixed Units Social
  - a) 2 Mobile Cart Ports
  - b) 1 Fixed Units Attorney Visit in existing room to be determined
  - c) 1 Cobra/ Legal Co-Located
- 2) South 2D (**Exhibit E**)
  - a) 2 Fixed Units Social
  - b) 2 Mobile Cart Ports
  - c) 1 Fixed Units Attorney Visit in existing room to be determined
  - d) 1 Cobra/ Legal Co-Located
- 3) South 3A (**Exhibit E**)
  - a) 2 Fixed Units Social
  - a) 2 Mobile Cart Ports
  - b) 1 Fixed Units Attorney Visit in existing room to be determined
  - c) 1 Cobra/ Legal Co-Located
- 4) South 3D (**Exhibit E**)
  - a) 2 Fixed Units Social
  - a) 2 Mobile Cart Ports
  - b) 1 Fixed Units Attorney Visit in existing room to be determined
  - c) 1 Cobra/ Legal Co-Located
- 5) South 4 (**Exhibits F & G**)
  - a) 2 Fixed Units Attorney Visit in existing room to be determined
  - b) 4 Cobra/ Legal Co-Located

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Re: Palm Beach County Main Detention Center Renovation  
Video Visitation Units Project

January 12, 2011

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AUSTIN  
BEIJING  
BRYAN  
CHICAGO  
DALLAS  
DENVER  
FORT WORTH  
HONG KONG  
HONOLULU  
HOUSTON  
ISTANBUL  
LAS VEGAS  
LOS ANGELES  
MIAMI  
MINNAPOLIS  
MOSCOW  
OMAHA  
PHOENIX  
SACRAMENTO  
SAN ANTONIO  
SAN MARCOS  
TAMPA  
TIANJIN  
WACO  
WASHINGTON, DC  
WEST PALM BEACH

- 6) South 5 (**Exhibits H**)
  - a) 16 Fixed Units Social
- 7) South 6 (**Exhibits F & G**)
  - a) 2 Fixed Units Attorney Visit in existing room to be determined
  - b) 4 Cobra/ Legal Co-Located
- 8) South 7 (**Exhibits H**)
  - a) 16 Fixed Units Social
- 9) South 8 (**Exhibits F & G**)
  - a) 2 Fixed Units Attorney Visit in existing room to be determined
  - b) 4 Cobra/ Legal Co-Located
- 10) South 9 (**Exhibits H**)
  - a) 16 Fixed Units Social
- 11) South 10 (**Exhibits F & G**)
  - a) 2 Fixed Units Attorney Visit in existing room to be determined
  - b) 4 Cobra/ Legal Co-Located
- 12) South 11 (**Exhibits H**)
  - a) 16 Fixed Units Social
- 13) South 12 (**Exhibits I**)
  - b) 8 Fixed Units Social
  - a) 1 Fixed Units Attorney Visit in existing room to be determined
  - b) 2 Cobra/ Legal Co-Located

This design proposal is broken down to reflect the cost of each phase yet it assumes that the design of both phases will occur simultaneously. We understand that the construction of each phase of work may occur as standalone projects, thus this proposal assumes the need for two separate permit sets. The Construction Administration phase has also been broken down into Phase I and Phase II.

The following identifies the proposed work effort required by the Design Team.

## **1) SCHEMATIC DESIGN SERVICES FOR PHASE I AND II:**

1.1 The Architect shall prepare Schematic Design Documents consisting of the following:

- a) Floor Plans: The Architect will produce enlarged area floor plan (CAD drawings) of the areas defined above.

Mr. John Chesher  
Re: Palm Beach County Main Detention Center Renovation  
Video Visitation Units Project

January 12, 2011  
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**Note:** There are no available CAD files of the existing overall facility. The Design Team has assumed that they will scan the existing "hard copy" drawings of the floor plans to represent the overall floor plan. Individual areas where work is being completed will be redrawn in CAD and utilized in the development of the project drawings/submissions. The Design Team has assumed that the overall floor plans of the existing floors will not be redrawn in CAD.

1.2 Allow for two (2) site visits for area verification per phase.

1.3 Coordinate information with consultants.

1.4 Provide listing of all applicable permits required for project.

**1.4 SD Deliverables (One 100% submittal):**

- a) Three (3) half size and seven (7) full size sets of SD Plans per Phase for review and comment.

**2) Design Development Services for Phases I and II:**

2.1 Based on the approved Schematic Documents, the Architect shall prepare, for the approval by the Owner, Design Development Documents consisting of Drawings and other documents to fix and describe the size and character of the Project as to Architectural, Structural, Electrical and Data system. The drawings will be sufficient to establish basic cost for the Project (by others), with final construction pricing being completed after the Construction Documents Phase and will consist of the following:

- a) Floor Plans  
b) Interior Elevations

2.2 Coordinate information with consultants.

**3.3 DD Deliverables (One 100% submittal):**

- a) Three (3) half size and seven (7) full size sets of DD Plans per Phase for review and comment.  
b) Ten (10) sets of DD Specifications per Phase for review and comment. It is assumed that Palm Beach County will create any front end documents required for bidding/ pricing and will provide any specialized cabling requirements.

**3) Construction Documents Services for Phases I and II:**

3.1 Based on the approved Design Development Documents, the Architect shall prepare Construction Documents consisting of Drawings and Specifications setting forth in detail the requirements for the construction of the Project, which will be consistent with industry standards and will also comply with all codes and governmental regulations which are in effect at the time of submission for permit.

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Mr. John Chesher  
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The documents include, but are not necessarily limited to:

- a) Drawings defining final dimensioned layout plan for the building areas with necessary construction details, wall sections and interior elevations of sufficient detail to obtain a building permit.
- b) Structural, Electrical and Data drawings and specifications.
- c) Specifications.

**3.2 CD Deliverables (One 50% CD Submittal and One 100% Construction Documents Submittal has been included as part of this proposal):**

**50% Construction Documents:**

- a) Issue three (3) half size and seven (7) full size sets of CD Plans per Phase for review and comment.
- b) Issue ten (10) sets of Specifications per Phase for review and comment.

**100% Construction Documents:**

- a) Issue three (3) half size and seven (7) full size sets of CD Plans per Phase for review and comment.
- b) Issue ten (10) sets of Specifications per Phase for review and comment.
- c) Provide one copy of CAD files and specifications in electronic format

**4. Bidding & Negotiations Services:**

- 4.1 Attend Pre-Bid Meeting
- 4.2 Review and respond to bidding questions.
- 4.3 Issue clarification sketches or drawings if required.

**5. Construction Phase Services:**

- 5.1 Review shop drawings which will be required of selected Contractor.
- 5.2 Perform site visits to support a two (2) phase construction schedule. Refer to below for quantity of site visits included in this proposal.
- 5.3 Perform additional closeout functions to support a two (2) phase construction schedule including multiple punch lists and phased certifications.
- 5.4 Attend separate project meetings with selected Contractor for the Main Detention Center Renovation: Video Visitation Units Project. The construction phase duration is assumed as follows:

- a) **Phase 1:** 4 months and a total of 8 meetings have been included as part of the Construction Administration phase of this Additional Services Request.
- b) **Phase 2:** 6 months and a total of 12 meetings have been included as part of the

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January 12, 2011

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Construction Administration phase of this Additional Services Request.

## **6. PROJECT LIMITATIONS/EXCLUSIONS:**

- 6.1 This proposal allows for two site visits per Phase to verify/ confirm existing conditions.
- 6.2 Demolition plans are only provided for the East Tower East 1B and West Tower West 1C and will be limited to floors and minor wall revisions.
- 6.3 Partial demolition notes provided for South Tower levels 5,7,9,11 and 12 are limited to the removal of existing telephones, all other partitions and counter surfaces are to remain.
- 6.4 New Doors and/or New Hardware or renovation to existing are not included in this scope of work.
- 6.5 Security Electronic Hardware and/ or camera additions or renovation to existing are not included in this scope of work.
- 6.6 Acoustical treatment of surfaces (walls, floors, ceilings) or renovation to existing are not included in this scope of work.
- 6.7 Any new lighting or renovation to existing lighting is not included in this scope of work.
- 6.8 Existing building systems forensics and analysis (architectural, mechanical, electrical, plumbing and structural) is not included in this scope of work.
- 6.9 material testing is not included in this scope of work.
- 6.10 Cost Estimating services are excluded from this scope of work.
- 6.11 Asbestos Report is to be provided by the Owner.

## **7. FEE PAYMENT SCHEDULE:**

In order that we may adequately service our clients, the lump sum fee for architectural services as outlined in preceding paragraphs shall be as outlined below:

### **Phase 1:**

- |                                    |              |
|------------------------------------|--------------|
| • Leo A. Daly                      | \$ 72,552.00 |
| • Martinez Engineering Group       | \$ 3,300.00  |
| • TLC Engineering for Architecture | \$ 20,785.00 |

<b>Total Compensation Requested for Phase I:</b>	<b>\$ 96,637.00</b>
--	---------------------

EST. 1915  
ABU DHABI  
ATLANTA  
AUSTIN  
BEIJING  
BRYAN  
CHICAGO  
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HONG KONG  
HONOLULU  
HOUSTON  
ISTANBUL  
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Video Visitation Units Project

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**Phase 2:**

- Leo A. Daly \$ 80,915.00
- TLC Engineering for Architecture \$ 22,215.00

**Total Compensation Requested for Phase II: \$103,130.00**

**TOTAL COMPENSATION FOR PHASE I & II WORK \$199,767.00**

- A. The stipulated compensation shall be billed according to the Prime agreement.
- B. The Architect shall be available to provide Additional Services in addition to the services previously outlined and beyond the Scope of this Agreement, when authorized by the Owner. Such authorization shall be in the form of an Addendum to this Agreement. All Addenda shall give a brief description of the Project and corresponding fee based on a single stipulated sum or billed at the hourly rates stipulated within the Architect/Owner Continuing Services Agreement. When executed by the Parties, all Addenda will incorporate all the applicable terms and conditions as outlined in this Agreement.

We appreciate the opportunity to serve your needs in a professional manner and thank you for considering our organization. This proposal will constitute our contractual understanding and, if you are in agreement with the contents of this letter, please sign and return the enclosed copy. This proposal shall be valid for a period of sixty (60) days.

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Mr. John Chesher  
Re: Palm Beach County Main Detention Center Renovation  
Video Visitation Units Project

January 12, 2011  
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Sincerely,

LEO A DALY

FERNANDO DEL DAGO, AIA  
Senior Associate

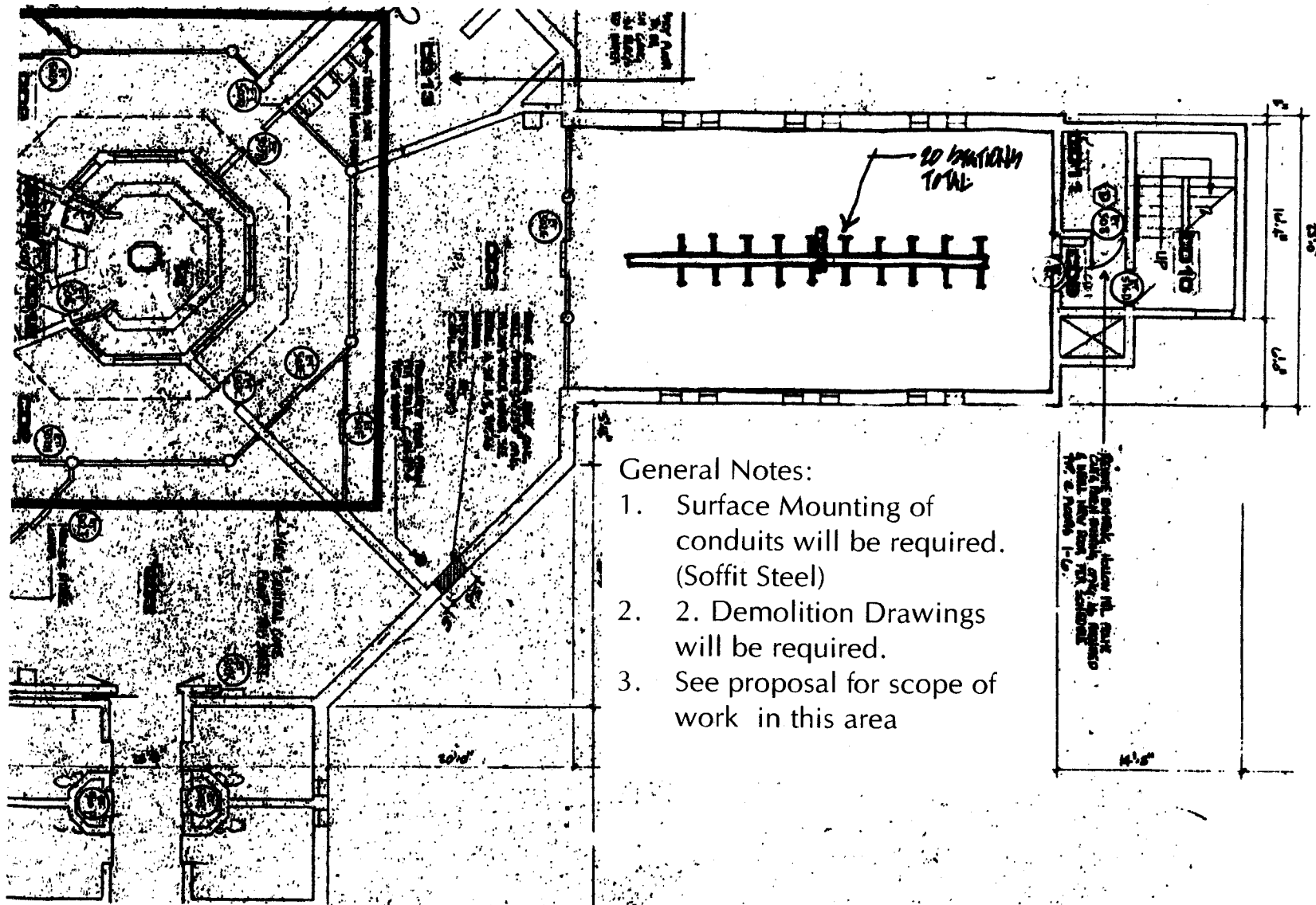
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**Attachments:**

- Exhibit "A": East Tower Level 1
- Exhibit "B": East Tower Infirmary
- Exhibit "C": West Tower Level 1
- Exhibit "D": West Tower Infirmary
- Exhibit "E": South Tower Levels 3A (2A Similar- 3D & 2D Opposite Hand)
- Exhibit "F": South Tower (East) Levels 4, 6, 8 & 10
- Exhibit "G": South Tower (West) Levels 4, 6, 8 & 10
- Exhibit "H": South Tower Levels 5, 7, 9 & 11
- Exhibit "I": South Tower Level 12
- Exhibit "J": LAD Fee Analysis Breakdown
- Exhibit "K": Martinez Engineering Group Proposal Dated 1/13/11
- Exhibit "L": TLC Engineering for Architecture Proposal Dated 1/11/11
- Exhibit "M": Schedule 1
- Exhibit "N": Schedule 2

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General Notes:

1. Surface Mounting of conduits will be required. (Soffit Steel)
2. Demolition Drawings will be required.
3. See proposal for scope of work in this area

**Exhibit "A"**  
Level 1 East Tower

THERE WILL BE ONE FIRST AID KIT  
 CURRENT LOCATION PROVIDED (NORTH ENTRANCE WAITING ROOM)

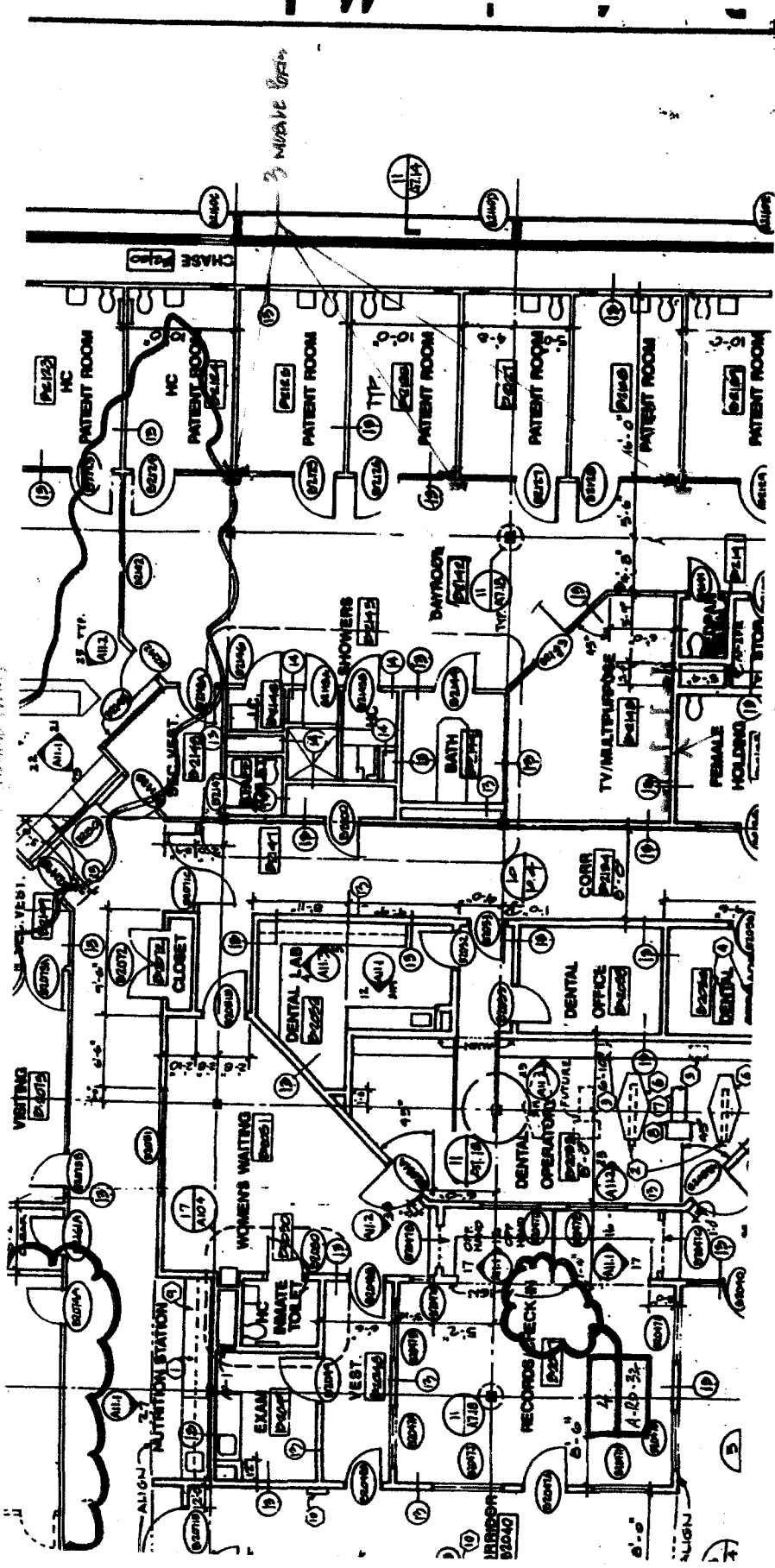
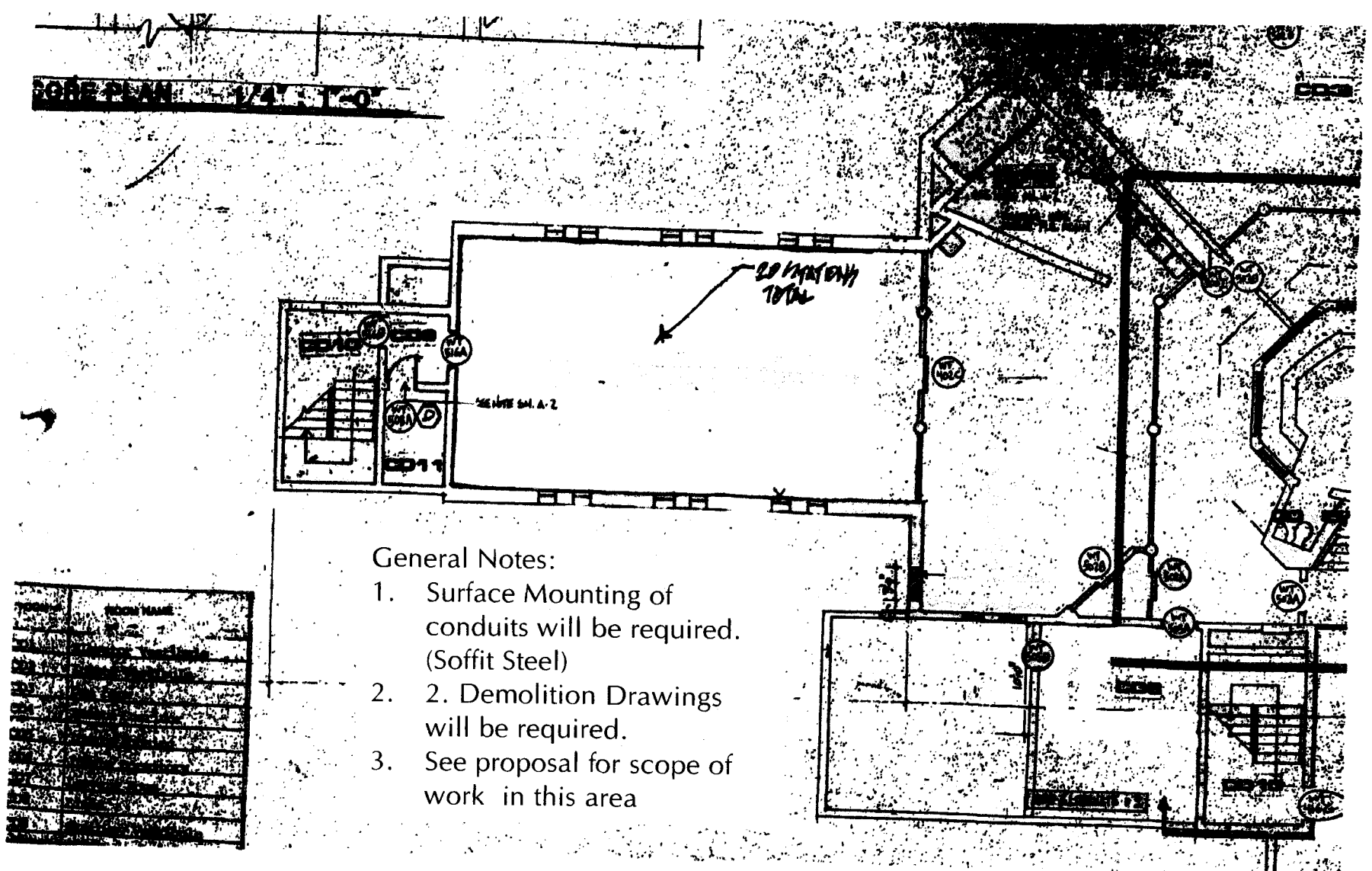


Exhibit "B"  
 Level 2 East Infirmary



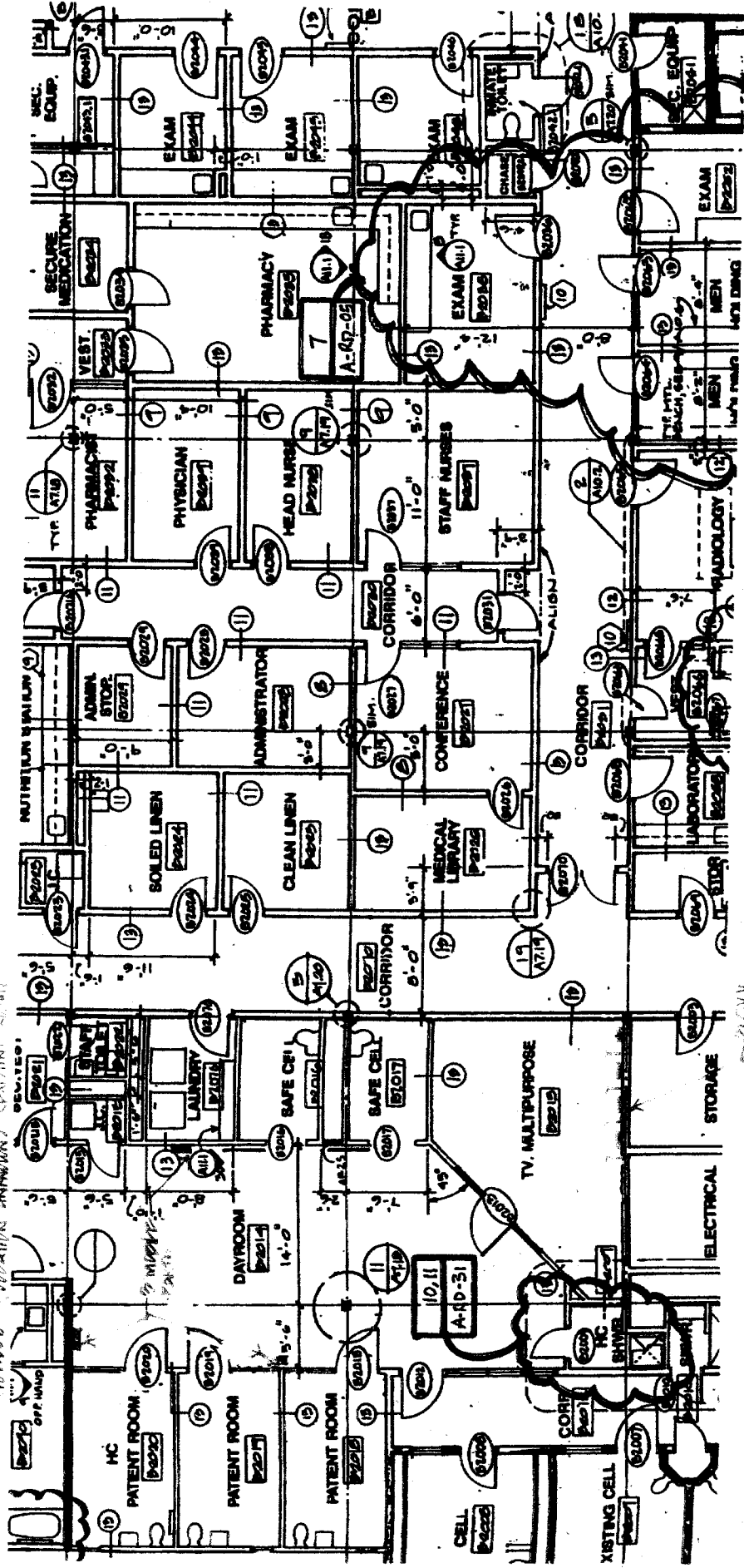


General Notes:

1. Surface Mounting of conduits will be required. (Soffit Steel)
2. Demolition Drawings will be required.
3. See proposal for scope of work in this area

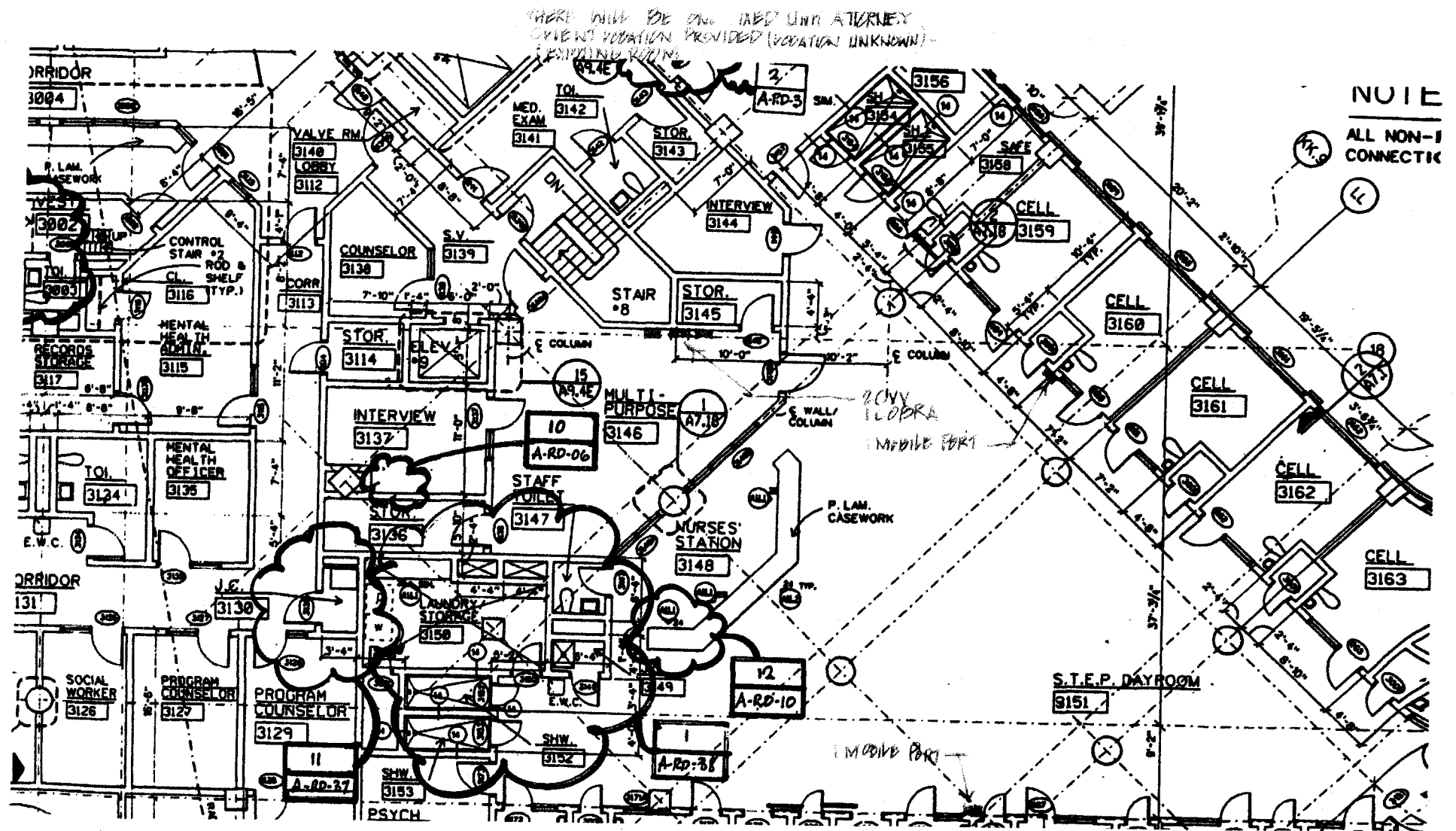
**Exhibit "C"**  
Level 1 West Tower

HERE WOULD BE ONE FIXED  
 JUMP ADDRESS CLIENT VOUCHER  
 PROVIDED (LOCATION UNKNOWN) - LEAVEN - 2/2/81



2/2/81  
 2/2/81

Exhibit "D"  
 Level 2 West Infirmary



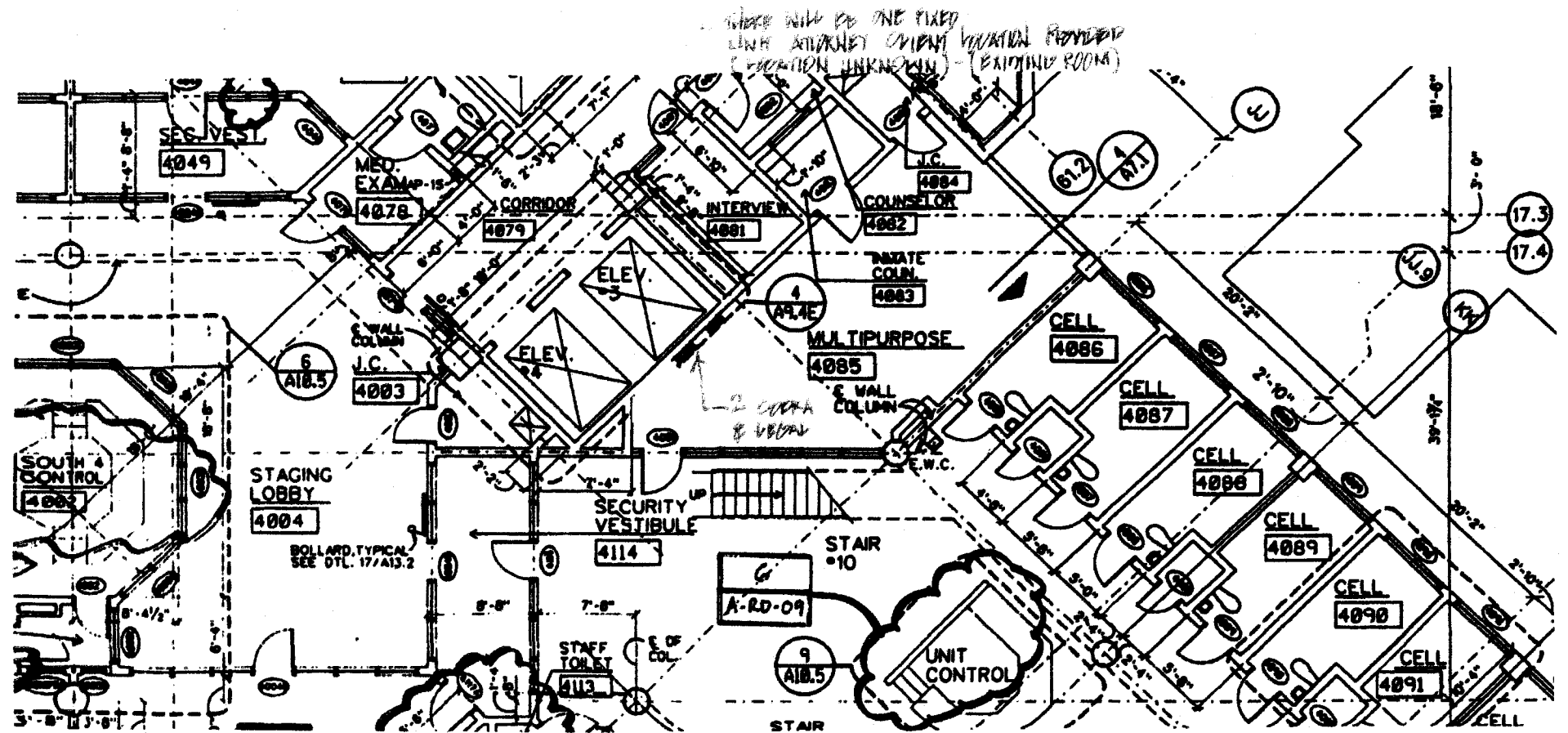
General Notes:

1. It is assumed that areas 2A and 2D are similar mirrored conditions and that areas 3A and 3D are identical to 2A 2D respectively.

**Exhibit "E"**

Level 3A South Tower

Levels 2A Similar, 3D & 2D Opposite Hand (4 Locations total)

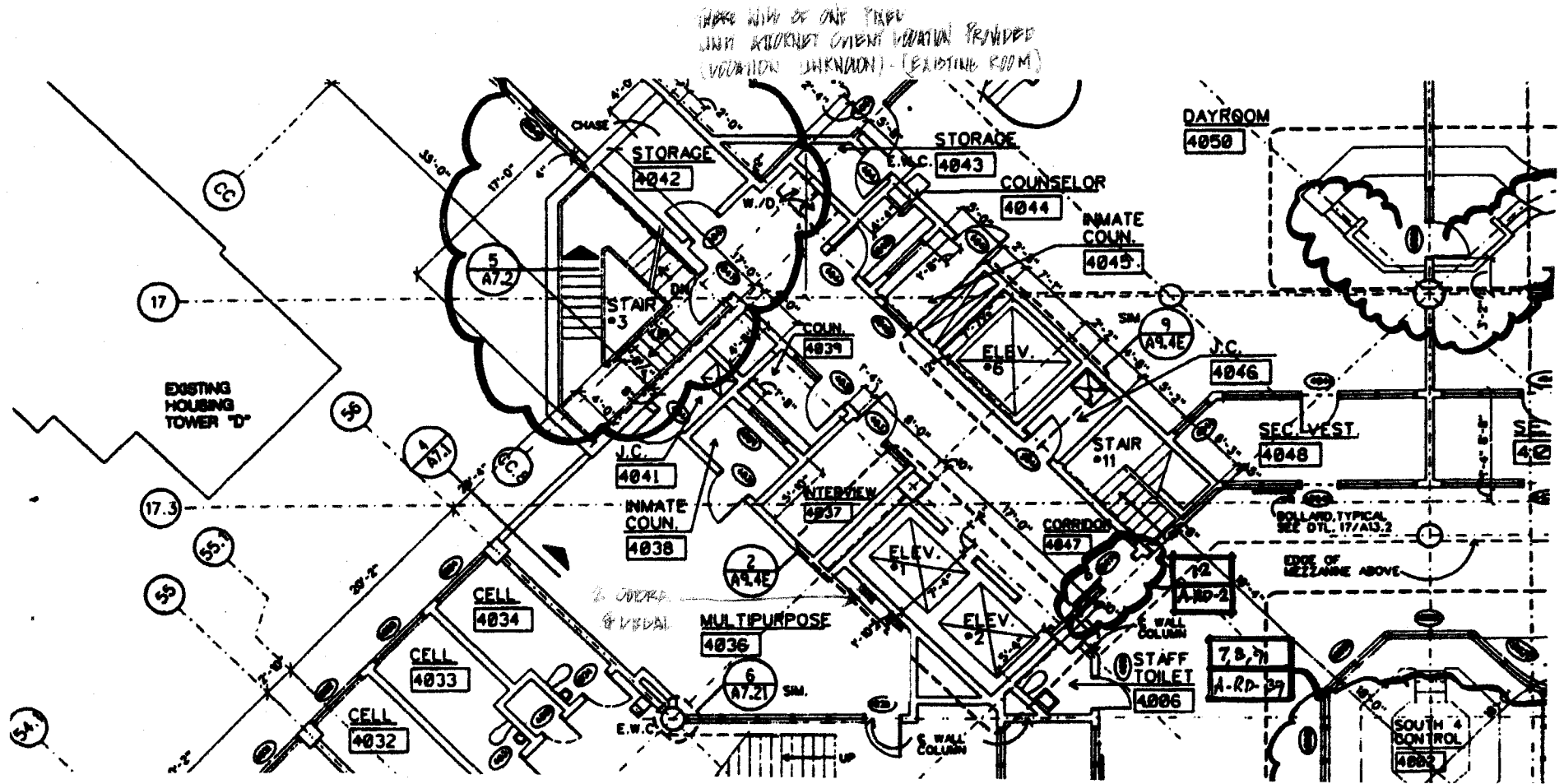


General Notes:

1. It is assumed that floors 4, 6, 8 & 10 are identical conditions and that one enlarged representative floor plan will suffice for permit purposes.

**Exhibit "F"**

Levels 4, 6, 8, 10 South Tower East (Similar)

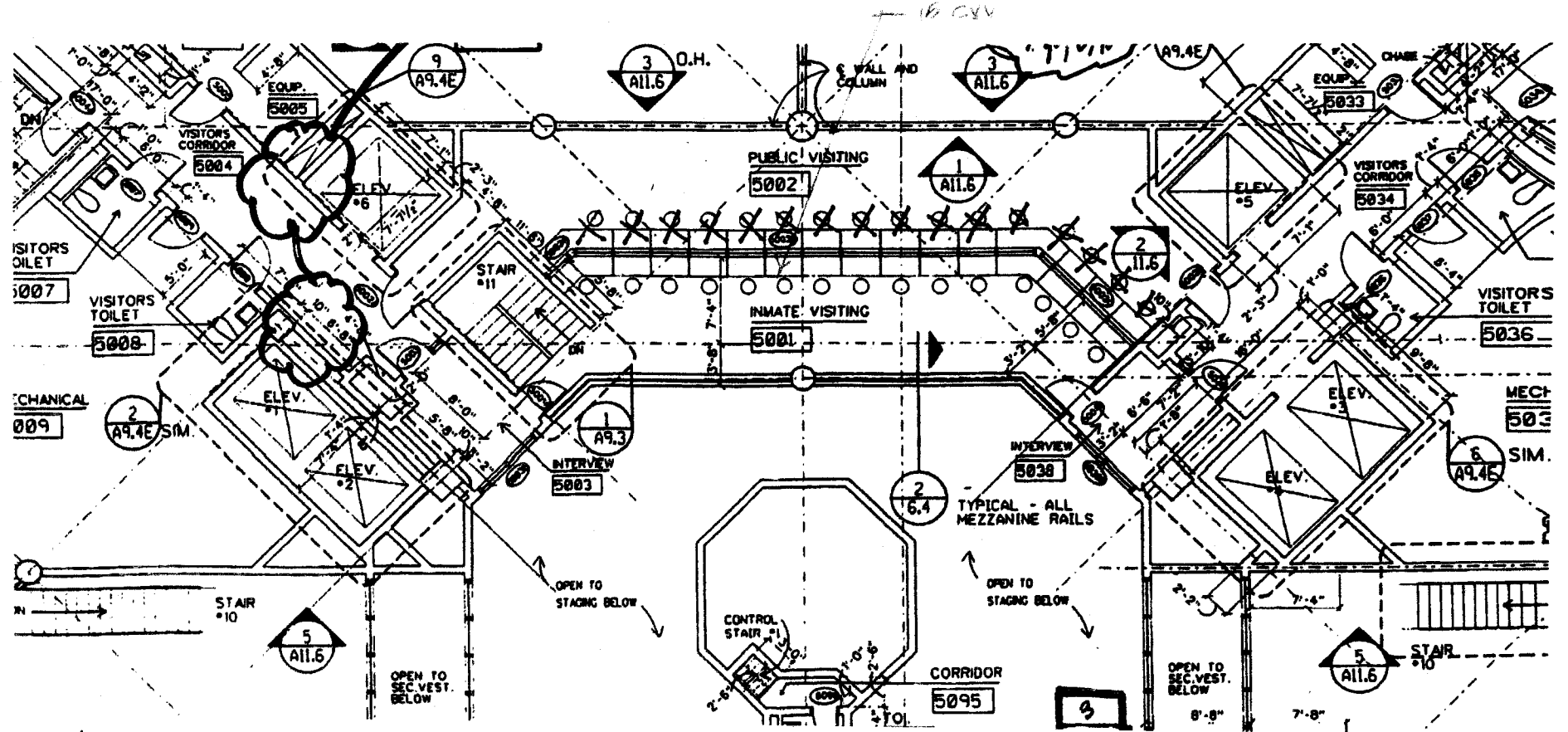


General Notes:

1. It is assumed that floors 4, 6, 8 & 10 are identical conditions and that one enlarged representative floor plan will suffice for permit purposes.

## Exhibit "G"

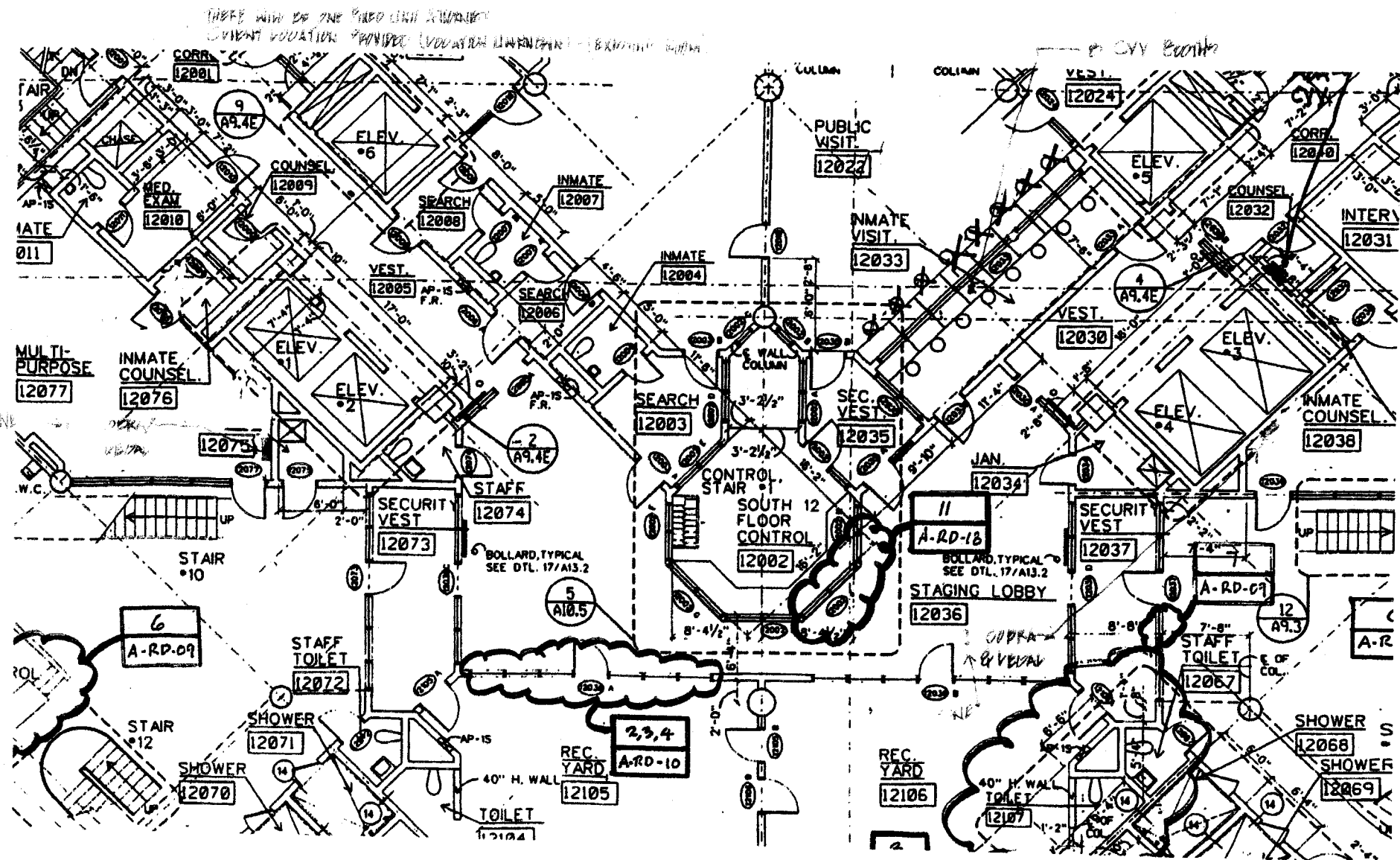
Levels 4, 6, 8, 10 South Tower West (Similar)



General Notes:

1. It is assumed that floors 5,7,9 & 11 are identical conditions and that one enlarged representative floor plan will suffice for permit purposes.
2. See proposal for scope of work in this area.

**Exhibit "H"**  
Levels 5,7,9,11 South Tower



**Exhibit "I"**  
 Levels 12 South Tower



PBC Main Detention Center Renovation  
 Video Visitation Units Project  
 Phases I and II  
 Fee Analysis Breakdown

**Exhibit 'J'**

Phase I	Project Principal		Project Manager		Specification Writer		Architect Technician		Admin. Assistant		Subtotal
	\$225 /hour		\$160 /hour		\$130 /hour		\$85 /hour		\$55 /hour		
Field Verification	0	\$ -	16	\$ 2,560.00	0	\$ -	16	\$ 1,360.00	0	\$ -	\$ 3,920.00
Drawings	0	\$ -	40	\$ 6,400.00	25	\$ 3,250.00	180	\$ 15,300.00	0	\$ -	\$ 24,950.00
Coordination/Review Meeting	1	\$ 225.00	30	\$ 4,800.00	4	\$ 520.00	36	\$ 3,060.00	4	\$ 220.00	\$ 8,825.00
Permitting	0	\$ -	10	\$ 1,600.00	0	\$ -	18	\$ 1,530.00	4	\$ 220.00	\$ 3,350.00
Bidding & Negotiation	0	\$ -	16	\$ 2,560.00	0	\$ -	9	\$ 765.00	4	\$ 220.00	\$ 3,545.00
Construction Admin.	0	\$ -	40	\$ 6,400.00	0	\$ -	120	\$ 10,200.00	4	\$ 220.00	\$ 16,820.00
Project Punchout/Closeout	0	\$ -	16	\$ 2,560.00	0	\$ -	24	\$ 2,040.00	4	\$ 220.00	\$ 4,820.00
<b>Subtotal</b>	<b>1</b>	<b>\$ 225.00</b>	<b>168</b>	<b>\$ 26,880.00</b>	<b>29</b>	<b>\$ 3,770.00</b>	<b>403</b>	<b>\$ 34,255.00</b>	<b>20</b>	<b>\$ 1,100.00</b>	<b>\$ 66,230.00</b>

Printing/ Incidental Costs \$ 6,322.00

**Total \$ 72,552.00**

Phase II	Project Principal		Project Manager		Specification Writer		Architect Technician		Admin. Assistant		Subtotal
	\$225 /hour		\$160 /hour		\$130 /hour		\$85 /hour		\$55 /hour		
Field Verification	0	\$ -	16	\$ 2,560.00	0	\$ -	16	\$ 1,360.00	0	\$ -	\$ 3,920.00
Drawings	0	\$ -	40	\$ 6,400.00	15	\$ 1,950.00	190	\$ 16,150.00	4	\$ 220.00	\$ 24,720.00
Coordination/Review/Meeting	1	\$ 225.00	26	\$ 4,160.00	0	\$ -	36	\$ 3,060.00	4	\$ 220.00	\$ 7,665.00
Permit	0	\$ -	10	\$ 1,600.00	0	\$ -	18	\$ 1,530.00	4	\$ 220.00	\$ 3,350.00
Bidding & Negotiation	0	\$ -	16	\$ 2,560.00	0	\$ -	10	\$ 850.00	4	\$ 220.00	\$ 3,630.00
Construction Admin.	0	\$ -	60	\$ 9,600.00	0	\$ -	170	\$ 14,450.00	4	\$ 220.00	\$ 24,270.00
Project Punchout/Closeout	0	\$ -	16	\$ 2,560.00	0	\$ -	30	\$ 2,550.00	4	\$ 220.00	\$ 5,330.00
<b>Subtotal</b>	<b>1</b>	<b>\$ 225.00</b>	<b>184</b>	<b>\$ 29,440.00</b>	<b>15</b>	<b>\$ 1,950.00</b>	<b>470</b>	<b>\$ 39,950.00</b>	<b>24</b>	<b>\$ 1,320.00</b>	<b>\$ 72,885.00</b>

Printing/ Incidental Costs \$ 8,030.00

**Total \$ 80,915.00**





**Martinez Engineering Group, Inc.**

**Structural Engineers**

2655 S Le Jeune Road, Suite 700  
Coral Gables, Florida 33134  
305-629-8318 / Fax 305-444-5575

January 13, 2011

Mr. Fernando Deldago, AIA, NCARB, LEED AP  
Leo A Daly, formerly STH Architectural Group  
1400 Centrepark Boulevard, Suite 500  
West Palm Beach, Florida 33401

Re: Proposal for Structural Engineering Services  
Palm Beach County – MDC Video Visitation Units Renovation  
Palm Beach County, Florida  
MEG Proposal No. 20311

Dear Fernando:

We are pleased to submit this proposal for structural engineering services for the above referenced project. Our proposal is based on the information you provided in your email of January 12, 2011, and in our recent phone conversation.

We understand that the scope of work consists of the structural design and construction of two new interior masonry partition walls (4'-8" high by approximately 27'-6" long each) to be located at the ground level slab of the existing East Tower and West Tower of the referenced facility. We also understand that new foundations for the walls will need to be provided, as well as repair/patching details for the existing slab-on-grade.

We anticipate that our services for the scope described above will consist of:

1. Structural design of low masonry walls, including foundations;
2. Preparation of structural drawings;
3. Preparation of official submittals, including Permit Submittal;
4. Responses to Building Official's review comments on the Permit Submittal;
5. Review of structural shop drawings (maximum of two reviews per submittal);
6. Responses to construction questions on the structural drawings; and
7. One site visit during construction to verify structural design intent.

Our proposed fee for the above scope of work is \$3,300.00, broken down as follows:

Schematic Design (10%):	\$ 330.00
Design Development (15%):	\$ 495.00
Construction Documents (35%):	\$1,155.00
Bidding (5%):	\$ 165.00
Construction Administration (35%):	\$1,155.00

Fernando Deldago, AIA, NCARB, LEED AP

January 13, 2011

Page 2

Please let me know if you have any questions or comments regarding the scope of work or our understanding of the project. Should this proposal be acceptable to you, please sign below and forward one copy back to us. We look forward to working with you and your firm on this project and to continue our professional relationship.

Sincerely,

On behalf of

MARTINEZ ENGINEERING GROUP, INC.

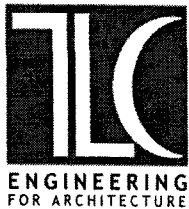
LEO A DALY

Carlos F. Sanz, P.E.  
Senior Engineer

---

Fernando Deldago, AIA, NCARB, LEED AP

cc: Josefina Martinez, MEG  
Proposal File



September 2, 2010  
Revised January 7, 2011  
Revised January 11, 2011

Mr. Fernando DelDago, Principal  
**Leo A. Daly Company**  
1400 Centrepark Boulevard, Suite 500  
West Palm Beach, FL 33401  
[fdeldago@leoadaly.com](mailto:fdeldago@leoadaly.com)

**Re: Palm Beach County Jail Expansion II – Main Detention Video Visitation  
Main Detention Additional Service Request No. 8, Rev. 2 – Additional Video Visitation Kiosk**

Dear Fernando:

In response to request by email dated August 31, 2010 from Leo A. Daly Company for Additional Video Visitation Kiosk at Main Detention facility, TLC has developed the following proposal to provide additional design services for the referenced project.

**ADDITIONAL SCOPE OF WORK**

Additional scope of work includes the design of additional electrical receptacles, data outlets, and cabling at each video visitation kiosk. The scope of work does not include the design of the video visitation equipment. This scope includes two site investigation visits, four design review meetings, 12 total construction administration site visits (combined) for the East/West Towers and South Tower. TLC fee was based on Leo A. Daly providing architectural floor plans in CAD format.

TLC is prepared to provide additional service for a fixed fee based on the following schedule:

East West Towers:	\$20,785.00
South Tower:	\$22,215.00
<b>TOTAL:</b>	<b>\$43,000.00</b>

Proposal is based on **two construction phases (Phase I and Phase II)**, as well as receipt of reliable "as built" drawings. Extensive field verification of existing conditions is not anticipated or included in work scope.

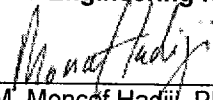
If our proposal is acceptable, your signature below will confirm our authorization to proceed. In accordance with your direction and the contract with Palm Beach County, TLC will not proceed with this phase of the project until we receive written approval for this add service.

Retain one copy and return one copy to TLC at the address on this proposal. This authorization constitutes your commitment to pay the fee and reimbursable expenses, and represents that approval has been received by your firm from the client.

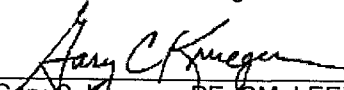
Sincerely,

**TLC Engineering for Architecture**

**Leo A Daly Company**

  
\_\_\_\_\_  
M. Moncef Hadji, PE, RCDD, LEED® AP  
Principal & Senior Engineer

By: \_\_\_\_\_

  
\_\_\_\_\_  
Gary C. Krueger, PE, CM, LEED® AP  
Principal & Division Director

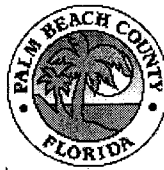
Print Name and Title \_\_\_\_\_

Cc: Foard Meriwether, AIA: HOK

Date \_\_\_\_\_

East Tower (1B) / West Tower (1C) / East Infirmary / West Infirmary									
Task	Rate	Schematic Design Phase (Hours)	DD Phase (Hours)	50% CD's (Hours)	Permit Phase (Hours)	Bidding Phase (Hours)	CA Phase 8 Site Visits (Hours)	Total Hours	Amount
Electrical CAD	\$85.00	2	2	8	10	0	0	22	\$1,870.00
Electrical Engineer	\$130.00	4	6	20	18	2	20	70	\$9,100.00
Telecom CAD	\$85.00	2	2	7	7	0	0	18	\$1,530.00
Telecom Engineer	\$130.00	4	8	10	10	2	20	54	\$7,020.00
Clerical	\$45.00	1	1	1	1	1	1	6	\$270.00
Expenses									\$995.00
<b>TOTAL AMOUNT</b>									<b>\$20,785.00</b>

South Tower (2A, 2D, 3A, 3D, 4/5, 6/7, 8/9, 10/11, 12)									
Task	Rate	Schematic Design Phase (Hours)	DD Phase (Hours)	50% CD's (Hours)	Permit Phase (Hours)	Bidding Phase (Hours)	CA Phase 12 Site Visits (Hours)	Total Hours	Amount
Electrical CAD	\$85.00	2	4	12	12	0	0	30	\$2,550.00
Electrical Engineer	\$130.00	4	6	10	12	2	26	60	\$7,800.00
Telecom CAD	\$85.00	2	2	12	12	0	0	30	\$2,550.00
Telecom Engineer	\$130.00	4	6	10	12	2	26	60	\$7,800.00
Clerical	\$45.00	1	1	1	1	1	2	7	\$315.00
Expenses									\$1,200.00
<b>TOTAL AMOUNT</b>									<b>\$22,215.00</b>



**SCHEDULE 1**

**LIST OF PROPOSED SBE-M/WBE SUBCONTRACTORS  
CHANGE ORDER WORK**

PROJECT NAME: PBC MDC Renovation-Video Visitation Units Project PROJECT NO. \_\_\_\_\_

NAME OF GENERAL CONTRACTOR: Leo A Daly Company CONTACT PERSON: Fernando Del Dago

PHONE NO: 561-688-2111 CCP #: \_\_\_\_\_

**PLEASE IDENTIFY ALL APPLICABLE CATEGORIES OF SUBCONTRACTORS**

Name, Address and Phone Number	(Check one or both Categories)		Subcontract Amount				
	Minority Business	Small Business	Black	Hispanic	Women	Caucasian	Other (Please Specify)
1. <u>Martinez Eng Group</u> <u>7200 NW 19th St # 304</u> <u>Miami, FL 33126-1212</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	\$ 0.00	\$ 0.00	\$ 3,300.00	\$ 0.00	\$ 0.00
2. _____	<input type="checkbox"/>	<input type="checkbox"/>	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
3. _____	<input type="checkbox"/>	<input type="checkbox"/>	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
4. _____	<input type="checkbox"/>	<input type="checkbox"/>	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
5. _____	<input type="checkbox"/>	<input type="checkbox"/>	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
(Please use additional sheets if necessary)	<b>Total</b>		\$ 0.00	\$ 0.00	\$ 3,300.00	\$ 0.00	\$ 0.00

Change Order Price \$ 199,767.00

Total Value of SBE Participation \$ \_\_\_\_\_

M/WBE Participation \$ 3,300.00

SCHEDULE # 2

LETTER OF INTENT TO PERFORM AS AN SBE OR M/WBE SUBCONSULTANT

PROJECT NAME: Professional Consulting Services - Architectural/Engineering for Various Projects

TO: Leo A Daly (Name of Prime Consultant)

The undersigned is certified by Palm Beach County as a(n) - (check one or more, as applicable): (By the State of Florida)

Small Business Enterprise \_\_\_\_\_ Minority Business Enterprise X
Black \_\_\_\_\_ Hispanic X Women X Caucasian \_\_\_\_\_ Other (Please Specify) \_\_\_\_\_

Date of Palm Beach County Certification: N/A

The undersigned is prepared to perform the following described work in connection with the above project (Specify in detail, particular work items or parts thereof to be performed):

Structural Engineering

and will enter into a formal agreement for work with you conditioned upon your execution of a contract with Palm Beach County.

If undersigned intends to sub-subcontract any portion of this subcontract to a non-certified SBE subcontractor, the name of any such subcontract must be stated.

The undersigned subconsultant understands that the provision of this form to prime consultant does not prevent subconsultant from providing quotations to others.

Martinez Engineering Group, Inc. (Print name of SBE-M/WBE Subconsultants)

By: (Signature)

Josefina P. Martinez/President (Print name/title of person executing on behalf of SBE-M/WBE Subconsultant)

Date: September 28, 2010

**CONFLICT OF INTEREST DISCLOSURE FORM**

PROJECT 11205

CONSULTANT represents that it presently has no interest, either direct or indirect, which would or could conflict in any manner with the performance of services for the County, except as follows:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(Attach additional sheets as needed.)

CONSULTANT further represents that no person having any interest shall be employed for said performance. By signing below, CONSULTANT certifies that the information contained herein is true and correct and constitutes all current potential conflicts of interest which may influence or appear to influence CONSULTANT'S judgment or quality of services being provided to the County.

CONSULTANT shall promptly notify the COUNTY in writing by certified mail of all potential conflicts of interest that may arise in the future through any prospective business association, interest or other circumstance which may influence or appear to influence CONSULTANT'S judgment or quality of services being provided to the County. Such written notification shall identify the prospective business association, interest or circumstance, the nature of work that CONSULTANT may undertake and request an opinion of the COUNTY as to whether the association, interest or circumstance would, in the opinion of the COUNTY, constitute an unacceptable conflict of interest if entered into by the CONSULTANT.

If, in the sole opinion of the COUNTY, the prospective business association, interest or circumstance of CONSULTANT would constitute an unacceptable conflict of interest to the COUNTY, the COUNTY shall so state in the notification and the CONSULTANT shall not enter into said association, interest or circumstance.

THIS DISCLOSURE is submitted by WILLIAM A. HANSEN, as  
(Name of Individual)

PRINCIPAL, of LEO A DALY  
(Title/Position) (Firm Name of Consultant)

who hereby certifies that the information stated above is true and correct. Further, it is hereby acknowledged that any misrepresentation by the Consultant on this Disclosure is considered an unethical business practice and is grounds for sanctions against future County business with the Consultant.

[Signature]  
(Signature)

1/25/11  
(Date)