

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS**

AGENDA ITEM SUMMARY

Meeting Date: March 15, 2011

Consent

Regular

Ordinance

Public Hearing

Department

Submitted By: Community Services

Submitted For: Division of Senior Services (DOSS)

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to **A) receive and file:** amendment No. 001 to Standard Agreement No. IP010-9500 (R2010-0842) for the Emergency Home Energy Assistance Program (EHEAP) with the Area Agency on Aging of Palm Beach/Treasure Coast, Inc. (AAA), for the period November 16, 2010, through November 15, 2013, to increase the agreement by \$22,173 in an amount not to exceed \$155,038; and **B) approve:** An upward budget amendment of \$13,918 in the DOSS Administration Fund to reconcile the budget to the actual grant award.

Summary: The amendment covers adjustments that are made during the contract year to align services with need. The reallocation of funds is due to unused dollars from the AAA's service providers and DOSS's need for services. The amendment was executed by the County Administrator in accordance with Resolution R2010-1942, which delegated authority to the County Administrator, or his designee, to sign documents related to the DOSS's AAA grants. (DOSS) Countywide except for portions of Districts 3,4,5,and 7 south of Hypoluxo Road (TKF).

Background and Justification: Funds are used to provide home energy assistance to seniors in Palm Beach County. This receive and file item is being submitted in accordance with Countywide PPM No. CW-0-051 to allow the Clerk's Office to note and receive the executed agreement.

Attachments:

1. Amendment No. 001
2. Budget Amendment

Recommended By:  3/10/11
 Department Director Date

Approved By:  3/7/11
 Assistant County Administrator Date

II. FISCAL ANALYSIS IMPACT

A. Five Year Summary of Fiscal Impact:

Fiscal Years	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	<u>22,173</u>	_____	_____	_____	_____
External Revenue	<u>(22,173)</u>	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	<u>~ 0 ~</u>	<u>* see below</u>	_____	_____	_____
# ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____

Is Item Included in Current Budget: Yes _____ No X
 Budget Account No.: Fund _____ Dept. _____ Unit. _____ Obj. _____
 Program Code _____

B. Recommended Sources of Funds/Summary of Fiscal Impact:

* There are no additional County funds associated with this agenda item. Funding sources are the Department of Elder Affairs and Palm Beach County. Previous Resolution for Standard Agreement is R-2010-0842.

Departmental Fiscal Review: Taruna Malhotra
 3/1/11

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Administration Comments:

[Signature] 3/4/11
 OFMB VA

[Signature] 3/4/11
 Contract Administration

B. Legal Sufficiency:

[Signature] 3/7/11
 Assistant County Attorney

C. Other Department Review:

 Department Director

This summary is not to be used as a basis for payment.

**BOARD OF COUNTY COMMISSIONERS
PALM BEACH COUNTY, FLORIDA
BUDGET AMENDMENT
FUND 1006 DOSS - Administration**

BGRV - 144- 122710*170
BGEX - 144- 122710*648

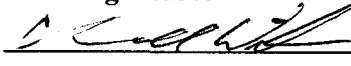
Use this form to provide budget for items not anticipated in the budget.

ACCT.NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED AS OF 01/14/10	REMAINING BALANCE
REVENUES								
DOSS - EHEAP								
144-1483-3168	Fed Grant Indirect - Human Services	9,016	9,016	13,918	0	22,934		
	Total Receipts and Balances	8,678,731	8,678,731	13,918	0	8,692,649		
EXPENDITURES								
DOSS - EHEAP								
144-1483-1201	Salaries & Wages Regular	28,020	28,020	10,444	0	38,464	9,125	29,339
144-1483-2101	FICA-Taxes	1,755	1,755	647	0	2,402	652	1,750
144-1483-2105	FICA-Medicare	410	410	151	0	561	153	408
144-1483-2201	Retirement Contributions-FRS	3,958	3,958	876	0	4,834	1,126	3,708
144-1483-2301	Insurance-Life & Health	6,582	6,582	1,800	0	8,382	1,080	7,302
	Total Appropriations & Expenditures	8,678,731	8,678,731	13,918	0	8,692,649		

OFMB

INITIATING DEPARTMENT/DIVISION
Administration/Budget Department Approval
OFMB Department - Posted

Signatures



Date

3/1/11

By Board of County Commissioners
At Meeting of March 1, 2011
Deputy Clerk to the
Board of County Commissioners

**BOARD OF COUNTY COMMISSIONERS
PALM BEACH COUNTY, FLORIDA
BUDGET AMENDMENT
FUND 1006 DOSS - Administration**

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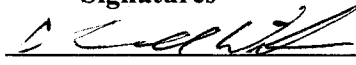
OFMB

Signatures

Date

By Board of County Commissioners

INITIATING DEPARTMENT/DIVISION



3/1/11

At Meeting of March 1, 2011

Administration/Budget Department Approval

Deputy Clerk to the

OFMB Department - Posted

Board of County Commissioners

This AMENDMENT, entered into between the Area Agency on Aging of Palm Beach/Treasure Coast, Inc., hereinafter referred to as the "Agency on Aging" and the Palm Beach County Board of County Commissioners, Division of Senior Services, hereinafter referred to as the "Provider", amends Agreement No. IP010-9500.

The purpose of this amendment is to increase the total amount of the agreement by \$22,173.00.

Section I. is amended to read:

A. Agreement Amount

The Agency will pay the Provider for services according to the conditions of this agreement in an amount not to exceed \$155,038.00, subject to the availability of funds.

D. Source of Funds:

The costs of services paid under any other agreement or from any other source are not eligible for reimbursement under this agreement. The funds awarded to the provider pursuant to this agreement are in the state grants and aids appropriations and consist of the following:

Program Title	Year	Funding Source	CFDA#	Fund Amounts
Emergency Home Energy Assistance	2010-2011	U.S. Dept. of Health and Human Services	93.568	\$155,038.00
TOTAL FUNDS CONTAINED IN THIS AGREEMENT:				\$155,038.00

ATTACHMENT I, Budget Summary, is hereby replaced with the revised Budget Summary, attached hereto.

This amendment shall be effective on the last date that the amendment is signed by both parties.

All provisions in the agreement and any attachments thereto in conflict with this amendment shall be and are hereby changed to conform to this amendment.

All provisions not in conflict with this amendment are still in effect and are to be performed at the level specified in the agreement.

This amendment and all its attachments are hereby made a part of the agreement.

Amendment #001

Agreement Number IP010-9500

IN WITNESS THEREOF, the parties hereto have caused this 4-page amendment to be executed by their undersigned officials as duly authorized.

**PALM BEACH COUNTY,
FLORIDA**, a Political
Subdivision of the State of
Florida

**AREA AGENCY ON AGING
OF PALM BEACH TREASURE
COAST, INC.**

SIGNED
BY:



SIGNED
BY:



PRINT
NAME:

Robert Weisman

PRINT
NAME:

Michael Dyer

TITLE:

County Administrator

TITLE:

First Vice Chair

DATE:

1/28/11

DATE:

2/3/2011

SIGNED
BY:

PRINT
NAME:

Sharon R. Bock

TITLE:

Clerk and Comptroller

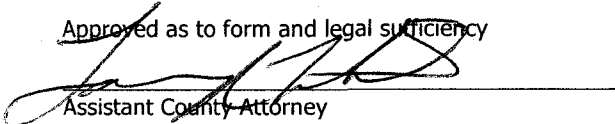
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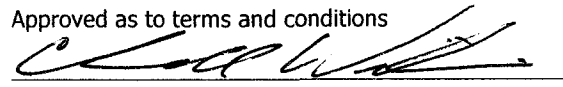
59-6000785

FISCAL
YEAR
END
(MM/DD):

Approved as to form and legal sufficiency


Assistant County Attorney

Approved as to terms and conditions


Department Director

ATTACHMENT I**EMERGENCY HOME ENERGY ASSISTANCE FOR THE ELDERLY PROGRAM****BUDGET SUMMARY**

1.	Admin	\$1,800.00
2.	Crisis/Services (Spending Authority)	\$127,650.00
3.	Outreach	\$21,134.00
4.	Weather Related	\$4,454.00
5.	Total	\$155,038.00
6.	Projected minimum number of Consumers to be served:	213

NOTE: Eligible households may be provided with one benefit per season up to and not to exceed six hundred dollars per benefit. The minimum number of consumers may reflect multiple duplicated consumers if a consumer receives a benefit in both seasons.

Attestation Statement

Agreement/Contract Number IP010-9500

Amendment Number 001

I, Robert Weisman, County Administrator, attest that no changes or
(*Provider Representative*)

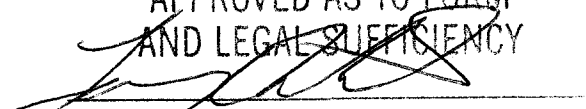
revisions have been made to the content of the above referenced agreement/contract or amendment between the Area Agency on Aging of Palm Beach/Treasure Coast, Inc. and Palm Beach County Board of County Commissioners, Division of Senior Services. The only exception to this statement would be for changes in page formatting, due to the differences in electronic data processing media, which has no affect on the agreement/contract content.



Signature of Provider Representative

1/28/11

Date

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY


COUNTY ATTORNEY