### PALM BEACH COUNTY

Agenda Item#

### **BOARD OF COUNTY COMMISSIONERS**

BOARD APPOINTMENT SUMMARY

Meeting Date:	<u>March 15, 2011</u>
Department:	PLANNING, ZONING & BUILDING
Submitted By:	ZONING DIVISION
Advisory Board Name:	LAND DEVELOPMENT REGULATION ADVISORY BOARD

### EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: Appointment of one (1) new member to the Land Development Regulation Advisory Board (LDRAB), for the term from March 15, 2011 to February 7, 2012.

<u>Nominee</u> Susan A. Kennedy, Attorney OR	<u>Seat #</u> 19	<u>Seat Requirement</u> None (Alternate)	Nominated By Commissioner Marcus
Jose N. Aguila, Architect OR	19	None (Alternate)	Commissioner Abrams
Patrick J. Gleason, Geologist & Hydro Ge	19 eologist	None (Alternate)	Commissioner Taylor

Summary: The Board is comprised of 19 members. The new appointment will fill the unexpired term of Frank Palen who has resigned. The Unified Land Development Code (ULDC) provides for seven members appointed by the Board of County Commissioners (BCC) (one from each Palm Beach County (PBC) Commissioner as a district appointment) with consideration of expertise in Art. 2.G.3.A.3.b., Qualifications; ten members that are appointed by a majority of the BCC upon a recommendation by specific organizations: Residential Builder: Gold Coast Builders; Municipal Representative: PBC League of Cities; Engineer: Florida Engineering Society; Architect: American Institute of Architects; Environmentalist: Environmental Organization; Realtor: The PBC Board of Realtors; Surveyor: Florida Surveying and Mapping Society; Citizen Representative: Condominium/HOA Association; Commercial Builder: Association General Contractors of America; and AICP Planner: PBC Planning Congress; and two members appointed at-large, as alternates, by majority vote of the BCC, with consideration of the expertise in Art. 2.G.3.A.3.b., Qualifications. These appointments/reappointments are consistent with the ULDC requirements. Unincorporated (LB).

Background and Justification: The LDRAB shall periodically review the provisions to the ULDC that are not reviewed by another advisory board established by the BCC for that purpose, and to make recommendations to the BCC for those provisions reviewed; to make its special knowledge and expertise available upon written request and authorization of the BCC to any official, department, board, commission or agency of PBC, the State of Florida or Federal governments; and to serve as Land Development Regulation Commission (LDRC) as provided by F.S.§ 163.3164(22) and F.S.§ 163.3194. The Board consists of 19 members with 16 seats currently filled and a diversity count of Asian: 1 (6.25%), Black: 1 (6.25%), Hispanic: 1 (6.25%), and White: 13 (81.25%). The gender ratio (male:female) is 12:4.

### Attachments:

- 1. Memo to BCC dated 09/14/10
- 2. Board Appointment Information Forms
- 3. Resume of Each Nominee
- 4. Palm Beach County Code of Ethics Disclosure/Acknowledgement Receipt Form
- State Guide to the Sunshine Amendment and Code of Ethics Acknowledgement Receipt Form
   Unified Land Development Code, Article 2, Chapter G, Section 3.A
- 7. Current List of Members

	=======================================		
ÂM	Recommended By: Chalw att	2/18/11	======================================
11.1	Department Directo	r Date	
	Legal Sufficiency:	2/23/	11
	Assistant County At	torney Date	

¢

A. Other Department Review:

**Department Director** 

REVISED 06/92 ADM FORM 03 (THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT.)

2

U:\Zoning\ADMIN\Advisory Boards\Appointments\LDRAB\BCC Board Appointment Agendas\BCC LDRAB Appointment Agenda 03-15-11.docx



### MEMORANDUM

Burt Aaronson, Chair,

1	то:	The Honorable Commissioner Burt Aaronson, Chair, and Members of the Board of County Commissioners
	FROM:	Jon MacGillis, ASLA, Zoning Director Zoning Division

DATE: September 14, 2010

Land Development Regulation Advisory Board (LDRAB) RE: Request for Nomination of At-Large Alternate Member - Seat # 19

The purpose of this memo is to request a nomination to fill the remainder of the term for the LDRAB At-Large Alternate Member Seat #19. There are two LDRAB Alternates, with the Seat previously occupied by Mr. Frank Palen being vacant since his April 30, 2010 resignation. An appointment is being requested to finish out Mr. Palen's term which expires on February 7, 2012.

The Unified Land Development Code (ULDC) provides for membership on the The LDRAB reviews amendments to the ULDC and makes LDRAB. recommendations to the BCC. The LDRAB also sits as the Land Development Regulation Commission (LDRC) to ensure the amendments are consistent with the PBC Comprehensive Plan. Membership includes an appointment from each commission district, 10 appointments recommended by various organizations, and 2 At-Large Alternate members appointed by a majority vote of the BCC.

Although no specific experience or requirements are necessary, consideration should be given to applicants with expertise in Landscape Architecture, Redevelopment, Fiscal Impact Analysis, Land Use/Real Estate Law, Natural Sciences or Business Development, with no more than two members of the LDRAB representing the same occupation of business (attached current LDRAB Member/Occupation list).

Please forward your recommendation for a new appointment to the LDRAB at your earliest convenience. Your recommendation will be placed at a regularly scheduled Board of County Commissioners meeting.

If you have any questions, please contact me at 561-233-5234, or Bill Cross, Principal Site Planner, at 561-233-5213.

Attach	nments:	Board Appointment Form Frank Palen Resignation Letter Current LDRAB Member/Occupation List
c:		nia Baker, Deputy County Administrator a Alterman, Executive Director, PZ&B

Bill Cross, Principal Site Planner

**Appointment File** U:/Zoning\ADMIN\Advisory Boards\Appointments\LDRAB\Seat #19 At Large Appointment Request 09-10.docx

Department of Planning, Zoning & Building

2300 North Jog Road West Palm Beach, FL 33411-2741 (561) 233-5000

Planning Division 233-5300 Zoning Division 233-5200 Building Division 233-5100 Code Enforcement 233-5500 Contractors Certification 233-5525 Administration Office 233-5005 Executive Office 233-5228 www.pbcgov.com/pzb

2

Palm Beach County Board of County Commissioners

Burt Aaronson, Chair

Karen T. Marcus, Vice Chair

Shelley Vana

Steven L. Abrams

Jess R. Santamaria

Priscilla A. Taylor

**County Administrator** 

Robert Weisman

"An Equal Opportunity Affirmative Action Employer"



#### PALM BEACH COUNTY **BOARD OF COUNTY COMMISSIONERS ADVISORY BOARD NOMINEE INFORMATION FORM** The information provided on this form will be used by County Commissioners and/or the entire Board in considering your nomination. This form MUST BE COMPLETED IN FULL. Answer "none" or "not applicable" where appropriate. Further, please attach a biography or résumé to this form. Part I (to be filled out by Department): (Please Print) Board Name: LAND DEVELOPMENT REGULATION ADVISORY BOARD [X] At Large Appointment or [ ] District Appointment Term of Appointment: Years. From: To: \_\_\_\_\_ Seat #: 19 Seat Requirement: None (At Large, Alternate #2) []\*Reappointment [] New Appointment or to complete the or [X] Due [X] resignation [] other term of **Frank Palen** to: Completion of term to expire on: February 7, 2012 \*When a person is being considered for re-appointment, the number of previous disclosed voting conflicts shall be considered by the Board of County Commissioners. Number of previously disclosed voting conflicts during the previous term Part II (to be filled out and signed by Applicant): (Please Print) APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT Name: Kennedy Susan Last Middle First Occupation/Affiliation: Lawyer **Business Name:** Kennedy Law Office, P.A. Business Address: P.O. Box 1102 City & State Jupiter, Fl Zip Code: 33468 Residence Address: 16343 Jupiter Farms Road City & State Jupiter, FL Zip Code: 33478 Home Phone: ) 746-0417 Business Phone: (561) 401-9981 Ext. Cell Phone: (561) 762-7220 Fax: (561) 745-8936 Email Address: ouryard@bellsouth.net Mailing Address preference: [X] Business [] Residence Have you ever been convicted of a felony: Yes No If Yes, state the court, nature of offense, disposition of case and date: **Minority Identification Code:** [] IF (Native-American Female) [] IM (Native-American Indian Male) [] AF (Asian-American Female) [] AM (Asian-American Male) ſ ] BF (African-American Female) [] BM (African-American Male) ] HF (Hispanic-American Female) HM (Hispanic-American Male) [X] WF (Caucasian Female) ] WM (Caucasian Male) \_ Date: 2/11/2011 Applicant's Signature: Part III (to be filled out by Commissioner): Appointment to be made at BCC Meeting on: Commissioner's Signature: C Karen conn. Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by membe

Revised 1/2010

The information provided on this form	PALM BEAC BOARD OF COUNT VISORY BOARD NOMIN will be used by County Commissioners "none" or "not applicable" where app	Y COMMISSIONERS NEE INFORMATION I and/or the entire Board in consid	lering your nomination.	This form MUST this form.
Part I (to be filled out by	<b>y Department):</b> (Please P	rint)		
Board Name: <u>LAND D</u>	EVELOPMENT REGU	LATION ADVISORY	BOARD	
[X] At Large App	pointment or	[ ] District A	ppointment	
Term of Appointment:	Years. Fi		То:	
Seat Requirement: <u>Non</u>	e (At Large, Alternate #2		Seat #:	19
[]*Reappointment	nt or	[] New Appo	intment	
or [X] to complete t term of Completion of term to expire on:	he Frank Palen February 7, 2012	Due [2 to:	X] resignation	[] other
conflicts shall be conside Number of prev Part II (to be filled out a	g considered for re-appoi ered by the Board of Cou riously disclosed voting co and signed by Applicant) INT, UNLESS EXEMPTI	Inty Commissioners. nflicts during the previ : (Please Print)	ous term	-
Name:	Aguila	Jose		N
	Last	First	1	Middle
Occupation/Affiliation:	Architect		····	
Business Name:	Currie <sub>g</sub> Soward <sup>S</sup> Aguila	Architects mc.		
Business Address:	134 N.E. First Avenue			
City & State	Delray Beach, FL	Zip C	Code: <u>33444</u>	L
Residence Address:	9282 Savannah Estates	Drive		
· · · · · · · · · · · · · · · · ·	Lake Worth, FL ) 1) 358-4870 2) csa-architects.com		Sode:         33467           561) 276-4951         561) 243-8184	,Ext.
Mailing Address prefer	ence: [X] Business []]	Residence		
	victed of a felony: Yes ture of offense, disposition			
Minority Identification [] IF (Native-American [] AF (Asian-American [] BF (African-America [] HF (Hispanic-America [] WF (Caucasian Femal Applicant's Signature: Part III (to be filled out Appointment to be made Commissioner's Signatur Pursuant to Florida's Public Records	at BCT Meeting on:	bans	ale) Male) Male) 1/21/2011 Date: 2/10	Revised 1/2010

1 4

AI The information provided on this form BE COMPLETED IN FULL. Answer	BOARD OF DVISORY BOARI n will be used by County Co	ommissioners and/or	MMISSIONE NFORMATIC the entire Board in C	ON FOF	your nomination.	This form N this form.	AUST
Part I (to be filled out b	y Department): (	Please Print)					
Board Name: <u>LAND I</u>	DEVELOPMENT	REGULATI	ON ADVISC	DRY B	OARD		
[X] At Large Ap	pointment	or	[ ] Distric	et Appo	intment		
Term of Appointment:	Years.	From:			То:		
Seat Requirement: Non	e (At Large, Alte	ernate #2)			Seat #:	19	
[]*Reappointme	nt	or	[] New A	.ppointr	nent		
or [X] to complete term of Completion of term to expire on:	the Frank Pale February 7		Due to:	[ X]	resignation	[]	other
Part II (to be filled out APPLICA	ered by the Boar viously disclosed w and signed by Ap ANT, UNLESS EX	d of County C voting conflicts oplicant): (Pl	Commissione s during the p ease Print) IUST BE A C	rs. revious COUNT	term		
Name:	GLEASON Last		Patrick	κ	N	J. Iiddle	
Occupation/Affiliation: Business Name: Business Address:	Geologist & Hy	droGeologist					
City & State			Zi	ip Code	:		
Residence Address:	1131 No Palmw	ay		1	· · · · · · · · · · · · · · · · · · ·	, , , <u>, , , , , , , , , , , , , , , , </u>	
Email Address: gleas	Lake Worth, Fl ) 51) 346-3768 onpj@me.com	Busi Fax:	ness Phone:	p Code <u>(561</u> ()			
Mailing Address prefer Have you ever been conv If Yes, state the court, na	ricted of a felony:	Yes	No		N  A		
Minority Identification [ ] IF (Native-American [ ] AF (Asian-American [ ] BF (African-America [ ] HF (Hispanic-America [ ] WF(Caucasian Femal	n Female) Female) In Female) can Female)	[ ] AM (As [ ] BM (Afi [ ] HM (His	ive-Americar ian-Americar rican-Americ panic-Americ nucasian Male	n Male) an Male can Mal	e)		• •
Applicant's Signature:	1 allmel 1/	Vier	Dat	te:	1/19/11		
Part III (to be filled out	by Commissione	<u>r):</u>					
Appointment to be made	at BCC Meeting c	on:	<del></del>		 ^	,	ε
Commissioner's Signatur		) Joegl	en contraction de la contracti	Da	te:	6-20	
Pursuant to Florida's Public Records 1	aw this document may be	reviewed and sheet	aniad by manha	ftham-Ll'			10

to Florida's Public Records Law, this document may be reviewed and photocopied by member of the public.

Revised 1/2010

# Susan A. Kennedy

16343 Jupiter Farms Road	v	Phone:	(561)746-8078
Jupiter, Florida 33478		Fax:	(561)745-8936
email: ouryard@bellsouth.net		Cell:	(561)762-7220

## **Education**

LEGAL:	Florida State University College of Law
	Juris Doctorate, May 1998.
	Oxford University, Oxford, England, Summer 1996.
	Charles University, Prague, Czech Republic, Summer 1996.
Honors:	Book Award in Comparative Law, Fall 1997.
	Macfarlane, Ferguson & McMullen Book Award in Environmental Law and
	Business, Summer 1997.
	Book Award in Comparative Law - Prague, Summer 1996.
GRADUATE:	Florido Stato University
GRADUATE.	Florida State University
	Master of Science in Political Science, December 1989.

COLLEGE:Florida State UniversityBachelor of Arts in Political Science and History, April 1988.Bachelor of Arts in International Affairs, April 1988.

## Experience

# Managing Partner, Kennedy Law Office, P.A.

Jupiter, Florida, September 2010 - Present

- Representation of clients in issues regarding small business, environmental and land use, elder affairs and estate planning.
- Supervision and management of a growing small business.

# Associate Attorney, Susan Hayden Daniels, P.A.

Jupiter, Florida, January 2009 – September 2010.

- Representation of clients in civil transactional and litigation issues.
- Research and preparation of pleadings, letters and legal memos.
- Preparation of legal research, exhibits, and related documents necessary for hearings.

# Executive Director, Everglades Coalition, Inc.

Jupiter, Florida, September 2007 - January 2009.

- Advocate for Everglades restoration and preservation issues to local, state and federal policy makers.
- Manage the administrative functions of the Coalition, including communications and collaboration among the members and dissemination of Coalition advocacy positions.
- Provide public education at community and association meetings, public governmental meetings, environmental conferences, and other public events.

• Collaborate with Coalition members to create and implement special projects and fundraising events.

## Attorney, Susan A. Kennedy, Attorney at Law

Jupiter, Florida, November 2002 - September 2007.

- Advocate for clients rights in local government and agency issues, including litigation through quasi-judicial and administrative hearings and subsequent appeals.
- Represent clients before local government, regional and state agency officials, and before enforcement boards and commissions.
- Perform contract analysis and drafting and estate document preparation.
- Investigate and negotiate business litigation issues on contract basis.
- Research issues and advise clients in local government, land use, and non-profit organization matters.

### Associate Attorney, Tomas J. Baird, P.A.

North Palm Beach, Florida, Nov. 1999 - Nov. 2002.

- Assist the Attorney for the Town of Lake Park and the Town of Jupiter in performing the duties of general legal counsel.
- Research and draft documents on behalf of municipalities and private clients in civil law suits and administrative hearings.
- Assist with hearings, trials and appeals of land use, zoning, code enforcement and employment discrimination litigation.
- Research and prepare legal memorandum in response to local government and private client inquiries, on issues such as water utilities, land use and zoning, towing services, historical guidelines and industrial development.
- Draft, review, and revise for legal sufficiency, contracts, franchise agreements, requests for proposals, and other binding documents for both municipal and private clients.
- Represent the Town's legal department at various commission and board meetings.

## Legal Extern, Florida Department of Community Affairs

Tallahassee, Florida, January 1998 – April 1998.

- Researched and prepared legal analysis of issues in pending cases.
- Drafted pleadings, motions, and discovery for individual caseload.
- Communicated with clients and attorneys concerning active cases.
- Studied applicable substantive law governing local government land use planning, community redevelopment, environmental land and water management and coastal planning and management.

## **Community Involvement**

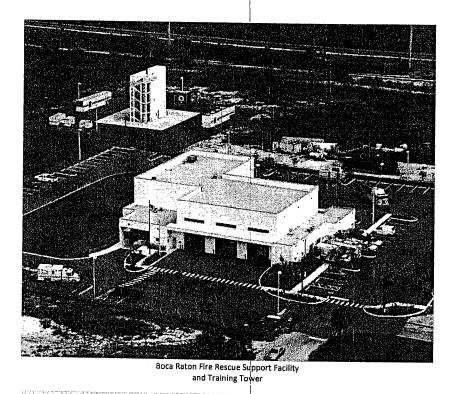
- Florida Greenways and Trails Council Member, Office of Greenways and Trails, Florida Department of Environmental Protection, 2005 - Present
- Northeast Everglades Trails Association, President, 2006 Present
- 2010 Jupiter Farms Local Hero Award
- Loxahatchee River Coalition, Co-Chair, 2002 Present

## JOSÉ N. AGUILA, AIA, LEED AP Project Manager/Construction Administration

José N. Aguila joined the firm in early 1976 as a beginning draftsman. Over the next two years as his skills developed, he was encouraged by Robert Currie to pursue his degree in architecture. In 1978, Mr. Aguila began his course of studies at the newly created School of Architecture at Florida A & M University (FAMU), graduating with a Bachelor's of Science in Architectural Studies in 1981 and a Bachelor's of Architecture degree in 1988. In 1989, he became the first statewide Associate Director for the Florida AIA.

From 1993 - 1998, Mr. Aguila was employed as Construction Manager for the City of Delray Beach and responsible for overseeing the implementation of over \$50 million worth of capital improvement projects. At the same time, he continued his community involvement with the City of Boynton Beach as a member of the  $\mathsf{Planni}_{\mathsf{h}\mathsf{g}}^{\mathsf{l}}$  and Development Board and subsequently a member of the Community Redevelopment Agency. Returning to the firm in 1998, he became a principal in 2000.

As the firm's senior Construction Manager, Mr. Aguila has been responsible for the management of numerous projects over the years, including fire stations, various municipal buildings, golf course clubhouses, transportation facilities for the School District of Palm Beach County, educational facilities for Palm Beach Community College, and more.





Village of Key Biscayne Community Center

- EDUCATION Bachelor of Architecture, Florida A&M 1988
- REGISTRATION
- Architect: Florida #15349, Georgia #12485 NCARB, # 48524

#### PROFESSIONAL AFFILIATIONS

- American Institute of Architects Florida Association, AIA
- Palm Beach Chapter
- U.S. Green Building Council



Family Resource Center

#### COMMUNITY SERVICE &

- ORGANIZATIONS City of Delray Beach
- Site Plan and Approval Board
- Former Membe City of Boynton Beach CRA
- Board Past Member City of Boynton Beach
- Former Commissione
- City of Boynton Beach Planning & Development Board Former Member
- City of Boynton Beach Building Board of Adjustment & Appeals Past Member



**CURRIE • SOWARDS • AGUILA • ARCHITECTS** 

# Patrick J. Gleason, Ph.D., P.G.

Vice President and Senior Geologist

### Education

Ph.D. – Geology, Pennsylvania State University, 1972 B.S. – Geology, University of

Notre Dame, 1966

### Registration

Professional Geologist: Florida, Pennsylvania, Tennessee, Indiana, and Virginia

Certified Professional Geological Scientist, American Institute of Professional Geologists

Professional Hydrogeologist, American Institute of Hydrology

Professional Hydrogeologist, Association of Ground Water Scientists and Engineers

#### Experience Highlights

 Dr. Gleason was appointed to the Governing Board of the South Florida Water Management District by Governor Jeb Bush.

Dr. Gleason has 38 years of experience in water supply, hydrogeology, water resources and energy. He is a recognized authority on hydrogeological studies throughout the State of Florida; he has published several reference books on the South Florida Environment including "Environments of South Florida, Present and Past" (1974 and 1984); and has contributed to the first edition of "Water Resources Atlas of Florida" published by Florida State University.

Dr. Gleason was appointed to the Governing Board of the South Florida Water Management District by Governor Jeb Bush for a four-year term (1999-2003). During the four years, he was involved as a Governing Board member in policy decisions initiating the District's Comprehensive Everglades Restoration Plan, an \$8+ billion effort to restore America's Everglades while increasing available water supplies.

Dr. Gleason's experience has included water resource projects including major wellfield expansions, developing water resource management programs for Lee, Dade, Broward, and Palm Beach counties, as well as managing hazardous waste projects in central and southern Florida, most recently conducting an investigation of PCE and DCP in Martin County. Dr. Gleason has also managed safe yield studies, saltwater intrusion and monitoring programs, participated in developing a South Florida Utility Consent Agreement with the South Florida Water Management District (SFWMD), water management plans for Highland Beach (Palm Beach County), and water conservation programs for two utilities. More recently,

he was involved in finding grant funds, both federal and state, for the Palm Beach County Lake Region Water Treatment Plant (an alternative water supply withdrawing from the Floridan aquifer), City of West Palm Beach Wetlands Based Water Reclamation Project and the Palm Beach County Solid Waste Authority's Biosolids Pelletization Facility.

Dr. Gleason published two articles on the Everglades in the 1994 book "The Everglades," edited by Ogden and Davis. He has also published an article in the 2002 Edition of Tree Islands of the Everglades on the geologic history of Tree Island, edited by Sklar and Von derValk.

He is very active in his support of environmental education and has been President of two not-for-profit organizations, the Friends of the Environmental Academy at Forest Hill Community High School, and Grassy Waters Preserve, a 20 square mile area of pristine Everglades and nature center in Palm Beach County.

**Project Manager, Water Resources Initiatives Southeastern Florida, Ongoing**. He has assisted both Palm Beach County and Miami Dade Water and Sewer Department (MDWASD) on water resources issues. He has assisted in drafting proposed legislation for the Florida Legislature session. He served as project manager for the renewal and reallocation of water to MDWASD's northwest wellfield. Dr. Gleason coordinated the City of West Palm Beach Wetlands Based Water Reclamation Project, a major reuse project. He has also been involved in successfully obtaining grant funds for a Brownfields project located within the City of West Palm Beach. He is a frequent speaker on the future of urban water supplies and integrated water resource management in South Florida. He has recently put on three seminars dealing with water resources in South Florida, including the 2006 seminar, "Growth and Water Supply in South Florida - Is There a Crisis?" He recently completed a study for the South Florida Water Management District in coordination with the Florida Department of Environmental Regulation on direct canal recharge with reclaimed water. He has assisted Palm Beach County in raising \$18 million dollars in grant funds for a reverse osmosis treatment plant to serve the communities of Belle Glade, Pahokee and South Bay.

**Project Manager, Infrastructure Needs Assessment and Preliminary Engineering Plan, Lake Worth Park of Commerce, Lake Worth, FL (2010).** CDM assisted the City of Lake Worth in developing a preliminary engineering plan for required infrastructure including power, water, sanitary sewer, roads, stormwater and telecommunications for the Park of Commerce, a 400 acre area located west of I-95. The objective was to determine infrastructure needed for building of 650,000 square feet of light industrial and retail development. CDM modeled water and sewer improvements in order to recommend new pipelines and pump stations as well as developed spreadsheets listing improvements for each of the required areas with detailed costs.

**Project Manager, Climate Action Plan, City of Boynton Beach, FL (2009).** CDM assisted the City of Boynton Beach (CBB) in developing a Climate Action Plan (CAP) to advance CBB's energy conservation, water conservation and environmental sustainability goals. The CAP will involve completing, reviewing and analyzing the results of a greenhouse gas emissions (GHGE) inventory for both municipal operations and community within the City limits including the City's water utility. The CAP will provide long range recommendations of target levels for reducing GHGE and preparing preliminary policy recommendations for consideration by City Commission. The CBB CAP will assure the City's Green Task Force goals are met and will provide a direction for the CBB to pursue to attain a sustainable future that includes water and energy conservation at the City's water utility.

**Project Manager, Water Supply Cost Estimation (2007).** Dr. Gleason led this effort to develop opinions of probable cost for various water supply technologies. Technologies included microfiltration/ultrafiltration, nanofiltration, brackish water reverse osmosis (RO) for both surface and groundwater, and seawater RO. Wastewater treatment processes examined

### **Honors/Awards**

Chairman's Award of Excellence for Committee Chair of the Year 2000, and Outstanding Service Award 1994, presented by the Florida Section of the American Water Works Association

2009 Florida Atlantic University Research Professor

2008 Chair of the Mayor's Climate Change Task Force for the City of Lake Worth, FL.

2008 Appointment to the Broward County Climate Change Task Force and Chair of the Scientific and Technical Subcommittee included Bardenpho Process (AWT), membrane bioreactor, microfiltration and reverse osmosis, and granular media filters followed by ultraviolet disinfection. The report provided costs within the District's four planning areas in terms of capital, operations and maintenance (O&M), and total production costs on a unit cost basis expressed in dollars per 1000 gallons. Treatment facilities with the following production plant capacities were examined: 5 mgd, 10 mgd, 15 mgd, and 20 mgd on a maximum daily flow basis for water treatment and on an average daily basis for wastewater treatment. The costs of wells including surficial and Floridan aquifer wells along with aquifer storage and recovery wells were also evaluated.

Project Manager, Feasibility of Reclaimed Water Augmentation of Water Supplies and the Natural System in the Lower East Coast Water Supply Planning Area of Florida (2005). Dr. Gleason led this key study to collect data that would assist the Florida Department of Environmental Protection in determining whether canal recharge with reclaimed water would benefit utilities as well as the Everglades in Southeast Florida. Dr. Gleason conducted this study for the South Florida Water Management District in cooperation with the Florida Department of Environmental Protection. Eight wastewater treatment facilities (WWTF) were selected for evaluation primarily because of their location and large wastewater flows. In this study, three different treatment alternatives for wastewater were evaluated for potential canal discharge of reclaimed water. First, the modified Bardenpho configuration (Alternative 1), a biological nutrient removal (BNR) process was evaluated to achieve advanced wastewater treatment (AWT) standards (5:5:3:1) (BOD5, TSS, TN, TP). Second, a membrane biological reactor (MBR) technology was evaluated to provide a higher effluent quality than AWT, and was configured to incorporate BNR (Alternative 2). And, third, reverse osmosis (RO) membranes were incorporated after MBR to provide the highest quality effluent (Alternative 3). The results of the evaluation showed that Alternative 2 provides slightly better removal of nitrogen and phosphorus than Alternative 1, but Alternative 3 involving the use of RO after AWT and MBR removes nitrogen and phosphorus down to extremely low levels important for avoiding canal water-quality enrichment. The study also evaluated the use of the SFWMD's South Florida Water Management Model (SFWMM) to determine the affect of reclaimed water discharges and the ability of reclaimed water discharges to coastal canals to reduce discharges from the SFWMD's regional system, which includes Lake Okeechobee and the Water Conservation Areas. This study suggested that both water supply and environmental benefits were enhanced but that additional modeling would be necessary to confirm these benefits.

**Project Manager, Resolution of Contamination Problem, Martin County, FL, 1990-Present.** Dr. Gleason is project manager of a contamination problem in Martin County with a private industrial manufacturer. This project has involved assisting the City of Stuart in developing a Consent Agreement, evaluation of monitoring of contamination at the site, and participating in the regulatory relationship with the Florida Department of Environmental Protection.

Project Manager, Grant Funding Assistance for the Lake Region Water Treatment Plant, Palm Beach County, FL (2003-2007). Dr. Gleason led this series of efforts for CDM the purpose of which was to pursue additional Water Supply Grant Funding on behalf of Palm Beach County Water Utilities for additional Floridan aquifer wells, a deep injection well, and a reverse osmosis water treatment plant for the Lake Region Water Treatment Plant (LRWTP); apply for additional funding from EPA; assist in obtaining funding from the State of Florida Legislature, and initiate grant funding from USDA Rural Development for Belle Glade, Pahokee and South Bay's share of the LRWTP. These efforts have been successful to date raising \$18 million in grant funding.

**Project Scientist, PCE and DCP Contamination at Dixie Highway, Stuart, Florida.** Dr. Gleason served as project scientist of a VOC contamination problem along Dixie Highway in Stuart. The PCE was found to have originated at an upgradient dry cleaner(s) and the DCP was found to have originated from the application of soil fumigants, primarily Vorlex, on adjacent farm fields.

**Project Scientist, Relocation of Control 2 Structure, West Palm Beach, Florida.** Dr. Gleason served as the lead and report writer for an evaluation of a new location of the Control 2 structure which pumps water into the City of West Palm Beach's Grassy Waters Preserve. This involved linking the relocation to the South Florida Water Management District's North Palm Beach County Water Management Plan.

**Project Manager, Wetlands Based Water Reclamation Project for West Palm Beach, FL (1987-1988).** Dr. Gleason managed the initial organization of the design of an indirect potable reuse project for West Palm Beach, FL. The effort involved development of an Advanced Wastewater Treatment Plant that could reduce phosphorus to the 50-100 ug/l levels or lower. It also involved discharge of the reclaimed water from the AWT plant to a wetland badly in need of rehydration and a controlled hydroperiod. After rehydration of the wetland, the water is discharged to the City of West Palm Beach's standby wellfield where it recharges the groundwater system. Ultimately, the water is discharged to a water supply canal, M Canal, where it recharges the surface water system that is the source of water for the City. Dr. Gleason assisted the City in obtaining more than \$5 million in grants from EPA for this project.

Manager, Montgomery Watson Technology Resources Center. Dr. Gleason served as manager of Montgomery Watson's community water resources development and as manager of the Water Resources Technology Center. These positions included consulting services for hydrogeological studies, water resource evaluations, well construction, groundwater modeling, saltwater intrusion, water conservation, community outreach programs, legislation and rule-making including water resources, as well as groundwater contamination throughout Florida.

Project Manager, MDWASD Northwest-Hialeah/Preston/Miami Springs Wellfields. Dr. Gleason served as project manager for the renewal and reallocation of water to the MDWASD Northwest-Hialeah/Preston/Miami Springs wellfields. The Northwest wellfield currently has an installed capacity of 220-mgd. He has been responsible for developing the application, coordinating, analyzing and preserving the data, evaluating saltwater intrusion potential and wetlands impact, and responding to several requests for additional information.

Project Manager, Palm Beach County Water Utilities Department and MDWASD. Dr. Gleason was project manager for projects with the Palm Beach County Water Utilities Department and MDWASD involving water resource evaluations, the Lower East Coast Regional Water Supply Plan, the Corps of Engineers restudy of the Central and Southern Florida Project, and the Governor's Commission for Sustainable South Florida.

**Project Manager, Wellfield Pumping Study, South Florida Water Management District.** Dr. Gleason was project manager for a study by SFWMD on the impact of wellfield pumping on adjacent wetlands. This study involved collecting all existing hydrogeologic data, constructing monitoring wells, performing an aquifer performance test, and collecting water level and climatological data for a period of one year in the vicinity of the north Martin County wellfield.

Principle Hydrologist/Project Manager, Hydrogeologic Data Evaluation and Collection, Lee County. Dr. Gleason was the principal hydrogeologist and project manager in charge of hydrogeologic data evaluation and collection for the Lee County water resources management project. This project involved redefining five aquifer systems throughout the county and then producing about 70 maps comprising krigings, optimization and standard deviations for aquifer tops and thicknesses, aquifer characteristics, and wet and dry season water levels for the five aquifers. The project included determining the recharge and discharge areas for each aquifer, and potential wellfield locations for each aquifer. The study involved determining safe yield criteria for all aquifers and estimating the hydrologic equation for an urban and rural area. In addition, Dr. Gleason was involved in developing a justification for the water resource management plan, quantifying available water, developing strategies for protecting recharge areas and wetlands, as well as a prioritized list of action implementation recommendations.

**Project Manager, Palm Beach County Utilities Department.** Dr. Gleason was project manager for developing a regionalization plan for Palm Beach County Utilities and the expansion of most of Palm Beach County Water Utilities Department (PBCWUD) wellfields. This involved overseeing the development of future well locations for PBCWUD until ultimate buildout,

computer modeling future withdrawals to determine future impacts, and modeling travel times for wellfield protection using the county wellfield protection model. This project included test hole drilling, conducting specific capacity tests on test wells, and performing detailed water quality analyses on groundwater from test wells. In addition, Dr. Gleason was responsible for overseeing the application of water use and well construction permits, and reviewing the construction details associated with constructing five new production wells.

**Project Manager, Major Groundwater Contamination Project.** Dr. Gleason was project manager for a major groundwater contamination project in the largest environmental lawsuit (\$70 million) brought by the Florida Department of Environmental Regulation against a chemical company. His work involved managing personnel and additional data collection, strategizing the hydrogeologic case, providing evaluation of the plaintiff's depositions, providing expert witness testimony, and overseeing preparation for the court case. The case involved 22 potential contamination sites over the entire State of Florida and the movement of halogenated hydrocarbons in a karst limestone environment.

**Project Manager, Volatile Organic Contamination Problem, Brevard County.** Dr. Gleason was project manager in the assessment and remediation of a major volatile organic contamination problem in Brevard County. This was the first site within Florida at which alternative cleanup levels (other than drinking water standards) have been negotiated with the Florida Department of Environmental Regulation. The site required cleanup of 40 to 60 million gallons of contaminated groundwater; this also included a geotechnical investigation of an aluminum hydroxide precipitate, which plugged recovery wells.

**Project Manager, Gasoline Assessments, Bell Glade and Okeechobee.** Dr. Gleason was project manager for gasoline spill assessments at Belle Glade and Okeechobee and was involved in remediation at the Belle Glade site. He assisted the City of Pembroke Pines in an effort to insure that two adjacent gasoline spills did not impact the city's wellfield.

**Two Major Regional Wellfields, Broward County.** Dr. Gleason was responsible for overseeing work on two major regional wellfields in Broward County. Together, these two wellfields, when fully constructed, eventually will produce approximately 50 million gallons per day.

**Control of Leachate Migration and Saltwater Upconing.** In addition, his quality control responsibilities included a major investigation of up-coning of saltwater beneath a public water supply wellfield in Palm Beach County. This later study also involved determining the potential for leachate migration from an adjacent landfill toward the wellfield.

**Project Hydrogeologist, Palm Beach County.** Dr. Gleason was project hydrogeologist on the siting of a resource recovery/ash landfill site in

western agricultural Palm Beach County as an alternative to a site west of urban Boca Raton. In addition, Dr. Gleason has been involved as principal-incharge of evaluating the phosphorus eutrophication problem of Lake Okeechobee and associated creeks for the Florida Dairy Farmers Association.

Director, Water Use Division, South Florida Water Management District Dr. Gleason served as the Director, Water Use Division, SFWMD, for almost 10 years. His primary responsibilities included regulating all water use in the 16 counties of the District. In this capacity he supervised pumpage, water levels, and saltwater intrusion data gathering for managing municipal water supplies. He also reviewed deep well injection permit applications for the Department of Environmental Regulation and evaluated the impact of major developments on water resources through the Developments of Regional Impacts (DRIs) review process. Dr. Gleason also spent three years as a scientist with the Environmental Sciences Division and one year with the Groundwater Division.

# **Professional Activities**

Association of Ground Water Scientists and Engineers

American Water Resources Association (national)

Florida Section - American Water Resources Association

Geological Society of America

Florida Academy of Sciences

American Water Works Association (AWWA)

National Groundwater Association

Water Environment Federation

Florida Water and Environment Association

### Appointments

Governing Board Member, South Florida Water Management District, appointed by Florida Governor Jeb Bush, 1999-2003.

Technical Advisory Committee, Governor's Commission for Sustainable South Florida, 1995–1997.

## **Offices and Committees**

President of the Environmental Science and Technology Academy at Forest Hill Community High School, 1991-2006 Treasurer of the Environmental Science and Technology Academy at Forest Hill Community High School, 2008 - Present

President of Grassy Waters Preserve, West Palm Beach, 1998-2004

Water Conservation Committee, AWWA, 1990 - 2000

Vice Chairman of Water Resources Committee, AWWA Florida Section, 1991 - 1995

Chairman of Water Management District Coordination Committee, AWWA Florida Section, 1991 - 1999

Aquifer Storage and Recovery Support Group, Governor's Commission for Sustainable South Florida, 1995 – 1997

Technical Advisory Committee, Governor's Commission for Sustainable South Florida, 1995 - 1997

President, Miami Geological Society, 1980-81

Vice President, Miami Geological Society, 1979-80

Advisor to the Foundation Board of Trustees, Geological Society of America, 1985

Chairman, Headquarters Committee, Florida Academy of Sciences, 1994 -Present

President, Florida Academy of Sciences, 1993-94

President-Elect, Florida Academy of Sciences, 1992-93

Secretary, Florida Academy of Sciences, 1981-1992

President, Florida Academy of Sciences, 1976-77

President-Elect, Florida Academy of Sciences, 1975-76

Chairman of Earth and Planetary Sciences Section,

Florida Academy of Sciences, 1973-75

Adjunct Professor at Florida Atlantic University, Boca Raton, 1991

Wellfield Protection Committee, National Water Well Association, 1991-1992

Technical Advisory Committee for Dade County's Wellfield Protection Ordinance, 1985

Steering Committee for Environmental Science and Technology Academy, Forest Hill High School, 1992 - Present

Loxahatchee Nature Preserve Steering Committee, City of West Palm Beach, 1995 - 1998

City of Lake Worth Project Lake Worth Education Committee, 1993

## Presentations

Books and Guidebooks

ALORIDA	
DATE:	January 19, 2011
то:	ADVISORY BOARD MEMBERS
FROM:	ROBERT WEISMAN COUNTY ADMINISTRATOR
RE:	PALM BEACH COUNTY CODE OF ETHICS

Effective May 1, 2010, contractual relationships between Palm Beach County government and advisory board members, their employers, or businesses, are prohibited conflicts of interest as set forth in the Palm Beach County Code of Ethics, Ordinance 2009-051. This conflict of interest must be waived by an affirmative vote of five (5) members of the Board of County Commissioners upon full disclosure at a public meeting in order to accept appointment to an advisory board. In the space provided below, please identify any such contractual relationships, or verify that none exist at this time. The Ordinance (2009-051) and the training requirement can be found on the web at: <u>http://www.pbcgov.com/ethics/advisory.htm</u>

Type of Contract	Which Department/Division	Effective Date	Term
			<u> </u>
	<u> </u>		

Yes, submit a wavier to the Board of County Commissioners, since I or my employer have/has the above named contract(s);

OR

At this time, I nor my employer have contract(s) with the Board of County Commissioners

<u>As a (current or potential) advisory board member you are required to receive training on the PBC</u> <u>Code of Ethics and acknowledge that you have read and understand the PBC Code of Ethics</u> <u>Ordinance.</u>

If you are unable to access the training and/or Ordinance on the web, please contact Anita Pedemey, Sr. Secretary, at 561-233-5234 for other arrangements.

**Acknowledgement of Receipt** 

NAME: <u>Susan A. Kennedy</u> Print or Type

RACH

## FIRM/COMPANY/ORGANIZATION: \_

## ADVISORY BOARD(S): <u>LAND DEVELOPMENT REGULATION ADVISORY BOARD</u>

I acknowledge that I have taken the required training; and read and understand the Palm Beach County Code of Ethics Ordinance, the provisions of which are effective May 1, 2010. I understand that as an advisory board member of the above-mentioned board(s) that I am bound by it.

\_ Date: \_/26/11 ZARA Signature:

Please sign and return this FORM to Anita Pedemey, Palm Beach County Zoning Division, 2300 No. Jog Road, West Palm Beach, FL 33411. A self-addressed envelope has been provided for your convenience.

AN A
FLORIDA

DATE:	January 19, 2011
TO:	ADVISORY BOARD MEMBERS
FROM:	ROBERT WEISMAN COUNTY ADMINISTRATOR
RE:	PALM BEACH COUNTY CODE OF ETHICS

Effective May 1, 2010, contractual relationships between Palm Beach County government and advisory board members, their employers, or businesses, are prohibited conflicts of interest as set forth in the Palm Beach County Code of Ethics, Ordinance 2009-051. This conflict of interest must be waived by an affirmative vote of five (5) members of the Board of County Commissioners upon full disclosure at a public meeting in order to accept appointment to an advisory board. In the space provided below, please identify any such contractual relationships, or verify that none exist at this time. The Ordinance (2009-051) and the training requirement can be found on the web at: http://www.pbcgov.com/ethics/advisory.htm

Type of Contract	Which Department/Division	Effective Date	Term

Yes, submit a wavier to the Board of County Commissioners, since I or my employer have/has the above named contract(s);

OR

 $\sum$  At this time, I nor my employer have contract(s) with the Board of County Commissioners

As a (current or potential) advisory board member you are required to receive training on the PBC Code of Ethics and acknowledge that you have read and understand the PBC Code of Ethics Ordinance.

If you are unable to access the training and/or Ordinance on the web, please contact Anita Pedemey, Sr. Secretary, at 561-233-5234 for other arrangements.

## **Acknowledgement of Receipt**

Jose N. Aguila Print or Type NAME:

# FIRM/COMPANY/ORGANIZATION: Currier Soward Aguila Architects

# ADVISORY BOARD(S): <u>LAND DEVELOPMENT REGULATION ADVISORY BOARD</u>

I acknowledge that I have taken the required training; and read and understand the Palm Beach County Code of Ethics Ordinance, the provisions of which are effective May 1, 2010. I understand that as an advisory board member of the above-mentioned board(s) that I am bound by it.

Signature:

Date: 1/21/2011

Please sign and return this FORM to Anita Pedemey, Palm Beach County Zoning Division, 2300 No. Jog Road, West Palm Beach, FL 33411. A self-addressed envelope has been provided for your convenience.

ALORIDA	
DATE:	January 19, 2011
TO:	ADVISORY BOARD MEMBERS
FROM:	ROBERT WEISMAN COUNTY ADMINISTRATOR
RE:	PALM BEACH COUNTY CODE OF ETHICS

Effective May 1, 2010, contractual relationships between Palm Beach County government and advisory board members, their employers, or businesses, are prohibited conflicts of interest as set forth in the Palm Beach County Code of Ethics, Ordinance 2009-051. This conflict of interest must be waived by an affirmative vote of five (5) members of the Board of County Commissioners upon full disclosure at a public meeting in order to accept appointment to an advisory board. In the space provided below, please identify any such contractual relationships, or verify that none exist at this time. The Ordinance (2009-051) and the training requirement can be found on the web at: <u>http://www.pbcgov.com/ethics/advisory.htm</u>

Type of Contract	Which Department/Division	Effective Date	<u>Term</u>
	·		
	<u></u>		

Yes, submit a wavier to the Board of County Commissioners, since I or my employer have/has the above named contract(s);

OR

At this time, I nor my employer have contract(s) with the Board of County Commissioners

As a (current or potential) advisory board member you are required to receive training on the PBC Code of Ethics and acknowledge that you have read and understand the PBC Code of Ethics Ordinance.

If you are unable to access the training and/or Ordinance on the web, please contact Anita Pedemey, Sr. Secretary, at 561-233-5234 for other arrangements.

## **Acknowledgement of Receipt**

NAME: <u>Patrick J. Gleason</u> Print or Type

# FIRM/COMPANY/ORGANIZATION:

# ADVISORY BOARD(S): LAND DEVELOPMENT REGULATION ADVISORY BOARD

I acknowledge that I have taken the required training; and read and understand the Palm Beach County Code of Ethics Ordinance, the provisions of which are effective May 1, 2010. I understand that as an advisory board member of the above-mentioned board(s) that I am bound by it.

atul lor\_\_\_\_ - Date: / - 19 - 10Signature:

Please sign and return this FORM to Anita Pedemey, Palm Beach County Zoning Division, 2300 No. Jog Road, West Palm Beach, FL 33411. A self-addressed envelope has been provided for your convenience.



### Department of Planning, Zoning & Building

2300 North Jog Road West Palm Beach, FL 33411-2741 (561) 233-5000

Planning Division 233-5300 Zoning Division 233-5200 Building Division 233-5100 Code Enforcement 233-5500 Contractors Certification 233-5525 Administration Office 233-5005 Executive Office 233-5228 www.pbcgov.com/pzb

> Palm Beach County Board of County Commissioners

Karen T. Marcus, Chair

Shelley Vana, Vice Chair

Paulette Burdick

Steven L. Abrams

Burt Aaronson

Jess R. Santamaria

Priscilla A. Taylor

**County Administrator** 

Robert Weisman

"An Equal Opportunity Affirmative Action Employer'

printed on recycled paper	
---------------------------	--

DATE:	January 19, 2011
го:	ADVISORY BOARD MEMBERS
FROM:	ROBERT WEISMAN
	COUNTY ADMINISTRATOR
RE:	STATE GUIDE TO THE SUNSHINE AMENDMENT &
	CODE OF ETHICS

As an appointee to a Palm Beach County Advisory Board, you must familiarize yourself with the State Guide to the Sunshine Amendment and Code of Ethics. The purpose of this guide is to ensure adherence to the highest standards of ethics, protect the integrity of County government and foster public confidence.

This guide addresses conflict of interest, disclosure, acceptance and reporting of gifts, use of position or property, voting conflicts, political activities, prohibition against misuse of the code, and enforcement. This Guide also addresses conflicts, prohibitions on doing business with the County or having conflicting employment or contractual relationships. The Guide can be found on the web at: <u>http://www.pbcgov.com/ethics/advisory.htm</u>

Please read and make yourself familiar with the Guide and return the acknowledgment form below to: Anita Pedemey, Palm Beach County Zoning Division, 2300 No. Jog Road, West Palm Beach, FL 33411. If you cannot access this document on the web, please contact Ms. Pedemey at 561-233-5234 for other arrangements.

### Acknowledgement of Receipt

NAME: Susan A. Kennedy

Print or Type

### ADVISORY BOARD(S): Land Development Regulation Advisory Board

I acknowledge that I have read the State of Florida Guide to the Sunshine Amendment and the Code of Ethics. I understand that as an advisory board member of the above-mentioned board(s) that I am bound by it.

Date: 1/26/11 Signature:

Please sign and return to Administration in self-addressed envelope provided. Revised 3/15/10



Department of Planning, Zoning & Building

2300 North Jog Road West Palm Beach, FL 33411-2741 (561) 233-5000

Planning Division 233-5300 Zoning Division 233-5200 Building Division 233-5100 Code Enforcement 233-5500 Contractors Certification 233-5525 Administration Office 233-5005 Executive Office 233-5228 www.pbcgov.com/pzb

> Palm Beach County Board of County

Commissioners

Karen T. Marcus, Chair

Shelley Vana, Vice Chair

Paulette Burdick

Steven L. Abrams

Burt Aaronson

Jess R. Santamaria

Priscilla A. Taylor

**County Administrator** 

Robert Weisman

"An Equal Opportunity Affirmative Action Employer

January 19, 2011
ADVISORY BOARD MEMBERS
ROBERT WEISMAN COUNTY ADMINISTRATOR
STATE GUIDE TO THE SUNSHINE AMENDMENT & CODE OF ETHICS

As an appointee to a Palm Beach County Advisory Board, you must familiarize yourself with the State Guide to the Sunshine Amendment and Code of Ethics. The purpose of this guide is to ensure adherence to the highest standards of ethics, protect the integrity of County government and foster public confidence.

This guide addresses conflict of interest, disclosure, acceptance and reporting of gifts, use of position or property, voting conflicts, political activities, prohibition against misuse of the code, and enforcement. This Guide also addresses conflicts, prohibitions on doing business with the County or having conflicting employment or contractual relationships. The Guide can be found on the web at: <u>http://www.pbcgov.com/ethics/advisory.htm</u>

Please read and make yourself familiar with the Guide and return the acknowledgment form below to: Anita Pedemey, Palm Beach County Zoning Division, 2300 No. Jog Road, West Palm Beach, FL 33411. If you cannot access this document on the web, please contact Ms. Pedemey at 561-233-5234 for other arrangements.

Acknowledgement of Receipt

NAME: Jose N. Aguila

Print or Type

## ADVISORY BOARD(S): Land Development Regulation Advisory Board

I acknowledge that I have read the State of Florida Guide to the Sunshine Amendment and the Code of Ethics. I understand that as an advisory board member of the above-mentioned board(s) that I am bound by it.

Signature:

Date: 1/21/2011

Please sign and return to Administration in self-addressed envelope provided. Revised 3/15/10



#### Department of Planning, Zoning & Building

2300 North Jog Road West Palm Beach, FL 33411-2741 (561) 233-5000

Planning Division 233-5300 Zoning Division 233-5200 Building Division 233-5100 Code Enforcement 233-5500 Contractors Certification 233-5525 Administration Office 233-5005 Executive Office 233-5228 www.pbcgov.com/pzb

Palm Beach County Board of County Commissioners

Karen T. Marcus, Chair

Shelley Vana, Vice Chair

Paulette Burdick

Steven L. Abrams Burt Aaronson

less R. Santamaria

Priscilla A. Taylor

**County Administrator** 

Robert Weisman

"An Equal Opportunity Affirmative Action Employer"

ES p	rinted on	recycled	pap
------	-----------	----------	-----

DATE:	January 19, 2011
то:	ADVISORY BOARD MEMBERS
FROM:	ROBERT WEISMAN
	COUNTY ADMINISTRATOR
RE:	STATE GUIDE TO THE SUNSHINE AMENDMENT &
	CODE OF ETHICS

As an appointee to a Palm Beach County Advisory Board, you must familiarize yourself with the State Guide to the Sunshine Amendment and Code of Ethics. The purpose of this guide is to ensure adherence to the highest standards of ethics, protect the integrity of County government and foster public confidence.

This guide addresses conflict of interest, disclosure, acceptance and reporting of gifts, use of position or property, voting conflicts, political activities, prohibition against misuse of the code, and enforcement. This Guide also addresses conflicts, prohibitions on doing business with the County or having conflicting employment or contractual relationships. The Guide can be found on the web at: <u>http://www.pbcgov.com/ethics/advisory.htm</u>

Please read and make yourself familiar with the Guide and return the acknowledgment form below to: Anita Pedemey, Palm Beach County Zoning Division, 2300 No. Jog Road, West Palm Beach, FL 33411. If you cannot access this document on the web, please contact Ms. Pedemey at 561-233-5234 for other arrangements.

### Acknowledgement of Receipt

NAME: <u>Patrick J. Gleason</u>

Print or Type

ADVISORY BOARD(S): Land Development Regulation Advisory Board

I acknowledge that I have read the State of Florida Guide to the Sunshine Amendment and the Code of Ethics. I understand that as an advisory board member of the above-mentioned board(s) that I am bound by it.

11a Date: <u>/-/9</u>-11 Signature: 1 Al Niek

Please sign and return to Administration in self-addressed envelope provided. Revised 3/15/10 necessary to fulfill the responsibilities of membership on the particular board. Travel reimbursement shall be made only when sufficient funds have been budgeted and are available, and upon prior approval of the BCC. No other expenses are reimbursable except documented long distance telephone calls to PBC staff that are necessary to fulfill the responsibility of membership on the particular board. **[Ord. 2006-036]** 

### Section 3 APPOINTED BODIES

### A. Land Development Regulation Advisory Board

- 1. Land Development Regulation Advisory Board
  - There is hereby established a Land Development Regulation Advisory Board (LDRAB).

### 2. Powers and Duties

- The LDRAB shall have the following powers and duties under the provisions of this Code:
- a. to periodically review the provisions to this Code that are not reviewed by another advisory board established by BCC for that purpose, and to make recommendations to the BCC for those provisions reviewed;
- to make its special knowledge and expertise available upon written request and authorization of the BCC to any official, department, board, commission or agency of PBC, the State of Florida or Federal governments; and
- c. to serve as Land Development Regulation Commission (LDRC) as provided by F.S.§ 163.3164(22) and F.S.§ 163.3194.

### 3. Board Membership

### a. Appointment

- 1) The LDRAB shall be composed of 17 members and two at-large alternate members.
- 2) Ten of the members shall be appointed by a majority of the BCC upon a recommendation by the organizations listed in Table 2.G.3.A, LDRAB Expertise.
- 3) Seven members shall be appointed by the BCC. Each PBC Commissioner shall appoint one member with consideration of the expertise in Article 2.G.3.A.3.b, Qualifications.
- 4) The BCC shall appoint two at-large alternate members, by a majority vote of the BCC, with consideration of the expertise in Article 2.G.3.A.3.b, Qualifications.

### b. Qualifications

- 1) The Board shall be composed of members with the expertise recommended for appointment by the corresponding organization as outlined in Table 2.G.3.A, LDRAB Expertise.
- 2) Each BCC appointment shall be with consideration in the following areas of expertise:
  - a) Landscape Architecture.
  - b) Redevelopment Expertise.
  - c) Fiscal Impact Analysis Expertise.
  - d) Land Use/Real Estate Law.
  - e) Natural Sciences.
  - f) Business Development.
- 3) No more than two members of the LDRAB shall represent the same occupation or business. [Ord. 2010-022]

### Table 2.G.3.A - LDRAB Expertise

Occupations	Organizations
1. Residential Builder	Gold Coast Builders
2. Municipal Representative	League of Cities
3. Engineer	Florida Engineering Society
4. Architect	American Institute of Architects
5. Environmentalist	Environmental Organization
6. Realtor	PBC Board of Realtors
7. Surveyor	Florida Surveying and Mapping Society.
8. Citizen Representative	Condominium/HOA Assoc.
9. Commercial Builder	Assoc. General Contractors of America
10. AICP Planner	PBC Planning Congress
[Ord. 2010-022]	

Unified Land Development Code Supplement No. 9 (Printed 11/10)

Article 2– Development Review Procedures 65 of 80

### c. Terms of Office

Members of the LDRAB shall hold office until the first Tuesday after the first Monday in February of the year their term expires.

### 4. Staff

The Zoning Director of PZB shall serve as the Secretary and the professional staff of the LDRAB.

# 5. Meetings

a. General General meetings of the LDRAB shall be held as needed to dispense of matters properly before the LDRAB. Special meetings may be called by the Chair or in writing by a majority of the members of the LDRAB. Staff shall provide 24-hour written notice to each LDRAB member before a special meeting is convened.

### b. Subcommittees

The LDRAB shall consider recommendations from the Zoning Director and determine by majority vote to create subcommittees with the expertise necessary to make recommendations on specific Code amendments. Subcommittee appointments shall be made at a regular LDRAB meeting. [Ord. 2009-040]

## B. Code Enforcement Special Master

### 1. Creation and Appointment

Code enforcement hearings pursuant to this Code shall be conducted by designated Special Master. Applications for Special Master positions shall be directed to County Administrator pursuant to a notice published in a newspaper of general circulation. The BCC shall select a pool of candidates from the applications filed with County Administrator on the basis of experience and qualifications. County Administrator shall appoint Special Master to conduct hearings from the pool of candidates selected by the BCC as necessary.

### 2. Qualification

Special Master shall have the following minimum qualifications:

- a. be a graduate of a law school accredited by the American Bar Association;
- b. demonstrate knowledge of administrative laws, land use law, and local government regulation and procedures;
- c. be a current member, in good standing, of the Florida Bar Association;
- d. have such other qualifications that may be established by resolution of the BCC; and
- e. in the event County Administrator does not receive a sufficient number of applications from qualified members of the Florida Bar Association, the BCC may select attorneys who are not members of the Florida Bar Association as candidates for Special Master. Among those attorneys who are not members of the Florida Bar Association, the BCC and County Administrator shall give preference to those attorneys who have prior experience in a judiciary capacity, or as a hearing officer, mediator or special master. No attorney, who has been disciplined by the Florida Bar Association of any other jurisdiction, shall be appointed as a Special Master.

### 3. Powers and Duties

Special Master shall have the following powers and duties:

- a. to hold hearings and to make findings of fact and conclusions of law as are necessary to enforce the provisions of this Code and the building, electrical, fire, gas, landscape, plumbing, and other codes of PBC if there has been a failure to correct a violation within the time specified by the code inspector, if the violation has been repeated, or is of such as nature that it cannot be corrected;
- b. to issue subpoenas compelling the presence of persons at Special Master hearings. Subpoenas may be served by the PBC Sheriff's Department, or other authorized persons consistent with Florida Law;
- c. to issue subpoenas compelling the production of evidence at code enforcement hearings;
- d. to take testimony under oath;
- e. to issue orders having the force of law commanding whatever steps are necessary to achieve compliance with this Code and PBC's building, electrical, fire, gas, landscape, plumbing, and other codes of PBC;
- f. to assess fines pursuant to Article 10.B.3, Administrative Fines, Costs, Liens;
- g. to lien property; and
- h. to assess costs pursuant to Article 10.B.3, Administrative Fines, Costs, Liens.

### 4. Rules of Procedure

Unified Land Development Code Supplement No. 9 (Printed 11/10)

Article 2– Development Review Procedures 66 of 80

# PALM BEACH COUNTY PLANNING, ZONING AND BUILDING LAND DEVELOPMENT REGULATION ADVISORY BOARD (LDRAB) CURRENT MEMBER LIST

Updated February 9, 2011

	WEMSTER (OCCUPATION)	I DISTRICTE ORIORCANIZATION	IFE BANDEN DE
1	Joanne Davis (Growth Management Development)	District 1 Commissioner Marcus	February 5, 2013
2	David Carpenter (Landscape Architect)	District 2 Commissioner Koons	February 7, 2012
3	Barbara Katz (Land Use Advisor)	District 3 Commissioner Vana	February 5, 2013
4	James Knight (Builder/Developer)	District 4 Commissioner Abrams	February 7, 2012
5	Lori Vinikoor (Community Activist)	District 5 Commissioner Aaronson	February 5, 2013
6	Mike Zimmerman (Registered Consulting Arborist)	District 6 Commissioner Santamaria	February 7, 2012
7	Martin Klein (Commercial Law)	District 7 Commissioner Taylor	February 5, 2013
8	Raymond Puzzitiello (Residential Builder)	Gold Coast Builders Association	February 5, 2013
9	Vacant (Municipal Representative) (J. Brinkman)	PBC League of Cities	February 7, 2012
10	Terrence N. Bailey (Engineer)	Florida Engineering Society	February 5, 2013
11	Jose Jaramillo (Architect)	American Institute of Architects	February 7, 2012
12	Rosa Durando (Environmentalist)	Environmental Organization	February 5, 2013
13	Michael Cantwell (Realtor)	The PBC Board of Realtors	February 7, 2012
14	Gary Rayman (Surveyor)	Florida Surveying & Mapping Society	February 5, 2013
15	Maurice Jacobson (Citizen Representative)	Condominium/HOA Association	February 7, 2012
16	Vacant (Commercial Builder) (S. Dewhurst)	Associated General Contractors of America	February 5, 2013
17	C. Wesley Blackman, AICP (AICP Planner)	PBC Planning Congress	February 7, 2012
18	Robert Schulbaum (At Large)	Alternate #1	February 7, 2012
19	Vacant (F. Palen)	Alternate #2	February 7, 2012

U:\Zoning\ADMIN\Advisory Boards\Appointments\LDRAB\Member List - Occupation - District or Org - Term End.docx