

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS**

**BOARD APPOINTMENT SUMMARY**

**Meeting Date:** March 15, 2011  
**Department:** County Administration  
**Advisory Board:** Treasure Coast Health Council, Inc.

**I. EXECUTIVE BRIEF**

**Motion/Title: Staff recommends motion to approve:** reappointment/appointment of the following members to the Treasure Coast Health Council, Inc. (Council) for a two (2) year term from March 15, 2011, to March 14, 2013:

<u>Nominee</u>	<u>Seat No.</u>	<u>Seat Requirement</u>	<u>Nominated by</u>
<b>Reappoint:</b> Dr. Douglas M. Sigman	2	Health Care Consumer	Comm. Marcus Comm. Burdick Comm. Taylor
<b>Appoint:</b> Louise E. LaHue	3	Health Care Consumer	Comm. Burdick Comm. Taylor
Joshua DeTillio	9	Health Care Provider	Comm. Burdick Comm. Taylor

**Summary:** The Council is comprised of 12 members: 7 representatives appointed by Palm Beach County; 1 appointed representative each for Indian River County; Martin County, and Okeechobee County; and 2 representatives appointed by St. Lucie County. Appointees shall be representatives of health care providers, health care purchasers, and non-governmental health care consumers. A majority of the Council must be health care purchasers and health care consumers, and the Council must include a representative number of persons over 60 years of age. On February 25, 2011, staff distributed a memo requesting support of the above nominees or submittal of additional nominees. No other nominations were received. Countywide (TKF)

**Background and Justification:** The purpose of the Council is to assess, plan and advise for the health needs in the above counties; establish a system for gathering and analyzing data on characteristics of health problems in the counties and recommend goals and polices for developing and improving health services. The Council is currently undergoing restructuring, and at this time there is only one (1) seated member who is a Caucasian female.

- Attachments:**
1. Board Appointment Information Forms w/Résumés & Acknowledgement Forms
  2. Memo to the Board dated February 25, 2011
  3. Council Bylaws
  4. Attendance Record

**Recommended by:** Patty Andell 3/3/11  
 Agenda Coordinator Date

**Legal Sufficiency:** Jan [Signature] 3/7/11  
 Assistant County Attorney Date

**II. REVIEW COMMENTS**

**A. Other Department Review:**

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**Department Director**

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
ADVISORY BOARD NOMINEE INFORMATION FORM

The information provided on this form will be used by County Commissioners and/or the entire Board in considering your nomination. This form MUST BE COMPLETED IN FULL. Answer "none" or "not applicable" where appropriate. Further, please attach a biography or resumé to this form.

**Part I (to be filled out by Department):** (Please Print)

Board Name: D. Douglas Sigman

At Large Appointment or  District Appointment

Term of Appointment: 2 Years. From: 2011 To: 2013

Seat Requirement: Consumer Seat #: 2

\*Reappointment or  New Appointment

or  to complete the term of \_\_\_\_\_ Due  resignation  other to:

Completion of term to expire on: \_\_\_\_\_

**\*When a person is being considered for re-appointment, the number of previous disclosed voting conflicts shall be considered by the Board of County Commissioners.**

Number of previously disclosed voting conflicts during the previous term \_\_\_\_\_

**Part II (to be filled out and signed by Applicant):** (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Sigman Last Murray First Douglas Middle

Occupation/Affiliation: Oral and Maxillo-facial Surgeons

Business Name: Palm Beach County Health Department

Business Address: Lantana Dental Clinic 1250 Southwinds Drive

City & State: Lantana, FL Zip Code: 33469

Residence Address: 508 Bay Rd.

City & State: North Palm Beach FL Zip Code: 33408

Home Phone: (601) 981-8612 Business Phone: (601) 547-6811/Ext.

Cell Phone: (601) 310-7198 Fax: (601) 540-1107

Email Address: dsig@bellsouth.net

Mailing Address preference:  Business  Residence

Have you ever been convicted of a felony: Yes \_\_\_\_\_ No

If Yes, state the court, nature of offense, disposition of case and date: \_\_\_\_\_

**Minority Identification Code:**

- IF (Native-American Female)
- AF (Asian-American Female)
- BF (African-American Female)
- HF (Hispanic-American Female)
- WF (Caucasian Female)
- IM (Native-American Indian Male)
- AM (Asian-American Male)
- BM (African-American Male)
- HM (Hispanic-American Male)
- WM (Caucasian Male)

Applicant's Signature: M Douglas Sigman Date: Jan 3, 2011

**Part III (to be filled out by Commissioner):**

Attachment # 1

Appointment to be made at BCC Meeting on: \_\_\_\_\_

Commissioner's Signature: Cindy R DeTulippo for Date: 2/28/11  
Comm. Karen T. Marcus

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BOARD OF COUNTY COMMISSIONERS  
ADVISORY BOARD NOMINEE INFORMATION FORM**

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**Part I (to be filled out by Department): (Please Print)**

Board Name: ~~D. Douglas Sigman~~ Treasure Coast Health Council

At Large Appointment          or           District Appointment

Term of Appointment: 2 Years.          From: 2011          To: 2013

Seat Requirement: Consumer          Seat #: 2

\*Reappointment          or           New Appointment

or  to complete the term of \_\_\_\_\_ to:  resignation  other

Completion of term to expire on: \_\_\_\_\_

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\_\_\_\_ Number of previously disclosed voting conflicts during the previous term

**Part II (to be filled out and signed by Applicant): (Please Print)**

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Name: Sigman Murray Douglas  
Last                                      First                                      Middle

Occupation/Affiliation: Oral and maxillo-facial Surgeons

Business Name: Palm Beach County Health Department

Business Address: Kantana Dental Clinic 1250 Southwinds Drive

City & State: Kantana, FL          Zip Code: 33469

Residence Address: 508 Bay Rd.

City & State: North Palm Beach FL          Zip Code: 33408

Home Phone: 561 981-8612          Business Phone: 561 547-6911/Ext.

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 HF (Hispanic-American Female)           HM (Hispanic-American Male)  
 WF (Caucasian Female)           WM (Caucasian Male)

Applicant's Signature: M Douglas Sigman          Date: Jan 3, 2011

**Part III (to be filled out by Commissioner):**

Appointment to be made at BCC Meeting on: \_\_\_\_\_

Commissioner's Signature: Paul H. Burdick          Date: 2-28-2011

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
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**Part I (to be filled out by Department):** (Please Print)

Board Name: Dr. Douglas Sigman

At Large Appointment **or**  District Appointment

Term of Appointment: 2 Years. From: 2011 To: 2013

Seat Requirement: Consumer Seat #: 2

\*Reappointment **or**  New Appointment

or  to complete the term of \_\_\_\_\_ Due  resignation  other to:

Completion of term to expire on: \_\_\_\_\_

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\_\_\_\_\_ Number of previously disclosed voting conflicts during the previous term

**Part II (to be filled out and signed by Applicant):** (Please Print)

**APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT**

Name: Sigman Murray Douglas  
Last First Middle

Occupation/Affiliation: Oral and Maxillo-facial Surgeons

Business Name: Palm Beach County Health Department

Business Address: Lantana Dental Clinic 1250 Southwinds Drive

City & State: Lantana, FL Zip Code: 33469

Residence Address: 508 Bay Rd.

City & State: North Palm Beach FL Zip Code: 33408

Home Phone: (561) 991-8612 Business Phone: (561) 547-6811/Ext.

Cell Phone: (561) 310-7198 Fax: (561) 540-1107

Email Address: dsig@bellsouth.net

Mailing Address preference:  Business  Residence

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- BM (African-American Male)
- HM (Hispanic-American Male)
- WM (Caucasian Male)

Applicant's Signature: M Douglas Sigman Date: Jan 3, 2011

**Part III (to be filled out by Commissioner):**

Appointment to be made at BCC Meeting on: \_\_\_\_\_

Commissioner's Signature: [Signature] Date: 2/22/2011

## SYNOPSIS OF CURRICULUM VITE

M. Douglas Sigman, Jr., D.M.D

I participated actively at three local hospitals and was appointed Chief of Dentistry and Oral and Maxillofacial Surgery at all three, serving for twelve years at Good Samaritan and Palm Beach Regional Hospital. I also served on numerous committees including Emergency Patient Care, Surgical Audit, Surgical Quality Assurance, Operating Room, By-Laws, and Executive.

I was elected an officer of the medical staff at Good Samaritan Hospital and was appointed Chairman of the Indigent Patient Care Committee by Dr. Roy Cacciguida, Chief of Staff. Dr. Paul Niloff, chief of Staff at Palm Beach Regional Hospital, appointed me chairman of their first Medical Ethics Committee.

I was the first non-physician given those responsibilities and this afforded me the opportunity to be involved in the evaluation and decision making process of all aspects of hospital-based patient care: medical, dental, nursing, legal, administration and social services.

I have been a consultant on Oral Surgery to the Palm Beach County Health Unit, attending a clinic for special dental cases one day a week for 38 years. During these clinics I have worked with numerous staff dentists to improve their diagnostic and surgical skills to enable them to better manage situations in the outlying clinics. Annual Lectures to Public Health Medical Residents on role of Oral Surgery in Public Health.

I have also functioned as an unofficial liaison between the Health Department and the private sector to coordinate care for procedures beyond the scope of the clinics, i.e., trauma, infections, tumors and special surgical cases requiring general anesthesia.

My private practice consisted of:

1. Routine oral surgery for adults and children, including the mentally and physically impaired.
2. Recognition and management of oral and facial pathology, including cancer.
3. Diagnosis and management of craniofacial pain including temporomandibular joint abnormalities.
4. Active involvement in emergency patient care at three local hospitals managing facial trauma, infections, and pathology.
5. Frequently, I have been appointed by the Courts to perform independent medical evaluations and a review of medical records. I have also provided this service for individual attorneys and insurance companies, both plaintiff and defense.

These examinations, coupled with my patients involved in accidents, provided considerable experience in depositions, as well as opportunities to testify as an expert witness in Court. I do not consider this a comfortable environment, but I

am not intimidated by it either. I have never been disqualified in Court nor have I been sued for malpractice.

In all three areas of my involvement in health care (hospital, public health and private practice), I repeatedly was disturbed by the patients' lack of access to health care – not just routine preventive care, but urgent and emergency care. For this reason, I became a member of the Health Care Task Force of Palm Beach County – the only private health care provider to actively participate.

In the last few years, I have been involved with the "Black Men's Health Summit" providing oral cancer screening exams and tobacco cessation table clinics. For a number of years, I participated in oral cancer exams for Major League Baseball players during spring training. A campaign to prevent the use of "spit tobacco" and to promote early recognition of oral cancer.

Currently I provide Oral Surgery coverage five mornings a week at the Palm Beach County Health Clinics. I continue to assist on facial trauma cases from Palm Beach County and also cases referred from surrounding counties as far West as Okeechobee and as far North as Fort Pierce. I am also an active member for the continuing medical education committee at Good Samaritan Hospital. I also serve as a member of the credentialing committee for the Palm Beach County Health Care District.

**CURRICULUM VITAE**  
**M. DOUGLAS SIGMAN, JR., D.M.D.**

881-8612 (home)  
310-7198 (cell)

**CURRENT POSITION**

- 1970 – Present  
Palm Beach County Health Department  
901 Evernia St.  
West Palm Beach, FL 33402  
Consultant in oral surgery for special cases and  
emergency dental procedures for Health Care District  
patients.
- 1970 – 1995  
Private Practice
- 1986 – Present  
Assist Andrew B. Slavin, D.D.S. with major  
maxillofacial trauma and pathology.
- 2000 – 2004  
Oral cancer screening examiner for Major League  
Baseball Smokeless Cessation Program

**PERSONAL INFORMATION**

- Date of Birth: March 11, 1942  
Place of Birth: Philadelphia, Pennsylvania  
Current Residence: Palm Beach County, Florida  
1949 – Present

**EDUCATION**

- 1959 – 1963  
Vanderbilt University  
Nashville, Tennessee  
Bachelor degree in Chemistry major  
Biology degree minor
- 1963 – 1967  
University of Louisville School of Dentistry  
Louisville, Kentucky  
Doctor of Medical Dentistry  
Graduated cum laude 1967  
Member of Phi Delta Honorary Prosthetics Fraternity  
Phi Kappa Phi all University Honor Society  
Kentucky College of Dentists award in Journalism  
C.V. Mosby Book Award for Scholastic Excellence  
American Society of Dentistry for Children Award
- 1967 – 1970  
PhD candidate in Physiology  
University of Louisville School of Medicine



**M. DOUGLAS SIGMAN, JR., D.M.D.**

**HOSPITAL AFFILIATIONS AND APPOINTMENTS**

**Good Samaritan Medical Center**

1973 – Present	Active Staff
1977 – 1982, 1984 – 1991	Chief of Department of Dentistry and Oral Surgery
1975 – 1977	Surgical Audit Committee
1977 – 1985, 1986 – 1991	Credentials Committee
1977 – 1991	Operating Room Committee
1979 – 1985	Emergency Room Committee
1977 – 1979	Library Committee
1986 – 1987	Chairman of Indigent Patient Care Committee
1987 – 1988	Vice – President of Medical Staff
1986 – 1991	Quality Assurance Committee – Chairman 1988
1986 – 1989	Executive Committee
1990 – 1993	Bylaws Committee
1996 – Present	Continuing Medical Education Committee

**St Mary's Hospital**

1972 – Present	Active Staff
1980 – 1981	Chief of Department of Dentistry and Oral Surgery
1977 – 1981	Surgical Audit Committee

**Palm Beach Regional Hospital (Formerly Doctor's Hospital of Lake Worth)**

1974 – 1988	Active Staff
1988 – 1990	Consulting Staff
1990 – 1992	Honorary Staff
1981 – 1988	Credentials Committee
1988	Ethics Committee Chairman
1986 – 1988	Quality Assurance Committee
1974 – 1979, 1981 – 1988	Chief of Department of Dentistry and Oral Surgery
1974 – 1979, 1981 – 1988	Executive Committee

**EMERGENCY ROOM COVERAGE**

1970 – Present	Emergency room coverage provided at the above hospitals primarily for the treatment of dento-facial trauma and management of infection.
1986 – 1988	Palm Beach County Health Care Task Force – created Health Care District

**M. DOUGLAS SIGMAN, JR., D.M.D.**

**PALM BEACH COUNTY HEALTH DEPARTMENT**

1970 – Present

Consultant in Oral Surgery  
Specialty treatment for complex cases

1996 – Present

Credentials Committee  
Health Care District Medicaid HMO

**LICENSES**

June 1967  
August 1968

Kentucky  
Florida



TO: ADVISORY BOARD MEMBERS  
 FROM: ROBERT WEISMAN  
 COUNTY ADMINISTRATOR  
 RE: PALM BEACH COUNTY CODE OF ETHICS

Effective May 1, 2010, contractual relationships between Palm Beach County government and advisory board members, their employers, or businesses, are prohibited conflicts of interest as set forth in the Palm Beach County Code of Ethics, Ordinance 2009-051. This conflict of interest must be waived by an affirmative vote of five (5) members of the Board of County Commissioners upon full disclosure at a public meeting in order to accept appointment to an advisory board. In the space provided below, please identify any such contractual relationships, or verify that none exist at this time. The Ordinance (2009-051) and the training requirement can be found on the web at: <http://www.pbcgov.com/ethics/advisory.htm>

Type of Contract	Which Department/Division	Effective Date	Term
OPS member of Credential Committee Healthcare District	Palm Beach County Health Department - Oral Surgery	Sept 1970	?
Healthcare District as well as assistant or facial trauma	Medicaid HMO Provider at Health Department	2005	annual reapp

Yes, submit a waiver to the Board of County Commissioners, since I or my employer have/has the above named contract(s);

OR

At this time, I nor my employer have contract(s) with the Board of County Commissioners

As a (current or potential) advisory board member you are required to receive training on the PBC Code of Ethics and acknowledge that you have read and understand the PBC Code of Ethics Ordinance.

If you are unable to access the training and/or Ordinance on the web, please contact {Insert Liaison Name Here} at {Insert Telephone Number Here} for other arrangements.

Acknowledgement of Receipt

NAME: M Douglas Sigman DMD  
 Print or Type

FIRM/COMPANY/ORGANIZATION: \_\_\_\_\_

ADVISORY BOARD(S): Treasure Coast Health Council, Inc.

I acknowledge that I have taken the required training; and read and understand the Palm Beach County Code of Ethics Ordinance, the provisions of which are effective May 1, 2010. I understand that as an advisory board member of the above-mentioned board(s) that I am bound by it.

Signature: M Douglas Sigman DMD Date: Feb 6, 2011

Please sign and return this FORM to {Insert Liaison Name Here} {Insert Address Here}. A self-addressed envelope has been provided for your convenience.

**TO:                   ADVISORY BOARD MEMBERS**

**FROM:               ROBERT WEISMAN**  
**COUNTY ADMINISTRATOR**

**RE:                   STATE GUIDE TO THE SUNSHINE AMENDMENT &**  
**CODE OF ETHICS**

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As an appointee to a Palm Beach County Advisory Board, you must familiarize yourself with the State Guide to the Sunshine Amendment and Code of Ethics. The purpose of this guide is to ensure adherence to the highest standards of ethics, protect the integrity of County government and foster public confidence.

This guide addresses conflict of interest, disclosure, acceptance and reporting of gifts, use of position or property, voting conflicts, political activities, prohibition against misuse of the code, and enforcement. This Guide also addresses conflicts, prohibitions on doing business with the County or having conflicting employment or contractual relationships. The Guide can be found on the web at: <http://www.pbcgov.com/ethics/advisory.htm>

Please read and make yourself familiar with the Guide and return the acknowledgment form below to: (Insert Liaison Name) (Insert Liaison Address). If you cannot access this document on the web, please contact (Insert Liaison Name) at (Insert Liaison Telephone #) for other arrangements.

-----  
**Acknowledgment of Receipt**

NAME: M. Douglas Sigman  
          Print or Type

ADVISORY BOARD(S): Treasure Coast Health Council

I acknowledge that I have read the State of Florida Guide to the Sunshine Amendment and the Code of Ethics. I understand that as an advisory board member of the above-mentioned board(s) that I am bound by it.

Signature M. Douglas Sigman      Date: Jan 3, 2011

**Please sign and return to Administration in self-addressed envelope provided.**  
Revised 3/15/10

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
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**Part I (to be filled out by Department):** (Please Print)

Board Name: Treasure Coast Health Council

At Large Appointment or  District Appointment

Term of Appointment: 1 (one) Year. From: March 1, 2011 To: February 28, 2012

Seat Requirement: Provider Seat #: 9

\*Reappointment or  New Appointment

or  to complete the term of \_\_\_\_\_ Due  resignation  other to: \_\_\_\_\_

Completion of term to expire on: \_\_\_\_\_

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0 Number of previously disclosed voting conflicts during the previous term

**Part II (to be filled out and signed by Applicant):** (Please Print)

**APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT**

Name: DeTillio Joshua John  
Last First Middle

Chief Operating Officer

Occupation/Affiliation: St. Mary's Medical Center

Business Name: 901 45<sup>th</sup> St

Business Address: West Palm Beach, FL 33407

City & State Zip Code: 340 N Bromeliad

Residence Address: West Palm Beach, FL

City & State

Home Phone: ( 786 ) 554-8644 Business Phone: ( 561 ) 882-4644

Cell Phone: ( 786 ) 554-8644 Fax: ( )

Email Address: Joshua.detillio@tenethealth.com

Mailing Address preference:  Business  Residence

Have you ever been convicted of a felony: Yes \_\_\_\_\_ No XX \_\_\_\_\_

If Yes, state the court, nature of offense, disposition of case and date: \_\_\_\_\_

**Minority Identification Code:**

IF (Native-American Female)

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HF (Hispanic-American Female)

HM (Hispanic-American Male)

WF (Caucasian Female)

WM (Caucasian Male)

Applicant's Signature: [Signature] Date: 2/11

**Part III (to be filled out by Commissioner):**

Appointment to be made at BCC Meeting on: \_\_\_\_\_

Commissioner's Signature: [Signature] Date: 2-28-2011

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Board Name: Treasure Coast Health Council

[  ] At Large Appointment or [  ] District Appointment

Term of Appointment: 1 (one) Year. From: March 1, 2011 To: February 28, 2012

Seat Requirement: Provider Seat #: 4

[  ] \*Reappointment or [  ] New Appointment

or [  ] to complete the term of \_\_\_\_\_ Due [  ] resignation [  ] other to: \_\_\_\_\_

Completion of term to expire on: \_\_\_\_\_

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Name: DeTillio Joshua John  
Last First Middle  
Chief Operating Officer

Occupation/Affiliation: St. Mary's Medical Center

Business Name: 901 45<sup>th</sup> St

Business Address: West Palm Beach, FL 33407  
City & State Zip Code:

Residence Address: 340 N Bromeliad  
West Palm Beach, FL  
City & State

Home Phone: ( 786 ) 554-8644 Business Phone: ( 561 ) 882-4644  
Ext.

Cell Phone: ( 786 ) 554-8644 Fax: ( ) \_\_\_\_\_

Email Address: Joshua.detillio@tenethealth.com

Mailing Address preference: [  ] Business [  ] Residence

Have you ever been convicted of a felony: Yes \_\_\_\_\_ No XX \_\_\_\_\_  
If Yes, state the court, nature of offense, disposition of case and date: \_\_\_\_\_

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- [  ] WF (Caucasian Female) [  ] WM (Caucasian Male)

Applicant's Signature: \_\_\_\_\_ Date: 2/28/11

**Part III (to be filled out by Commissioner):**

Appointment to be made at BCC Meeting on: \_\_\_\_\_

Commissioner's Signature: \_\_\_\_\_ Date: 2/28/11

## **Joshua DeTillio, FACHE**

340 N Bromeliad, West Palm Beach, FL 33401

(786) 554.8644 (C)

DeTillio@hotmail.com

### **Experience:**

2010 -

Present

#### **Chief Operating Officer ST MARY'S MEDICAL CENTER**

**West Palm Beach, FL**

St. Mary's Medical Center is a 463 licensed bed acute care hospital with an 81 bed Children's hospital located in West Palm Beach, FL. The facility is a faith based Catholic hospital which serves as the safety net hospital for Palm Beach County. Chief Product lines include Neuroscience, Comprehensive Stroke, High-Risk OB with RPICC and a Level III NICU, General Surgical Services, and Specialized Orthopedics.

The Chief Operating Officer is financially and operationally responsible for the following areas:

- Ancillary services to include Biomedical, Environmental Services, Food and Nutrition Services, Government and Community Relations, Laboratory, Medical Office Building Management, Plant Operations, Respiratory, and Security.
- Cancer Center operations and program development
- Management and volume responsibility for the Pediatric Hospital, Pediatric ED, Medical Imaging, and the Advanced Orthopedic Institute
- Overall responsibility for day to day hospital operations including functioning as second in command of 1291 FTE's

#### Selected Accomplishments

- Successfully builds strong and trusting relationships with key Medical Staff leaders in an effort to facilitate product line growth and development of superior quality outcomes.
- Currently leading the implementation of the facility's new \$9M Pediatric Open Heart Program to include physician recruitment, construction, staff training, and medical equipment procurement.
- Implemented several throughput initiatives including electronic bed tracking, discharge planning, coordination with EMS, and contracted with a new EVS provider to grow internal volume organically.
- Coordinated and managed the expenditure of \$7M dollars of capital improvement to include facility renovations, new service line projects, a new \$1.8M Cardiac Cath Lab, and new IV pumps
- Cost savings in excess of \$5M in first year including \$3.7M in facility labor management
- Helped grow EBITDA by over 37% in 2010
- Stay highly visible throughout the facility through Ancillary and Environmental rounds.

2006 -

2010

#### **Chief Operating Officer NORTH SHORE MEDICAL CENTER**

**Miami, FL**

North Shore Medical Center is a 357 licensed bed acute care hospital located in Miami, Florida. Chief product lines include Emergency Services, General Surgical Services, Radiation Oncology, Obstetrics, Level III NICU, and Behavioral Health. Additional services include Interventional Peripheral services, Imaging and Breast Diagnostics, and Rehabilitation services.

The Chief Operating Officer is financially and operationally responsible for the following areas:

- Ancillary services to include Biomedical, Cardiopulmonary, Environmental Services, Food and Nutrition Services, Hospice, Laboratory, Medical Office Building Management, Plant Operations, Security, and Transportation
- Cancer Center operations and program development
- Management and volume responsibility for Medical Imaging, Rehabilitation Services, and the Sleep Lab
- Overall responsibility for day to day hospital operations including functioning as second in command of 913 FTE's

#### Selected Accomplishments

- From 2006-2008, helped grow inpatient volume by 8.41% and outpatient volume by 19.53%
- Coordinated and managed the expenditure of \$23.9 M dollars of capital improvement from 2006-2008 to include facility renovations, technology upgrades, and new service line projects
- Recent certification by the American College of Surgeons/Committee on Cancer as a designated Community Cancer Center with no deficiencies

## **Joshua DeTillio, FACHE**

340 N Bromeliad, West Palm Beach, FL 33401

(786) 554.8644 (C)

DeTillio@hotmail.com

- Target 100 Initiative Champion for the facility; improved overall satisfaction scores to 4-Star status for the first time in several years
- Coordinated and helped manage the implementation of several new product lines/technology improvements to include: Sleep Lab, Outpatient PICC, PET/CT, PACS, Primary Designated Stroke Center
- Tenet "Circle of Excellence" Award for 2006, 2007, 2008
- Act as a mentor to many of our young leaders at the Supervisor, Assistant Director, Director, and Associate Administrator levels

### **Associate Administrator / Ethics and Compliance Officer AVENTURA HOSPITAL AND MEDICAL CENTER**

**Aventura, FL**

Aventura Hospital and Medical Center is a 407 licensed bed acute care hospital located in the City of Aventura, Florida. Chief product lines include General Surgical Services with a focus on Cardiovascular/Cardiothoracic, Urological, Spine and Orthopaedics. Additional Services include Interventional Peripheral and Cardiac services, freestanding Cancer Center, and freestanding HBO and Wound Healing Center.

The Associate Administrator is financially and operationally responsible for the following areas:

- Ancillary Services to include Biomedical, Cardiopulmonary (EKG/EEG/PFT), Environmental Services, Engineering, Food and Nutrition Services, Laboratory, Medical Imaging, Medical Office Building Management, Patient Escort (Transportation), Rehabilitation, Security, Sleep Lab

#### Selected Accomplishments

- Completed CER and received CAMS approval for a \$11.7M Cardiac Catheterization suite, coordinated with corporate design and construction to complete the build-out
- Managed the implementation of several new satisfaction programs including Cafeteria/South tower renovations, Personal Choice, (spoken menu/host) in Food Service (Inpatient Satisfaction 2<sup>nd</sup> qtr 2005 – 2.98, 2<sup>nd</sup> qtr 2006 – 3.17)
- Coordinated and implemented an on-campus mobile PET/CT scan for our patients
- On-going development of a comprehensive cultural competency and diversity plan that focuses on the disparities of race/ethnicity as it pertains to outcomes
- Streamlined vendors and created cost savings in operational departments in excess of \$250,000 in first year
- Finalized construction of facility master plan including new \$130M North Tower, and new \$30M parking garage
- Creation of an operations team of managers that manage their departments as business units and are responsive to all customer needs

### **Administrative Fellow**

#### **CEDARS MEDICAL CENTER**

**Miami, FL**

Cedars Medical Center (now University of Miami) is a 560 licensed bed acute care, tertiary hospital located in Miami, Florida. Chief product lines include General Surgical Services, Cardiovascular/Cardiothoracic, Urological, Spine and Orthopaedic Surgery. Additional Services include Interventional Peripheral and Cardiac services, Cancer Center, Medical Imaging, and Rehabilitation services.

#### Selected Accomplishments

- Managed over \$1.5M in construction/renovation projects including new medical office building suites, cafeteria, main lobby, coffee shop and gift shop
- Analyzed, created and implemented several new cost saving programs including saving over \$120,000/year by designing and implementing a new linen usage program, also saving over \$85,000/year in dietary labor
- Worked closely with the CEO and COO; Completed departmental rotations in operational, financial, and clinical departments.

2005 – 2006

2003 – 2005



## **Joshua DeTillio, FACHE**

340 N Bromeliad, West Palm Beach, FL 33401

(786) 554.8644 (C)

DeTillio@hotmail.com

### **Professional Healthcare Representative**

#### **PFIZER PHARMACEUTICALS INC.**

**Nashville, TN**

- 2000-2001
- Responsibilities included strategic planning, analyzing, and implementation of a personal business plan for the territory which included the zip code, (downtown Nashville) with the highest per capita volume of drug sales in the United States.
  - Recognized as ninth out of 91 sales representatives in the region for cardiovascular sales (Norvasc, \$1.5 million).
  - Runner-up for Rookie of the Year in the Southeast Region.

1998-2003

#### **UNITED STATES ARMY**

**Savannah, GA**

#### **Headquarters Battery Executive/Training Officer/Company Fire Support Officer**

- Managed the combat readiness and worldwide deployability as second-in-command of 214 soldiers; responsible for 45 vehicles and over \$22 million worth of equipment.
- Deployed a Fire Support Team to the National Training Center at FT Irwin, CA; received recognition as the "Top FIST Team"

#### **Platoon Leader/Battery Executive Officer**

- Supervised the training, readiness, well-being, and day-to-day operations of 38 soldiers and their families, and personally accountable for 18 vehicles and equipment worth over \$3 million
- Rated as one of the top two lieutenants in the battalion by the battalion commander for revamping battery supply.

#### **Tennessee Army National Guard**

**Lawrenceburg, TN**

#### **Howitzer Platoon Leader/Battery Executive Officer/ Battery Fire Direction Officer**

- Second in command of 76 soldiers; Responsible for training and maintenance of 25 vehicles and accompanying equipment.

### **Education**

- 2007-2008
- Harvard University** **Cambridge, MA**  
**Harvard School of Public Health**  
*Master of Public Health*  
• Concentration: Health Management and Policy

- 2001-2003
- Vanderbilt University** **Nashville, TN**  
**Owen Graduate School of Management**  
*Master of Business Administration*  
• Dual Concentration: Operations Management and Finance

- 1994-1998
- United States Military Academy at West Point** **West Point, NY**  
*Bachelor of Science*  
• Concentration: European and Military History, Systems Engineering.  
• Four-year varsity letterman in swimming.

### **Supplemental Qualifications**

- Fellow, American College of Healthcare Executives (FACHE)
- Highly experienced in all types of regulatory inspections to include JCAHO, CMS, AHCA
- Proficient in a wide array of computer systems and software packages
- Working knowledge of Spanish
- Served on Service Academy nominating committees for Senator Bill Frist, and Congresswoman Debbie Wasserman-Shultz

- ### **Interests**
- Avid athlete. Enjoy all sports, including triathlons (Ironman), basketball, surfing, golf, weightlifting, and P90X.
  - Married, 1.5 years

- ### **References**
- References will be furnished upon request.



**TO: ADVISORY BOARD MEMBERS**

**FROM: ROBERT WEISMAN  
COUNTY ADMINISTRATOR**

**RE: PALM BEACH COUNTY CODE OF ETHICS**

Effective May 1, 2010, contractual relationships between Palm Beach County government and advisory board members, their employers, or businesses, are prohibited conflicts of interest as set forth in the Palm Beach County Code of Ethics, Ordinance 2009-051. This conflict of interest must be waived by an affirmative vote of five (5) members of the Board of County Commissioners upon full disclosure at a public meeting in order to accept appointment to an advisory board. In the space provided below, please identify any such contractual relationships, or verify that none exist at this time. The Ordinance (2009-051) and the training requirement can be found on the web at: <http://www.pbcgov.com/ethics/advisory.htm>

<u>Type of Contract</u>	<u>Which Department/Division</u>	<u>Effective Date</u>	<u>Term</u>
<u>None</u>	<u>/</u>	<u>/</u>	<u>/</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Yes, submit a waiver to the Board of County Commissioners, since I or my employer have/has the above named contract(s);

**OR**

At this time, I nor my employer have contract(s) with the Board of County Commissioners

**As a (current or potential) advisory board member you are required to receive training on the PBC Code of Ethics and acknowledge that you have read and understand the PBC Code of Ethics Ordinance.**

If you are unable to access the training and/or Ordinance on the web, please contact {Insert Liaison Name Here} at {Insert Telephone Number Here} for other arrangements.

**Acknowledgement of Receipt**

NAME: Josh DeTillio  
Print or Type

FIRM/COMPANY/ORGANIZATION: St. Mary's medical Center

ADVISORY BOARD(S): Treasure Coast Health Council

I acknowledge that I have taken the required training; and read and understand the Palm Beach County Code of Ethics Ordinance, the provisions of which are effective May 1, 2010. I understand that as an advisory board member of the above-mentioned board(s) that I am bound by it.

Signature: [Signature] Date: 2/2/11

Please sign and return this FORM to {Insert Liaison Name Here} {Insert Address Here}. A self-addressed envelope has been provided for your convenience.

**TO: ADVISORY BOARD MEMBERS**

**FROM: ROBERT WEISMAN  
COUNTY ADMINISTRATOR**

**RE: STATE GUIDE TO THE SUNSHINE AMENDMENT &  
CODE OF ETHICS**

---

As an appointee to a Palm Beach County Advisory Board, you must familiarize yourself with the State Guide to the Sunshine Amendment and Code of Ethics. The purpose of this guide is to ensure adherence to the highest standards of ethics, protect the integrity of County government and foster public confidence.

This guide addresses conflict of interest, disclosure, acceptance and reporting of gifts, use of position or property, voting conflicts, political activities, prohibition against misuse of the code, and enforcement. This Guide also addresses conflicts, prohibitions on doing business with the County or having conflicting employment or contractual relationships. The Guide can be found on the web at: <http://www.pbcgov.com/ethics/advisory.htm>

Please read and make yourself familiar with the Guide and return the acknowledgment form below to: (Insert Liaison Name) (Insert Liaison Address). If you cannot access this document on the web, please contact (Insert Liaison Name) at (Insert Liaison Telephone #) for other arrangements.

---

**Acknowledgment of Receipt**

NAME: Josh DeTillio  
Print or Type

ADVISORY BOARD(S): Treasure Coast Health Council

I acknowledge that I have read the State of Florida Guide to the Sunshine Amendment and the Code of Ethics. I understand that as an advisory board member of the above-mentioned board(s) that I am bound by it.

Signature:  Date: 2/2/11

**Please sign and return to Administration in self-addressed envelope provided.**

Revised 3/15/10

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
ADVISORY BOARD NOMINEE INFORMATION FORM**

*The information provided on this form will be used by County Commissioners and/or the entire Board in considering your nomination. This form MUST BE COMPLETED IN FULL. Answer "none" or "not applicable" where appropriate. Further, please attach a biography or resumé to this form.*

**Part I (to be filled out by Department):** (Please Print)

Board Name: ~~Louis La Hue~~ TREASURE COAST Health Dept.

At Large Appointment or  District Appointment

Term of Appointment: 2 Years. From: 2011 To: 2013

Seat Requirement: Consumer / Senior Seat #: 3

\*Reappointment or  New Appointment

or  to complete the term of \_\_\_\_\_ Due  resignation  other to: \_\_\_\_\_

Completion of term to expire on: \_\_\_\_\_

**\*When a person is being considered for re-appointment, the number of previous disclosed voting conflicts shall be considered by the Board of County Commissioners.**

\_\_\_\_\_ Number of previously disclosed voting conflicts during the previous term

**Part II (to be filled out and signed by Applicant):** (Please Print)

**APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT**

Name: La Hue Louis Eugene  
Last First Middle

Occupation/Affiliation: Disabled

Business Name: \_\_\_\_\_

Business Address: \_\_\_\_\_

City & State \_\_\_\_\_ Zip Code: \_\_\_\_\_

Residence Address: 450 SW 2nd Ave

City & State Boynton Beach Zip Code: 33435

Home Phone: ( ) \_\_\_\_\_ Business Phone: ( ) \_\_\_\_\_ Ext. \_\_\_\_\_

Cell Phone: (561) 503-5458 Fax: ( ) \_\_\_\_\_

Email Address: lhahue@yahoo.com

Mailing Address preference:  Business  Residence

Have you ever been convicted of a felony: Yes \_\_\_\_\_ No \_\_\_\_\_  
If Yes, state the court, nature of offense, disposition of case and date: \_\_\_\_\_

**Minority Identification Code:**

- IF (Native-American Female)  IM (Native-American Indian Male)
- AF (Asian-American Female)  AM (Asian-American Male)
- BF (African-American Female)  BM (African-American Male)
- HF (Hispanic-American Female)  HM (Hispanic-American Male)
- WF (Caucasian Female)  WM (Caucasian Male)

Applicant's Signature: Louis La Hue Date: Dec 26, 2010

**Part III (to be filled out by Commissioner):**

Appointment to be made at BCC Meeting on: \_\_\_\_\_

Commissioner's Signature: Paul H. Burdick Date: 2-28-2011

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
ADVISORY BOARD NOMINEE INFORMATION FORM

The information provided on this form will be used by County Commissioners and/or the entire Board in considering your nomination. This form MUST BE COMPLETED IN FULL. Answer "none" or "not applicable" where appropriate. Further, please attach a biography or resumé to this form.

**Part I (to be filled out by Department):** (Please Print)

Board Name: Louis LaHue

At Large Appointment or  District Appointment

Term of Appointment: 2 Years. From: 2011 To: 2013

Seat Requirement: Consumer / Senior Seat #: 3

\*Reappointment or  New Appointment

or  to complete the term of \_\_\_\_\_ Due  resignation  other to: \_\_\_\_\_

Completion of term to expire on: \_\_\_\_\_

**\*When a person is being considered for re-appointment, the number of previous disclosed voting conflicts shall be considered by the Board of County Commissioners.**

Number of previously disclosed voting conflicts during the previous term \_\_\_\_\_

**Part II (to be filled out and signed by Applicant):** (Please Print)

**APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT**

Name: LaHue Louis Eugene  
Last First Middle

Occupation/Affiliation: Disabled

Business Name: \_\_\_\_\_

Business Address: \_\_\_\_\_

City & State \_\_\_\_\_ Zip Code: \_\_\_\_\_

Residence Address: 450 SW 2nd Ave

City & State Boynton Beach Zip Code: 33435

Home Phone: ( ) Business Phone: ( ) Ext. \_\_\_\_\_

Cell Phone: (561) 503-5458 Fax: ( )

Email Address: lalahue@yahoo.com

Mailing Address preference:  Business  Residence

Have you ever been convicted of a felony: Yes \_\_\_\_\_ No  
If Yes, state the court, nature of offense, disposition of case and date: \_\_\_\_\_

**Minority Identification Code:**

- IF (Native-American Female)  IM (Native-American Indian Male)  
 AF (Asian-American Female)  AM (Asian-American Male)  
 BF (African-American Female)  BM (African-American Male)  
 HF (Hispanic-American Female)  HM (Hispanic-American Male)  
 WF (Caucasian Female)  WM (Caucasian Male)

Applicant's Signature: Louis LaHue Date: Dec 21, 2010

**Part III (to be filled out by Commissioner):**

Appointment to be made at BCC Meeting on: \_\_\_\_\_  
Commissioner's Signature: [Signature] Date: 1/28/2011

Louis LaHue  
234 S.W. 2<sup>nd</sup> Street  
Boynton Beach, Florida

Retired Businessman and community volunteer. A native of St. Louis Missouri, Mr. La Hue served on the USS Forrestal as an electrician during the Vietnam era. Following his discharge, he remained in Virginia where he operated several businesses and pursued a degree in electrical engineering. In 1985 he moved to south Florida and successful operated a home maintenance business specializing in providing maintenance management and concierge services for property owners residing high end communities. Throughout his career he has been a community volunteer and activist was a Director of Hope House of the Palm Beaches, a member of the PBC Care Council, and the Property Management Association. He currently resides in Boynton Beach Florida.



TO: ADVISORY BOARD MEMBERS

FROM: ROBERT WEISMAN  
COUNTY ADMINISTRATOR

RE: PALM BEACH COUNTY CODE OF ETHICS

Effective May 1, 2010, contractual relationships between Palm Beach County government and advisory board members, their employers, or businesses, are prohibited conflicts of interest as set forth in the Palm Beach County Code of Ethics, Ordinance 2009-051. This conflict of interest must be waived by an affirmative vote of five (5) members of the Board of County Commissioners upon full disclosure at a public meeting in order to accept appointment to an advisory board. In the space provided below, please identify any such contractual relationships, or verify that none exist at this time. The Ordinance (2009-051) and the training requirement can be found on the web at: <http://www.pbcbgov.com/ethics/advisory.htm>

<u>Type of Contract</u>	<u>Which Department/Division</u>	<u>Effective Date</u>	<u>Term</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

\_\_\_\_\_ Yes, submit a waiver to the Board of County Commissioners, since I or my employer have/has the above named contract(s);

**OR**

At this time, I nor my employer have contract(s) with the Board of County Commissioners

**As a (current or potential) advisory board member you are required to receive training on the PBC Code of Ethics and acknowledge that you have read and understand the PBC Code of Ethics Ordinance.**

If you are unable to access the training and/or Ordinance on the web, please contact {Insert Liaison Name Here} at {Insert Telephone Number Here} for other arrangements.

**Acknowledgement of Receipt**

NAME: Louis LaHue  
Print or Type

FIRM/COMPANY/ORGANIZATION: ~~AT~~ Treasure Coast Health Board

ADVISORY BOARD(S): \_\_\_\_\_

I acknowledge that I have taken the required training; and read and understand the Palm Beach County Code of Ethics Ordinance, the provisions of which are effective May 1, 2010. I understand that as an advisory board member of the above-mentioned board(s) that I am bound by it.

Signature: Louis LaHue Date: 2 Feb 2011

Please sign and return this FORM to {Insert Liaison Name Here} {Insert Address Here}. A self-addressed envelope has been provided for your convenience.

**TO: ADVISORY BOARD MEMBERS**  
**FROM: ROBERT WEISMAN**  
**COUNTY ADMINISTRATOR**  
**RE: STATE GUIDE TO THE SUNSHINE AMENDMENT &**  
**CODE OF ETHICS**

---

As an appointee to a Palm Beach County Advisory Board, you must familiarize yourself with the State Guide to the Sunshine Amendment and Code of Ethics. The purpose of this guide is to ensure adherence to the highest standards of ethics, protect the integrity of County government and foster public confidence.

This guide addresses conflict of interest, disclosure, acceptance and reporting of gifts, use of position or property, voting conflicts, political activities, prohibition against misuse of the code, and enforcement. This Guide also addresses conflicts, prohibitions on doing business with the County or having conflicting employment or contractual relationships. The Guide can be found on the web at: <http://www.pbcgov.com/ethics/advisory.htm>

Please read and make yourself familiar with the Guide and return the acknowledgment form below to: (Insert Liaison Name) (Insert Liaison Address). If you cannot access this document on the web, please contact (Insert Liaison Name) at (Insert Liaison Telephone #) for other arrangements.

---

**Acknowledgment of Receipt**

NAME: Louis Lattve  
Print or Type

ADVISORY BOARD(S): TREASURE COAST HEALTH COUNCIL

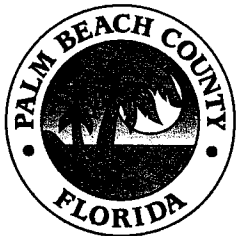
I acknowledge that I have read the State of Florida Guide to the Sunshine Amendment and the Code of Ethics. I understand that as an advisory board member of the above-mentioned board(s) that I am bound by it.

Signature: Louis Lattve Date: 26 Dec 2010

**Please sign and return to Administration in self-addressed envelope provided.**  
Revised 3/15/10



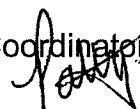
Attachment # 2



**PALM BEACH COUNTY  
COUNTY ADMINISTRATION**

**DATE:** February 25, 2011

**TO:** Commissioner Karen T. Marcus, Chair and Members of the Board of County Commissioners

**FROM:** Patty Hindle, Agenda Coordinator,  
County Administration 

**RE:** **TREASURE COAST HEALTH COUNCIL, INC.**

**County Administration**  
P.O. Box 1989  
West Palm Beach, FL 33402-1989  
(561) 355-2030  
FAX: (561) 355-3982  
www.pbcgov.com

**Palm Beach County  
Board of County  
Commissioners**

Karen T. Marcus, Chair  
Shelley Vana, Vice Chair  
Paulette Burdick  
Steven L. Abrams  
Burt Aaronson  
Jess R. Santamaria  
Priscilla A. Taylor

**County Administrator**

Robert Weisman

The Treasure Coast Health Council, Inc. (Council) is comprised of 12 members: 7 representatives appointed by Palm Beach County; 1 appointed representative each for Indian River County; Martin County, and Okeechobee County; and 2 representatives appointed by St. Lucie County. Appointees shall be representatives of health care providers, health care purchasers, and non-governmental health care consumers. A majority of the Council must be health care purchasers and health care consumers, and the Council must include a representative number of persons over 60 years of age. The purpose of the Council is to assess, plan and advise for the health needs in the above counties; establish a system for gathering and analyzing data on characteristics of health problems in the counties and recommend goals and polices for developing and improving health services.

Currently, all 7 Palm Beach County seats are either vacant due to resignations or because of expired terms. Council staff has sent the appropriate training materials/forms to those members who have expressed a desire to be reappointed.

At this time, 3 nominees have satisfactorily completed all the appropriate Ethics and Sunshine Law training requirements and returned the appropriate forms. If you wish to support any of the 3 nominees, please sign and return the enclosed Board Nominee Information Form. If you wish to have another nominee considered for appointment who meets the seat requirements, please provide the nominee's contact information.

Staff intends to bring the 3 nominations forward for Board consideration at its March 15, 2011 meeting. The remaining Palm Beach County appointee seats will be address in the near future upon receipt of additional documentation from the Council.

If you have any questions, please contact me at 355-3229.

**Treasure Coast Health Council, Inc.**

**BY-LAWS**

**ARTICLE I**

**PURPOSES**

1. The purpose and objectives of this Corporation shall be to assess, plan and advise for the health needs in Indian River, Martin, Okeechobee, Palm Beach, and St. Lucie Counties as provided by the By-Laws and hereinafter referred to as the "Service District".
2. To provide and coordinate health planning activities within the Service District and to strengthen health planning at all levels, including State and Regional efforts.
3. The general purpose and powers are to establish a system for gathering and analyzing data on characteristics of health problems in the Service District, to effectively recommend goals and policies for developing and improving health services, and in cooperation with the appropriate public agencies and other organizations, to prepare plans and procedures for the attainment of health goals through the coordination of health programs, including assistance to the State planning effort and to provide continuing liaison and informational services to insure communications of planning progress to the general public the appropriate agencies and organizations involved and to carry out the intent of the Florida State Legislature as set forth in Section 381.493 – 381.499, Florida Statutes as amended by FS 82-182, related to health facilities and health services planning.
4. Generally, to do and perform any and all acts incident or appropriate to the execution of the foregoing objectives and purposes.

**ARTICLE II**  
**BOARD OF DIRECTORS**

**SECTION I**

**Duties and Responsibilities**

The Board of Directors shall exercise the powers of the Corporation, control its property, and conduct its affairs. It shall be the sole policy making authority of the Corporation. It shall be the duty of the Directors to:

- a. Perform any and all duties imposed on them collectively or individually by law, by the Articles of Incorporation of this Corporation, or by these By-Laws.
- b. Employ an Executive Director to manage the Corporation and authorize her/him to employ such other staff for positions which have been authorized by the Board of Directors to realize the objectives and the purposes of the Corporation.
- c. To supervise the Executive Director of the Corporation to assure that her/his duties are properly performed.
- d. Approve the annual work program and budget of the Corporation.
- e. Meet at such times and places as are required by these By-Laws.
- f. Register their addresses with the Secretary of the Corporation, and notices of meetings mailed to them at such addresses shall be valid notices, thereof, and
- g. Enter into contracts, working agreements or statements of agreements with such agencies and organizations as, from time to time, may be deemed necessary or useful to carry out the functions, plans, and purposes of the Corporation.

**SECTION 2**

**Number of Directors**

The Board of Directors shall consist of twelve (12) voting members. The number of Directors may be changed by these By-Laws or by State Law and Regulations. The number of Directors from each County shall be as follows:

**Number per County**

- 1 Indian River
- 1 Martin
- 1 Okeechobee
- 7 Palm Beach
- 2 St. Lucie

**SECTION 3**

**Appointment of Directors**

All members of the Board of Directors shall be appointed by the County Commissions from their respective Counties. A majority must be Consumers or Purchasers of health care.

**SECTION 4**

**Term**

Except as provided in Section 4, herein, the term of office of each Director shall be two (2) years or until her/his successor is appointed. All full terms shall begin from the date of the annual meeting of the Corporation.

## **SECTION 5**

### **Compensation**

Directors shall serve without compensation, provided, however, nothing in this Section shall prohibit reimbursement (or, where appropriate, make advances) to its members for reasonable costs incurred in attending meetings of the governing body and performing any other duties and functions of the Agency.

## **SECTION 6**

### **Vacancies**

Vacancies on the Board of Directors shall exist on death, resignation, or removal of any Director or whenever the number of Directors authorized is increased and shall be filled in the same manner as originally appointed.

- a. The resignation of a Director shall take effect upon receipt of resignation or on the date specified.
- b. If the Board of Directors accepts the resignation of a Director tendered to take effect at a future time, a successor shall be appointed in the same manner required for that Director to take office when the resignation becomes effective.
- c. A person appointed Director to fill a vacancy as in this section provided, shall hold office for the unexpired term of her/his predecessor, or until her/his termination, or resignation as in these By-Laws provided.
- d. Anything in these By-Laws to the contrary, notwithstanding, the term of a Director shall automatically terminate in the event that she/he fails to attend any three (3) consecutive meetings or any four (4) meetings in any twelve (12) month period during her/his term of office unless, prior to the third (3<sup>rd</sup>) consecutive absence or the fourth (4<sup>th</sup>)

absence in any twelve (12) month period, she/he submits to the Chairman, written evidence of a reasonable excuse for said absences and, by majority vote of the Executive Committee, the termination of her/his term as a Director under this subsection is waived; provided, however, that within five (5) days of a meeting at which a Director was absent for the second (2<sup>nd</sup>) consecutive time or for the third (3<sup>rd</sup>) time in any eleven (11) month period or less, the Secretary shall send, or cause to be sent, a letter to such Director at her/his address as entered on the Corporate membership book, setting forth the provisions of this Subsection 6, 3, of these By-Laws and informing said Director that another consecutive absence or another absence in the twelve (12) month period may result in her/his automatic termination from office.

e. Should a Director's term be terminated pursuant to Article II, Section 6, d, above, prior to such termination, the Director, upon written request to the Executive Director within thirty (30) days of her/his being notified of such termination pursuant to Article II, Section 6, d, shall have the right to a hearing before the Board to review such termination, unless she/he is absent from the County where the Corporation is located.

## **SECTION 7**

### **Liability**

The Directors will not be personally liable for the debts, liabilities, or other obligations of the Corporation.

## **SECTION 8**

### **Indemnification**

Every Director and every Officer and the Executive Director of the Corporation shall be indemnified by the Corporation against all expenses and liabilities, including counsel

fees, reasonably incurred by or imposed upon him in connection with any proceeding to which she/he may be a party, or in which she/he may become involved, by reason of her/his being or having been a Director or Officer or Executive Director of the Corporation, or any settlement thereof, whether or not she/he is a Director or Officer or Executive Director at the time such expenses are incurred, except in such cases wherein the Director or Officer or Executive Director is adjudged guilty of willful misfeasance or malfeasance in the performance of her/his duties: provided that in the event of a settlement and reimbursement as being for the best interests of the Corporation. The foregoing right or indemnification shall be in addition to and not exclusive of all other rights which such Director or Officer or Executive Director may be entitled.

### **ARTICLE III**

#### **MEETINGS**

##### **SECTION 1**

###### **Meetings**

a. The Annual Corporate Meeting shall be held on the last Thursday in June of each year at a place within the geographical confines of the Service District of the Corporation and at a time to be designated by the Board of Directors. Directors and members shall be given written notice fifteen (15) working days in advance of the Annual Meeting. Regular meetings shall be held at least quarterly or more often, if required. Directors and members shall be given written notice at least five (5) working days prior to any regular meetings. Written notice of the time and place of all meetings shall be addressed to Directors and members at the addresses shown on the records of the Secretary.

b. Special meetings of the Board of Directors shall be held whenever called by the Chairman or by four (4) or more members of the Board. Directors shall be notified of such Special Meetings by mail or in person at least forty-eight (48) hours prior to the time of holding such meetings; and said notice shall specify the nature of any and all business to be conducted at such meetings.

c. All business meetings of the Corporation shall be open to the public.

d. Meetings concerning the performance or remuneration of an employee which would constitute a clearly unwarranted invasion of personal privacy of the employee or that information relating to the Agency's participation in a judicial proceeding will be disclosed, shall be closed to the public.

## **SECTION 2**

### **Quorum**

The presence of five (5) members of the Board of Directors shall constitute a quorum for the transaction of business; however, any votes taken on a business matter during a meeting with five (5) members present must be unanimous or, if not, be referred for action to the next meeting where more than five (5) members are present. Except as otherwise expressly provided in these By-Laws, or by Law, no business shall be considered by the Board at any meeting at which a quorum, as herein defined, is not present, and the only motion which the Chair shall entertain at such meetings is a motion to adjourn. However, a majority of the Directors present at such meetings may adjourn to a certain time or until the time fixed for the next regular meeting of the Board.



### **SECTION 3**

#### **Telephone Meetings**

Except for the Annual Meeting, and when necessary and practical, the Board of Directors may participate in meetings of the Board of Directors by means of conference telephone or similar communications equipment as provided by Law. Prior to any such meeting of the Board of Directors, notice of the meeting shall be given to the public and media in the normal manner and the Corporation shall make a conference line available to anyone who requests same in writing at least two (2) days before the telephonic conference meeting.

## **ARTICLE IV**

### **OFFICERS**

#### **SECTION 1**

##### **Officers**

The Officers of the Corporation shall be a Chairman, a Vice-Chairman, a Secretary, and a Treasurer who shall be elected by the Board.

#### **SECTION 2**

##### **Elected Officers**

The Board of Directors shall elect such other officers as it may deem desirable, and such officers shall serve such terms, have such authority, and perform such duties as may be prescribed from time to time by the Board of Directors.

#### **SECTION 3**

##### **Removal and Resignation of Officers**

Any Officer may be removed for cause by a majority of the Directors at any regular or special meeting of the Board and such Officer shall be removed should she/he cease to be

qualified for the Office as herein required. Any Officer may resign at any time by giving written notice to the Board of Directors or to the Chairman or Secretary of the Corporation. Any such resignation shall take effect on the date of the receipt or such notice or at any later time specified therein, and, unless otherwise specified therein, the acceptance of such resignation shall not be necessary to make it effective.

#### **SECTION 4**

##### **Filling Vacancies**

Any vacancy caused by death, resignation, removal, disqualification, or otherwise, of any Officer shall be filled by the Board of Directors for the unexpired portion of the term. In the event of a vacancy in any office other than that of Chairman, such vacancy shall be filled temporarily by appointment by the Chairman until such time as the Board shall fill the vacancy. Vacancies occurring among the Officers appointed at the discretion of the Board may or may not be filled as the Board shall determine.

#### **SECTION 5**

##### **Duties of the Chairman**

The Chairman shall be the Chief Executive Officer of this Corporation. It shall be her/his duty:

- a. To perform all such duties as are incident to her/his office and such other duties as may be required by Law, by the Articles of Incorporation of this Corporation, or by these By-Laws or which may be prescribed from time to time by the Board of Directors.
- b. To preside at meetings of the Board of Directors and of the Executive Committee.
- c. To make and execute contracts in the ordinary course of business of the Corporation, to execute other legal instruments subject to approval by the Board of Directors, except as

otherwise expressly provided by Law, by the Articles of Incorporation, or by these By-Laws.

d. To appoint all committees and committee chairpersons subject to the approval of the Board of Directors, except as otherwise provided in the Articles of Incorporation or in these By-Laws.

e. To serve as art ex-officio member of all standing and ad-hoc committees, and

f. To have such other powers and perform such other duties as may be assigned to her/him from time to time by the Board of Directors.

## **SECTION 6**

### **Duties of the Vice-Chairman**

In the absence of the Chairman, or in the event of her/his inability or refusal to act, or if the office be vacant, the Vice-Chairman shall perform all the duties of the Chairman, and when so acting, shall have all the powers, and be subject to all the restrictions of the Chairman. The Vice-Chairman shall have such other powers and perform such other duties as may be prescribed by Law, by the Articles of Incorporation, or by these By-Laws.

## **SECTION 7**

### **Duties of the Secretary**

The Secretary shall:

a. Certify and keep at the principal office of the Corporation the original, or a copy, of these By-Laws as amended or otherwise altered to date.

b. Keep or cause to be kept at the principal office of the Corporation or at such other place as the Board of Directors may order, a Book of Minutes of all meetings of the

Directors and the Executive Committee, recording therein the time and place of holding, whether regular or special, and if special, how authorized, notice thereof given, names of those present at the meetings of the Directors and Executive Committee and the proceedings thereof.

c. Exhibit at any reasonable time, to any Director or member of the Corporation or member of the general public, on request therefore, the By-Laws, the Minutes of proceedings, and other such data and records of the Corporation which the requestor has the right, by Law or regulation, to access, and, in general, perform all duties incident to the office of Secretary and such other duties as may be required by Law, by the Articles of Incorporation, or by these By-Laws, or which may be assigned to her/him from time to time by the Board of Directors.

## **SECTION 8**

### **Duties of the Treasurer**

The Treasurer shall:

- a. Keep, or cause to be kept, and maintain adequate and correct accounts of the Corporation's properties and business transactions, including accounts of assets, liabilities, receipts, disbursements, surpluses and deficits.
- b. Authorize each signatory to sign all salary and transfer checks and to sign non-salary checks up to \$10,000; for amounts over \$10,000, two signatures will be required.

Transfers from the Money Market account or any Certificate of Deposit shall be made only to the Council's operating account. The signatories are: Chairman, Vice-Chairman, Secretary, Treasurer, and Executive Director.

- c. Exhibit at all reasonable times to any Director or member of the Corporation or member of the general public, on request therefore, the books of account and financial records which the requestor has the right, by Law or regulation, to access.
- d. Render to the Chairman and Directors, whenever she/he or they request it, an account of any or all of the transactions of the Corporation and of the financial condition of the Corporation.
- e. Prepare or cause to be prepared at the discretion of the Board of Directors, an audit by a Certified Public Accountant and certification of the financial; statements and, in general, perform all duties incident to the office of Treasurer and such other duties as may be required by Law, by the Articles of Incorporation, or by these By-Laws, or which may be assigned to her/him from time to time by the Board of Directors.

## **SECTION 9**

### **Compensation**

Officers of the Corporation shall serve without compensation.

## **SECTION 10**

### **Director Membership**

No individual shall be permitted to be an Officer of this Corporation unless she/he is also a member of the Board of Directors in good standing throughout the term of her/his office. If any individual elected as an Officer under this Article shall lose her/his membership on the Board of Directors, for whatever reason, she/he shall immediately cease to be an Officer of this Corporation and office shall be declared vacant to be filled in the manner set forth in this Article.

**ARTICLE V**  
**COMMITTEES**

**SECTION 1**

**Standing Committees**

The Standing Committees of this Corporation and their duties are:

**a. Executive Committee** All members of the Executive Committee shall be Directors.

The Executive Committee shall consist of each of the corporate officers, the immediate past Chairman, and one (1) other Director for a total of five (5) members. (Initially, two (2) other Directors shall be appointed by the Chairman with the approval of the Board.) It shall be the duty of the Executive Committee to act on all matters which may be required between the regular meetings of the Board of Directors. A majority of the members of the Executive Committee will constitute a quorum.

**b. Nominating Committee** The Nominating Committee shall consist of two (2) Board members and one (1) officer for a total of three (3) Board members. At least one (1) of said three (3) members shall be from the four (4) northern counties. It shall be the duty of the Nominating Committee to recommend to the Board a list of nominations for the offices of this Corporation at the Annual Meeting. The list of nominations shall consist of only those individuals who will be a Director of this Corporation throughout the term of the office for which said individual is being nominated. Any individual who is placed on the list of nominations must first meet all of the requirements necessary to hold office, as contained in these By-Laws and in particular as contained in Article IV of same.

## **SECTION 2**

### **Study and Ad-Hoc Committees**

The Board of Directors may authorize the creation, prescribe the term and define the powers and duties of such Study and Ad-Hoc Committees, not specifically created by these By-Laws, as may, from time to time, be necessary or useful in the conduct of the Corporate business.

## **ARTICLE VI**

### **EXECUTIVE DIRECTOR**

## **SECTION 1**

### **Employment**

The Executive Director of the Corporation shall be selected and employed by the Board of Directors, which shall determine the terms of her/his employment.

## **SECTION 2**

### **Duties and Functions**

The Executive Director shall carry out the purpose of the Corporation within the framework of the Articles of Incorporation, these By-Laws, the established policies and procedures of the Corporation, and the general and specific assignments given to her/him by the Board of Directors. She/he shall report to the Executive Committee for regular and continuing review of Corporate activities. The Functions of the Executive Director shall include, but not be limited to:

a. Selection, employment and supervision of other employees, as authorized by the Board of Directors, and the right to determine whether applicants for employment meet the required personnel standards as set forth in the Corporation's personnel policies.

- b. Coordination and carrying out the health planning activities according to the approved work program.
- c. Attendance at meetings of the Board of Directors and Executive Committee, except when otherwise determined by the Chairman.
- d. Representing the Board in dealing with the public and other agencies, and
- e. Such other duties and responsibilities as may, from time to time, be delegated to her/him by the Chairman or Board of Directors.

## **ARTICLE VII**

### **GENERAL PROVISIONS**

#### **SECTION 1**

##### **Fiscal Year**

The fiscal year of the Corporation shall begin on July 1 and end on June 30 of each year.

#### **SECTION 2**

##### **Seal**

The Seal of the Corporation shall be “**TREASURE COAST HEALTH COUNCIL  
INC**”.

#### **SECTION 3**

##### **Parliamentary Procedure**

Parliamentary procedure for all meetings of the Directors and Committees shall be in accordance with Sturgis Standard Code of Parliamentary Procedures, as most recently revised.



#### **SECTION 4**

##### **Notice to Directors**

Whenever in these By-Laws, notice is required to be given to Directors, it shall be deemed that proper notice is given by deposit of such notice in the United States mail, and/or United Parcel Service to the address registered in the Corporation books for each Director.

#### **ARTICLE VIII**

##### **AMENDMENT OF THE BY-LAWS**

**THESE BY-LAWS** may be revised or amended by a majority vote of all Directors provided that each Director receives written notice of the proposed changes no less than ten (10) working days prior to voting.

#### **ARTICLE IX**

##### **PROHIBITION AGAINST SHARING CORPORATE ASSETS**

**NO DIRECTOR**, Officer, employee, or other person with this Corporation or any other private individual, shall receive, at any time, any revenue from the operation of the Corporation, provided that this provision shall not prevent payment to any such person of reasonable compensation for services rendered to or for the Corporation in effecting any of its purposes as shall be fixed by resolutions of the Board of Directors; and no such person shall be entitled to share in the distribution of, and shall not receive any of the Corporate assets on dissolution of the Corporation.

All Directors of the Corporation shall be deemed to have expressly consented and agreed that in such dissolution or winding up of the affairs of the Corporation, whether voluntary or involuntary, the assets of the Corporation, after all debts have been satisfied, then

remaining in the hands of the Board of Directors shall be distributed as required by the Articles of Incorporation of this Corporation and not otherwise.

**These By-Laws were adopted on November 18, 1982 and were amended August 25, 1983, June 20, 1985, May 19, 1988, June 21, 1990, February 28, 1991, June 27, 1991, and May 25, 2006.**

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**Robert D. Hays, Ph.D., Secretary**

TCHC Board Attendance 2010-2011

Member	2010						2011					
	June	July	Aug	Sep	Oct	Nov.	Dec	Jan	Feb	Mar	April	May
Dr. Edward Fischman- Chair	√			√	√	√	√					
Norma Schattner-Vice Chair	√			√	√	√						
Emmy Rayne-Secretary	√			EX								
Dr. Robert Hays-Treasurer	√			√	√		√					
Lillian Deccico	√			EX	EX	√	√					
Marnie Poncy	√			√	EX	EX	√					
D. Anita Cocoves	√			√	X	X	EX					
* Dr. Douglas Sigman	√			√	√	√	√					

\* Board officers

√ - Present

EX- Excused

X- Unexcused

No Meeting

Left the Board

Attachment #

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