

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: April 5, 2011	[X] Consent	[] Regular
	[] Workshop	[] Public Hearing

Department

Submitted By: Community Services

Submitted For: Community Action Program

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends to: ratify the Chair's signature on Modification Contract #10EA-8F-10-60-01-023 (R2010-0322) Low Income Home Energy Assistance Program (LIHEAP) with the State of Florida Department of Community Affairs, extending the period of agreement to May 31, 2011.


Summary: The modification agreement was received on February 21, 2011, with instructions to return it as soon as possible. The emergency signature process was utilized because there was not sufficient time to submit the application through the regular BCC agenda process and meet the return deadline. There is no change in the contract amount. The 60-day time extension will allow the Community Action Program to expend the funding and provide emergency and non-emergency energy assistance to more low-income families throughout Palm Beach County. (Community Action Program) Countywide (TKF)

Background and Justification: The current LIHEAP grant provides funds in the amount of \$6,741,166 enables the Community Action Program to serve an estimated 15,829 low income households with energy bills and crisis through March 31, 2011. The extended time would allow the Community Action Program to expend the funding and provide emergency and non-emergency energy assistance to more low-income families throughout Palm Beach County by May 31, 2011.

Attachments:

1. Modification to LIHEAP Contract #09EA-7K-10-60-01-023
2. Emergency Authorization Memorandum

Recommended by:		3/14/11
	Department Director	Date

Approved by:		3/23/11
	Assistant County Administrator	Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	<u>0</u> * see below	_____	_____	_____	_____
# ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____
Is Item Included in Current Budget?	Yes _____	No _____			
Budget Account No.: Fund: _____	Agency: _____	Org. _____	Object: _____		
Reporting Category _____					

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Federal funds through the State of Florida Department of Community Affairs.

C. Departmental Fiscal Review:

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Administration Comments:

There is no fiscal impact on this item. Time extension only.

[Signature] 3/17/11
 OFMB 3/16/11

[Signature] 3/22/11
 Contract Dev. and Control 3/22/11

B. Legal Sufficiency:

[Signature] 3/22/11
 Assistant County Attorney

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.



MEMORANDUM

Department of Community Services

Community Action Program
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Palm Beach County Board of County Commissioners

Karen T. Marcus, Chair

Shelley Vana, Vice Chair

Paulette Burdick

Steven L. Abrams

Burt Aaronson

Jess R. Santamaria

Priscilla A. Taylor

County Administrator

Robert Weisman



"An Equal Opportunity Affirmative Action Employer"

TO: Karen T. Marcus, Chair and the Board of County Commissioners
FROM: Robert Weisman County Administrator
DATE: March 3, 2011
RE: 2010-2011 LIHEAP Grant Modification/Extension

Pursuant to PPM#CW-F-003 your signature is needed on the 2010-2011 Low Income Home Energy Assistance Program (LIHEAP) Grant modification/extension. This grant for the amount of \$6,741,166 (no county match) would normally end on March 31, 2011 and the modification would extend the period of agreement to May 31, 2011. The increased time would allow the Community Action Program to expend the funding and provide emergency and non-emergency energy assistance to more low-income families throughout Palm Beach County.

The information was received on February 21, 2011 with instructions to return it as soon as possible. The emergency signature process is being utilized because there is not sufficient time to submit the application through the regular BCC agenda process and meet the return deadline. Staff will submit this item at the Board's April 5, 2011 Commission Agenda.

If additional information is needed, please contact James Green at (561) 313-1146.

[Signature] Assistant County Attorney
[Signature] OFMB

Approved: [Signature]
Community Services Director

[Signature] Community Svc Fiscal Director 3/4/11

[Signature]
Assistant County Administrator

MODIFICATION OF AGREEMENT
BETWEEN
FLORIDA DEPARTMENT OF COMMUNITY AFFAIRS
AND
Palm Beach County Board of County Commissioners

This Modification is made and entered into by and between the State of Florida, Department of Community Affairs, ("the Department"), and Palm Beach County Board of County Commissioners, the ("Recipient") to modify DCA Contract Number 10EA-8F-10-60-01-023 (the Agreement").

WHEREAS, the Department and the Recipient have entered into the Agreement, pursuant to which the Department has provided a subgrant of \$6,741,166 to the Recipient; and

WHEREAS, the Parties desire to extend the terms of the Agreement.

NOW, THEREFORE, in consideration of the mutual promises of the parties contained herein, the parties agree as follows:

1. This Agreement is hereby extended.
2. Section (3) Period of Agreement is revised as follows: "This Agreement shall begin upon execution of both parties and shall end May 31, 2011, unless terminated earlier in accordance with the provisions of paragraph (12) of this Agreement."
3. Attachment I, Recipient Information, is hereby deleted in its entirety and replaced with Amended Attachment I, if applicable.
4. Attachment J, Budget Summary and Workplan, is hereby deleted in its entirety and replaced with Amended Attachment J, if applicable.
5. Attachment K, Budget Detail, is hereby deleted in its entirety and replaced with Amended Attachment K, if applicable.
6. Attachment L, Multi-County Fund Distribution, is hereby deleted in its entirety and replaced with Amended Attachment L, if applicable.
7. All provisions of the Agreement being modified and any attachments thereto in conflict with this Modification shall be and are hereby changed to conform with this Modification, effective as of the date of the last execution of this Modification by both parties.
8. All provisions not in conflict with this Modification remain in full force and effect, and are to be performed at the level specified in the Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this document as of the dates set out herein.

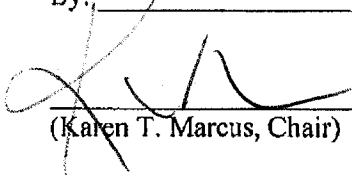
RECIPIENT

Palm Beach County Board of County Commissioners

STATE OF FLORIDA

Department of Community Affairs

By: _____



(Karen T. Marcus, Chair)

By: _____

Ken Reecy, Acting Director
Division of Housing and Community
Development

Date: 3/4/11

Date: _____

59-60000785
Federal Identification Number