

## PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

## **AGENDA ITEM SUMMARY**

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Meeting Date:	May 17, 2011	[×] []	Consent Workshop		] Regular ] Public Hearing
Department:				-	
Submitted By:	Department of Airports				
Submitted For:					

#### I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: First Amendment to Automated Teller Machine Concession Agreement (Amendment) with Fifth Third Bank, providing for renewal of the term through September 30, 2013.

Summary: On September 9, 2008, the Board approved the Automated Teller Machine Concession Agreement (R2008-1457) (Agreement) for the operation of ATM services at the Palm Beach International Airport (PBIA). The Agreement is scheduled to expire on September 30, 2011 unless renewed. The Amendment will renew the Agreement through September 30, 2013. The Amendment also includes provisions pertaining to audits and inspections by the Inspector General. Countywide (HJF)

Background and Justification: Fifth Third Bank operates and maintains five ATM's at the PBIA Terminal. Fifth Third Bank pays a privilege fee of 55% of transaction charges, or a minimum annual guarantee (MAG). The MAG for the two year renewal period is \$65,000 for the first year of the renewal and \$70,000 for the second and final year.

#### Attachments:

1. First Amendment (1)

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Recommended By:	Sun fell	4/13/11
	Department Director	Date
Approved By:	County Administrator	4 27 (1) Date

# **II. FISCAL IMPACT ANALYSIS**

## A. Five Year Summary of Fiscal Impact:

<b>Fiscal Years</b>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>
Capital Expenditures Operating Costs		(#05.000)	(#70.000)		
Operating Revenues Program Income (County) In-Kind Match (County)		<u>(\$65,000)</u> 	<u>(\$70,000)</u> 		
Operating Costs					
NET FISCAL IMPACT # ADDITIONAL FTE POSITIONS (Cumulative)		<u>(65,000)</u>	<u>(\$70,000)</u>		
Is Item Included in ProposeB Budget Account No: Fund	udget? Yo 4 <u>4100</u> Depar Reporting	es <u>X</u> No rtment <u>120</u> Category	) Unit <u>8430</u> (	Object <u>4469</u>	

# B. Recommended Sources of Funds/Summary of Fiscal Impact:

Fifth Third Bank is obligated to pay the greater of the minimum annual guarantee or 55% of ATM surcharges (concession fee). The amounts identified above are the minimum annual revenue guarantee to the County; actual revenues may be greater if concession fees exceed the minimum annual guarantee.

C. Departmental Fiscal Review:

11

## III. REVIEW COMMENTS

# A. OFMB Fiscal and/or Contract Development and Control Comments:

OFMB VA 412111

B. Legal Sufficiency:

Assistant County Attorne

シル Contract a

This amendment complies with our review requirements.

C. Other Department Review:

## **Department Director**

**REVISED 9/03** ADM FORM 01 (THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT)

## FIRST AMENDMENT TO AUTOMATED TELLER MACHINE CONCESSION AGREEMENT

THIS FIRST AMENDMENT TO AUTOMATED TELLER MACHINE CONCESSION AGREEMENT ("First Amendment"), made and entered into

\_\_\_\_\_\_, by and between **Palm Beach County**, a political subdivision of the State of Florida (the "County"), and **Fifth Third Bank**, a banking corporation organized under the laws of the State of Ohio, having its office and principal place of business at Fifth Third Center, 38 Fountain Square Plaza, MD 10 ATA1, Cincinnati, OH 45263 ("Concessionaire").

#### WITNESSETH:

WHEREAS, County, by and through its Department of Airports, owns Palm Beach International Airport, North County General Aviation Airport, Palm Beach County Glades Airport and Palm Beach County Park Airport (hereinafter collectively referred to as the "Airport"), which are located in Palm Beach County, Florida; and

WHEREAS, County and Concessionaire have entered into that certain Automated Teller Machine Concession Agreement dated September 9, 2008 (R2008-1457) (the "Agreement") for the operation of ATM services in the Airport; and

WHEREAS, the Agreement provides that County shall have the option to renew the Agreement for up to two (2) additional, consecutive terms of one (1) year each; and

WHEREAS, the parties hereto desire to renew the Agreement for two (2) years and to amend the Agreement in accordance with the terms and conditions set forth herein.

**NOW, THEREFORE,** in consideration of the premises and the mutual covenants herein contained and for such other good and valuable consideration, the receipt of which the parties hereby expressly acknowledge, the parties hereto covenant and agree to the following terms and conditions:

1. <u>Recitals</u>. The recitals set forth above are true and correct and incorporated herein by this reference. Terms not defined herein shall have the meaning ascribed to them in the Agreement.

2. <u>Renewal Term</u>. The Agreement shall be renewed for one (1) additional two (2) year period on the terms and conditions as set forth in the Agreement, except there shall have no further renewal options. The renewal period shall commence on October 1, 2011.

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3. <u>Section 5.02 of the Agreement</u> is hereby deleted in its entirety and replaced with the following Section 5.02:

- 5.02 Minimum Annual Guarantee.
  - A. The Minimum Annual Guarantee for each Contract Year shall be as follows:

Contract Year	Minimum Annual Guarantee
First Contract Year	\$50,000
Second Contract Year	\$55,000
Third Contract Year	\$60,000
Fourth Contract Year	\$65,000
Fifth Contract Year	\$70,000

- B. Commencing on the Commencement Date and on the first (1st) day of each and every month thereafter, Concessionaire shall pay to the County one-twelfth (1/12) of the Minimum Annual Guarantee for the applicable Contract Year, without demand, deduction, holdback or setoff.
- 4. <u>Article 22 of the Agreement</u> is modified to add the following Section 22.26:
  - 22.26 <u>Inspector General.</u> Pursuant to Ordinance No. 2009-049, as amended, Palm Beach County's Office of Inspector General is authorized to review past, present and proposed County contracts, transactions, accounts and records. The Inspector General's authority includes, but is not limited to, the power to audit, investigate, monitor and inspect the activities of entities contracting with the County, or anyone acting on their behalf, in order to ensure compliance with contract requirements and to detect corruption and fraud.

5. <u>Ratification of Agreement.</u> Except as specifically modified herein, all of the terms and conditions of the Agreement shall remain unmodified and in full force and effect and are hereby ratified and confirmed by the parties hereto.

6. <u>Paragraph Headings.</u> The heading of the various sections of this Amendment are for convenience and ease of reference only, and shall not be construed to define, limit, augment or describe the scope, context or intent of this Amendment or the Agreement.

7. <u>Effective Date</u>. This Amendment shall become effective when signed by all parties and approved by the Palm Beach County Board of County Commissioners.

(Remainder of Page Intentionally Left Blank)

Page 2 of 3

**IN WITNESS WHEREOF,** the parties hereto have executed this First Amendment as of the day and year first above written.

#### ATTEST: SHARON R. BOCK Clerk & Comptroller

#### PALM BEACH COUNTY, FLORIDA, BY ITS BOARD OF COUNTY COMMISSIONERS

Deputy Clerk

(Seal)

# APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

Assistant County Attorney

# APPROVED AS TO TERMS AND CONDITIONS:

Karen T. Marcus, Chair

Director, Department of Airports

# Signed, sealed & delivered in the presence of two witnesses for Concessionaire:

Liber J. Youx Signature
Rebecca J. Young
Debostation
Signature
Print Name
Rebeen f yours
Rebecca J. Young
Print Name
Signature
Print Name

CONCESSIONAIRE: Fifth Third Bank, an Ohio banking corporation By: Signature WILLIAN Print Name Ich Prictipical

Title

By: Signature Karin 6 **Print Name** Vic Title

Page 3 of 3

Client#					/HIR		
		ATE OF LIA				12/28	M/DD/YYYY) 3 <b>/2010</b>
THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER. 1000000000000000000000000000000000000							
IMPORTANT: If the certificate holder is a the terms and conditions of the policy, c certificate holder in lieu of such endorse	ceπain d	Dolicies may require an er	idorsement. A state	ndorsed. If S ement on this	IBPOCATION IS WAIL	ED, subj nfer rigi	ect to hts to the
PRODUCER HUB International Midwest		olus, 84P		BED(	. 846 PRIA		
Commercial			PHONE (A/C, No, Ext): 269 3	23-1900	FAX (A/C, No)	269 32	23-9794
750 Trade Centre Way, Suite 110			E-MAIL ADDRESS: PRODUCER				
Kalamazoo, MI-49002			CUSTOMER ID #:				
INSURED			Cinain		AFFORDING COVERAGE		NAIC #
Fifth Third Bancorp			INSURER A : Cincin				10677
38 Fountain Square Plaza	) .		· · · · · · · · · · · · · · · · · · ·	mourance	corporation		
Cincinnati, OH 45263			INSURER C :	****			
			INSURER D :		· · · · · · · · · · · · · · · · · · ·		·····
			INSURER F ;				
		NUMBER:		· · · · · · · · · · · · · · · · · · ·	REVISION NUMBER:		
THIS IS TO CERTIFY THAT THE POLICIES OF IN	NSURAN	CE LISTED BELOW HAVE BE	EN ISSUED TO THE IN			PERIOD	
INDICATED. NOTWITHSTANDING ANY REQUIR CERTIFICATE MAY BE ISSUED OR MAY PERTA EXCLUSIONS AND CONDITIONS OF SUCH POL INSRI	LICIES. LI	MITS SHOWN MAY HAVE BE	THE POLICIES DESCR	IBED HEREIN I D CLAIMS.	IT WITH RESPECT TO WHI IS SUBJECT TO ALL THE TE	CH THIS ERMS,	
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CLAIMS-MADE X OCCUR						\$500,0	
X BI/PD Ded:50000					MED EXP (Any one person) PERSONAL & ADV INJURY	\$5,000 \$1,000	
					GENERAL AGGREGATE	\$2,000	
GEN'L AGGREGATE LIMIT APPLIES PER:					PRODUCTS - COMP/OP AGG	\$2,000	
POLICY PRO- JECT LOC						\$	,000
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SCHEDULED AUTOS					BODILY INJURY (Per accident)	ent) \$	
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NON-OWNED AUTOS						\$	
A UMBRELLA LIAB X OCCUR		CCC1154777				\$	
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DEDUCTIBLE					AGGREGATE	\$25,00	0,000
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ANY PROPRIETOR/PARTNER/EXECUTIVE Y/N OFFICER/MEMBER EXCLUDED?					E.L. EACH ACCIDENT	s1,000	.000
(Mandatory in NH)	~				E.L. DISEASE - EA EMPLOYEE		
If yes, describe under DESCRIPTION OF OPERATIONS below				ſ	E.L. DISEASE - POLICY LIMIT		
A Property		COP2314588		01/01/2012	\$500,000,000 Blanke \$100,000 Ded, Caus	et	
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLE	S (Attach /	ACORD 101, Additional Remarks	Schedule, if more space i	s required)		e.opc	
Palm Beach County Board of County C Officers, Employees and Agents, c/o D	Commis	ssioners, a Political Su	bdivision of the	State of Flo	rida, its		
(See Attached Descriptions)				auviidi Airp	or, west rain		
CERTIFICATE HOLDER							
VENTILINATE HOLDER			CANCELLATION	<u>10 Days fo</u>	r Non-Payment		
Palm Beach County Board of County Commissioners			SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.				
c/o Department of Airports			AUTHORIZED REPRESENTATIVE				
846 Palm Beach International Airport Edual m. Beach, FL 33406							

ACORD 25 (2009/09) 1 of 2 The ACORD name and logo are registered marks of ACORD #S439725/M438975

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# **DESCRIPTIONS (Continued from Page 1)**

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Beach, Florida 33406 are additional insured on General Liability ATIMA. This insurance is primary and non contributory. A waiver of subrogation is included in favor of Palm Beach County Board of County Commissioners.

AMS 25.3 (2009/09) 2 of 2 #S439725/M438975



#### **RESOLVED:** that

The Chairman of the Board, Vice Chairman of the Board, President, or any Executive Vice President, Senior Vice President or Vice President, or any Assistant Vice President, the Cashier, Secretary or Treasurer, or any Assistant Cashier or Officer, Assistant Secretary or Assistant Treasurer, or any Branch Manager, or any other officer or employee designated by the Board of Directors or its Executive Committee, is authorized to sign checks, drafts, certificates of deposit, bill of exchange, or other orders for the payment of money drawn by this Company on any office of this Company or its depositaries or correspondents, certification of checks, drafts and other orders for the payment of money drawn on this Company, and endorsements on behalf of this Company on checks drafts, bills of exchange, acceptances, bills of lading, warehouse receipts, insurance policies, and other similar documents; appointments of attorneys in fact, or proxies issued in connection with the same with or without power of substitution and with full power of revocation; and to guarantee signatures on assignment of stock certificates and all other forms of securities, also to guarantee signatures on any and all other forms of documents.

The Chairman of the Board, or the Vice Chairman of the Board, or the President, or any Executive Vice President, Senior Vice President or Vice President, acting in conjunction with the Cashier, Secretary or Treasurer, or any Assistant Vice President, or any Assistant Cashier or Officer, Assistant Secretary or Assistant Treasurer, or any other officer or employee designated by the Board of Directors or its Executive Committee, is authorized to sign assignments of stocks registered bonds, notes, mortgages, certificates of indebtedness, notes and certificates of interest in real or personal property owned by this Company; bonds or other instruments necessary or proper to secure deposits of public or private funds, deeds, bills of sale and conveyances with or without covenants of warranty and other instruments of a similar nature in respect of real or personal property owned by this Company; mortgages, deeds of trust, security agreements, pledge agreements, financing statements, satisfactions, and releases of mortgages and other indentures in respect of real or personal property owned or held as collateral by this Company; contracts, license agreements, leases perpetual or for terms of years for personal or real property and with privilege and obligation of purchase letters of credit issued by this Company, with power to affix the Corporate seal of this Company thereto and to acknowledge the same, provided, that any one of the foregoing designated officers or employees is authorized to execute satisfactions and releases of residential mortgages or deeds of trust, chattel mortgages and conditional sales contracts, with like power to affix the Corporate seal of this Company thereto, and to acknowledge the same.

This is to certify that the above is a true and correct copy of a Resolution adopted by the Board of Directors of Fifth Third Bank, a corporation organized and existing under the laws of the State of Ohio, at a meeting held and convened according to law on the  $18^{th}$  day of January, 2011, at which meeting a quorum was present, and that said Resolution has not been since modified or repealed, but is still in full force and effect.

Witness my name and seal of said corporation this  $28^{n/2}$  day of March 2011.

Cincinnati, Ohio

Secretary

(01/11)

#### SECRETARY'S CERTIFICATE

The undersigned does hereby certify that he is the duly elected, qualified and acting Assistant Secretary of Fifth Third Bank, an Ohio banking corporation, and the undersigned does hereby further certify that the following individuals have achieved the title set forth opposite their names and are acting in their respective capacities at this date.

> William J. Moran - Senior Vice President Dan Boomstra - Vice President Mike Charles - Vice President Dennis Green - Vice President Mark Jaconette - Vice President Karen Majors - Vice President Randy Morrissey – Vice President Brad Newman – Vice President Karen Seiter - Vice President William C. Tiettmeyer – Vice President Jeff Wagner – Vice President Roger Weddle - Vice President William A. White – Vice President Mark Hughes – Assistant Vice President Ron Jones - Assistant Vice President Travis Rutherford – Assistant Vice President Jeffrey Smith - Assistant Vice President

IN WITNESS WHEREOF, I hereunto subscribe my name as of this  $\frac{28^{Th}}{2}$  day of March 2011.

ames R. Hubbard Assistant Secretary



LETTER OF CREDIT NO. S501066

PAGE 1

AMENDMENT NUMBER: 001

DATE OF AMENDMENT: APRIL 08, 2011

ISSUING BANK: FIFTH THIRD BANK

APPLICANT: FIFTH THIRD BANK CORPORATE FACILITIES FINANCE 38 FOUNTAIN SQUARE PLAZA, MD 10ATA1 CINCINNATI, OH 45263 ATTN: BRAD FARRIS

BENEFICIARY: PALM BEACH COUNTY DEPARTMENT OF AIRPORTS 846 PALM BEACH INTERNATIONAL AIRPORT WEST PALM BEACH, FL 33406-1470 ATTN: RAY WALTER

RE: OUR IRREVOCABLE LETTER OF CREDIT NO. S501066 ISSUED ON APRIL 05, 2011 IN FAVOR OF PALM BEACH COUNTY FOR THE ACCOUNT OF FIFTH THIRD BANK

PLEASE AMEND THE ABOVE AS FOLLOWS:

INCREASE THIS CREDIT BY 10,000.00 U.S. DOLLARS. LETTER OF CREDIT AMOUNT AFTER AMENDMENT IS NOW 35,000.00 U.S. DOLLARS.

ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED.

REGARDS,

HORIZED S GNATURE

Muslin IZED SIGNATURE AUTH

LETTER OF CREDIT NO. S501066



ISSUING BANK: FIFTH THIRD BANK

BENEFICIARY: PALM BEACH COUNTY DEPARTMENT OF AIRPORTS 846 PALM BEACH INTERNATIONAL AIRPORT WEST PALM BEACH, FL 33406-1470 ATTN: RAY WALTER

APPLICANT: FIFTH THIRD BANK CORPORATE FACILITIES FINANCE 38 FOUNTAIN SQUARE PLAZA, MD 10ATA1 CINCINNATI, OH 45263 ATTN: BRAD FARRIS

LETTER OF CREDIT NO: S501066 ISSUE DATE: APRIL 05, 2011 EXPIRATION DATE: SEPTEMBER 30, 2013 EXPIRATION PLACE: AT OUR COUNTERS AMOUNT: 25,000.00 USD TWENTY FIVE THOUSAND 00/100

WE HEREBY OPEN OUR CLEAN IRREVOCABLE LETTER OF CREDIT IN YOUR FAVOR EFFECTIVE APRIL 05, 2011, FOR THE ACCOUNT OF FIFTH THIRD BANK IN AGGREGATE OF \$25,000.00 (UNITED STATES DOLLARS: TWENTY FIVE THOUSAND AND 00/100) AVAILABLE BY PAYMENT OF YOUR DRAFT(S) AT SIGHT DRAWN ON OURSELVES.

THIS LETTER OF CREDIT WILL BECOME AVAILABLE FOR DRAWING ON APRIL 05, 2011.

THIS CLEAN IRREVOCABLE LETTER OF CREDIT IS ISSUED PURSUANT TO THAT CERTAIN AUTOMATED TELLER MACHINE CONCESSION AGREEMENT BETWEEN PALM BEACH COUNTY AND APPLICANT EFFECTIVE SEPTEMBER 09, 2008. HOWEVER, THIS IRREVOCABLE LETTER OF CREDIT IS INDEPENDENT OF SAID AGREEMENT AND SUCH REFERENCES ARE FOR INFORMATIONAL PURPOSES ONLY.

THIS IRREVOCABLE LETTER OF CREDIT SETS FORTH IN FULL THE TERMS OF OUR UNDERTAKING. THIS UNDERTAKING SHALL NOT IN ANY WAY BE MODIFIED, AMENDED, OR AMPLIFIED BY REFERENCES TO ANY DOCUMENT OR CONTRACT REFERRED TO HEREIN.

PAGE 1

LETTER OF CREDIT NO. 550

# FIFTH THIRD BANK

BANK

PAGE

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DRAFTS(S) DRAWN UNDER THIS CREDIT MUST STATE ON THEIR FACE "DRAWN UNDER FIFTH THIRD BANK CLEAN IRREVOCABLE LETTER OF CREDIT NUMBER S501066 DATED APRIL 05, 2011."

WE HEREBY AGREE WITH YOU THAT DRAFT(S) DRAWN UNDER AND IN COMPLIANCE WITH THE TERMS AND CONDITIONS OF THIS CREDIT SHALL BE DULY HONORED IF PRESENTED TOGETHER WITH THE ORIGINAL OF THIS CREDIT, AT OUR OFFICE LOCATED AT FIFTH THIRD BANK, TRADE SERVICES, 5050 KINGSLEY DRIVE, MD 1MOCBR, CINCINNATI, OH 45263 ON OR BEFORE SEPTEMBER 30, 2013, (THE "EXPIRY" DATE).

THIS CLEAN IRREVOCABLE LETTER OF CREDIT SHALL REMAIN IN FULL FORCE AND EFFECT UNTIL ITS MATURITY.

EXCEPT AS OTHERWISE EXPRESSLY STATED HEREIN, THIS LETTER OF CREDIT IS SUBJECT TO THE UNIFORM CUSTOMS AND PRACTICE FOR DOCUMENTARY CREDITS ESTABLISHED BY THE INTERNATIONAL CHAMBER OF COMMERCE (PUBLICATION NO. 600), AS IN EFFECT ON THE DATE OF ISSUANCE HEREOF

UM WILLIAM J MARTKER ΙÍ ASSISTANT VICE PRESIDENT

DUSKIN KIM

TRADE SERVICES REPRESENTATIVE