

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY**

Meeting Date: May 17, 2011

Consent

Regular

Workshop

Public Hearing

Department: Facilities Development & Operations

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: Consultant Services Authorization (CSA) No. 19 to the contract with Hellmuth, Obata & Kassabaum, Inc. (HOK) (R2007-0033) in the amount of \$137,910 for the Jail Expansion Program II (JEP) Central Detention Center Redevelopment.

Summary: On April 25, 2006, the Board approved proceeding with the first phase of the Jail Expansion Program which consisted of the construction of the West County Detention Facility, West County Court Expansion, Stockade Redevelopment Site Preparation and Video Visitation System Improvements at the Main Detention Center. CSA No. 19 will provide additional services associated with design development and construction documents for the utility infrastructure improvements and selective demolition of the Central Detention Center. These additional services are required in order to phase the improvements to the Central Detention Center including demolishing all buildings not slated for re-use in the redevelopment and installing new underground utility and electronic systems infrastructure required for the redevelopment of the Stockade in the future, and the continual use of approximately 400 beds during the future redevelopment. HOK's Tampa office is the lead Architect and STH Architectural Group is the local architect working in conjunction with HOK. CSA No. 19 is funded from the Criminal Justice and Public Improvements Revenue Bond Series 2008. The SBE goal for this project is 15%. CSA No. 19 includes 41.19% participation. When combined with the previous work done under this contract, the SBE participation is 16.32%. **(Capital Improvements Division) Countywide (JM)**

Background and Justification: On April 25, 2006, the Board approved proceeding with Jail Expansion Program II (JEP). Phase I of the JEP is the design and construction of the jail expansion in West County. Design services for Phase I have been completed. Phase 2 of JEP is the Central Detention Center redevelopment and CSA No. 8 completed the basic design services.

However, the Board has suspended the construction of the facility until further notice due to the lack of funding for the construction and operation of this facility. It has been determined that the demolition of some of the existing buildings and the realignment of the infrastructure would be in the County's best interest at this time for the future redevelopment of the Central Detention Center. Proceeding with this work is critical to the postponement of the redevelopment project by providing for continual utility and electronic system services to 400 beds. Funding for this project has been set aside through the Jail Expansion Program II.

Attachments:

1. Location Map
2. Budget Availability Statement
3. CSA No. 19

Recommended by: *JAC* *Army Wolf* 5/3/11
 Department Director Date

Approved by: *Chad...* 5/12/11
 County Administrator Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2011	2012	2013	2014	2015
Capital Expenditures	\$137,910	0	0	0	0
Operating Costs	0	0	0	0	0
External Revenues	0	0	0	0	0
Program Income (County)	0	0	0	0	0
In-Kind Match (County)	0	0	0	0	0
NET FISCAL IMPACT	\$137,910				
# ADDITIONAL FTE POSITIONS (Cumulative)					

Is Item Included in Current Budget? Yes No
 Budget Account No: Fund 3053 Dept 411 Unit B362 Object 6502
 Reporting Category _____

B. Recommended Sources of Funds/Summary of Fiscal Impact:

CSA No. 19 is funded from the Criminal Justice and Public Improvements Revenue Bond Series 2008.

C. Departmental Fiscal Review: _____

III. REVIEW COMMENTS:

A. OFMB Fiscal and/or Contract Development and Control Comments:

 OFMB
 5/9/11
 5/9/11

 Contract Administrator
 E Jones 5/10/11

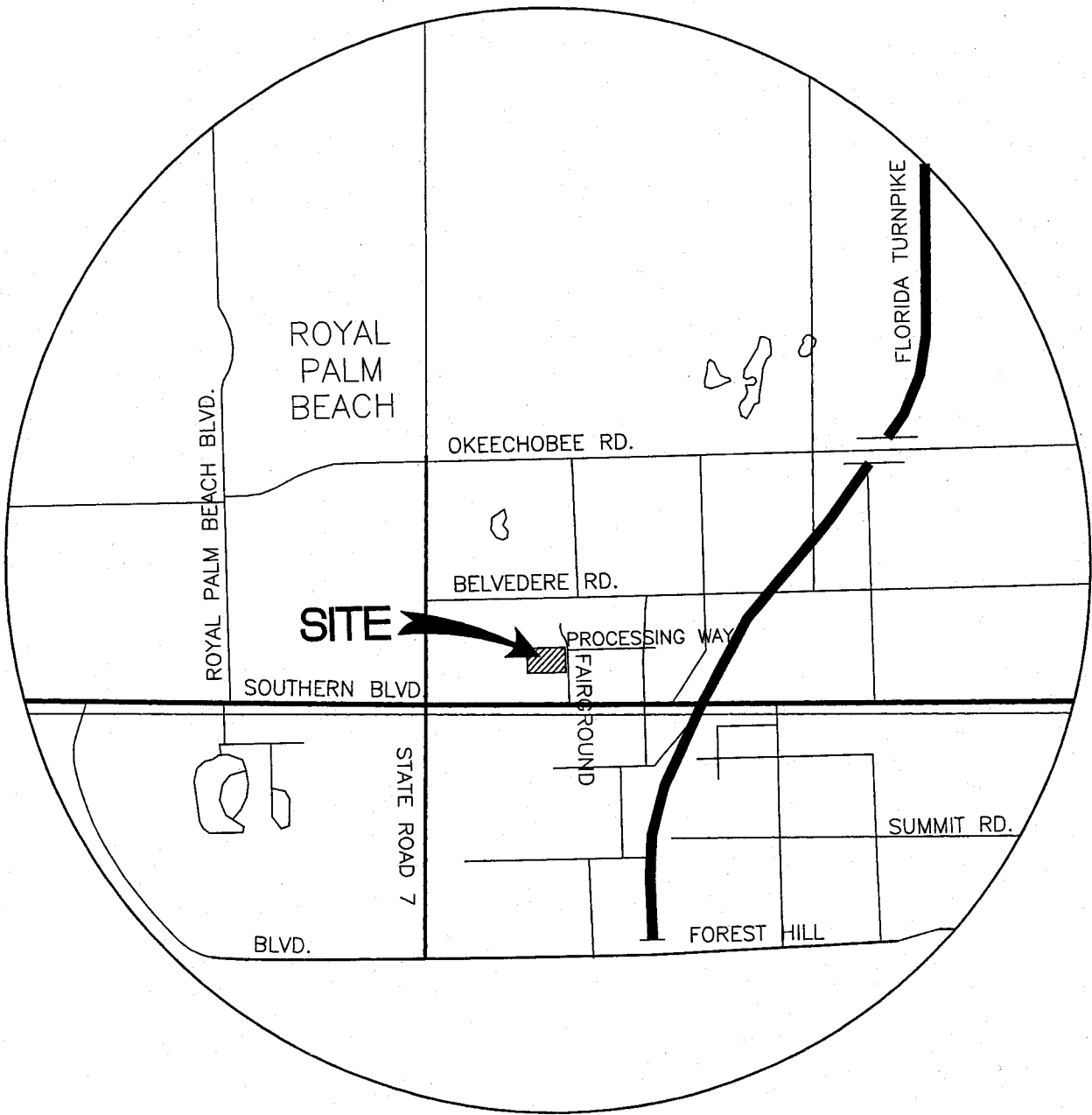
B. Legal Sufficiency:

This item complies with current County policies.

 Assistant County Attorney
 5/11/11

C. Other Department Review:

 Department Director



LOCATION MAP

N.T.S.

FACILITIES DEVELOPMENT & OPERATIONS
BUDGET AVAILABILITY STATEMENT

REQUEST DATE: 04/25/11

REQUESTED BY: Mike McPherson

PHONE: 233-0278
FAX: 233-0270

PROJECT TITLE: Central Detention Center (CDC)
(PBC Jail Expansion Program II)

PROJECT NO.: 11204

ORIGINAL CONTRACT AMOUNT:

BCC RESOLUTION#:

REQUESTED AMOUNT: \$137,910.00

DATE:

CSA or CHANGE ORDER NUMBER: CSA No. 19

CONSULTANT/CONTRACTOR: Hellmuth, Obata & Kassabaum, Inc, (HOK)

PROVIDE A BRIEF STATEMENT OF THE SCOPE OF SERVICES TO BE PROVIDED BY THE CONSULTANT/CONTRACTOR:

The A/E services have been requested that the Design Team redesign the existing proposed demolition, civil, electrical and technology infrastructure plans to accommodate the capability of having the out-buildings be operational prior to and during the development and construction of the CDC project.

CONSTRUCTION	
PROFESSIONAL SERVICES	<u>\$137,910.00</u>
STAFF COSTS** (Design/Construction Phase)	
MISC. (permits, prints, advertising, etcetera)	
TOTAL	<u>\$137,910.00</u>

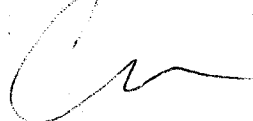
** By signing this BAS your department agrees to these staff costs and your account will be charged upon receipt of this BAS by FD&O. Unless there is a change in the scope of work, no additional staff charges will be billed.

BUDGET ACCOUNT NUMBER (IF KNOWN)

FUND: 3033 DEPT: 44 UNIT: 6362 OBJ: 6002

FUNDING SOURCE (CHECK ALL THAT APPLY):
 AD VALOREM OTHER Bond
 FEDERAL/DAVIS BACON

SUBJECT TO IG FEE? NO YES

BAS APPROVED BY:  DATE: 4.25.11

ENCUMBRANCE NUMBER: 033007835

Revised 03/30/04

**CONSULTANT SERVICES AUTHORIZATION
HELLMUTH, OBATA & KASSABAUM, INC., (HOK)
CENTRAL DETENTION CENTER
(PBC JAIL EXPANSION PROGRAM II)
PROJECT NO. 11204
COUNTYWIDE**

THIS AUTHORIZATION NO. 19 to the Contract dated 01/09/07 (R2007-0033) between Palm Beach County and the Consultant identified herein is for the Consultant Services described in Item 3 of this Authorization.

1. **CONSULTANT:** **HELLMUTH, OBATA & KASSABAUM INC., (HOK)**
ONE TAMPA CITY CENTER, SUITE 1800
TAMPA, FLORIDA 33602

2. **Services completed to date:** Approximately 95% of the services are complete.

3. **Description of Services to be provided by Consultant:** Professional services include Architectural and Engineering Services as provided in their proposal dated April 13, 2011.

4. **History:**

<u>CSA No.</u>	<u>Amount</u>	<u>Approval Date</u>	<u>Approved By</u>
Original Contract	\$ 549,027.00	01/09/07	BCC
CSA No. 1	\$3,368,567.00	04/26/07	BCC
CSA No. 2	\$ 14,389.00	12/15/07	AW
CSA No. 3	\$3,826,764.00	12/18/07	BCC
CSA No. 4	\$ 25,300.00	02/13/08	AW
CSA No. 5	\$ 61,626.00	01/07/09	CRC
CSA No. 6	\$ 1,300.00	12/16/08	AW
CSA No. 7	\$1,001,595.00	03/17/09	BCC
CSA No. 8	\$3,404,406.00	03/17/09	BCC
CSA No. 9	\$ 400,000.00	05/09/09	BCC
CSA No.10	\$ 4,860.00	05/19/09	AW
CSA No.11	\$ 38,187.00	02/02/10	AW
CSA No.12	\$ 87,570.00	02/10/10	CRC
CSA No.13	\$ 14,600.00	03/02/10	AW
CSA No.14	\$ 15,825.00	03/18/10	AW
CSA No.15	\$ 2,231.00	04/26/10	AW
CSA No.16	\$ 43,500.00	06/23/10	AW
CSA No.17	\$ 3,125.00	09/27/10	AW
CSA No.18	\$ 76,527.00	12/22/10	CRC

5. **Time of Commencement:** Consultant shall begin work promptly on the requested services upon receipt of this executed document which shall constitute official "Notice to Proceed".

6. **Compensation:** The compensation to be paid to the Consultant for the requested services shall be:

Lump Sum charge of **\$137,910**

7. **This Authorization may be terminated by the County without cause or prior notice. In the event of termination not the fault of the Consultant, the Consultant shall be compensated for all services performed to termination date, together with reimbursable expenses (if applicable) then due.**

Consultant agrees to waive any and all claims for lost profits or anticipated future profits in the event of a termination with or without the cause under this Contract.

8. If not previously provided or for a new project, the Consultant shall provide County with an executed Conflict of Interest Disclosure Form, attached hereto and incorporated herein.

The consultants have completed the majority of the design for this work in order to maintain the overall schedule for this project.

9. **EXCEPT AS HEREBY AMENDED, CHANGED OR MODIFIED**, all other terms and conditions of the original Contract remain in full force and effect.

IN WITNESS WHEREOF, this Authorization is accepted, subject to the terms and conditions of the aforementioned Contract.

ATTEST:
Sharon R. Bock, Clerk & Comptroller

COUNTY

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

By: _____
Deputy Clerk

By: _____
Karen T. Marcus, Chair

Approved as to Form and Legal Sufficiency

Approved as to terms and conditions

Assistant County Attorney

Joe Anthony Wolf

Director - F D & O

WITNESS:

Fernando Delgado

FERNANDO DELGADO
Name (type or print)

CONSULTANT

By: _____
Name:

Title: **SR. VICE PRESIDENT**

Date: **26 APR 11**

HELLMUTH, OBATA & KASSABAUM, INC.
One Tampa City Center, Suite 1800
Tampa, FL 33602
Voice: 813-229-0300 / Fax: 813-223-7116



Additional Services

FL Reg. No. AAC001139

In association with:

STH ARCHITECTURAL GROUP, INC.
1400 Centrepark Blvd., Suite 500
West Palm Beach, FL 33401
Voice: 561-688-2111 / Fax: 561-697-8040



FL Reg. No. AA0002975

Project: Palm Beach County Jail
Expansion II

Client: Palm Beach County

Date November 24, 2010

Prepared: Revised: March 8, 2011
Revised April 13, 2011

Project Name: CDC Utility Package

Project 06.29012.00

Number:

File: A1.1

Firm Name: Palm Beach County Jail Expansion
2633 Vista Parkway
West Palm Beach, FL 33411-
5604

Additional AS 031R2
Service Number:

Attention: Mr. Mike McPhearson

Contract Summary

This Additional Services complies with all terms and conditions found in the Prime Agreement entered into between Hellmuth, Obata & Kassabaum, Inc. and Palm Beach County and dated January 9, 2007.

Total fee for this Additional Service

\$137,910

Schedule Summary

The Schedule will be revised by 0 Calendar Days.

Approved for Hellmuth, Obata & Kassabaum, Inc.

Issued By:

Printed Name: J. Foard Meriwether
Title: Senior Vice President

HELLMUTH, OBATA & KASSABAUM, INC.
One Tampa City Center, Suite 1800
Tampa, FL 33602
Voice: 813-229-0300 / Fax: 813-223-7116



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FL Reg. No. AA0002975

Project: Palm Beach County Jail Expansion II-Stockade Facility (CDC) Site Infrastructure -Phase 1 Improvements

Description:

In accordance with Section 2 of the Contract for Architectural/Professional services, we herein request Additional Services in response to the Owner's request to phase the CDC improvements to allow for the early occupancy and use of the existing facilities (Buildings F, G, H, I, J, K, L, M, Q, R, S, T, U, V, W, X, Y and Z). This work is proposed to be complete prior to the renovation and new construction outlined in the original CDC Project requirements.

Scope of Work:

The Design Team will be responsible for revising the current construction documents for the CDC project to include Phase I demolition and utility infrastructure including re-design, permitting, bidding/negotiation and construction administration services. The anticipated duration of construction is six months.

The following identifies the work effort required by the Design Team:

1. Construction Documents Services:

- 1.1 Prepare new architectural site and site demolition plan. One progress review prior to permit submission has been identified and will occur as soon as plans are developed to an acceptable level.
- 1.2 Attend Owner requested meetings and coordination meetings with Project Team.
- 1.3 Coordinate with Utility Locate Company for project requirements and Owner interface for ISS/ESS point of entry locations.
- 1.4 Coordinate with Owner and Consultant Team.
- 1.5 Furnish three sets signed and sealed drawings for permit submission.

2. Architectural/Civil Permitting Services:

- 2.1 Prepare plans for Permit Submission to the Palm Beach County Building

HELLMUTH, OBATA & KASSABAUM, INC.
One Tampa City Center, Suite 1800
Tampa, FL 33602
Voice: 813-229-0300 / Fax: 813-223-7116



Additional Services

FL Reg. No. AAC001139

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STH ARCHITECTURAL GROUP, INC.
1400 Centrepark Blvd., Suite 500
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FL Reg. No. AA0002975

Department.

- 2.2 Meet with the Palm Beach County Building Department in person to expedite any questions related to permit submittal (if required).
- 2.3 Coordinate comments and responses with consultants.
- 2.4 Formally respond to any questions provided as part of Permitting Review.
- 2.5 Refer to Civil Design Incorporated proposal for Civil Permitting Services being provided as part of Civil Drawings.

3. Bidding/Negotiation Services:

- 3.1 Attend one pre-bid meeting with Construction Manager
- 3.2 Respond to RFI's/Clarifications during bidding /negotiation phase.

4. Construction Administration Services:

- 4.1 Attend one pre-construction meeting.
- 4.2 Review and distribute shop drawing submittals for review and comment.
- 4.3 Respond to Requests for Information and Clarification.
- 4.4 Attend O.A.C. Meetings on site. One Weekly O.A.C. meeting has been included per PBC request.
- 4.5 Perform site visits and complete weekly observation reports of construction progress. It is assumed that the site visits will be completed on the same day as the O.A.C. Meetings.
- 4.6 Perform closeout documentation including punch lists and close-out certifications.

5. Project Limitations and Assumptions:

Locate services for the routing of the following underground services will be completed by a separate vendor/consultant which will contract directly through Palm Beach County. The Design Team will coordinate with the vendor/consultant, P.B.C. ISS/ESS and Palm Beach County Sheriff's Office for site access and coordination of low voltage and water origination points.

1. Below Grade conduits (Including high voltage, low voltage, and telecommunication) routing.
2. Below Grade gas Lines routing.

HELLMUTH, OBATA & KASSABAUM, INC.
One Tampa City Center, Suite 1800
Tampa, FL 33602
Voice: 813-229-0300 / Fax: 813-223-7116



Additional Services

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FL Reg. No. AA0002975

3. Below Grade fuel lines routing.
4. Below Grade AT&T Lines routing.
5. Below Grade water and sewer routing.

Compensation:

The total lump sum compensation requested for this Additional Services request is as follows:

• HOK	\$ 2,800
• STH Architectural Group Inc., A Leo A. Daly Company.	\$ 53,570
• Civil Design Incorporated	\$ 56,800
• TLC Engineering	\$ 22,740
• <u>Expenses</u>	<u>\$ 2,000</u>
Total	\$137,910

Attachments: Fee Summary
Exhibit "A" – STH/LAD Fee Analysis Breakdown
Exhibit "B"- Civil Design Inc. Proposal
Exhibit "C"- TLC Engineering Proposal
Schedule 1
Schedule 2
Reprographics Summary

**Palm Beach County Jail Expansion
 Fee Summary / Minority Consultant Matrix
 AS 031R2 - CDC Site Utility Package**

Consultant	Service/Specialty	Construction Documents	Bidding/ Permitting	Construction Administration	Total	SBE - M/WBE	
						Fee	% of Total
Basic Services							
HOK / STH Architectural Group Leo A Daly/ STH Architects	Architectural	1,100 7,570	500 2,445	1,200 43,555	\$ 2,800 \$ 53,570		
Tilden, Lobnitz & Cooper Gartek	Mechanical & Electrical Plumbing & Fire Protection	7,360	1,045	14,335	\$ 22,740 \$ -	\$ -	
Total Basic Services		\$ 16,030	\$ 3,990	\$ 59,090	\$ 79,110	\$ -	0.00%
Specialty Consultants							
Civil Design Inc.	Civil	33,100	7,200	16,500	\$ 56,800	\$ 56,800	
Total Specialty Consultants		\$ 33,100	\$ 7,200	\$ 16,500	\$ 56,800	\$ 56,800	100.00%
Total Basic and Specialty Fees		\$ 49,130	\$ 11,190	\$ 75,590	\$ 135,910	\$ 56,800	41.79%
Expenses							
Miscellaneous	Misc Expenses	1,600	100	300	\$ 2,000		
Total Expenses		\$ 1,600	\$ 100	\$ 300	\$ 2,000	\$ -	0.00%
Project Total Fees and Expenses		\$ 50,730	\$ 11,290	\$ 75,890	\$ 137,910	\$ 56,800	41.19%

* See attached for design team reproduction and printing summary and direct expense matrix's for breakdown.
 General Note: The Architect reserves the right to shift work scope and fee between consultants.

FEE TABULATION WORKSHEET-EXHIBIT A

DATE: 11/23/10
 PROJECT: PBC Jail Expansion-Site Infrastructure Phase 1
 PROJECT NO: 201-06798-000
 LOCATION: Central Detention Center (CDC)
 OWNER: PBC
 PBC REP: Michael McPherson
 SCOPE: A/E Services

TASK DESCRIPTION	Principal	Project Executive	Project Manager	Spec Writer	Project Designer	Job Captain	Senior Designer	CADD Operator	Admin	TASK BUDGET
DRAWING DEVELOPMENT										\$7,250.00
Project Start-up & Administration			2							\$320.00
As-Built Gathering & Review										\$0.00
Field Verify As-Built Conditions										\$0.00
Team Meetings/Interface	2		12							\$2,470.00
Drawings								24		\$2,040.00
Specifications										\$0.00
QA/QC			6					2		\$1,130.00
PBC Staff Review and Revisions			3					2		\$650.00
Correspondence-Owner/CM			6							\$640.00
PERMITS										\$1,045.00
Respond to Comments										\$0.00
Permit Processing			6					1		\$1,045.00
BIDDING										\$1,400.00
Respond to RFIs						8				\$920.00
Pre Bid Meetings/ Team Interface			3							\$480.00
CONSTRUCTION*										\$42,775.00
Pre-Construction Meeting			4							\$640.00
Requisition Reviews										\$0.00
Pay Application Meetings & Reviews			6							\$960.00
Submittals Review/ RFIs			24			72				\$12,120.00
Coordination Meetings			4			4				\$1,100.00
Coresp. Coord. w/Owner & C.M.			32			48				\$10,640.00
Observations / Site Visits			26			96				\$15,200.00
Substantial Completion Inspection						8			2	\$1,030.00
Final Completion Inspection						8			2	\$1,030.00
									1	\$55.00
CONTRACT CLOSURE										\$780.00
Closeout Doc. Review/Pay App.			2			4			0	\$780.00
Maintenance Related Issues										\$0.00
TOTAL HOURS	2	0	136	0	0	248	0	29	5	
RATES	\$275	\$175	\$160	\$130	\$110	\$115	\$145	\$85	\$55	
BUDGET	\$550	\$0	\$21,760	\$0	\$0	\$28,520	\$0	\$2,465	\$275	\$53,570.00
SUBTOTAL										\$53,570.00
EXPENSES										\$3,000.00
Surveys										
Photographs										
Courier Services										
Reproductions/ Printing										\$1,500.00
Photocopies										\$50.00
Travel/ Auto Mileage										\$200.00
Fed-Ex										\$250.00
SUB-CONSULTANTS										\$81,040.00
M/E/P Engineer										\$22,740.00
Structural Engineer										
Landscape Architect										
Civil Engineer										\$58,300.00
TOTAL										\$136,610.00

FOOTNOTES

* Assumes Project Manager 4 hours per week average during Construction and 10 hours average per week for Job Captain


**Project Amendment Description for Central Detention Center (CDC) - Phase I Improvements
 January 7, 2011 (Revised)**

This scope is in response to the owner's request to phase the CDC improvements to allow occupancy and use of the existing facilities (Bldgs F, G, H, I, J, K, L, M, Q, R, S, T, U, V, W, X, Y, Z) prior to completion of the renovations and new construction outlined in the original CDC program.

This scope defines the work and fees associated with the site civil engineering requirements to revise the current construction document for the complete CDC program and to prepare a Phase I demolition and utility infrastructure improvement project including design, permitting, bidding and construction administration phases.

This scope also includes the subsequent changes to the final CDC plans that will be revised to reflect the Phase I improvements and incorporate them into the project.

Scope of Services

1. Construction Documents Services. Consultant will provide engineering services for the Phase I demolition and utility infrastructure improvements to include the additional work as follows:
 - 1.1. Prepare Plans for 100% CD submittal. Plan set is expected to include: notes/specifications, demolition, drainage, water/sewer plans and details relative to the design concept as detailed in the 11/15 and 11/22 scoping meetings with PBC and the attached colored exhibit.
 - 1.2. Prepare civil permit and fee listing.
 - 1.3. Prepare civil specifications.
 - 1.4. Attend meetings and coordination with project team (not more than once per week).
 - 1.5. Furnish four sets (3 signed & sealed) of deliverables (100% CD plans) to architect for PBC Building Department permitting.

2. Civil Permitting Services. Consultant will assist PBC with making permit applications with the following agencies having jurisdiction over the project:
 - 2.1. Palm Beach County Fire Rescue Department, Plan Review (PBCFR) – Fire Hydrant and Truck Access approvals.
 - 2.2. Palm Beach County Water Utilities Department (PBCWUD) – Water & Sewer approvals.
 - 2.3. Palm Beach County Health Department (PBCHD) – Water & Sewer Permits.
 - 2.4. PBC FD&O CID – Onsite Drainage Review/Approval in conjunction with Building Permit application.
 - 2.5. No other civil permitting is anticipated based on the concept plan as presented.



3. Bidding & Negotiation Services. Consultant will provide services as follows:
 - 3.1. Attend up to one pre-bid meeting with Construction Manager.
 - 3.2. Respond to RFI's related to Consultant designed elements.

4. Construction Administration Services. Consultant will provide construction phase services and project certifications to include the work described above. Consultant's professional services in this regard include:
 - 4.1. Attend up to one pre-construction meeting.
 - 4.2. Review site civil shop drawings for Consultant designed elements.
 - 4.3. Periodic site visits as required to certify Consultant designed elements based on a 6 month schedule from PBC FDO, CID pre-construction meeting and NTP to selected contractor.
 - 4.4. Review monthly pay application for Consultant designed elements.
 - 4.5. One (1) pre-final site visit to create a punch list for Consultant designed elements.
 - 4.6. One (1) post-construction site visit (final walk through) to verify compliance with permitted design documents for preparation of certification letters.
 - 4.7. As built plan review for Consultant design elements to confirm compliance with permitted design criteria.
 - 4.8. Review Consultant required test results for compliance with construction documents (i.e. densities).
 - 4.9. Furnish certification letters and packages based on completed work (asbuilt by a Professional Surveyor & Mapper) in compliance with the approved construction documents.

5. Revise CDC - Construction Documents. Consultant will revise the previously completed construction documents to reflect the Phase I improvements as follows:
 - 5.1. Revise previously completed plans and specifications for 95% CD/Building permit submittal. Plan set changes are expected to include: notes/specifications sheets, civil demolition sheets, paving & drainage sheets, water/sewer plans and details.
 - 5.2. Revise civil specifications.
 - 5.3. Attend meetings and coordination with project team (not more than once per week).
 - 5.4. Furnish four sets (3 signed & sealed) of deliverables (100% CD plans) to architect for PBC Building Department permitting.

6. Project Limitations and Assumptions. Services to be provided by Consultant are predicated upon and subject to the following conditions:
 - 6.1. Per original Agreement.
 - 6.2. The revised CDC documents will continue to be processed for permit approval with LWDD, SFWMD, PBC DERM, FDEP NPDES, PBCWUD and PBC Health Department under the original CDC contract.



7. Professional Fees for Services.

7.1.	CD Phase (including civil permitting)	\$28,100.00
7.1.1.	CD's	\$22,500.00
7.1.2.	Permitting	\$5,600.00
7.2.	Bidding & Negotiation Phase.....	\$1,600.00
7.3.	Construction Phase.....	\$16,500.00
7.4.	Revise CDC Construction Documents	\$10,600.00
Amendment Total (Lump Sum)		\$56,800.00

Schedule review of estimated time allotted per task duration:

Note: The highest level staff rate is being billed at the project manager rate rather than the principal rate even though the work is being lead by a firm principal.

CD's - The design schedule is based on the period from November 15, 2010 to January 7, 2011 or 9 weeks. The task listing represents three staff member categories and a total of 313 hours. This equates to 34.78 hours spent per week divided among all staff members. Based on four personnel assigned to the project during this phase, this represents about 1 day per week per person.

Permitting - The permitting schedule is based on the period from December 27, 2010 to February 25, 2011 or 9 weeks. The task listing represents three staff member categories and a total of 68 hours. This equates to 7.56 hours spent per week divided among all staff members. Based on two personnel assigned to the project during this phase, this represents less than 1/2 day per week per person.

CA - The construction schedule is based on the 6 month construction period commencing on March 1, 2011 or 26 weeks. The task listing represents three staff member categories and a total of 199 hours. This equates to 7.65 hours spent per week among all staff members. Based on two personnel assigned to the project during this phase, this represents less than 1/2 day per week per person.

CDC Revisions - The design schedule is based on the period from December 27, 2010 to February 4, 2011 or 6 weeks. The task listing represents three staff member categories and a total of 155 hours. This equates to 25.83 hours spent per week divided among all staff members. Based on three personnel assigned to the project during this phase, this represents about 1 day per week per person.

There are 31 sheets estimated for the Phase I construction documents. This equates to a design and permitting fee of \$954.84 per sheet, which is under the \$1,000 to \$1,500 per sheet figure used by other firms.

There are 52 sheets for the CDC construction documents. This equates to a design fee of \$203.38 per sheet for the modifications and changes resulting from the Phase I improvements. This figure is also well under the \$1,000 to \$1,500 per sheet figure used by other firms.

Task	Description	1	2	3	4	5	6	7	8	Summary
			Project Manager \$128.70	Project Engineer \$71.96	Designer	CAD Technician \$57.57	Field Representative	Administrative/ Clerical	Project Costs	
01	100% CD's	\$0	\$5,405	\$7,124	\$0	\$9,902	\$0	\$0	\$0	\$22,500
001	Design Coordination, Mtgs, etc.		18							\$2,059
002	Prepare Base Plan		8	16		40				\$4,484
003	Cover Sheet			1		2				\$187
004	Notes & Spec Sheets (2)		1	2		2				\$388
005	Civil Demolition Plan & Details		4	16		40				\$3,969
006	Drainage Plan & Details		4	24		40				\$4,545
007	Water & Sewer Plans & Details		4	22		40				\$5,120
008	Permit Listing, Fees, Schedule		1							\$129
009	Specifications		2	4						\$545
010	Client/FDO/Building Department Submittal		2	4		8				\$1,006
	Subtotal	0	42	99	0	172	0	0	0	\$22,431
02	Civil Permitting	\$0	\$2,059	\$2,303	\$0	\$1,151	\$0	\$0	\$0	\$5,600
001	PBC Fire Rescue		2	4		4				\$776
002	PBCWUD		8	16		16				\$3,102
003	PBC Health Department		4	8						\$1,090
004	PBC CID (Drainage for Building Permit)		2	4						\$545
	Subtotal	0	16	32	0	20	0	0	0	\$5,513
03	Bidding	\$0	\$1,544	\$0	\$0	\$0	\$0	\$0	\$0	\$1,600
001	Pre-bid meeting		4							\$515
002	RFI's/Addenda		8							\$1,030
	Subtotal	0	12	0	0	0	0	0	0	\$1,544
04	CA	\$0	\$4,762	\$11,658	\$0	\$0	\$0	\$0	\$0	\$16,500
001	Pre-Construction Meeting		2	4						\$803
002	Shop Drawing Review		2	4						\$545
003	RFI's during construction		2	8						\$833
004	Periodic Site Visits (36 total)		12	108						\$9,316
005	Pay Application Reviews		3	6						\$818
006	Pre-Final & Punchlist (Substantial Completion)		4	8						\$1,090
007	Asbuilt & Test Result Reviews (Contractor Completion Documents)		2	8						\$833
008	Certification Letters & Packages		8	16						\$2,181
	Subtotal	0	37	162	0	0	0	0	0	\$16,419
05	Revise CDC CD's to reflect Phase I Improvements	\$0	\$1,931	\$3,022	\$0	\$5,642	\$0	\$0	\$0	\$10,600
001	Revise CDC Base Plan		4	8		32				\$2,933
002	Notes & Spec Sheets (2)		1	2		2				\$388
003	Civil Demolition Plan & Details		2	8		24				\$2,215
004	Drainage Plan & Details		2	8		16				\$1,754
005	Grading Plans		2	8		8				\$1,294
006	Water & Sewer Plans & Details		4	8		16				\$2,012
	Subtotal	0	15	42	0	98	0	0	0	\$10,595
TOTAL PROJECT		0	122	335	0	290	0	0	0	\$56,800

NOTES:

1. Fee rates based on current PBC approved hourly rates.
2. Project hours already consider familiarity with project site and anticipated improvements.

SCHEDULE # 2

LETTER OF INTENT TO PERFORM AS AN SBE OR M/WBE SUBCONSULTANT

PROJECT NO. 4202 PROJECT NAME: Palm Beach County - Jail Expansion 2

TO: HOK Architects in association with Schwab, Twitty & Hanser, Architects
(Name of Prime)

The undersigned is certified by Palm Beach County as a (check one):

Small Business Enterprise Black Business Enterprise _____ Hispanic Business Enterprise _____

Women Business Enterprise _____ Other (Please Specify) _____ Caucasian _____

Date of Palm Beach County Certification May 20, 2010

The undersigned is prepared to perform the following described work in connection with the above project (Specify in detail particular work items or parts thereof to be performed):

AS 031 - CDC Site Utility Package

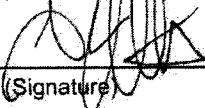
at the following price \$ 56,800.00

and will enter into a formal agreement for work with you conditioned upon your execution of a contract with Palm Beach County.

If undersigned intends to sub-subcontract any portion of this subcontract to a non-certified SBE subcontractant, the amount of any such subcontract must be stated: NA

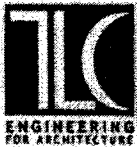
The undersigned subcontractant understands that the provision of this form to prime consultant does not prevent subcontractant from providing services to other consultants.

Civil Design, Inc.
(Print name of SBE-M/WBE Subconsultant)

By: 
(Signature)

T. Jeff Trompeter, President
(Print name/title of person executing on behalf of SBE-M/WBE Subconsultant)

Date: 1/7/2011



November 19, 2010

Randy Chubb
Hellmuth Obata Kassabaum, Inc. (HOK)
One Tampa City Center, Ste 1800
Tampa, FL 33602
813-229-0300
813-223-7116 Fax

**Re: Palm Beach County Jail Expansion II
Central Detention Center Separate Permit Package for Site
Additional Services No. 17
TLC Project No. 506119**

Dear Randy:

In response to a request from Palm Beach County to provide a separate permit package for site at the Palm Beach Central Detention Center (CDC). TLC has developed the following additional services request. The scope of work includes the following:

Electrical Scope of Work

1. Development of a site plan permit package showing the work required to maintain the outbuilding functional during the course of construction.
2. One (1) additional review meeting
3. Additional CA: six (6) site visits

Technology Scope of Work

1. Development of a site plan showing the existing conditions of the telecommunication systems based on information provided by the owner.
2. Development of a site plans showing the work required to maintain the out buildings during the course of construction, conduit and cable.
3. Development of a final site plan which accommodates the final build out of the CDC site. Depending on the complexity of the distribution, multiple drawings may be needed.
4. Information relative to the existing systems, including but no limited to voice and data, PBSO data, inmate phone, video visitation, BDA and CATV will be provided by the owner.
5. Development of the distribution strategy for all telecommunication systems will be provided by the owner.
6. One (1) additional review meeting.
7. Additional CA: six (6) site visits.

TLC has developed the following proposal to provide additional design services for the referenced project.

FEE

TLC is prepared to provide additional service for a fixed fee of **\$22,740.00**

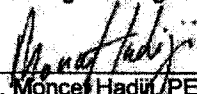
If our proposal is acceptable, your signature below will confirm our authorization to proceed. In accordance with your direction and the contract with Palm Beach County, TLC will not proceed with this phase of the project until we receive written approval for this add service.

Retain one copy and return one copy to TLC at the address on this proposal. This authorization constitutes your commitment to pay the fee and reimbursable expenses, and represents that approval has been received by your firm from the client.


Sincerely,

TLC Engineering for Architecture

HOK


M. Moncel Hadji, PE, RCDD, LEED® AP
Principal & Senior Engineer

By: _____


Gary C. Krueger, PE, CM, LEED® AP
Principal & Division Director

Print Name and Title _____

Date _____

Cc: Foard Meriwether, AIA: HOK
Fernando DelDago, LAD

SCHEDULE 1

LIST OF PROPOSED SBE-M/WBE SUBCONSULTANTS

PROJECT NAME Palm Beach County Jail Expansion PROJECT NO. 04-202

NAME OF PRIME CONSULTANT HOK, Inc. (STH Architectural Group, Inc. - Associated Architect)

DESCRIPTION OF WORK AS 031R2 - CDC Site Utility Package

PLEASE IDENTIFY ALL APPLICABLE CATEGORIES OF SUBCONSULTANTS

Name Address and Phone Number	(Check one or Both Categories)		Subcontract Amount				
	Minority Business	Small Business	Black	Hispanic	Women	Caucasian	Other (Please Specify)
1. Brown & Phillips, Inc. (561) 615-3988 901 Northpoint Parkway, Ste 305 West Palm Beach FL 33407	X	X	\$ -				
2. Pinder Troutman Consulting, Inc. (561) 296-9698 5114 Okeechobee Blvd, Ste 210 West Palm Beach, FL 33417-3405	X	X			\$ -		
3. Gartek Engineering Corp. (561) 447-0057 1515 N. Federal Hwy, Suite 300 Boca Raton, FL 33432	X	X		\$ -			
4. Slider Engineering, Inc. (561) 684-8813 2301 Centrepark West Drive West Palm Beach, 33409		X				\$ -	
5. Tierra Consulting Group, Inc (561) 687-8536 2765 Vista Park Way West Palm Beach, FL 33411	X			\$ -			
6. Civil Design, Inc. (561) 659-5760 120 S. Olive Ave. Ste 403 West Palm Beach, FL 33401		X				\$ 56,800.00	
7. Michael Redd & Assoc (561) 863-2500 631 US Highway One, Ste 300-A North Palm Beach, FL 33408		X				\$ -	
8. Steven L. Boruff Architects & (561) 471-8520 901 Northpoint Pkwy, Suite 101 West Palm Beach, FL 334507		X				\$ -	
9. West Side Reprographics - (561) 842-0404 6470 Garden Rd, Riviera Beach, FL 33404	X	X			\$ -		
(Please use additional sheets if necessary)		Total	\$ -	\$ -	\$ -	\$ 56,800	\$ -

Total Price \$ 137,910 Participation \$ 56,800 Total 41.19%

- Note:
- The amounts listed on this form must be supported by the Subconsultant prices included in Schedule 2 in order to be counted toward goal attainment.
 - Firms may be certified by Palm Beach County as an SBE and/or M/WBE. If firms are certified as both an SBE and M/WBE, please indicate the dollar amount in the appropriate category.
 - M/WBE information is being collected for tracking purposes only.

SBE Schedule 1 1-4-07.doc

SCHEDULE # 2

LETTER OF INTENT TO PERFORM AS AN SBE OR M/WBE SUBCONSULTANT

PROJECT NO. 4202 PROJECT NAME: Palm Beach County - Jail Expansion 2

TO: HOK Architects in association with Schwab, Twitty & Hanser, Architects
(Name of Prime)

The undersigned is certified by Palm Beach County as a (check one):

Small Business Enterprise Black Business Enterprise _____ Hispanic Business Enterprise _____

Women Business Enterprise _____ Other (Please Specify) Caucasian

Date of Palm Beach County Certification May 20, 2010

The undersigned is prepared to perform the following described work in connection with the above project (Specify in detail particular work items or parts thereof to be performed):

AS 031 - CDC Site Utility Package

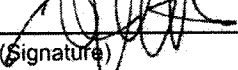
at the following price \$ 58,300.00

and will enter into a formal agreement for work with you conditioned upon your execution of a contract with Palm Beach County.

If undersigned intends to sub-subcontract any portion of this subcontract to a non-certified SBE subcontractant, the amount of any such subcontract must be stated: NA

The undersigned subcontractant understands that the provision of this form to prime consultant does not prevent subcontractant from providing services to other consultants.

Civil Design, Inc.
(Print name of SBE-M/WBE Subconsultant)

By: 
(Signature)

T. Jeff Trompeter, President
(Print name/title of person executing on behalf of SBE-M/WBE Subconsultant)

Date: November 24, 2010

**AS 031R2 - CDC Site Utility Package
Design Team Reproductions and Printing Summary**

Description	Size (in)	Owner Sets	Design Team Sets	Unit Price	Project Phases			Sum Dwgs and Prints	Subtotal	
					100% DD	100% CD	CA			
Color Dwgs - Tabloid	11 x 17	10	5	\$2.16	ea.			-	-	
Color Dwgs - Oversized	36 x 48	2	2	\$53.28	ea.			-	-	
Color Dwgs - Oversized Heavy Stock	36 x 48	1	2	\$108.00	ea.			-	-	
Color Dwgs - Letter	9 x 11	10	2	\$1.15	ea.			-	-	
Full Size Dwgs	30 x 42	10	5	\$1.31	ea.		21	21	413	
Review Plots	30 x 42	10	5	\$6.13	ea.			-	-	
Final Plots	30 x 42		1	\$6.13	ea.		21	21	129	
Dwg Deliverables Full Size	30 x 42	10	5	\$1.31	ea.		21	21	413	
Dwg Deliverables Half Size	15 x 21	10	5	\$0.33	ea.		21	21	103	
Reports	8.5 x 11	10	5	\$0.12	ea.			-	-	
Specs Deliverables	8.5 x 11	10	10	\$0.12	ea.		55	55	132	
Spec Binding	NA	10	15	\$5.52	ea.		1	1	138	
Permit Dwgs	30 x 42		5	\$1.31	ea.		21	21	138	
Permit Specs	8.5 x 11		5	\$0.12	ea.		55	55	33	
Reproductions and Printing by Phase							-	1,500	-	1,500
Total Reproductions and Printing Costs								\$	1,500	