### PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

5E-1

#### **AGENDA ITEM SUMMARY**

Meeting Date: May 17, 2011	[]	Consent	[X]	Regular
Department: Inspector General	[]	Workshop	[]	Public Hearing
I DV	ECUTIV	VE DDIEE	- <u> </u>	
<u>1. EA</u>	ECUIIV	<u>VE BRIEF</u>		
Motion and Title: Staff recommends mo County's personnel complement to reflect Office of Inspector General's (OIG) comple	et sixteer			
Summary: The Inspector General is accommodate the expansion of the OIC effective June 1, 2011. The Inspector employees. The County has included OIC the OIC complement triggers an increase Countywide (LB)	G's juris General Gemploy	ediction to incl has the power yees in its comp	ude the er to a lement	e thirty-eight municipalities, ppoint, employ and remove and therefore any increase in
Background and Justification: Authorise Inspector General shall have the power to personnel, and establish personnel proceed administration of the activities of the Olexpansion of jurisdiction to cover the material positions in its complement and pursuant requires BCC approval.	o appoin dures as IG. The unicipali	t, employ, and deemed necession OIG is adding ties. However	remove sary for sixtee , the C	or the efficient and effective in positions to accommodate ounty has included the OIG
Attachments:				
Inspector General Memo: Additional Posit	ions Ado	ded to Complen	nent	
		-	A	443
Reviewed By: Inspector General	A-	Stull		S/II/JI Date
Approved By: Equation 2.	<u>l</u> ator	~~		5 11/11 Date

## II. FISCAL IMPACT ANALYSIS

# A. Five Year Summary of Fiscal Impact:

Other Department Review:

**Department Director** 

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Fiscal Years:	2011	2012	2013	2014	2015
Capital Expenditures					
Operating Costs	1,524,662	3,500,000			
External Revenues	-577,898	-1,550,000	,		
Program Income (County)					
In-Kind Match (County)					
NET FISCAL IMPACT	946,764	1,950,000			

TISCAL IMITACI				
DITIONAL FTE ITIONS (Cumulative)	16 34 34	4		
. , , , , , , , , , , , , , , , , , , ,			 No	
	_			
Recommended Sources of	Funds/Summary	of Fiscal Impact:		
positions for the period of J	une 1 through Sept			
	III. <u>REVIEW C</u>	<u>OMMENTS</u>		
OFMB Fiscal and/or Con	tract Dev. and Coi	itrol Comments:		
OFMB STOLE	5/2/11	Contrac	t Dev. and Con	1000 5 / 10 //
Legal Sufficiency:				
Assistant County Attorney	y			
	DITIONAL FTE TIONS (Cumulative)  m Included In Current and et Account No: Fund  Recommended Sources of Adequate budget is availab positions for the period of J reflects the additional posit  OFMB Fiscal and/or Con  OFMB  Legal Sufficiency:	DITIONAL FTE 16 TIONS (Cumulative) 34 34  m Included In Current and Proposed Budgets et Account No: Fund Agency Org  Recommended Sources of Funds/Summary  Adequate budget is available in the OIG's FY positions for the period of June 1 through Septoreflects the additional positions.  III. REVIEW CO	DITIONAL FTE 16 TIONS (Cumulative) 34 34  m Included In Current and Proposed Budgets? Yes X  et Account No: Fund Agency Org. Object  Recommended Sources of Funds/Summary of Fiscal Impact: Adequate budget is available in the OIG's FY 2011 budget to ac positions for the period of June 1 through September 30, 2011. Treflects the additional positions.  III. REVIEW COMMENTS  OFMB Fiscal and/or Contract Dev. and Control Comments:  Legal Sufficiency:	DITIONAL FTE TIONS (Cumulative)  34  34  m Included In Current and Proposed Budgets? Yes X No et Account No: Fund Agency Org. Object  Recommended Sources of Funds/Summary of Fiscal Impact:  Adequate budget is available in the OIG's FY 2011 budget to accommodate the positions for the period of June 1 through September 30, 2011. The FY 2012 preflects the additional positions.  III. REVIEW COMMENTS  OFMB Fiscal and/or Contract Dev. and Control Comments:  Contract Dev. and Contract Dev. and Control Comments:

This summary is not to be used as a basis for payment.



## Office of Inspector General

**Palm Beach County** 

# Memo

Date: 5/6/2011

To: Wayne Condry, Director of Human Resources

From: Sheryl G. Steckler, Inspector General

Re: Additional Positions Added to Complement

The Office of Inspector General (OIG) is adding sixteen additional positions to our complement to accommodate the expansion of jurisdiction to cover the thirty-eight municipalities. The positions and their pay grades are as follows:

Position Title	Pay Grade
IG – Auditor I (5FTEs)	37
IG - Contract Oversight Specialist	37
IG – Investigator III	45
IG – Investigator III/Accreditation Mgr	45
IG – Investigator II	40
IG – Investigator (4 FTEs)	37
IG – Intake Specialist	30
IG – Executive Assistant III	30
IG - Public Information Specialist	35

I understand that the OIG complement is a component of the County's complement and that any addition to the County's complement requires BCC approval. If you need any additional information, please let me know.