

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS

5E-1

AGENDA ITEM SUMMARY

---

Meeting Date: May 17, 2011                       Consent                       Regular  
Department: Inspector General                       Workshop                       Public Hearing

---

I. EXECUTIVE BRIEF

**Motion and Title:** Staff recommends motion to approve the addition of sixteen positions to the County's personnel complement to reflect sixteen positions the Inspector General is adding to the Office of Inspector General's (OIG) complement.

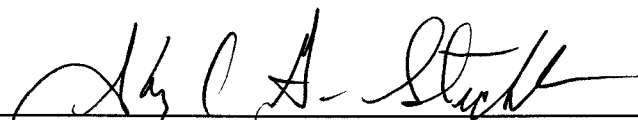
**Summary:** The Inspector General is adding sixteen positions to the OIG complement to accommodate the expansion of the OIG's jurisdiction to include the thirty-eight municipalities, effective June 1, 2011. The Inspector General has the power to appoint, employ and remove employees. The County has included OIG employees in its complement and therefore any increase in the OIG complement triggers an increase in the BCC complement which requires BCC approval. Countywide (LB)

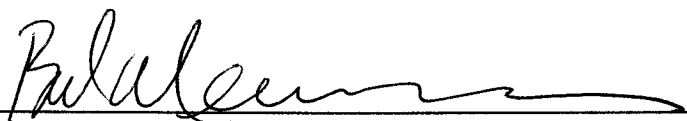
**Background and Justification:** Authorized under Palm Beach County Ordinance 2009-0049, the Inspector General shall have the power to appoint, employ, and remove such assistants, employees, personnel, and establish personnel procedures as deemed necessary for the efficient and effective administration of the activities of the OIG. The OIG is adding sixteen positions to accommodate expansion of jurisdiction to cover the municipalities. However, the County has included the OIG positions in its complement and pursuant to County policy any increase to the County complement requires BCC approval.

**Attachments:**

Inspector General Memo: Additional Positions Added to Complement

---

Reviewed By:                       5/11/11  
Inspector General                      Date

Approved By:                       5/11/11  
County Administrator                      Date





**Office of Inspector  
General**  
Palm Beach County

# Memo

**Date:** 5/6/2011  
**To:** Wayne Condry, Director of Human Resources  
**From:** Sheryl G. Steckler, Inspector General  
**Re:** Additional Positions Added to Complement

---

The Office of Inspector General (OIG) is adding sixteen additional positions to our complement to accommodate the expansion of jurisdiction to cover the thirty-eight municipalities. The positions and their pay grades are as follows:

Position Title	Pay Grade
IG – Auditor I (5FTEs)	37
IG – Contract Oversight Specialist	37
IG – Investigator III	45
IG – Investigator III/Accreditation Mgr	45
IG – Investigator II	40
IG – Investigator (4 FTEs)	37
IG – Intake Specialist	30
IG – Executive Assistant III	30
IG – Public Information Specialist	35

I understand that the OIG complement is a component of the County's complement and that any addition to the County's complement requires BCC approval. If you need any additional information, please let me know.