

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
BOARD APPOINTMENT SUMMARY**

**Meeting Date:** June 7, 2011

**Department:** Fire Rescue

**Submitted by:** Administration

**Advisory Board Name:** Fire-Rescue Level of Service Committee

**I. EXECUTIVE BRIEF**

**Motion and Title:** **Staff recommends motion to approve:** Reappointment of one (1) member to the Fire Rescue Level of Service Committee each for a term of three (3) years from June 7, 2011 through June 6, 2014.

<u>Nominee</u>	<u>Seat</u>	<u>Category</u>
Michael J. Mayo	7	Labor Representative

**Summary:** Palm Beach County Resolution R2004-0494 established the Fire Rescue Level of Service Committee (LOS Committee). It consists of nine (9) members representing specific categories, each serving a term of three (3) years after the initial start up. The LOS Committee recommends reappointment of Michael J. Mayo. The incumbent desires to continue to serve, is eligible for reappointment and was in attendance at the past calendar year LOS Committee meetings.

Countywide (SB)

**Background and Justification:** The Committee is advisory in nature and can assist in implementing the voluntary countywide minimum level of service, common dispatch and closest unit response system as well as make recommendations on other proposed enhancements.

**Attachments:**

1. Resolution R2004-0494
2. Board Appointment
3. Current Members

Recommended by: \_\_\_\_\_

Department Director

Date

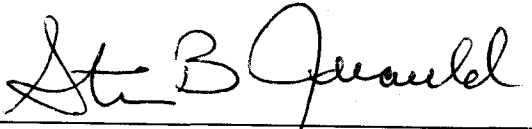
Legal Sufficiency: \_\_\_\_\_

Assistant County Attorney

Date

**II. REVIEW COMMENTS**

**Other Department Review:**

A handwritten signature in cursive script, appearing to read "Steve B. Quaid". The signature is written in black ink and is positioned above a horizontal line.

**Department Director**

**This summary is not to be used as a basis for payment.**

RESOLUTION NO. R-2004-0494

RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, PROVIDING FOR ABOLISHMENT OF THE TEMPORARY COMMITTEE ON FIRE-RESCUE LEVEL OF SERVICE; CREATION OF A NEW FIRE-RESCUE LEVEL OF SERVICE COMMITTEE; PURPOSE; MEMBERSHIP; TERM; ADVISORY ONLY; MEETINGS; QUORUM AND CONDUCT OF MEETINGS; CONSULTANT; SUNSHINE LAW; PALM BEACH COUNTY CODE OF ETHICS; EFFECTIVE DATE.

WHEREAS, the Palm Beach County Board of County Commissioners desires to implement, on a voluntary basis, a county-wide minimum level of service and common dispatch system for fire-rescue; and

WHEREAS, the Board of County Commissioners, on November 4, 2003 established a nine-member temporary Committee on Fire-Rescue Level of Service to assist with the costing out of said minimum level of service and dispatch service; and

WHEREAS, the Board wishes to abolish said temporary committee and create a permanent advisory committee; and

WHEREAS, the Board desires that this advisory committee assist each fire-rescue provider in preparing to meet the level of service criteria approved by the County Commission; and

WHEREAS, the Board desires that the advisory committee also review and make recommendations for a common dispatch center which will provide closest unit response; and

WHEREAS, the Board desires the Committee to review other possible joint projects related to the efficient and effective delivery of fire-rescue services, such as but not limited to, traffic pre-emption, automatic vehicle locators, mobile data terminals, combined police/fire dispatch; and common software for response time reporting, deployment analysis and planning tools; and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, that:

SECTION 1. ABOLISHMENT. The Committee on Fire-Rescue Level of Service created on November 4, 2003 is hereby abolished.

SECTION 2. CREATION. The Board of County Commissioners hereby creates and establishes the "Fire-Rescue Level of Service Committee."

SECTION 3. PURPOSE. The Fire-Rescue Level of Service Committee shall review and make recommendations on the implementation of the Countywide Fire-Rescue Minimum Level of Service, Common Dispatch System, and other related fire-rescue service delivery projects which may be more effective on a county-wide scale.

The Committee will serve in an advisory capacity to all fire-rescue providers and assist them in developing action plans in order to voluntarily comply with the proposed Level of Service by October 1, 2007.

The Committee will provide quarterly reports to the Board of County Commissioners on the progress made toward implementation of the voluntary minimum level of service, common dispatch and closest unit response.

SECTION 4. MEMBERSHIP. The Fire-Rescue Level of Service Committee shall consist of nine (9) members, appointed by majority vote of the Board of County Commissioners, with specific expertise in the following areas:

<u>Number</u>	<u>Category</u>
1	County Administrator (or designee)
1	County Fire Chief
2	City Managers (one representing small cities, one representing large cities)
2	City Fire Chiefs (one representing small cities, one representing large cities)
1	Labor Representative
1	Fire-Rescue Advisory Board Member
1	EMS Council

County employees shall be eligible for Committee membership in any of the above listed categories. Non-County residents meeting the above eligibility criteria may be appointed to the Committee.

**SECTION 5. TERM.** Initial terms shall be staggered in one and two year periods and thereafter all terms will be for three years, except that the appointments for County Administrator (or designee) and County Fire Chief may be permanent appointments.

**SECTION 6. ADVISORY ONLY.** The actions, opinions and recommendations of the Fire-Rescue Level of Service Committee shall not be final or binding on the Board and shall be advisory only.

**SECTION 7. MEETINGS.** The County Administrator (or designee) shall serve as the permanent chair of the Committee, and the Committee members shall annually appoint a Vice Chair. The Committee will meet quarterly or on an as-needed basis to accomplish its purpose.

**SECTION 8. QUORUM AND CONDUCT OF MEETINGS.** A quorum must be present for the conduct of all Committee meetings. A majority of the members appointed shall constitute a quorum. All meetings shall be governed by Robert's Rules of Order.

**SECTION 9. CONSULTANT.** The Committee may utilize an outside consultant, if hired by the Board of County Commissioners, to assist with the review and implementation of new programs.

**SECTION 10. SUNSHINE LAW.** Public notice of all Committee meetings shall be provided. All meetings of the Committee shall be open to the public and shall comply with the applicable requirements of the Florida "Government in the Sunshine" and "Public Records" laws. Minutes shall be taken at each meeting.

**SECTION 11. PALM BEACH COUNTY CODE OF ETHICS.** Committee members shall be governed by the applicable provisions of the Palm Beach County Code of Ethics set forth in Resolution No. R-94-593 and any amendments thereto; and all applicable laws.

**SECTION 12. EFFECTIVE DATE:** The provisions of this Resolution shall be effective on the 16 day of March, 2004.

The foregoing Resolution was offered by Commissioner Masilotti who moved its adoption. The Motion was seconded by Commissioner Aaronson and upon being put to a vote, the Motion passed as follows.

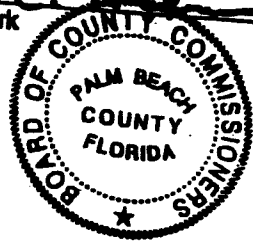
- KAREN T. MARCUS, Chair - Aye
- TONY MASILOTTI, Vice Chair - Aye
- JEFF KOONS - Aye
- WARREN H. NEWELL - Absent
- MARY MCCARTY - Aye
- BURT AARONSON - Aye
- ADDIE GREENE - Aye

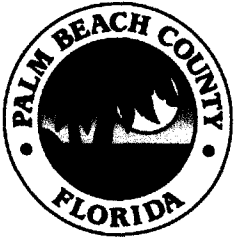
The Chair thereupon declared the Resolution duly passed and adopted this 16 day of March, 2004.

APPROVED AS TO FORM AND LEGAL SUFFICIENCY  
PALM BEACH COUNTY, FLORIDA, BY ITS BOARD OF COUNTY COMMISSIONERS

BY: [Signature]  
County Attorney

BY: [Signature]  
Deputy Clerk





**TO: ADVISORY BOARD MEMBERS**

**FROM: ROBERT WEISMAN  
COUNTY ADMINISTRATOR**

**RE: STATE GUIDE TO THE SUNSHINE  
AMENDMENT & CODE OF ETHICS**

**County Administration**

P.O. Box 1989

West Palm Beach, FL 33402-1989

(561) 355-2030

FAX: (561) 355-3982

www.pbcgov.com



**Palm Beach County  
Board of County  
Commissioners**

Karen T. Marcus, Chair

Shelley Vana, Vice Chair

Paulette Burdick

Steven L. Abrams

Burt Aaronson

Jess R. Santamaria

Priscilla A. Taylor

**County Administrator**

Robert Weisman

As an appointee to a Palm Beach County Advisory Board, you must familiarize yourself with the State Guide to the Sunshine Amendment and Code of Ethics. The purpose of this guide is to ensure adherence to the highest standards of ethics, protect the integrity of County government and foster public confidence.

This guide addresses conflict of interest, disclosure, acceptance and reporting of gifts, use of position or property, voting conflicts, political activities, prohibition against misuse of the code, and enforcement. This Guide also addresses conflicts, prohibitions on doing business with the County or having conflicting employment or contractual relationships. The Guide can be found on the web at: <http://palmbeachcountyethics.com/training.htm>

Please read and make yourself familiar with the Guide and return the acknowledgment form below to: (Insert Liaison Name) (Insert Liaison Address). If you cannot access this document on the web, please contact (Insert Liaison Name) at (Insert Liaison Telephone #) for other arrangements.

**Acknowledgement of Receipt**

NAME: Michael J Mayo  
Print or Type

ADVISORY BOARD(S): Fire Rescue Level of service

I acknowledge that I have read the State of Florida Guide to the Sunshine Amendment and the Code of Ethics. I understand that as an advisory board member of the above-mentioned board(s) that I am bound by it.

Signature: Michael J Mayo Date: 4/11/2011

Please sign and return to (Insert Liaison Information) in self-addressed envelope provided.

"An Equal Opportunity  
Affirmative Action Employer"

Revised 3/15/10

Official Electronic Letterhead

(561) 436-4718

[MMayo@iaff2928.com](mailto:MMayo@iaff2928.com)

# Michael J. Mayo

---

## **Objective**

To maintain a position on the Fire Rescue Level of Service Committee.

## **Experience**

- 1978 – 1984: United States Marine Corp
- 1983 – Present: Palm Beach County Fire
- Member of Level of Service since inception
- 1987 – Present: Local 2928
  - Elected Union Representative
    - DVP, Vice President and Current President

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
ADVISORY BOARD NOMINEE INFORMATION FORM**

*The information provided on this form will be used by County Commissioners and/or the entire Board in considering your nomination. This form MUST BE COMPLETED IN FULL. Answer "none" or "not applicable" where appropriate. Further, please attach a biography or resumé to this form.*

**Part I (to be filled out by Department):** (Please Print)

Board Name: Fire Rescue Level of Service Committee

At Large Appointment                      or                       District Appointment

Term of Appointment: 3 Years.                      From: 5/3/2011                      To: 5/2/2014

Seat Requirement: Labor Representative                      Seat #: 7

\*Reappointment                      or                       New Appointment

or  to complete the term of \_\_\_\_\_ Due  resignation  other to: \_\_\_\_\_

Completion of term to expire on: \_\_\_\_\_

**\*When a person is being considered for re-appointment, the number of previous disclosed voting conflicts shall be considered by the Board of County Commissioners.**

0 Number of previously disclosed voting conflicts during the previous term

**Part II (to be filled out and signed by Applicant):** (Please Print)

**APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT**

Name: Mayo

Mike Michael J

Occupation/Affiliation: Labor Representative

Business Name: IAFF, Local 2928

Business Address: 2328 S. Congress Ave., Ste 2B

City & State: West Palm Beach, FL                      33406

Residence Address: 4713 Holly Lake Dr

City & State: Lake Worth FL

Home Phone: (561) 966-8394                      Business Phone: (561) 969-0229 Ext. 109

Cell Phone: (561) 436-4718                      Fax: (561) 969-1059

Email Address: M Mayo@IAFF2928.com

Mailing Address preference:  Business                       Residence

Have you ever been convicted of a felony: Yes \_\_\_\_\_ No

If Yes, state the court, nature of offense, disposition of case and date: \_\_\_\_\_

**Minority Identification Code:**

- |  |   |
|--|---|
| <input type="checkbox"/> IF (Native-American Female)   | <input type="checkbox"/> IM (Native-American Indian Male) |
| <input type="checkbox"/> AF (Asian-American Female)    | <input type="checkbox"/> AM (Asian-American Male)         |
| <input type="checkbox"/> BF (African-American Female)  | <input type="checkbox"/> BM (African-American Male)       |
| <input type="checkbox"/> HF (Hispanic-American Female) | <input type="checkbox"/> HM (Hispanic-American Male)      |
| <input type="checkbox"/> WF (Caucasian Female)         | <input checked="" type="checkbox"/> WM (Caucasian Male)   |

Applicant's Signature: Michael J Mayo

Date: 4/11/2011

**Part III (to be filled out by Commissioner):**

Appointment to be made at BCC Meeting on: \_\_\_\_\_

Commissioner's Signature: \_\_\_\_\_

Date: \_\_\_\_\_





TO: ADVISORY BOARD MEMBERS  
 FROM: ROBERT WEISMAN  
 COUNTY ADMINISTRATOR  
 RE: PALM BEACH COUNTY CODE OF ETHICS

Effective May 1, 2010, contractual relationships between Palm Beach County government and advisory board members, their employers, or businesses, are prohibited conflicts of interest as set forth in Article XIII, the Palm Beach County Code of Ethics. This conflict of interest must be waived by an affirmative vote of five (5) members of the Board of County Commissioners upon full disclosure at a public meeting in order to accept appointment to an advisory board. In the space provided below, please identify any such contractual relationships, or verify that none exist at this time. The Code and the training requirement can be found on the web at: <http://palmbeachcountyethics.com/training.htm>

<u>Type of Contract</u>	<u>Which Department/Division</u>	<u>Effective Date</u>	<u>Term</u>
<u>CBA</u>	<u>Board of County Commisr</u>	<u>10/1/08</u>	<u>3yr</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Yes, submit a waiver to the Board of County Commissioners, since I or my employer have/has the above named contract(s);

OR

\_\_\_\_\_ At this time, neither I nor my employer have contract(s) with the Board of County Commissioners

**As a (current or potential) advisory board member you are required to receive training on the PBC Code of Ethics and acknowledge that you have read and understand the PBC Code of Ethics Ordinance.**

If you are unable to access the training and/or Ordinance on the web, please contact {Insert Liaison Name Here} at {Insert Telephone Number Here} for other arrangements.

**Acknowledgement of Receipt**

NAME: Michael J Mayo  
Print or Type

FIRM/COMPANY/ORGANIZATION: Palm Beach County Fire Rescue

ADVISORY BOARD(S): Fire Rescue Level of Service

I acknowledge that I have taken the required training; and read and understand the Palm Beach County Code of Ethics Ordinance, the provisions of which are effective May 1, 2010. I understand that as an advisory board member of the above-mentioned board(s) that I am bound by it.

Signature: Michael J Mayo Date: 4/11/2011

Please sign and return this FORM to {Insert Liaison Name Here} {Insert Address Here}. A self-addressed envelope has been provided for your convenience.



**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
FIRE RESCUE LEVEL OF SERVICE COMMITTEE**

**I. AUTHORITY :**

Resolution No. R2004-094, adopted on March 16, 2004.

**II. APPOINTING BODY :**

Board of County Commissioners

**III. COMPOSITION, QUALIFICATIONS, TERMS & REMOVAL :**

The Committee shall consist of nine (9) members, appointed by majority vote of the Board of County Commissioners, with specific expertise in the following areas: County Administration or designee (permanent Chair); County Fire Chief (Vice-Chair); two City Managers (representing one small city, one large city); two City Fire Chiefs (one small city, one large city); one Labor Representative; one Fire-Rescue Advisory Board Member and one EMS Advisory Council Member. County employees shall be eligible for committee membership in any of the above listed categories. Non-County residents meeting the above eligibility criteria may be appointed to the Committee. Initial terms shall be staggered in one and two year periods and thereafter all terms will be for three years, except that the appointments for County Administrator (or designee) and County Fire Chief may be permanent appointments.

**EXTENDED COMPOSITION :**

**IV. MEETINGS :**

Third Thursday at 9:30 a.m. at 405 Pike Road, West Palm Beach

**V. FUNCTIONS :**

The Committee will review and make recommendations on the implementation of the Countywide Fire-Rescue Minimum Level of Service, Common Dispatch System, and other related fire-rescue service delivery projects.

**VI. LIAISON INFORMATION :**

**LIAISON DEPARTMENT**

County Administration

**CONTACT PERSON**

Brad Merriman

**ADDRESS**

301 N Olive Ave Ste 1101  
West Palm Beach FL 33401  
Phone # 561-355-4019



FIRE RESCUE LEVEL OF SERVICE COMMITTEE

SEAT ID	CURRENT MEMBER	ROLE TYPE	RACE CODE	BUSINESS / HOME PHONE	SEAT REQUIREMENT	APPOINT DATE	RE-APPOINT DATE	EXPIRE DATE
<b>Appointed By : AT Large</b>								
1	Brad Merriman PBC Administration 301 N Olive Ste 1101 West Palm Beach FL 33401	Member	EA	561-355-4019	County Administrator Or Designee	03/16/2004		
<b>NOMINATED BY :</b>								
2	Steve Jerauld Palm Beach County Fire Rescue 405 Pike Rd West Palm Beach FL 33411	Member	EA	561-616-7001	Fire Chief - County	09/15/2009		
<b>NOMINATED BY :</b>								
3	Kurt Bressner City of Boynton Beach 100 E Boynton Beach Blvd Boynton Beach FL 33435	Member	EA	561-742-8000	Manager - Large City	03/16/2006	03/16/2009	03/15/2012
<b>NOMINATED BY :</b>								

**Appointed By : AT Large**

4 Karl Umberger Member EA 561-965-4010 Manager - Small City 05/03/2005 5/3/2011 5/2/2014  
Village of Palm Springs  
226 Cypress Ln  
Palm Springs FL 33461

**NOMINATED BY :**

5 Pete Bergel Member EA 561-799-4300 Fire Chief - Large City 5/3/2011 5/2/2014  
Palm Beach Gardens Fire Dept.  
10500 N Military Trl  
Palm Beach Gardens FL  
33410

**NOMINATED BY :**

6 Jim Weinand Member EA 561-575-6250 Fire Chief - Small City 03/16/2004 03/16/2009 03/15/2012  
Tequesta Fire Dept.  
357 Tequesta Dr  
Tequesta FL 33469

**NOMINATED BY :**

7 Mike Mayo Member EA 561-969-0729 Labor Representative 05/03/2005 05/03/2008 05/02/2011  
IAFF, Local 2928  
2328 S Congress Ave Ste 2B  
West Palm Beach FL  
33408

**NOMINATED BY :**

Appointed By : AT Large

8 Dr. Richard Galeta Member EA 561-586-4402 Fire Rescue Advisory Board 03/16/2006 03/16/2009 03/15/2012

8315 Pine Tree Ln  
Lake Clarke Shores FL  
33406

NOMINATED BY :

9 Darrel Donatto Member EA 561-775-5658 EMS Advisory Board 03/16/2006 03/16/2009 03/15/2012

6665 146th N Rd  
Palm Beach Gardens FL  
33418

NOMINATED BY :