PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS <u>AGENDA ITEM SUMMARY</u>

Meeting Date:	June 21, 2011	[X] Consent [] Ordinance	[] Regular [] Public Hearing

Department: Facilities Development & Operations

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to receive and file: Amendment Number Five to Lease Agreement (R97-2126D) with Aspen Skees Road, LLC, for the County's continued use of office and warehouse space for the Palm Beach County Sheriff's Office.

Summary: Since January 1, 1998, the County has leased 6,000 SF of office and warehouse space at 1438 Skees Road in West Palm Beach, on behalf of the Palm Beach County Sheriff's Office. On September 14, 2010, the Board approved Amendment Number Four (R2010-1406) that included, among other items, the Inspector General standard provision. At that time, the provision included reference to the 0.25% fee that was to be withheld on rental payments to fund the Inspector General. As the method of funding has changed and is now being calculated internally as the Minimum Funding Percentage, Amendment Number Five deletes reference to the 0.25% fee. On September 28, 2010, the Board approved Delegation of Authority for executing amendments for the sole purpose of deleting the Inspector General Fee requirement in applicable contracts. (PREM) <u>District 2</u> (HJF)

Attachments:

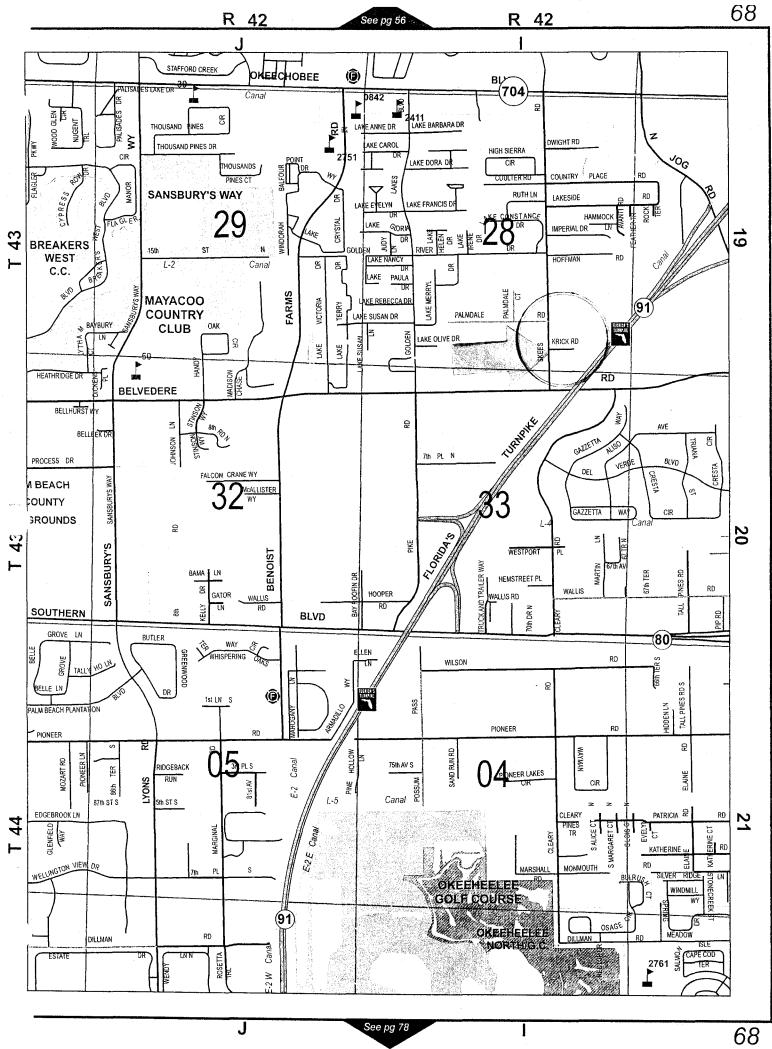
- 1. Location Map
- 2. Amendment Number Five To Lease Agreement
- 3. September 28, 2010 Agenda Item 7B-1

Recommended By: 🚄	at Anny Wing	5/26/11
· 1	Department Director	Date
Approved By:	differ	6/10/11
	County Administrator	Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal	Years	2011	2012	2013	2014	2015
Opera Extern Progra In-Kin	al Expenditures ting Costs nal Revenues am Income (County) nd Match (County FISCAL IMPACT		below.	-0-		
# ADD	DITIONAL FTE FIONS (Cumulative)		<u>0-</u>	<u> </u>	<u> -0- </u>	
•						
	n Included in Current Bud	get: res	No)		
Budge	t Account No: Fund Program	Dept	Ur -	nit	Object	
B.	Recommended Sources of	Funds/Summ	ary of Fiscal	Impact:		
	No fiscal impact.			631	ι	
C.	Departmental Fiscal Revie	ew:	W		<u> </u>	
		III. <u>REVIE</u>	W COMMEN	<u>NTS</u>		
A. -1	OFMB Fiscal and/or Cont he annual wortal of OFMB 52 11 67 14	\$68,820" (d711	nent Commen Semains (Jacobi Contract Devel	inchange	et6)9,))
В.	Legal Sufficiency:					
	Assistant County Attorney	<u>19/11</u>				
C.	Other Department Review	7:				
	Department Director					
	This summary is not to be	used as a bas	is for paymer	nt.		





AMENDMENT NUMBER FIVE TO LEASE AGREEMENT

THIS AMENDMENT NUMBER FIVE TO LEASE AGREEMENT ("Amendment Number Five"), made and entered into on ______, by and between ASPEN SKEES ROAD, LLC, a Florida limited liability company, hereinafter referred to as "Lessor" and PALM BEACH COUNTY, a political subdivision of the State of Florida, on behalf of the PALM BEACH COUNTY SHERIFF'S OFFICE, hereinafter referred to as "Lessee".

Whereas, C&D Development, the original Lessor, and Lessee entered into that certain Lease Agreement dated December 16, 1997 (R97-2126D) (the "Lease") for warehouse space located at 1438-B Skees Road, West Palm Beach, Florida (the "Premises"); and

Whereas, C&D Development sold the Premises to Aspen Skees Road, LLC; and

Whereas, the parties wish to delete certain language added to the Lease by Amendment Number Four to the Lease Agreement dated September 14, 2010 (R2010-1406) ("Amendment Number Four").

NOW, THEREFORE, in consideration of the premises and mutual covenants and conditions contained herein, Lessor and Lessee agree as follows:

- 1. The foregoing recitals are true and correct and incorporated herein by reference. Terms not defined herein shall have the same meaning as in the Lease.
- 2. The following language, which appears as the last sentence of section 4 of Amendment Number Four, is hereby deleted in its entirety from the Lease:

The cost of the Inspector General's Office shall be incorporated into the contract/lease price of all contracts/leases and shall be one quarter $(\frac{1}{4})$ of one (1) percent of the contract/lease price.

- 3. This Amendment Number Five shall become effective when signed by all parties and approved by the Palm Beach County Board of County Commissioners.
- 4. Except as modified by this Amendment Number Five and the prior amendments, the Lease remains unmodified and in full force and effect and the parties hereby ratify, confirm, and adopt the Lease, as amended, in accordance with the terms thereof.

Page 1 of 3

ATTACHMENT # 2

IN WITNESS WHEREOF, the parties have caused this Amendment Number Five to be executed as of the day and year first written above.

LESSOR:

By:

ASPEN SKEES ROAD, LLC a Florida limited liability company

Witness Signature

WITNESS:

Spencer M. Partrich, Manager

TRACH ANN PHILLIPS Print Witness Name

Witness Signature 110 Ć

CARMEN' i HICKOK Print Witness Name

Page 2 of 3

APPROVED AS TO FORM AND LEGAL SUFFICIENCY

Assistant County Attorney

LESSEE:

PALM BEACH COUNTY, a political subdivision of the State of Florida, by its Director of Facilities Development & Operations

By: Tal An My Wilf Audrey Wolf, Director

\\FDO-FS\common\PREM\PM\Out Lease\PBSO Auto Theft Task Force\Amend#5\Amend.002.HF app.010711.rev.HF app.doc

Page 3 of 3

AFFIDAVIT OF LIMITED LIABILITY COMPANY

STATE OF MICHIGAN

COUNTY OF OAKLAND

BEFORE ME, the undersigned authority, personally appeared, the undersigned who by me being first duly sworn, depose(s) and say(s) that:

1. The undersigned is the Manager of Aspen Skees Road, LLC, a limited liability company organized and existing under the laws of the State of Florida (the "Company").

2. Articles of Organization of the Company have been filed, and are on-file with, the Florida Department of State and such articles are incorporated herein by reference.

3. The Company is in good standing and is authorized to transact business in the State of Florida as of the date hereof.

4. The company is a Manager managed limited liability company.

5. The undersigned is the sole Manager of the Company or has been authorized by majority vote of the managing members to act on behalf of the Company and legally bind the Company and execute contracts and other instruments relating to the transaction of business of the Company.

6. The undersigned has the right and authority to enter into that certain Amendment Number Four to Lease Agreement between Palm Beach County, a political subdivision of the State of Florida and the Company (the "Amendment"), which is incorporated herein by reference and made a part hereof, and such other instruments as may be necessary and appropriate for the Company to fulfill its obligations under such Amendment.

7. Upon execution, delivery and recordation of the Amendment and documents by the undersigned, all of the aforesaid shall be valid agreements of and be binding upon the Company.

8. The transactions contemplated herein will not violate any of the terms and conditions of the Company's member agreement, operating agreement certificate of organization or of any other agreement and amendments thereto of whatever kind between the Company and any third person.

9. The undersigned acknowledges that affiant is familiar with the nature of an oath and the penalties provided by the laws of the State of Florida and that this Affidavit is being given to induce Palm Beach County to enter into the Agreement.

FURTHER AFFIANT SAYETH NAUGHT,

.

Spencer M. Partrich as Manager

SWORN TO AND SUBSCRIBED before me on this 10th day of August, 2010, by Spencer M. Partrich, Manager of Aspens Skees Road, LLC, on behalf of the Company <u>who is personally known to me</u> OR who produced ______, asidentification and who did take an **CARMEN L.** HICKOK Notary Public State of Michigan

CARMEN L. HICKOK Notary Public, State of Michigan Countrof Oakland My Commission Expires Jan. 4, 201 Acting in the County of Ottom 2012

Notary Signature

ARMEN CKOK Print Notary Name

NOTARY PUBLIC

State of Michigan at large COUNTY OF OAKLAND My Commission Expires: 01-04-12

G:\Property Mgmt SectiorAOut Lease\PBSO Auto Theft Task Force\Amend#4.2010\Signature Aulb AflidaviL003.docx

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ACORD 28 (2003/10) 1 of 2

S 3503

KIM © ACORD CORPORATION 2003

REMARKS (Continued from page 1.)

Equipment Breakdown covered elsewhere

S 3503

KIM

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	CLAIMS MADE X OCCUR				MED EXP (Any one person)	\$10,000
]					PERSONAL & ADV INJURY	\$1,000,000
1	X Mold Exclusion				GENERAL AGGREGATE	\$2,000,000
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	AUTOMOBILE LIABILITY				COMBINED SINGLE LIMIT (Ea accident)	\$
	ALL OWNED AUTOS SCHEDULED AUTOS				BODILY INJURY (Per person)	\$
	HIRED AUTOS NON-OWNED AUTOS				BODILY INJURY (Per accident)	\$
					PROPERTY DAMAGE (Per accident)	\$
	GARAGE LIABILITY				AUTO ONLY - EA ACCIDENT	\$
l	ANY AUTO				OTHER THAN EA ACC AUTO ONLY: AGG	\$\$
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	West Palm Beach, FL 3		AUTHORIZED RE			

IMPORTANT

If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

DISCLAIMER

The Certificate of Insurance on the reverse side of this form does not constitute a contract between the issuing insurer(s), authorized representative or producer, and the certificate holder, nor does it affirmatively or negatively amend, extend or alter the coverage afforded by the policies listed thereon.

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#S174985/M173817

1B-1 Agenda Item #:

PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

		=====		***	
Meeting Date:	September 28, 2010	[] []	Consent Public Heari	[X] ng	Regular
Submitted By:	County Administration	-			
Submitted For:	County Administration				

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to authorize the County Administrator, or his designee, to execute each and every contract amendment for the sole purpose of deleting the Inspector General Fee requirement in applicable contracts providing goods and services to the County.

Summary: On December 15, 2009, the Board adopted Ordinance No. 2009-049, the Palm Beach County Office of Inspector General Ordinance ("IG Ordinance"), which included the cost of the Inspector General's ("IG") Office in the price of contracts providing goods and services to the County. On September 28, 2010, the Board amended the IG Ordinance and deleted the IG Fee requirement pertaining to those contracts. Instead, the Board determined that the IG Fee should be paid from the various funds in which applicable contract activity occurs. To efficiently implement the IG Ordinance Amendment, it is essential that the County Administrator, or his designee, be authorized to execute all contract amendments for the sole purpose of deleting the IG Fee requirement in applicable contracts providing goods and services to the County. Countywide (LB)

Background and Policy Issues: On December 15, 2009, the Board adopted Ordinance No. 2009-049, the IG Ordinance, which included the cost of the IG's Office in the price of contracts providing goods and services to the County. Specifically, without changing the contract price, a fee of 0.25% was deducted from each invoice for payment submitted by a Contractor in order to defray the costs of the IG's Office. On September 28, 2010, the Board approved payment of the IG Fee from the various funds in which applicable contract activity occurs and, as such, amended the IG Ordinance to delete the IG Fee requirement within the applicable contracts. To efficiently implement the IG Ordinance Amendment, it is essential that the County Administrator, or his designee, be authorized to execute all contract amendments for the sole purpose of deleting the IG Fee requirement in applicable contracts providing goods and services to the County.

Recommended by:

Approved by:

Department Director	
Billen	
Anniatant Court to the test	1

Date 13 Date

Assistant County Administrator

TACHMENT # 3

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u> <u>2013</u>
Capital Expenditures Operating Costs External Revenues Program Income (County) In-Kind Match (County)				
NET FISCAL IMPACT				
# ADDITIONAL FTE POSITIONS (Cumulative)				
Is Item Included In Currer Budget Account No.:	nt Budget? Fund	Yes Dept	No Unit	Object

B. Recommended Sources of Funds/Summary of Fiscal Impact:

No Fiscal Impact.

C. Departmental Fiscal Review:

III. <u>REVIEW COMMENTS</u>

A. OFMB Budget and/or Contract Dev. and Control Comments:

OFMB/Budget 2/2/10

p Contract Development and Con

B. Legal Sufficiency:

Assistant County Attorney

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.