

## AGENDA ITEM 5.A.2

### PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

#### AGENDA ITEM SUMMARY

Meeting Date: July 12, 2011                      (   ) Consent      ( x ) Regular  
    (   ) Workshop    (   ) Public Hearing

Department:

Submitted By: Clerk & Comptroller, Palm Beach County

Submitted For: Sharon R. Bock, Clerk & Comptroller

#### I. EXECUTIVE BRIEF

**Motion and Title:**

Motion to approve the contracts and claims settlements list as submitted by various departments to the Clerk & Comptroller's Office, cumulatively totaling **\$961,057**.

**Summary:**

The appropriate County staff has executed each contract for the attached lists and each contract will be effective upon Board approval unless a later effective date is referenced in the contract.

**Background and Justification:**

The Palm Beach County Purchasing Ordinance and R-94-702 delegates certain contract execution to appropriate county staff, however, these contracts require Board approval before becoming effective.

**Attachments:**

Lists identifying contracts:

1)	Purchasing - Regular Totalling --	\$762,352
2)	TDC Contracts --	\$198,705
3)	Risk Management --	\$ -0-
	TOTAL	\$961,057

Recommended by: Shannon Ramsey-Chessman  
Shannon Ramsey-Chessman, Chief Operating Officer of Finance      Date

Approved by: N/A  
Assistant County Administrator      Date

BOARD SERVICES (MINUTES) DIVISION

**ROUTING INFORMATION SLIP:**

DATE ROUTED: July 6, 2011

ROUTED TO: Alexandra Cook/Kristeena Pinto/Maxine Goldson

ROUTED FROM: Diane Brown, Board Services-Minutes Phone: 355-2951

DESCRIPTION OF ITEM:

Contract List for the July 12, 2011 BCC/Workshop Meeting.  
My deadline to County Administration is July 7, 2011 Noon

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REQUESTED ACTION:

- Review and signature
- Review and information
- Other: \_\_\_\_\_

OTHER ROUTING INSTRUCTIONS:

- Return to originator
- Forward for additional processing to:  
\_\_\_\_\_
- Other: \_\_\_\_\_

THANKS!  
Diane Brown

*K. Pinto*  
*Alexandra C. Cook*  
*Jan Schooley*  
*Gregory Bantz*

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JULY 12, 2011

**REGULAR AGENDA**

**5.A.2 – Agenda Item Summary - CONTINUED**

- a) Renewal of term contract with Allied Controls, Inc. and Southeast Florida Parts, Inc. d/b/a Johnstone Supply for \$317,352 for air conditioning parts by manufacturer.
- b) Term contract with Morton Salt, Inc. for \$220,000 for the purchase and delivery of Sodium Chloride, solar salt quality.
- c) Increase of term contract with Jade Communications, Inc. for \$225,000 for installation, maintenance and support services for the voice services and enterprise network systems.
- d) Ratification of amendment to contract with TEKsystems, Inc. for Contract Amendment Only to incorporate the Federal Bureau of Investigation Criminal Justice Information Services (FBI CJIS) Security Addendum required by Title 28, Code of Federal Regulations Part 20.
- e) Tourist Development Council Assignment of New Media Gateway Inc.'s Contract to Simpleview, Inc. and renewal of Simpleview contract with Discover Palm Beach County for \$198,705 to enhance the base destination business system on line packages as allowed in Article 14, this will also renew the contract for additional 3 years.

**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

Fiscal Years	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
<b>NET FISCAL IMPACT</b>	_____	_____	_____	_____	_____
<b># ADDITIONAL FTE POSITIONS (Cumulative)</b>	_____	_____	_____	_____	_____

Is Item Included In Current Budget?      Yes \_\_\_\_\_ No \_\_\_\_\_  
 Budget Account No.:      Fund \_\_\_\_\_ Dept \_\_\_\_\_ Unit \_\_\_\_\_  
    Object \_\_\_\_\_ Program \_\_\_\_\_

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

**C. Departmental Fiscal Review:**

**III. REVIEW COMMENTS**

**A. OFMB Budget and/or Contract Dev. and Control Comments:**

\_\_\_\_\_  
 OFMB/Budget

\_\_\_\_\_  
 Contract Development and Control

**B. Legal Sufficiency:**

\_\_\_\_\_  
 Assistant County Attorney

**C. Other Department Review:**

\_\_\_\_\_  
 Department Director

This summary is not to be used as a basis for payment.

**PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL**  
 BOARD OF COUNTY COMMISSIONERS MEETING DATE OF  
 07/12/11

Contractor(s)	Project	Contract Amount SBE / M/WBE Amount	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
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**EXHIBIT A**

Allied Controls, Inc.; Southeast Florida Parts, Inc. d/b/a Johnstone Supply	Renewal of term contract for air conditioning parts by manufacturer (O.E.M.) for the period 09/18/2011 through 09/17/2012 per Master Agreement #08054B.	\$317,352.00 SBE: Amount dependent upon usage	Countywide	Scarlett	
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The County has encumbered \$238,011 (\$26,446/month) during the previous nine (9) months of the current twelve (12) month term contract. Based upon historical usage, \$317,352 is needed to meet the County's requirements through the expiration of this twelve (12) month renewal term contract. This term contract has one (1) renewal period remaining. Awardees are located in Palm Beach County.

**EXHIBIT B**

Morton Salt, Inc.	Term contract for the purchase and delivery of Sodium Chloride, solar salt quality for the period 07/12/2011 through 07/11/2012 per Master Agreement #11067.	\$220,000.00 SBE: \$0	Water Utilities Department 4001-720-2531-4405 4001-720-2535-4405	Scarlett	
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The County has encumbered \$331,173 (\$28,800/month) during the previous eleven and a half (11.5) months of the current twelve (12) month term contract. Based upon historical usage at Water Treatment Plants 2 and 8 only, \$220,000 is needed to meet the County's requirements through the expiration of this new twelve (12) month term contract. This term contract has (4) four renewal periods remaining. Awardee is located out of State. No SBE vendor submitted a bid on this project.

**PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL**  
**BOARD OF COUNTY COMMISSIONERS MEETING DATE OF**  
**07/12/11**

Contractor(s)	Project	Contract Amount SBE / M/WBE Amount	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<b><u>EXHIBIT C</u></b>					
Jade Communications, Inc.	Increase of term contract for installation, maintenance and support services for the voice services and enterprise network systems for the period 10/03/2009 through 10/02/2011 per Master Agreement #05193B.	Increased Amount: \$ 225,000.00 Total with Increase: \$1,937,700.00 SBE: \$0	ISS 3901-491-1253-4674 3901-491-1255-4674 3901-491-1290-4674 3901-491-1294-4674 3901-491-1295-4674 3901-491-1306-4674 3901-491-1312-4674	Scarlett	

The County has encumbered \$1,639,840 (\$80,000/month) during the previous twenty and a half (20.5) months of the current twenty-four (24) month term contract, which includes an overall extension of twelve (12) months pursuant to the BCC and Director of Purchasing's authority. ISS is requesting an increase of \$225,000 resulting from the extension and additional projects scheduled during this term. This term contract has no renewal options. Awardee is located in Palm Beach County. No responsive SBE vendor bid within 10% of the low bidder.

**PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL**  
**BOARD OF COUNTY COMMISSIONERS MEETING DATE OF**  
07/12/11

Contractor(s)	Project	Contract Amount SBE / M/WBE Amount	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<u>EXHIBIT D</u> TEKsystems, Inc.	Ratification of amendment to contract with TEKsystems, Inc. to incorporate the Federal Bureau of Investigation Criminal Justice Information Services (FBI CJIS) Security Addendum required by Title 28, Code of Federal Regulations Part 20 for the period 08/01/2010 through 01/31/2012 per Master Agreement #07001B.	Contract Amendment Only SBE: 15%	Information Service Systems 001-490-1302-3404	Scarlett	

The County has an existing contract with pre-qualified contractors for professional services staffing to assist with our technology needs. ISS has recently received funding through the Criminal Justice Commission to complete various work tasks associated with the Law Enforcement eXchange (LEX) Project. This contract amendment incorporates the FBI CJIS Security Addendum, as required by Title 28, Code of Federal Regulations Part 20, into the County's original contract with TEKsystems, Inc. This amendment provides TEKsystems, Inc. with necessary access to the LEX application software, criminal data, and the host server, which are located at the Sheriff's Office, and ensures that TEKsystems, Inc. meets the security and training requirements set forth in the FBI CJIS Security Policy. Due to time constraints, the Director of Purchasing executed the contract amendment. Ratification of the contract amendment by the Board is requested. This term contract has no renewal options. Awardee is located out of State. Awarded to non SBE vendor utilizing a SBE subcontract.

**TOTAL AMOUNT OF ALL AWARDS      \$762,352.00**

**INTEROFFICE MEMORANDUM**

RECEIVED

2011 JUN 30 PM 2: 11

SHARON K. BOCK, CLERK  
BOARD OF CO COMM PB CO  
FINANCE

**DATE:** June 29, 2011  
**TO:** Judith Crosbie  
Minutes  
**FROM:** Carol Meneely  
TDC  
**RE:** Assignment of New Media Gateway Inc.'s Contract to Simpleview, Inc. and renewal of Simpleview contract with Discover Palm Beach County

I have attached four (4) originals of the following assignment of New Media Gateway Inc's Contract to Simpleview, Inc. which also renews said contract for a period of 3 years to September 30, 2014.

- Assignment of the contract between Discover Palm Beach County and New Media Gateway Inc. (R2008-2015) to Simpleview, Inc. to enhance the base destination business system on line packages as allowed in Article 14. This will also renew the contract for an additional 3 years with a contract amount of \$198,705 total fees and expenses annually. This company is not located in Palm Beach County.

Will you please add this to the next "contract list" for BCC approval? Following approval, I am requesting 3 original copies be returned to this office. If you have any questions, please call me at 233-3130.

CM/cap

Enclosures

cc: Jackie Chesney, TDC  
Judy Oppel, CVB  
Roger Amidon, TDC

Tdc/Subcontracts2011/minutes/CVB.NewMedia.Simpleview

  
Palm Beach County, Florida  
THE BEST OF EVERYTHING