

Agenda Item #: 40

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: July 19, 2011 [] Consent [] Regular
[] Ordinance [X] Public Hearing

Department: Housing & Community Development

Submitted By: Housing & Community Development

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to: **A) adopt** a Resolution approving the Palm Beach County Action Plan (AP) for FY 2011-2012; and **B) authorize** the Chair, or her designee, to execute Standard Forms 424 and Certifications for submission to the U.S. Department of Housing and Urban Development (HUD) to receive FY 2011-2012 formula grant funding through the Community Development Block Grant (CDBG), Emergency Shelter Grant (ESG), and HOME Investment Partnerships (HOME) Programs.

Summary: Federal Regulation 24 CFR Part 91 requires Palm Beach County to submit an Action Plan (AP) to HUD by no later than August 16, 2011, in order to receive CDBG, ESG, and HOME entitlement grant allocations totaling an estimated \$8,907,311 for FY 2011-2012. This amount is a 14.6% reduction for FY 2010-2011. Failure to meet the deadline will automatically result in the loss of funds for the upcoming year. The Palm Beach County Action Plan for FY 2011-2012 outlines the recommended expenditures of HUD entitlement grants as follow: CDBG - \$6,138,977 (plus program income of \$50,000); ESG - \$297,830; and HOME - \$2,470,504. A summary of the draft Plan and a Notice of Public Hearing were published on June 12, 2011. Comments received as a result of the Public Notice and meetings were summarized and added to the Plans as required by HUD regulations. The CDBG recommendations follow the Palm Beach County Five Year Consolidated Plan and Board of County Commissioners directions of placing a priority on activities addressing homelessness. The 100% ESG required local match will be provided by the 12 ESG-funded agencies. The HOME required local match (\$524,970) will be provided from State Housing Initiatives Program (SHIP) program income. **These are Federal Funds of which the Emergency Shelter Grant and HOME Investment Partnerships Programs require a local match.** (Planning) Countywide (TKF)

Background and Policy Issues: (Continued on page 3)

Attachments:

1. Resolution (3 originals)
2. Standard Forms 424 for CDBG, ESG, and HOME Programs (3 originals of each)
3. Certifications (3 originals of each)
4. CDBG Funding Recommendations for FY 2011-2012
5. ESG Funding Recommendations for FY 2011-2012
6. HOME Program Description for FY 2011-2012
7. Proof of Publication and Copy of Notice of Public Hearing
8. Palm Beach County Action Plan for FY 2011-2012

Recommended By: 

Department Director

6/27/2011
Date

Approved By: 

Assistant County Administrator

7/5/11
Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2011	2012	2013	2014	2015
Capital Expenditures					
Operating Costs		\$8,957,311			
External Revenues		(\$8,907,311)			
Program Income		\$50,000			
In-Kind Match (County)					
NET FISCAL IMPACT		-0-			

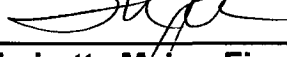
# ADDITIONAL FTE POSITIONS (Cumulative)		-0-			
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Is Item Included In Current Budget? Yes _____ No _____
 Budget Account No.:

Fund _____ Depart _____ Unit _____ Object _____ Program Code/Period _____

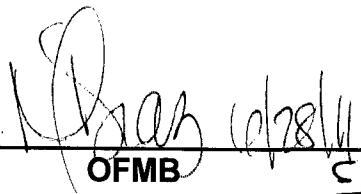
B. Recommended Sources of Funds/Summary of Fiscal Impact:

This Agenda Item will approve funding recommendations for the following programs: CDBG - \$6,138,977 (plus program income of \$50,000); ESG - \$297,830; and HOME - \$2,470,504.

C. Departmental Fiscal Review:  6-27-11
 Shairette Major, Fiscal Manager I

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:


 OFMB
 7/12/11


 Contract Development and Control
 7-1-11 

B. Legal Sufficiency:

 Senior Assistant County Attorney

C. Other Department Review:

 Department Director

(THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT.)

Background and Policy Issues (continued from page 1):

The U.S. Department of Housing and Urban Development (HUD) through Federal Regulations outlined under Final Rule 24 CFR Part 91, et al, published January 5, 1995, consolidated into a single submission, the planning and application aspects of the CDBG, ESG, and HOME Programs. The regulations require that Palm Beach County administer the programs in a single consolidated program year via the preparation of an Action Plan (AP). In compliance with HUD's regulations, HCD has prepared the AP for Fiscal Year 2011-2012. The attachments represent a summary of the AP by program. The following information represents a summary of the citizen participation process.

- Notices of Funding Availability (NOFA) for the CDBG and ESG Programs and Notices of Regional Meetings were published in the Palm Beach Post on March 27, 2011, and were also posted on HCD's website.
- A Regional Meeting was held in the western county on April 6, 2011, and in the eastern county on April 7, 2011. The purpose of the meetings was to discuss the CDBG, HOME, and ESG Programs, to provide technical assistance, and to receive input from the community concerning housing and non-housing needs.
- HCD's Planning Section provided CDBG and ESG technical assistance to all organizations requesting such assistance during the application process.
- On May 4, 2011, letters were sent to all FY 2011-2012 CDBG and ESG applicants advising them of the eligibility of their proposed activities; informing CDBG applicants of the CDBG Preliminary Funding Recommendation staff meetings of May 11 and 12, 2011, and the CDBG Selection Committee meeting of May 19, 2011; advising all applicants of the public meeting of June 15, 2011; and advising all applicants of the BCC Public Hearing on July 19, 2011.
- The ESG Advisory Board met on May 25, June 2, and June 7, 2011, to discuss the ESG Program, funding process, and to make funding recommendations. All applicants were notified electronically of the meetings and the meetings were publically noticed on HCD's website.
- Via letter dated May 24, 2011, CDBG and ESG applicants were advised of the funding recommendations, a June 15, 2011 public meeting to discuss the AP, and the July 19, 2011 BCC Public Hearing to approve the AP.
- A notice was published in the Palm Beach Post on June 12, 2011 which summarized the AP and funding recommendations; invited the public to attend a public meeting on June 15, 2011; and provided a Notice of the BCC Public Hearing on July 19, 2011, to approve the AP.
- Starting June 10, 2011, a draft of the AP was made available to the public at HCD offices and through its posting on HCD's website.
- A public meeting to receive input on the AP was held on June 15, 2011. All comments received were given consideration, and if applicable, were incorporated into the AP.

During FY 2011-2012, the CDBG funding methodology underwent some adjustment due to various factors such as the County's current challenging economic condition, local budgetary constraints, and internal operational assessments. These factors resulted in applying the competitive NOFA process to agencies applying for CDBG funding to undertake public services. However, municipal applicants and County-initiated projects (those undertaken by a County department) were required to provide a funding application for informational purposes, but were not subjected to the competitive NOFA process. Non-profit and public agencies were not eligible to apply for CDBG funding for capital improvement projects during FY 2011-2012. Additionally, CDBG funding greater than the usual 10% was set aside for the Economic Development Program.

Approval of the Palm Beach County Action Plan for FY 2011-2012 will complete the consolidated planning process and be followed by the submission of the Action Plan for FY 2011-2012 to HUD prior to the August 16, 2011, deadline.

RESOLUTION R-2011-_____

**A RESOLUTION APPROVING THE PALM BEACH COUNTY ACTION
PLAN (AP) FOR FY 2011-2012.**

WHEREAS, the U.S. Department of Housing and Urban Development (HUD), through Final Rule 24 CFR Part 91, published on January 5, 1995, consolidated into a single submission the planning and application aspects of the Community Development Block Grant (CDBG) Program, the Emergency Shelter Grant Program (ESGP), and the HOME Investment Partnerships (HOME) Program, to be administered on a single consolidated program year; and

WHEREAS, 24 CFR Part 91 requires that Palm Beach County submit an Action Plan yearly to receive its formula grants; and

WHEREAS, 24 CFR Part 91 and the HUD Miami Area Office require that the Action Plan be duly authorized by the governing body of Palm Beach County.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, THAT:

- 1) The Palm Beach County Action Plan (AP) for FY 2011-2012 is approved; and

The foregoing Resolution was offered by Commissioner _____, who moved its adoption. The motion was seconded by Commissioner _____, and being put to a vote, the vote was as follows:

COMMISSIONER KAREN T. MARCUS, CHAIR	-
COMMISSIONER SHELLEY VANA, VICE CHAIR	-
COMMISSIONER PAULETTE BURDICK	-
COMMISSIONER STEVEN L. ABRAMS	-
COMMISSIONER BURT AARONSON	-
COMMISSIONER JESS R. SANTAMARIA	-
COMMISSIONER PRISCILLA A. TAYLOR	-

The Chair thereupon declared the Resolution duly passed and adopted this _____ day of _____, 2011.

**PALM BEACH COUNTY, FLORIDA, BY
ITS BOARD OF COUNTY
COMMISSIONERS**

**APPROVED AS TO FORM AND
LEGAL SUFFICIENCY**

By: _____
Tammy K. Fields, Senior Asst. County Attorney

**ATTEST:
Sharon R. Bock, Clerk and Comptroller**

By:

Deputy Clerk