# **AGENDA ITEM 3.B.3**

# PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

## **AGENDA ITEM SUMMARY**

| Meeting Date: August 16, 2011 (x) Consent () Regular () Workshop () Public Hearing   |    |
|--|----|
| Department:  |    |
| Submitted By: Clerk & Comptroller, Palm Beach County   |    |
| Submitted For: Sharon R. Bock, Clerk & Comptroller   |    |
| I. EXECUTIVE BRIEF   |    |
| Motion and Title:  |    |
| Motion to approve the contracts and claims settlements list as submitted by various departments to the Clerk & Comptroller's Office, cumulatively totaling \$14,685,102.52                           |    |
| Summary:   |    |
| The appropriate County staff has executed each contract for the attached lists and each contract will be effective upon Board approval unless a later effective date is referenced in the contract.  |    |
| Background and Justification:  |    |
| The Palm Beach County Purchasing Ordinance and R-94-702 delegates certain contract execution to appropriate county staff, however, these contracts require Board approval before becoming effective. |    |
| Attachments:   |    |
| Lists identifying contracts:  1) Purchasing - Regular Totaling \$14,672,102.52  2) TDC Contracts \$ 13,000.00  3) Risk Management \$ -0-  TOTAL \$14,685,102.52                                      |    |
| Recommended by: Shannon Ramsey-Chessman, Chief Operating Officer of Finance Da   | te |
| Approved by:Assistant County Administrator Da  | te |

# BOARD SERVICES (MINUTES) DIVISION

# **ROUTING INFORMATION SLIP:**

| DAT            | E ROUTED: August 11, 2011  |  |  |  |  |  |
|----------------|--|--|--|--|--|--|
| ROU            | TED TO: Alexandra Cook/kristeena Pinto/Maxine Goldson  |  |  |  |  |  |
| ROU            | TED FROM: Glendia Harvey, Board Services-Minutes Phone: 355-2153   |  |  |  |  |  |
| DES            | CRIPTION OF ITEM:  |  |  |  |  |  |
| Conti<br>My de | ract List for the August 16, 2011 BCC/Workshop Meeting. eadline to County Administration is August 11, 2011 Noon |  |  |  |  |  |
|                |  |  |  |  |  |  |
|                |  |  |  |  |  |  |
|                |  |  |  |  |  |  |
| REQ            | UESTED ACTION:   |  |  |  |  |  |
| X              | Review and signature   |  |  |  |  |  |
|                | Review and information   |  |  |  |  |  |
|                | Other:   |  |  |  |  |  |
| ОТН            | ER ROUTING INSTRUCTIONS:   |  |  |  |  |  |
| Χ              | Return to originator   |  |  |  |  |  |
| ٥              | Forward for additional processing to:  |  |  |  |  |  |
|                | Other:   |  |  |  |  |  |
|                | Reviewed by Payables   |  |  |  |  |  |
|                | THANKS!  Glendia Harvey  Glendia Harvey  |  |  |  |  |  |
| 0.0110         | Khito  |  |  |  |  |  |

#### August 16, 2011

#### **CONSENT AGENDA**

### 3. B.3 - Agenda Item Summary - CONTINUED

- A) Renewal of term contract with Motorola Solutions, Inc. for \$1,089,341.52 for the maintenance of the County's 800 MHz system
- B) Term contract with Powell landscaping & Design, Inc.; Palm Beach Landscape and Maintenance, Inc. and Lawn Wizard USA, Inc. for \$517,352.00 for grounds maintenance for South, Central, Governmental Center Complex and Palm Tran.
- C) Renewal of term contract with Austin Tupler Trucking, Inc. for \$287,700.00 for hauling services for Palm Beach County Water Utilities.
- D) Term contract with Allied Universal Corporation. For \$515,000.00 for the purchase and delivery of Sodium Hydroxide.
- E) One time purchase with Carter & VerPlanck, Inc. for \$296,450.00 for the purchase of vertical turbine style pumps with motors.
- F) Renewal of term contract with CSI Private Duty Services, Inc.; Mega Nursing Services, Inc.; CSI Caring for Seniors, Inc.; Dimi Nursing, Inc. and Elder Care Financial, Inc. d/b/a Elder Care at Home, Inc. for \$2,252,200.00 for in-home services (personal care, respite care, homemaker services, companionship, shopping assistance, chore, enhanced chore and escort).
- G) Term contract with Line-Tec, Inc. and Utility Supply Associates, Inc. for \$918.900.00 for the purchase of fitting for water meters and pipe.
- H) Term contract with Allied Universal Corporation for \$3,275,000.00 for the purchase and delivery of Sodium Hypochlorite.
- Term contract with USA Parking Associates IV for \$4,560,000.00 for management and operation of airport parking facilities at Palm Beach International Airport.
- J) Increase of term contract with HD Supply Waterworks, LTD.; Ferguson Enterprises, Inc. and Corcel Corp. for \$81,500.00 for the purchase and delivery of PVC & Di Pipe and fittings.
- K) Increased of term contract with see attached list for \$568.354.00 for the purchase of administrative vehicles, utility vehicles, trucks, vans and other fleet equipment.
- L) Increase of term contract with Powell Landscaping & Design, Inc.; Sod Unlimited, Inc.; First Genesis Lawn Service, Inc. and Quality Cut Lawn Maintenance, Inc. for \$110,305.00 for grounds maintenance for South, West, Central County regions, and Governmental Center.

- M) Term contract with Co-Nexus Communication Systems, Inc.; d/b/a Co-Nexus, Inc. for \$200,000.00 for technical support, upgrade and modification to existing CXM Call Recording Systems throughout Palm Beach County facilities and post warranty maintenance.
- N) Tourist Development Council Consulting/Professional Service Contract for Delray Beach Film Festival, Inc. d/b/a Downtown Boca Film Festival for \$13,000.00 the contract period March 11, 2011-September 1, 2011 to promote and market Palm Beach County as a tourist destination by marketing and publicizing Palm Beach County as a premier film and television location and creating an event designed to draw tourist to Palm Beach County to enjoy a wide variety of festival activities.

BOARD OF COUNTY COMMISSIONERS MEETING DATE OF

08/16/11

| Contractor(s)  | Project   | Contract Amount SBE / M/WBE Amount  | Department(s) or<br>Division(s)<br>Accounting Line(s)   | Executor Minutes # |
|--|---|---|---|--------------------|
| EXHIBIT A Motorola Solutions, Inc.                                 | Renewal of term contract for the maintenance of the County's 800 MHz system for the period 10/01/2011 through 09/30/2012 per Master Agreement #SS750558B.   | \$1,089,341.52<br>SBE: \$0  | FDO/ESS<br>0001-410-4150-3401   | Scarlett           |
| term contract. Based<br>of Service Agreemer<br>County's requiremen | umbered \$1,055,276.04 (\$111,081.69/month) during the upon fixed monthly pricing (\$1,055,276.04), a 2% increase and the additional maintenance of three (3) receivers through the expiration of this twelve (12) month rerough County in the City of Plantation, Florida. This is a | ease per year (\$21,105.48) as set forth in<br>and three (3) consoles (\$12,960), \$1,0<br>newal contract. This term contract has | the original terms and conditions<br>89,341.52, is needed to meet the<br>no renewal options. Awardee is | s<br>e             |

#### **EXHIBIT B**

Powell Landscaping & Design, Inc.; Palm Beach Landscape and Maintenance, Inc.; Lawn Wizard USA, Inc. Term contract for grounds maintenance for South, Central, Governmental Center Complex, and Palm Tran locations for the period 09/01/2011 through 08/13/2013 per Master Agreement #11060.

\$517,352.00

SBE: Amount dependent upon usage

0001/410/5260/4605 0001/410/5240/4605 0001/410/5250/4605

Palm Tran

FDO

1341-542-5529-4605 V4605

Scarlett

The County has encumbered \$402,345 (\$30,950/month) during the previous thirteen (13) months of the current fifteen (15) month term contract which includes a three (3) month extension pursuant to the Director of Purchasing's authority. Based upon fixed fees per location (\$407,352); estimated mulch (\$100,000) and additional landscape tasks (\$10,000), \$517,352 is needed to meet the County's requirements for this new twenty-four (24) month term contract. This term contract has three (3) renewal periods. Two (2) Awardees are located in Palm Beach County and one (1) Awardee is located outside Palm Beach County in the City of Oakland Park, Florida.

### BOARD OF COUNTY COMMISSIONERS MEETING DATE OF 08/16/11

| Contractor(s)                                | Project  | Contract Amount<br>SBE / M/WBE Amount | Department(s) or Division(s) Accounting Line(s)                        | Executor Minutes # |
|--|--|---------------------------------------|--|--------------------|
| EXHIBIT C<br>Austin Tupler<br>Trucking, Inc. | Renewal of term contract for hauling services for Palm Beach County Water Utilities for the period 09/17/2011 through 09/16/2012 per Master Agreement #09071B. | \$287,700.00<br>SBE: \$0              | Water Utilities Department<br>4001-720-2531-3401<br>4001-720-2535-3401 | Scarlett           |

The County has encumbered \$239,727 (\$23,972/month) during the previous ten (10) months of the current twelve (12) month term contract. Based upon historical usage, \$287,700 is needed to meet the County's requirements through the expiration of this twelve (12) month renewal term contract. This term contract has two (2) renewal periods. Awardee is located outside Palm Beach County in the city of Davie, Florida. Awarded to non SBE vendor utilizing a SBE subcontract.

#### **EXHIBIT D**

Allied Universal Corporation

Term contract for the purchase and delivery of

Sodium Hydroxide (25%) for the period 08/16/11

through 08/15/2013 per Master Agreement 11055R.

\$515,000.00

SBE: \$0

Water Utilities Department

4001-720-2533-5205

Scarlett

Water Utilities is requesting a new term contract for the purchase and delivery of approximately 600,000 gallons of Sodium Hydroxide (25%), on an as needed basis. This term contract has three (3) renewal periods. Awardee is located outside Palm Beach County in the City of Miami, Florida. No SBE vendor submitted a bid on this project.

#### **EXHIBIT E**

Carter & VerPlanck. Inc.

One time purchase of vertical turbine style pumps with motors per Purchase Order #SWC 072511-251.

\$296,450.00 SBE: \$0

Water Utilities Department 4001-721-W010-6545

Scarlett

Water Utilities is requesting a one-time purchase of two (2) Vertical Turbine Style Pumps with Motors to upgrade their existing pumps. Awardee is located outside Palm Beach County in the City of Tampa, Florida. No SBE vendor submitted a bid on this project.

# BOARD OF COUNTY COMMISSIONERS MEETING DATE OF 08/16/11

| Contractor(s)   | Project  | Contract Amount<br>SBE / M/WBE Amount | Department(s) or<br>Division(s)<br>Accounting Line(s)  | Executor Minutes # |
|---|--|---------------------------------------|--|--------------------|
| EXHIBIT F CSI Private Duty Services, Inc.; Mega Nursing Services, Inc.; CSI Caring for Seniors, Inc.; Dimi Nursing, Inc.; Elder Care Financial, Inc. d/b/a Elder Care at Home, Inc. | Renewal of term contract for in-home services (personal care, respite care, homemaker services, companionship, shopping assistance, chore, enhanced chore and escort) for the period 09/10/2011 through 09/09/2012 per Master Agreement #07091C. | \$2,252,200.00<br>SBE: \$0            | Community Services<br>1006-144-1472-3401<br>1006-144-1457-3401<br>1006-144-1461-3401<br>1006-144-1443-3401 | Scarlett           |

The County has encumbered \$1,876,823 (\$187,683/month) during the previous ten (10) months of the current twelve (12) month term contract. Based upon historical usage, \$2,252,200 is needed to meet the County's requirements through the expiration of this twelve (12) month renewal term contract. This term contract has no renewal options. Awardees are located in Palm Beach County. No SBE vendor submitted a bid on this project.

#### **EXHIBIT G**

Inc.

Line-Tec, Inc.; Utility Supply Associates,

Term contract for the purchase of fittings for water meters and pipe for the period 08/16/2011 through 08/15/2013 per Master Agreement #11009.

\$918,900.00

SBE: Amount dependent upon usage

Water Utilities Department 4001-720-2310-4615

Scarlett

The County has encumbered \$457,492 (\$57,187/month) during this eight (8) month term contract. Based upon decreased quantities in the new solicitation, \$918,900 is needed to meet the County's requirements for this new twenty-four (24) month term contract. This term contract has three (3) renewal periods. Awardees are located in Palm Beach County.

BOARD OF COUNTY COMMISSIONERS MEETING DATE OF 08/16/11

| Contractor(s)                          | Project  | Contract Amount<br>SBE / M/WBE Amount | Department(s) or<br>Division(s)<br>Accounting Line(s)   | Executor Minutes # |
|--|--|---------------------------------------|---|--------------------|
| EXHIBIT H Allied Universal Corporation | Term contract for the purchase and delivery of Sodium Hypochlorite for the period 09/20/2011 through 09/19/2012 per Master Agreement #11071. | \$3,275,000.00<br>SBE: \$0            | Water Utilities Department 4001-720-2470-5205 4001-720-2531-5205 4001-720-2532-5205 4001-720-2533-5205 4001-720-2535-5205 4001-720-2538-5205 4001-720-2582-5205 4001-720-2583-5205 4001-720-3GUA-5205 4001-720-4GUA-5205 4001-720-5GUA-5205 | Scarlett           |

The County has encumbered \$3,212,451 (\$247,111/month) during the previous thirteen (13) months of the current fifteen (15) month term contract, which includes a three (3) month extension pursuant to the Director of Purchasing's authority. Based upon historical usage, \$3,275,000 is needed to meet the County's requirements for this new twelve (12) month term contract. This term contract has four (4) renewal periods. Awardee is located outside Palm Beach County in the City of Miami, Florida. No SBE vendor submitted a bid on this project.

#### **EXHIBIT I**

USA Parking Associates IV Term contract for management and operation of airport parking facilities at Palm Beach International

Airport for the period 10/01/2011 through 09/30/2014

per Master Agreement #11051.

\$4,560,000.00

SBE: \$0

Department of Airports 4100-120-1340-3401

Scarlett

The County has encumbered \$1,243,137 (\$108,100/month) during the previous eleven and a half (11.5) months of the current twelve (12) month term contract. Due to an increase in the unit prices, \$4,560,000 is needed to meet the County's requirements for this new thirty-six (36) month term contract. This term contract has no renewal options. Awardee is located outside of Palm Beach County in the City of Ft. Lauderdale, Florida. Because of Federal funding, this project must adhere to the Federal DBE program rather than the County's SBE program.

BOARD OF COUNTY COMMISSIONERS MEETING DATE OF 08/16/11

| Contractor(s)  | Project  | Contract Amount<br>SBE / M/WBE Amount  | Department(s) or<br>Division(s)<br>Accounting Line(s)  | Executor Minutes # |
|--|--|--|--|--------------------|
| EXHIBIT J HD Supply Waterworks, LTD.; Ferguson Enterprises, Inc.; Corcel Corp. | Increase of term contract for the purchase and delivery of PVC & Di Pipe and fittings for the period 08/19/2010 through 11/18/2011per Master Agreement # 10028R. | Increased Amount: \$ 81,500.00<br>Total with Increase: \$ 411,500.00<br>SBE: \$0 | Water Utilities Department<br>4001-720-2582-4615<br>4001-720-2310-4615<br>4001-720-6GUA-4615<br>4001-720-2531-4615<br>4001-720-2522-4615<br>0001-580-5221-4605 | Scarlett           |

The County has encumbered \$315,365 (\$27,423/month) during the previous eleven and a half (11.5) months of the current fifteen (15) month term contract, which includes a three (3) month extension pursuant to the Director of Purchasing's authority. Based upon historical usage, the County requests an increase of \$81,500 over the previously authorized amount of \$330,000, which includes the Director of Purchasing's ten percent (10%) funding authority, to meet the requirements for Ductile Iron and PVC pipe and fittings on an as needed basis through contract expiration. This term contract has no renewal options. Two (2) Awardees are located in Palm Beach County and one (1) Awardee is located outside Palm Beach County in the City of Miami, Florida. No SBE vendor submitted a bid on this project.

#### **EXHIBIT K**

See Attached List

Increase of term contract for the purchase of administrative vehicles, utility vehicles, trucks, vans and other fleet equipment for the period 11/16/2010 through 09/30/2011 per Master Agreement #555195.

Increased Amount: \$ 568,354.00

Total with Increase: \$8,708,354.00

SBE: \$0

Countywide

Scarlett

The County has encumbered \$8,027,782 (\$1,003,473/month) during the previous eight and a half (8.5) months of the current nine and a half (9.5) month term contract. Fire Rescue has requested an increase of \$568,354 over the previously authorized amount of \$8,140,000 which includes the Directors 10% funding authority, for the replacement of rescue vehicles. The purchase of these vehicles has been included and approved in Fire Rescues' budget. This purchase is off the Florida Sheriff's Association Contract #09-17-0908. Four (4) Awardees are located in Palm Beach County, four (4) Awardees are located out of State, and thirty-seven (37) Awardees are located in the Cities of Orlando, Port Orange, Gainesville, Plant City, Fort Pierce, Riverview, Apopka, Sebring, Bartow, Palatka, Tallahassee, Wildwood, Daytona Beach, Lake Placid, Fort Myers, Jacksonville, Tampa, Green Cove Springs, Land-O-Lakes, Hollywood, Crestview, Miami, Pembroke Pines, Lakeland, Wesley Chapel, and Deland, Florida. There is no SBE currently certified for this commodity or service.

BOARD OF COUNTY COMMISSIONERS MEETING DATE OF 08/16/11

| Contractor(s)  | Project  | Contract Amount SBE / M/WBE Amount  | Department(s) or<br>Division(s)<br>Accounting Line(s)                                   | Executor | Minutes # |
|--|--|---|---|----------|-----------|
| EXHIBIT L Powell Landscaping & Design, Inc.; Sod Unlimited, Inc.; First Genesis Lawn Service, Inc.; Quality Cut Lawn Maintenance, Inc. | Increase of term contract for grounds maintenance for South, West, Central County regions, and Governmental Center for the period 06/30/2010 through 09/29/2011 per Master Agreement #06017/AN.      | Increased Amount: \$ 110,305.00<br>Total with Increase: \$ 524,534.47<br>SBE: Amount dependent upon usage | Facilities Management<br>0001-410-5240-4605<br>0001-410-5260-4605<br>0001-410-5250-4605 | Scarlett |           |
| includes a three (3) m   | mbered \$402,345 (\$30,950/month) during the previous nonth extension pursuant to the Director of Purchasing's contract due to the extension. This term contract has no                              | authority. FDO requests \$110,305 to med  | et the County's requirements for  | Scarlett |           |
| EXHIBIT M Co-Nexus Communication Systems, Inc., d/b/a Co-Nexus, Inc.   | Term contract for technical support, upgrade and modification to existing CXM Call Recording Systems throughout Palm Beach County facilities and post warranty maintenance for the period of 8/15/11 | \$200,000.00<br>SBE \$0   | ISS Voice Services<br>0001-490-1316-4603<br>0001-490-1316-4622<br>0001-490-1316-5112    | Scarlett |           |

0001-490-1316-6411

The ISS Voice Services Division requests approval of \$200,000 for this new five (5) year term contract. Work Orders will be issued for the upgrade and modification of the existing CXM Call Recording Systems in various County facilities (on a site by site basis). Post warranty maintenance and technical support for use of the CXM call recording systems are included in the term contract. This term contract has no renewal options. Awardee is located out of State. This is a sole source provider who is not a certified SBE.

TOTAL AMOUNT OF ALL AWARDS \$14,672,102.52

through 8/14/16 per SS200366/SC.

# TOURIST DEVELOPMENT COUNCIL OF PALM BEACH COUNTY

TEL: (561) 233-3130 FAX: (561) 233-3113 1555 PALM BEACH LAKES BLVD., SUITE 900, WEST PALM BEACH, FLORIDA 33401

RECEIVED

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## COARD OF CO COMM PB CO FINANCE

INTEROFFICE MEMORANDUM

DATE:

August 1, 2011

TO:

**Judith Crosbie** 

Minutes

FROM:

Carol Meneel

TDC

RE:

Consulting/Professional Services Contract

I have attached four (4) originals of the following consulting/professional services contract:

• Delray Beach Film Festival, Inc. dba Downtown Boca Film Festival in the amount of \$13,000. The contract period is from March 11, 2011 through September 1, 2011. The funds will be used to promote and market Palm Beach County as a tourist destination by marketing and publicizing Palm Beach County as a premier film and television location and creating an event designed to draw tourist to Palm Beach County to enjoy a wide variety of festival activities. This company is located in Palm Beach County.

Will you please add this to the next "contract list" for BCC approval? Following approval, I am requesting 3 original copies be returned to this office. If you have any questions, please call me at 233-3131.

CM/cap

Enclosures

cc:

Jackie Chesney, TDC Roger Amidon, TDC

Tdc/SpecialProjects2011/minutes.DelrayBeachFilmFestival

