

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY**

**Meeting Date:** August 16, 2011      ☒ Consent                  ☐ Regular  
    ☐ Ordinance                  ☐ Public Hearing

**Department:**  
**Submitted By:** Palm Beach County Sheriff's Office  
**Submitted For:** Palm Beach County Sheriff's Office

## I. EXECUTIVE BRIEF

**Motion and Title:** Staff recommends motion to receive and file: Grant Adjustment Notice amending the National Institute of Justice FY 2009 Forensic DNA Unit Efficiency Improvement Program Grant to extend the grant period from September 30, 2011, through September 30, 2012.

**Summary:** The Board of County Commissioners accepted this grant for \$519,544 on December 15, 2009; the original period for this grant was October 1, 2009, through March 31, 2011 (R-2009-2164). On March 1, 2011, the BOCC received and filed an agenda item extending the grant period from March 31, 2011, through September 30, 2011 (R-2011-0311). This agenda item will extend the grant period from September 30, 2011, through September 30, 2012. The National Institute of Justice awarded these funds for an evidence screening laboratory to improve the capacity and efficiency of the Forensic Biology Unit (FBU) of PBSO. The screening laboratory will be developed through renovation of existing space in the Boca Raton Police Services Department in which trained Laboratory Analyst will screen and process crime scene items before submission to the FBU. The Boca Raton Police Services Department will provide the required 25% match requirement associated with this award. No additional positions are needed and no additional County funds are required Countywide. (GB)

**Background and Justification:** The U.S. Department of Justice, Office of Justice Programs (OJP), National Institute of Justice (NIJ) FY 2009 Forensic DNA Unit Efficiency Improvement Program furthers the U.S. Department of Justice's mission by improving the efficiency and capacity of public forensic DNA laboratories through the development and adoption of an improved laboratory process, which may involve the purchase of LIMS systems, additional equipment or robotics, an expert system, or hiring additional personnel and/or contractors to help implement the innovative process. NIJ's objective is to publish successful and carefully evaluated novel efficiency improvement methodologies as models to be considered by other forensic science laboratories. The Catalog of Federal Domestic Assistance (CFDA) number is 16.741 and the grant number is 2009-DN-BX-K261.

**Attachments:**

1. R-2009-2164
2. R-2011-0311
3. Grant Adjustment No 3

RECOMMENDED BY: [Signature] 7-26-11  
DEPARTMENT DIRECTOR DATE

APPROVED BY:  8/21/11  
ASSISTANT COUNTY ADMINISTRATOR DATE

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2011	2012	2013	2014	2015
Capital Expenditures	0				
Operating Costs	0				
External Revenues	0				
Program Income (County)					
In-Kind Match (County)	0				
Net Fiscal Impact	0				
# Additional FTE Positions (Cumulative)	0				

Is Item Included in Current Budget: YES \_\_\_\_\_ NO \_\_\_\_\_

Budget Account No.: Fund \_\_\_\_\_ Agency \_\_\_\_\_ Org \_\_\_\_\_ Object \_\_\_\_\_

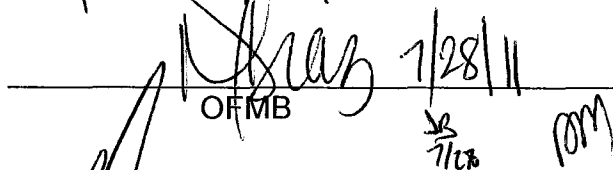
Reporting Category \_\_\_\_\_

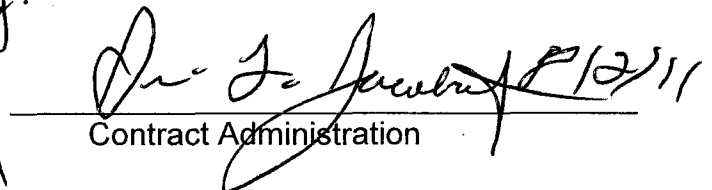
B. Recommended Sources of Funds / Summary of Fiscal Impact:

III REVIEW COMMENTS

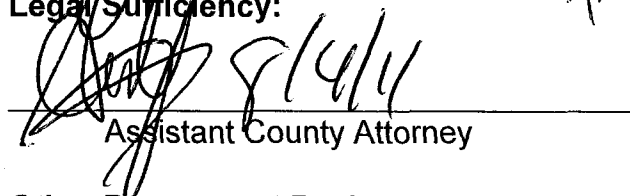
A. OFMB Fiscal and/or Contract Administration Comments:

\* No fiscal impact, time extension only.

 7/28/11  
OFMB

 7/27/11  
Contract Administration

B. Legal Sufficiency:

 8/4/11  
Assistant County Attorney

C. Other Department Review:

\_\_\_\_\_  
Department Director

This summary is not to be used as a basis for payment.

Agenda Item No. **3BB-5**  
R-2009-2164  
m/v 7-0

R-2009-2164  
m/v 7-0

**Department:**  
**Submitted By:** Palm Beach County Sheriff's Office  
**Submitted For:** Palm Beach County Sheriff's Office

**Motion and Title: Staff recommends motion to: (A) Accept** on behalf of the Palm Beach County Sheriff's Office a National Institute of Justice FY 2009 Forensic DNA Unit Efficiency Improvement Program Grant in the amount of \$519,544 for the period October 1, 2009 through March 31, 2011; and **(B) Approve** a budget amendment of \$519,544 in the Sheriff's Grants Fund.

**Summary:** On September 23, 2009, the Palm Beach County Sheriff's Office (PBSO) received an award for the Forensic DNA Unit Efficiency Improvement Program. These funds will be used to for an evidence screening laboratory to improve the capacity and efficiency of the Forensic Biology Unit (FBU) of PBSO. The screening laboratory will be developed through renovation of existing space in the Boca Raton Police Services Department in which trained Laboratory Analyst will screen and process crime scene items before submission to the FBU. The Boca Raton Police Services Department will provide the required 25% match requirement associated with this award. No additional positions are needed and no additional County funds are required Countywide. (DW)

**Background and Justification:** The U.S. Department of Justice, Office of Justice Programs (OJP), National Institute of Justice (NIJ) FY 2009 Forensic DNA Unit Efficiency Improvement Program furthers the U.S. Department of Justice's mission by improving the efficiency and capacity of public forensic DNA laboratories through the development and adoption of an improved laboratory process, which may involve the purchase of LIMS systems, additional equipment or robotics, an expert system, or hiring additional personnel and/or contractors to help implement the innovative process. NIJ's objective is to publish successful and carefully evaluated novel efficiency improvement methodologies as models to be considered by other forensic science laboratories. The Catalog of Federal Domestic Assistance (CFDA) number is 16.741 and the grant number is 2009-DN-BX-K261.

1. Budget Amendment
2. Award Letter
3. Cooperative Agreement

DATE \_\_\_\_\_

DATE \_\_\_\_\_

**Attachment #**

## II. FISCAL IMPACT ANALYSIS

### A. Five Year Summary of Fiscal Impact:

Fiscal Years	2010	2011	2012	2013	2014
Capital Expenditures					
Operating Costs	\$350,000	\$169,544			
External Revenues	(\$350,000)	(\$169,544)			
Program Income					
(County)					
In-Kind Match (County)	0				
Net Fiscal Impact	0				
# Additional FTE					
Positions	0				
(Cumulative)					

Is Item Included in Current Budget: YES \_\_\_\_\_ NO X \_\_\_\_\_

Budget Account No.: Fund 1152 Agency 160 Org 2172 Object 3129

Reporting Category \_\_\_\_\_

### B. Recommended Sources of Funds / Summary of Fiscal Impact:

The FY 2009 Forensic DNA Unit Efficiency Improvement Program grant is funded through the National Institute of Justice (NIJ). The Boca Raton Police Services Department will provide the required 25% match requirement associated with this award. No additional positions are needed and no additional County funds are required.

FY 2009 Forensic DNA Unit Efficiency Improvement Program	\$519,544
Total	\$519,544

## III. REVIEW COMMENTS

### A. OFMB Fiscal and/or Contract Administration Comments:

<u>Jan Dink</u> 12-9-09 OFMB <u>12/9/09</u> <u>110</u> <u>12/10/09</u> <u>AM</u> <u>12-7-09</u>	<u>Dr. J. Jacobson</u> 12/10/09 Contract Administration <u>E. Yanner</u> 12/10/09
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### B. Legal Sufficiency:

[Signature] 12/14/09  
Assistant County Attorney

### C. Other Department Review:

\_\_\_\_\_  
Department Director

This summary is not to be used as a basis for payment.

Agenda Item No.

3BB-2

SAIV 70

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY

R-2011-0311

Meeting Date: March 1, 2011

☒ Consent

☐ Regular

☐ Ordinance

☐ Public Hearing

Department:

Submitted By: Palm Beach County Sheriff's Office

Submitted For: Palm Beach County Sheriff's Office

I. EXECUTIVE BRIEF

**Motion and Title:** Staff recommends motion to receive and file: Grant Adjustment Notice amending the National Institute of Justice FY 2009 Forensic DNA Unit Efficiency Improvement Program Grant to extend the grant period from March 31, 2011, through September 30, 2011.

**Summary:** The Board of County Commissioners accepted this grant for \$519,544 on December 15, 2009; the original period for this grant was October 1, 2009, through March 31, 2011 (R-2009-2164). This agenda item will extend the grant period from March 31, 2011 through September 30, 2011. The National Institute of Justice awarded these funds for an evidence screening laboratory to improve the capacity and efficiency of the Forensic Biology Unit (FBU) of PBSO. The screening laboratory will be developed through renovation of existing space in the Boca Raton Police Services Department in which trained Laboratory Analyst will screen and process crime scene items before submission to the FBU. The Boca Raton Police Services Department will provide the required 25% match requirement associated with this award. No additional positions are needed and no additional County funds are required Countywide. (GB)

**Background and Justification:** The U.S. Department of Justice, Office of Justice Programs (OJP), National Institute of Justice (NIJ) FY 2009 Forensic DNA Unit Efficiency Improvement Program furthers the U.S. Department of Justice's mission by improving the efficiency and capacity of public forensic DNA laboratories through the development and adoption of an improved laboratory process, which may involve the purchase of LIMS systems, additional equipment or robotics, an expert system, or hiring additional personnel and/or contractors to help implement the innovative process. NIJ's objective is to publish successful and carefully evaluated novel efficiency improvement methodologies as models to be considered by other forensic science laboratories. The Catalog of Federal Domestic Assistance (CFDA) number is 16.741 and the grant number is 2009-DN-BX-K261.

**Attachments:**

1. R-2009-2164
2. Grant Adjustment No 2

RECOMMENDED BY:

DEPARTMENT DIRECTOR

2/3/11  
DATE

APPROVED BY:

ASSISTANT COUNTY ADMINISTRATOR

2/15/11  
DATE

Attachment #

2

## II. FISCAL IMPACT ANALYSIS

### A. Five Year Summary of Fiscal Impact:

Fiscal Years	2011	2012	2013	2014	2015
Capital Expenditures	0				
Operating Costs	0				
External Revenues	0				
Program Income (County)					
In-Kind Match (County)	0				
Net Fiscal Impact	* 0				
# Additional FTE Positions (Cumulative)	0				

Is Item Included in Current Budget: YES \_\_\_\_\_ NO \_\_\_\_\_

Budget Account No.: Fund \_\_\_\_\_ Agency \_\_\_\_\_ Org \_\_\_\_\_ Object \_\_\_\_\_

Reporting Category \_\_\_\_\_

### B. Recommended Sources of Funds / Summary of Fiscal Impact:

## III. REVIEW COMMENTS

### A. OFMB Fiscal and/or Contract Administration Comments:

\* No additional fiscal impact

[Signature] 2/8/11

OFMB JB

2/8/10

SW

2/7/11

2/3/11

[Signature] 2/9/11

Contract Administration

### B. Legal Sufficiency:

[Signature] 2/14/11

Assistant County Attorney

### C. Other Department Review:

\_\_\_\_\_  
Department Director

This summary is not to be used as a basis for payment.



US DEPARTMENT OF JUSTICE  
OFFICE OF JUSTICE PROGRAMS

## GRANT ADJUSTMENT NOTICE

Grantee Information			
<b>Grantee Name:</b>	Palm Beach County Sheriffs Office	<b>Project Period:</b>	10/01/2009 - 09/30/2012
<b>Grantee Address:</b>	3228 GUN CLUB ROAD WEST PALM BEACH, 33406	<b>Program Office:</b>	NIJ
<b>Grantee DUNS Number:</b>	18-280-9921	<b>Grant Manager:</b>	Mark Nelson
<b>Grantee EIN:</b>	59-6000786	<b>Application Number(s):</b>	2009-90769-FL-DN
<b>Vendor #:</b>	596000786	<b>Award Number:</b>	2009-DN-BX-K261
<b>Project Title:</b>	NIJ FY 09 Forensic DNA Unit Efficiency Improvement Palm Beach County Sheriff's Office	<b>Award Amount:</b>	\$519,544.00

Change Project Period			
<b>Current Grant Period:</b>	Month: 23 Day: 29	<b>New Grant Period:</b>	Month: 35 Day: 29
<b>Project Start Date:</b>	10/01/2009	<b>*New Project Start Date:</b>	10/01/2009
<b>Project End Date:</b>	09/30/2011	<b>*New Project End Date:</b>	09/30/2012
<b>*Required Justification for Change Project Period:</b>			
<p>The Palm Beach County Sheriff's Office in partnership with the Boca Raton Police Services Department is requesting a grant time period extension until 9/30/2012. This award involves renovation of an existing facility that requires</p>			
<b>Attachments:</b>			
None			
<input type="button" value="Print"/>			
<b>Audit Trail:</b>			
Description:	Role:	User:	Timestamp:
Approved-Final	OCFMD - Financial Analyst	SYSTEM_USER	06/30/2011 12:02 PM
Submitted	PO - Grant Manager	caraballob	06/28/2011 10:22 AM