

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY

349

Meeting Date: August 16, 2011

☒ Consent  
☐ Ordinance

☐ Regular  
☐ Public Hearing

Department: Facilities Development & Operations

I. EXECUTIVE BRIEF

**Motion and Title:** Staff recommends motion to approve: A contract with D.S. Eakins Construction Corporation in the amount of \$287,000.00 to provide required ongoing maintenance at the County's Mecca Property.

**Summary:** The contract consists of mowing maintenance, canal cleaning, and road maintenance for a one year period. The mowing of the property is required to maintain and control exotic overgrowth and improve site security by keeping vegetation low enough to spot trespassers. Canal cleaning is necessary to ensure proper drainage and the road maintenance is necessary to allow access to WUD's pump station, the fuel tanks at the water control pump stations and for security. Maintenance of the property will support the development potential and associated value of the property. This contract is funded from the General Fund. The Small Business Enterprise (SBE) goal is 15%. The SBE participation in this contract is 15%. The contract duration is 365 days. The contract was competitively bid and D.S. Eakins Construction Corporation is a Palm Beach County company. **(Capital Improvements Division) Countywide/District 1** (JM)

**Background and Justification:** In order to maintain the property, an annual maintenance plan has been developed to include the mowing, canal cleaning, and access road maintenance. The contract consists of mowing maintenance (mow site completely once annually, mow slopes of impound along with top of dike once annually, and mow roadways, perimeter canals, top of impound, common areas and along Pratt Whitney Road six (6) times annually); canal cleaning (clean all critical canals that feed the impound area including all perimeter canals twice annually, and clean all interior canals once annually); and road maintenance (maintain roads including washouts and culvert replacement). D.S. Eakins was the lowest, responsible, responsive bidder for this contract.

Staff is attempting to attract interest by farmers in leasing the land to reduce or eliminate these maintenance costs.

**Attachments:**

1. Location Map
2. Budget Availability Statement
3. Bid Tabulation

Contract is more than 100 pages and may be viewed in Minutes

Recommended by:



*Armany Way*

Department Director

8/8/11

Date

Approved by:



County Administrator

8/12/11

Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Year	2011	2012	2013	2014	2015
Capital Expenditures	\$330,700.00	0	0	0	0
Operating Costs	0	0	0	0	0
External Revenues	0	0	0	0	0
Program Income (County)	0	0	0	0	0
In-Kind Match (County)	0	0	0	0	0
NET FISCAL IMPACT	\$330,700.00	0	0	0	0
# Additional FTE Positions (Cumulative)	0	0	0	0	0

Is Item Included in Current Budget? Yes ☒ No ☐

Budget Account No: 0001-429-B348-3401 (General Fund)

Reporting Category \_\_\_\_\_

B. Recommended Sources of Funds/Summary of Fiscal Impact:

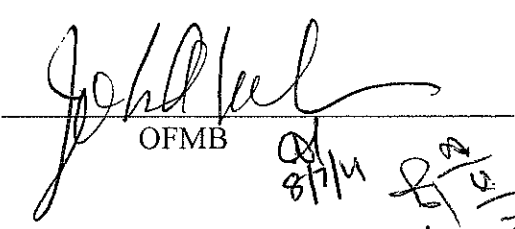
This project is funded from the General Fund.

Construction	\$287,000.00
Contingency	\$28,700.00
Total	\$330,700.00

C. Departmental Fiscal Review: \_\_\_\_\_ *8.3.11*

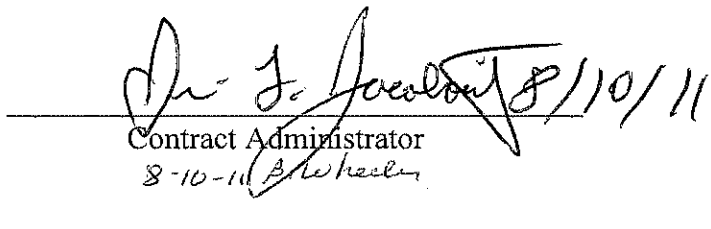
III. REVIEW COMMENTS:

A. OFMB Fiscal and/or Contract Development and Control Comments:



OFMB

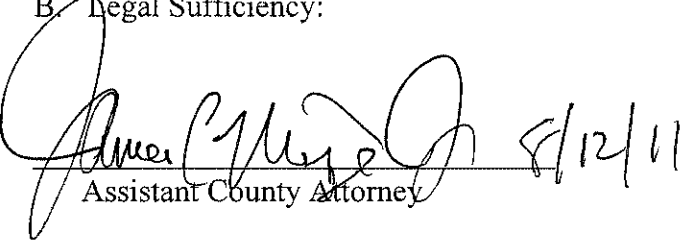
*8/11/11* *8/12/11*



Contract Administrator

*8-10-11 B. Wheeler*

B. Legal Sufficiency:



Assistant County Attorney

*8/12/11*

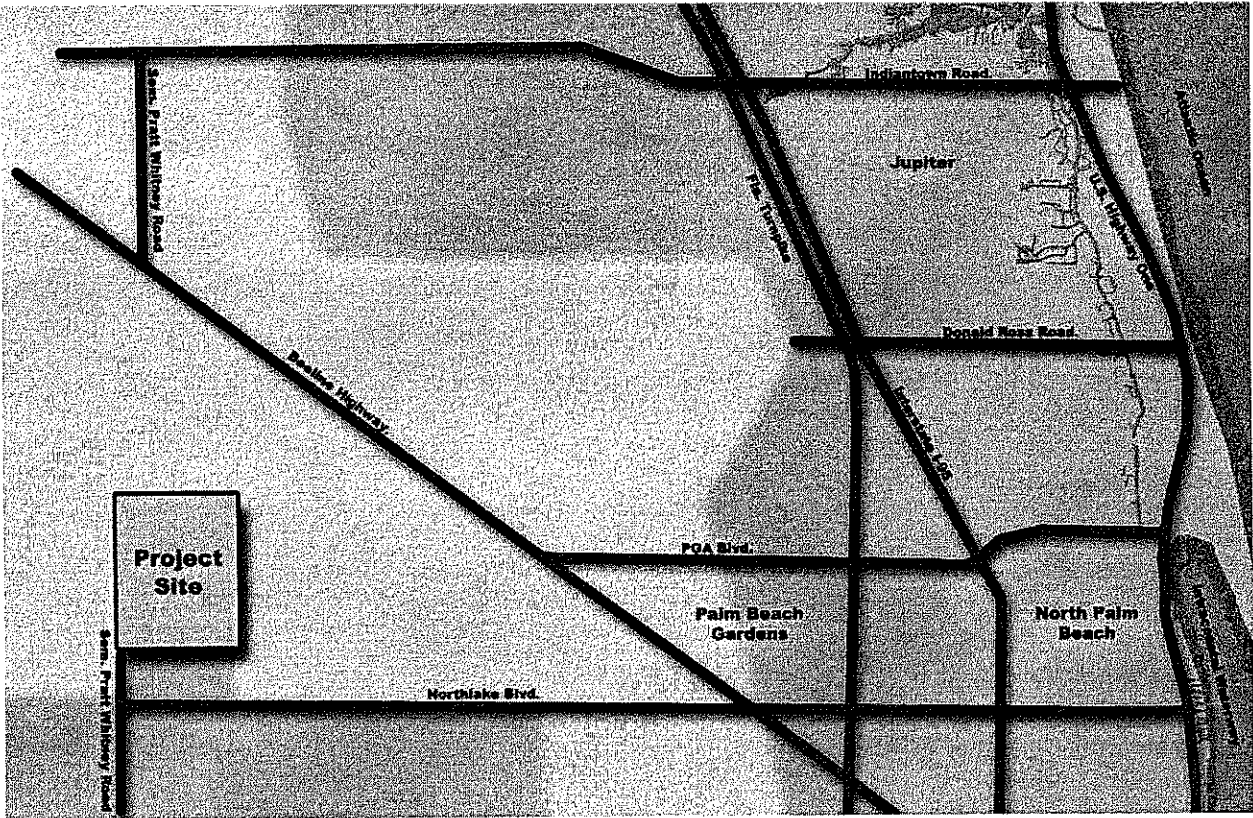
This Contract complies with our contract review requirements.

C. Other Department Review:

\_\_\_\_\_  
Department Director

This summary is not to be used as a basis for payment.

MECCA FARMS/FOUR SQUARES



BUDGET AVAILABILITY STATEMENT

REQUEST DATE: 6/13/11

REQUESTED BY: Jim McNamara

PHONE: 233-2054

PROJECT TITLE: Four Squares (Mecca Farms) – ongoing maintenance

PROJECT NO.: 11418

LOCATION: 10150 Seminole Pratt Whitney Road, WPB

LOCATION DESCRIPTION: Four Squares (Mecca Farms)

BUILDING NUMBER: NA

CONTRACTOR/CONSULTANT NAME: D.S. Eakins Construction Corp.

PROVIDE A BRIEF STATEMENT OF THE SCOPE OF SERVICES TO BE PROVIDED BY THE CONSULTANT/CONTRACTOR: Furnish all labor, material, supervision, permits and supplies necessary and reasonably incidental for on-going maintenance.

WILL THIS AMENDMENT CHANGE THE ESTIMATED COST OF THE PROJECT?  
IF YES, PROVIDE ESTIMATES OF THE NEW COSTS:

CONSTRUCTION	\$287,000.00
ARCHITECT/ENGINEER/CONSULTANT	NA
STAFF COSTS*	\$ 45,000.00
EQUIPMENT/ OTHER	NA
CONTINGENCY	\$ 28,700.00
TOTAL	\$330,700.00

no

\*By signing this BAS your department agrees to these staff costs and your account will be charged upon receipt of this BAS by FD&O. Unless there is a change in the scope of work, no additional staff charges will be billed.

BUDGET ACCOUNT NUMBERS (IDENTIFY ALL SOURCES) FUNDING SOURCE (CHECK ALL THAT APPLY)

FUND: 8001 DEPT: 429 UNIT: BB48 OBJ: 3401 SUBOBJ:

☒ AD VALOREM ☐ OTHER / GRANT(S) ☐ FEDERAL/DAVIS BACON

If Grant(s), specify name of Grant(s):

SUBJECT TO INSPECTOR GENERAL FEE ☒ YES ☐ NO

BAS APPROVED BY: [Signature] DATE: 6-14-11

ENCUMBRANCE NUMBER: KPO 061411-441

## COMPETITIVE QUOTATION COMPARISON

PROJECT NO. 11418

NUMBER OF QUOTATIONS RECEIVED\_\_\_\_\_

COMMENTS:

DATE \_\_\_\_\_