

BOARD SERVICES (MINUTES) DIVISION

ROUTING INFORMATION SLIP:

DATE ROUTED: September 21, 2011

ROUTED TO: Alexandra Cook/Kristeena Pinto/Maxine Goldson

ROUTED FROM: Diane Brown, Board Services-Minutes Phone: 355-2951

DESCRIPTION OF ITEM:

Contract List for the September 27, 2011 BCC/Workshop Meeting.
My deadline to County Administration is September 22, 2011 Noon

REQUESTED ACTION:

Review and signature

Review and information

Other: _____

OTHER ROUTING INSTRUCTIONS:

Return to originator

Forward for additional processing to:

Other: _____

THANKS!
Diane Brown

*Reviewed by Payables
Jan Schooley 9/22/11
K. Pinto 9/22/11
A. Cook 9/22/11*

September 27, 2011

REGULAR AGENDA

3.A.2 – Agenda Summary - CONTINUED

- a) Renewal of term contract with Precision Air System, Inc. and Commercial Cooling Concepts, Inc. for \$294,408 for air conditioning services (repairs).

- b) Extension of term contract with Life Safety System, Inc. of the Treasure Coast for Time Extension only for maintenance, inspection, testing, and repair of the fire protection systems..

- c) Term contract with Precision Contracting Services, Inc. for \$700,000 for fiber optic network cabling.

- d) Term contract with Maia Lawn & Landscape Services, Inc. for \$306,450 for ground maintenance at various Water Utilities locations.

- e) Increase of term contract with ILS Group, LLC d/b/a Classic Caterers for \$100,000 for summer food service program.

- f) Renewal of term contract with Gallagher Bassett Services, Inc. for \$219,562 for professional claims administration services for Palm Beach County Risk Management Department.

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	_____	_____	_____	_____	_____
# ADDITIONAL FTE	_____	_____	_____	_____	_____
POSITIONS (Cumulative)	_____	_____	_____	_____	_____

Is Item Included In Current Budget? Yes _____ No _____
 Budget Account No.: Fund _____ Dept _____ Unit _____
 Object _____ Program _____

B. Recommended Sources of Funds/Summary of Fiscal Impact:

C. Departmental Fiscal Review:

III. REVIEW COMMENTS

A. OFMB Budget and/or Contract Dev. and Control Comments:

 OFMB/Budget

 Contract Development and Control

B. Legal Sufficiency:

 Assistant County Attorney

C. Other Department Review:

 Department Director

This summary is not to be used as a basis for payment.

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL
BOARD OF COUNTY COMMISSIONERS MEETING DATE OF
09/27/11

Contractor(s)	Project	Contract Amount SBE / M/WBE Amount	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
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EXHIBIT A

Precision Air System, Inc.; Commercial Cooling Concepts, Inc.	Renewal of term contract for air conditioning services (repairs) for the period 10/15/2011 through 10/14/2012 per Master Agreement #08108C.	\$294,408.00 SBE: \$0	Countywide	Scarlett	
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The County has encumbered \$269,879 (\$24,534/month) during the previous eleven (11) months of the current twelve (12) month term contract. Based upon historical usage, \$294,408 is needed to meet the County's requirements through the expiration of this twelve (12) month renewal term contract. This term contract has one (1) renewal period. Awardees are located in Palm Beach County. No responsive SBE vendor bid within 10% of the low bidder.

EXHIBIT B

Life Safety System, Inc. of the Treasure Coast	Extension of term contract for maintenance, inspection, testing, and repair of the fire protection systems for the period 09/01/2010 through 05/31/2012 per Master Agreement #06114C.	Time Extension Only SBE: \$0	Countywide	Scarlett	
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The County has encumbered \$96,271 (\$7,702/month) during the previous twelve and half (12.5) months of the current fifteen (15) month term contract, which includes a three (3) month extension pursuant to the Director of Purchasing's authority. FDO is requesting a contract extension of six (6) additional months, or until a new contract, whichever occurs first. This six (6) month extension is necessary for Purchasing to re-solicit, evaluate, and award a new contract. This term contract has no renewal options. Awardee is located outside Palm Beach County in the City of Port St. Lucie, Florida. No responsive SBE vendor bid within 10% of the low bidder.

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EXHIBIT C					
Precision Contracting Services, Inc.	Term contract for fiber optic network cabling for the period 10/01/2011 through 01/17/2012 per Master Agreement #950433.	\$700,000.00 SBE: \$0	Countywide	Scarlett	

The County has encumbered \$970,000 (\$102,200/month) during the previous nine and a half (9.5) months of the current ten (10) month term contract. Based upon projects for Boynton Beach Blvd. (including WUD Customer Service, SR80 to Okeechobee extension & Midwestern Service Center); Delray (Atlantic/Linton extension including Morikami); Lake Worth/Military extension; 441/Palamino; and miscellaneous repair work scheduled to start October 1, 2011, \$700,000 is needed to meet the County's requirements for this new three and a half (3.5) month term contract. This term contract has two (2) renewal periods. Awardee is located in Palm Beach County. This purchase is off Martin County Solicitation Contract #2011-2385. There is no SBE currently certified for this commodity or service.

EXHIBIT D					
Maia Lawn & Landscape Services, Inc.	Term contract for ground maintenance at various Water Utilities locations for the period 11/01/2011 through 10/31/2012 per Master Agreement #11066.	\$306,450.00 SBE: 100%	Water Utilities 4001-720-2410-4615	Scarlett	

The County has encumbered \$507,448 (\$36,247/month) during the previous fourteen (14) months of the current fifteen (15) month term contract. Based upon monthly fixed fees (\$284,450), lawn and ornamental spraying and additional landscaping tasks (\$22,000), \$306,450 is needed to meet the County's requirements for this new twelve (12) month term contract. This term contract has four (4) renewal periods. Awardee is located in Palm Beach County. ✓

EXHIBIT E					
ILS Group, LLC d/b/a Classic Caterers	Increase of term contract for summer food service program for the period 05/16/2011 through 09/30/2011 per Master Agreement #10048A.	Increased Amount: \$100,000.00 ✓ Total with Increase: \$458,000.00 SBE: \$0	Community Services 0001-148-1335-3419	Scarlett	

The County has encumbered \$335,581 (\$83,896/month) during the previous four (4) months of the current four and a half (4.5) month term contract. Due to additional sites and participants, and fewer disallowed meals, Community Services is requesting an increase of \$100,000 over the previous authorized amount of \$358,000. This term contract has three (3) renewal periods. Awardee is located outside Palm Beach County in the City of Miami, Florida. The original bid was done by a competitive selection process. No SBE vendor submitted a bid on this project.

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<u>EXHIBIT F</u> Gallagher Bassett Services, Inc.	Renewal of term contract for professional claims administration services for Palm Beach County Risk Management Department for the period 10/01/2011 through 09/30/2012 per Master Agreement #07061D.	\$ 219,562.00 SBE: \$ 0	Risk Management 5010-700-7130-4511	Scarlett	

The County as encumbered \$221,678 (\$18,473/month) during the previous eleven (11) months of the current twelve (12) month term contract. Based upon historical usage, \$219,562 is needed to meet the County's requirements through the expiration of this new twelve (12) month term contract. This term contract has no renewal options. Awardee is located outside Palm Beach County in the City of Miramar, Florida. This contract was established by a competitive RFP process that allowed up to ten (10) points for SBE participation. No certified SBE participation was offered by the recommended Awardee.

TOTAL AMOUNT OF ALL AWARDS \$ 1,620,420.00