#### Agenda Item No.

# PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM SUMMARY

No.	
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Meeting Date: Octol	ber 18, 2011	[x]	Consent	[ ]	Regular
			Ordinance Sheriff's Office Sheriff's Office	[ ]	Public Hearing

#### I. **EXECUTIVE BRIEF**

**Motion and Title: Staff recommends motion to approve:** a Budget Transfer of \$38,278 from the Law Enforcement Trust Fund (LETF) to the Palm Beach County Sheriff's Office (PBSO).

Summary: Florida Statute 932.7055 requires that no less than 15% of the LETF's previous year's revenues be used for the support or operation of drug treatment, drug abuse education, drug prevention, crime prevention, safe neighborhood and school resource officer programs of various non-profit organizations. The PBSO's FY 2012 estimated donation requirement will not be finalized until year-end close-out. The funds are requested to aid qualified organizations that meet the requirements set forth in F.S. 932.7055. The PBSO's support of these programs exemplifies its strong commitment to the prevention and reduction of crime throughout the communities it serves and its desire to put money back into these communities to support organizations that provide such services. The current State LETF balance is \$2,562,628. Approval of this request will reduce the State Law Enforcement Trust Fund balance to \$2,524,350. The year-to-date transfer for all donations after approval of this item is \$38,278. The PBSO certifies that the use of these funds is in accordance with F.S. 932.7055. Below is a table indicating the organizations the PBSO seeks to fund and the corresponding amount of funding proposed per respective agency. No new positions are needed and no additional County funds are required. Countywide (GB)

ORGANIZATION		AMOUNT	
Audubon Society of the Everglades	iety of the Everglades		
Palm Beach County PAL, Inc Shop With A Cop		\$34,000	
Total Amount of Donations		\$38,278	

**Background and Justification:** The Palm Beach County Sheriff's Office has a long-standing commitment to the reduction of crime and implementation of crime and drug prevention programs within Palm Beach County. Use of LETF requires approval by the Board in accordance with F.S. 932.7055, upon request of the Sheriff. This Statute requires that no less than 15 % of the last fiscal year's revenues be donated or expended for the support or operation of drug treatment, drug abuse education, drug prevention, crime prevention, safe neighborhood or school resource officer programs. The PBSO certifies that the use of these funds is in accordance with F.S. 932.7055.

Budget Transfer     LETF Donation Applications (2)		
RECOMMENDED BY:		
DEPARTMENT DIRECTOR	DATE	
APPROVED BY: 00 LANGE CONTRACTOR OF THE PROVED BY: 00 LANGE CONTRACTOR	12/4/11	
ASSISTANT COUNTY ADMINISTRATOR	DATÈ	

Attachments:

### II. FISCAL IMPACT ANALYSIS

A. Fi	ive Year Sun	nmary of Fiscal Impa	act:			
	Expenditures		2013	2014	2015	2016
Operati	ng Costs	\$38,278				
	ll Revenues n Income	(\$38,278)				
	Match (Coun	ty) 0				
Net	Fiscal Impact	0				
	lditional FTE itions ative)	0				
Is Item	Included in C	urrent Budget: YE	S	NO Z	Κ	
Budget A	ccount No.: F	und Agency	(	Org	Object	
		Reporting Category				
		Ш	REVIEW C	<u>OMMENTS</u>		
<b>A</b> . O	FMB Fiscal	and/or Contract Adn	ninistration	Comments:		
_		Dias volulu		Aris	J. Jan	obout 10/5/
		FMB Sight	2 / W	VContra	ct Administr	ration <b>\</b>
B. L	egal Sufficie	ncy:				
	Assistar	nt County Attorney				
c. o	ther Departr	nent Review:		•		
				·		
	Departn	nent Director				

This summary is not to be used as a basis for payment.

#### BOARD OF COUNTY COMMISSIONERS PALM BEACH COUNTY, FLORIDA BUDGET TRANSFER

Page 1 of 1 pages

FUND 1151 LAW ENFORCEMENT TRUST FUND

BEEX 160 100411-15

ACCT.NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED	REMAINING BALANCE
<u>Expenditures</u>								
<u>Transfers</u> 160-1690-9498	Trfr to PBSO Fd 1902	0	0	38,278	0	38,278		
Reserves - New Project 160-9900-9908	cts Reserves - New Projects	2,562,628	2,562,628	0	38,278	2,524,350		
	TOTAL FUND			\$38,278	\$38,278			
Palm Beach County S	Sheriff's Office	Signatures		Date				unty Commissioners October 18, 2011
Ø Ø	et Department Approval		ray	10/4/11			Deputy Clerk to Board of County	the / Commissioners
MB Department - I	Posted			52/4/11				



# PALM BEACH COUNTY SHERIFF'S OFFICE LAW ENFORCEMENT TRUST FUND DONATION

# PALM BEACH COUNTY SHERIFF'S LAW ENFORCEMENT TRUST FUND DONATION APPLICATION

1.	Legal name of Organiza	tion AUDUBON SOCIETY OF THE EVERGLADES				
		NAME				
2.	Address:	P O. BOX 16914 West Palm Beach, FL 33416-6914				
		STREET AUDRESS				
		EVERGLADES DAY EVENT HELD AT:				
		Arthur R. Marshall Loxahatchee National Wildlife Refuge				
		P.O. Box 10216 Lee Rd. Boynton Beach, FL 33437-4797				
		CITY, STATE, ZIP				
3.	Executive Director:	LINDA HUMPHRIES				
		NAME Party Strengthered 1)				
		SIGNATURE				
		( 561) 742-7791 hlindaase@aol.com				
		TELEPH NUMBER E-MAIL ADDRESS				
		FEID #: 59-601-9854				
4.	Fiscal Agent:					
		5. AUDUBON SOCIETY OF THE EVERGLADES				
		SIGNATURE PAR PLACE PROSERVENT / AGE				
		(561)742-7791 hlindaase@aol.com TELEPHONE NUMBER E-MAIL ADDRESS				
6.	Date:	Dote 20,70/1				



### PALM BEACH COUNTY SHERIFF'S OFFICE LAW ENFORCEMENT TRUST FUND DONATION

PALM BEACH COUN	ITY SHERIFF OFF	ICE LAW ENFOR	CEMENT TRUST F	UND DONATION
Organization Name:	AUDUBON SOCI	ETY OF THE EVE	RGLADES	

LETF Funding Request (MUST match total on Financial Application): \$4278

- 1. What service will your organization provide through the use of Law Enforcement Trust Funds?
  - School Resource Officers
  - □ Drug Treatment Program
  - Crime Prevention
  - Safe Neighborhood
  - □ Drug Abuse Education
  - Drug Prevention Programs
  - Organization Purpose: Audubon Society of the Everglades connects children and families with nature to teach appreciation and respect for the environment. Through our Everglades Day festival and our many nature walks, we promote safe, healthy and interesting ways for children and families to appreciate nature. Children who develop a strong interest in nature are children who engage in wholesome, safe activities such as volunteering, studying animals, fishing, photographing, hiking, etc.
  - 3. Provide a brief summary of program's activities/services to be funded The Audubon Society of the Everglades will offer a PBSO facilitated Gang Awareness Program for the public and/or organization's clients and parents. The Audubon Society of the Everglades will also offer a second PBSO facilitated program on missing and exploited children called Take 25. Everglades Day, held at the Loxahatchee National Wildlife Refuge, is a free family festival. The purpose of the event is to have families experience a day at the refuge learning about the Everglades. The refuge law enforcement and fire teams plan to bring in some of their equipment and teach children about the exciting work of law enforcement and fire fighters at refuges. Guided walks for children and adults, children's art and nature activities, animal presenters, canoeing and various art and music activities are planned for children. School groups provide music and dance, lead activities, paint faces, etc. High school teachers sometimes give extra credit to students that attend. Scout and church groups and other youth groups also attend the festival.



# PALM BEACH COUNTY SHERIFF'S OFFICE LAW ENFORCEMENT TRUST FUND DONATION

3. (CONTINUED) Children see animals of the Everglades in their natural setting. At the various exhibit tables there are live animals they can hold or touch. There are extremely limited resources at the refuge so tents, buses, and trolleys have to be rented. In kind donations are received from the Palm Beach Post, South Florida Water Management, DOT, and others. Sponsor donations match funding of this grant. The event is publicized through the Palm Beach Post, posters, and public service announcements. Everglades Day draws a diverse audience thanks in part to the Palm Beach County School District's Science Coordinators who send Everglades Day fliers to all the schools. A DRUG FREE ZONE sign will be posted at the refuge.

This LETF grant would fund tents, tables, chairs, stage and/or a portion of BUS RENTAL.

4	What results are you committed to achieving?
1.	Provide law enforcement, fire safety and career programs. Demonstrate law enforcement and fire
<u>e</u> g	uipment, provide career education, and hold nature walks and programs.
2.	Administer personal surveys to at least 15 adults and 20 children. These surveys will indicate
tha	at 75% of those surveyed can name:
_	Knowledge of: the Everglades, the refuge and the importance of nature activities.
	What refuge law enforcement officers and fire officers do for a living.
	A safe place to play in their neighborhood.
<u>3.</u>	Audience diversity will meet or exceed the average of 11%.
4.	At least 7 student/youth groups will attend or lead Everglades Day activities.

5. Meet or exceed Everglades Day average attendance of 3400.6. General surveys will indicate 85% satisfaction with the event.



### PALM BEACH COUNTY SHERIFF'S OFFICE LAW ENFORCEMENT TRUST FUND DONATION

#### PALM BEACH COUNTY SHERIFF'S OFFICE LAW ENFORCEMENT TRUST FUND DONATION FINANCIAL APPLICATION

Period Covered (one year) From: <u>10 / 01 / 2010</u> To: <u>09 / 30 / 2011</u>

No.	Expense	Program Total	LETF equest	LETF				
1.	Salaries	Salaries	Salaries	Salaries	Salaries	\$	\$	%
2.	Employee Benefits/Payroll Taxes	\$	\$ 0.00	0 %				
3.	Professional Fees	\$39,777	\$ 4278	11%				
4.	Occupancy/Utilities	\$	\$ 0.00	0 %				
5.	Telephone	\$	\$ 0.00	0 %				
6.	Postage/Shipping	\$	\$	%				
7.	Printing & Publications	\$	\$	%_				
8.	Supplies	\$ 2500	\$	%				
9.	Travel (mileage)	\$	\$	%				
10.	Meetings	\$	\$ 0.00	0 %				
11.	Miscellaneous Expenses	\$500	\$ 0.00	0 %				
	Total Expenses	\$ 42,777	\$ 4278	10%				



# PALM BEACH COUNTY SHERIFF'S OFFICE LAW ENFORCEMENT TRUST FUND DONATION

### PALM BEACH COUNTY SHERIFF'S OFFICE LAW ENFORCEMENT TRUST FUND DONATION

### **Budget Narrative**

Salaries (list employees and individual compensation): N/A	
Professional Fees (list vendor and type of service provided):	
Rental of tents, tables, chairs, stage and/or buses to transp	port visitors from off site parking to the
<u> Arthur R. Marshall Loxahatchee National Wildlife Refuge and v</u>	vithin the refuge where EVERGLADES
DAY is held	
Occupancy/Utilities (list utilities): N/A	
Геlephone (provide telephone numbers): <b>N/A</b>	
rinting & Publications (list type of material): NONE	



# PALM BEACH COUNTY SHERIFF'S OFFICE LAW ENFORCEMENT TRUST FUND DONATION

Supplies (list supplies/equipment): av equipment including p.a. systems rope, materials to make signs, paper for advertising, and programs.
Travel (individuals traveling, destination and purpose): NONE
Meetings (attendees, purpose, items needed for meeting): <b>N/A</b>
Miscellaneous Expense (specify items): Tshirts, drinks and ice for resale.



### PALM BEACH COUNTY SHERIFF'S OFFICE LAW ENFORCEMENT TRUST FUND DONATION

#### **APPLICATION CERTIFICATION**

I hereby certify that any LETF funds received will be used for the authorized purpose as indicated on Page 3 of this application. Additionally, I certify that the agency requesting the funds is a not-for-profit agency or organization, which has been held to be tax exempt under the provisions of s. 501 of the Internal Revenue Code, and is registered as a Non Profit organization with the State of Florida, Department of State, Division of Corporations.

Name (please print)	Title (please print)
Signature  Application	7/20/// Date
NOTARY SECTION:	
State of Florida	
County of Palm Beach	
The foregoing Agreement was acknowledged and s    Agreement was acknowledged and s   Agreement was acknowledged and s   Agreement was acknowledged and s   Agreement was acknowledged and s   Agreement was acknowledged and s   Agreement was acknowledged and s   Agreement was acknowledged and s   Agreement was acknowledged and s   Agreement was acknowledged and s	(name of individual) as
of organization/ agency), who is personally known to	o me or who produced
Thirty I ringe as identifi	ication.
Bi hon Bulling. Notary Public	
Mar Operation II. III.	

My Commission Expires:





# PALM BEACH COUNTY SHERIFF'S OFFICE LAW ENFORCEMENT TRUST FUND DONATION

#### **APPLICATION**

Legal name of Organiz	zation: Palm Beach County P.	A.L. Inc.
	FEID #: 65-0461384	
Address:	3228 Gun Club ROad	
	STREET ADDRESS	
	West Palm Beach, FL	33406
	CITY, STATE, ZIP	
Executive Director:	Scott Scrivner	Tharles D. Beller
	NATIVE OO N. (	300 PRESIDENSY
	SIGNATURE	
	561-242-5816	scrivners@pbso.org
	TELEPHONE NUMBER	E-MAIL ADDRESS
Fiscal Agent:	Christopher Johnson	
	NAME /	
	(Mfd	e
	SIGNATURE	·
	561-346-5893	johnsonc1207@bellsouth.net
	TELEPHONE NUMBER	E-MAIL ADDRESS
Date:	5-24-2011	
	DATE	

# PALM BEACH COUNTY SHERIFF'S OFFICE LIAW ENFORCEMENT TRUST FUND DONATION

Organization Name: Palm Beach County Police Athletic League (	P.A.L.)
LETF Funding Request (MUST match total on Financial Application):	\$34,000.00
What service will your organization provide through the use of Law Er Funds?	forcement Trust
✓ Crime Prevention Program	
Drug Abuse Education	
Drug Prevention Program	
Drug Treatment Program	
Safe Neighborhood	
School Resource Officers	

#### Organization Purpose:

Palm Beach County PAL will team with PBSO districts and Community Policing Sites to offer FREE recreational activities in a safe and supervised setting. PAL will assist to bridge the gap between law enforcement and community youth, reduce juvenile crime thus reducing call to service.

#### Provide a brief summary of program's activities/services to be funded:

The event will start with children eating pizza with the deputy who recommended them for the program. They will receive a backpack which will contain Crime Prevention material as well as a brochure on bullying, the key factor as to where to turn to for help. They will also include 211 cards and information for parents on warning signs of bullying and it's many forms. The children will wear shirts that will say "I will not BULLY anyone, I will not be bullied". The Sheriff will then ask them to take the oath to refrain from bullying and to report those who do. At that staging area there will be a deputy assigned to Crime Prevention anti-bully booth to address parent concerns. They will shop with a deputy and communicate their interests.

#### What results are you committed to achieving?

To initiate a bond between the deputies and the child during this event, perhaps instilling in the child importance of turning toward law enforcement and refraining from bullying activities on all levels and to turn also to their parents and school officials for assistance



### PALM BEACH COUNTY SHERIFF'S OFFICE LAW ENFORCEMENT TRUST FUND DONATION

#### FINANCIAL APPLICATION

Period Covered (one year)

From: July 1, 2011 To: June 30, 2012

No.	Expense	Program Total	LETF Request	LETF
1.	Salaries			0.00%
2.	Employee Benefits/Payroll Taxes			0.00%
3	Professional Fees			0.00%
4.	Occupancy/Utilities			0.00%
5.	Telephone			0.00%
6.	Postage/Shipping			0.00%
7.	Printing & Publications			0.00%
8.	Supplies	\$34,000.00	\$34,000.00	100.00%
9.	Travel			0.00%
10.	Meetings			0.00%
11.	Miscellaneous Expenses			0.00%
	Total Expenses	\$34,000.00	\$34,000.00	100.00%



# PALM BEACH COUNTY SHERIFF'S OFFICE LAW ENFORCEMENT TRUST FUND DONATION

Budget Narrative
Provide detailed description for each expense listed on the Financial Application. You may attach additional sheets if necessary.
Salaries (list employees and individual compensation):
Professional Fees (list vendor and type of service provided):
Occupancy/Utilities (list utilities):
Telephone (provide telephone numbers):
Printing & Publications (list type of material):



# PALM BEACH COUNTY SHERIFF'S OFFICE

LAW ENFORCEMENT TRUST FUND DONATION
Supplies (list supplies/equipment):
175 backpacks, 130- 26' mountain bikes, 170 gift cards @\$125.00 each, food, soda, candy and water
Travel (individuals traveling, destination and purpose):
Meetings (attendees, purpose, items needed for meeting):
Miscellaneous Expense (specify items):



# PALM BEACH COUNTY SHERIFF'S OFFICE LAW ENFORCEMENT TRUST FUND DONATION

#### **APPLICATION CERTIFICATION**

I hereby certify that any LETF funds received will be used for the authorized purpose as
indicated on Page 3 of this application. Additionally, I certify that the agency requesting the
funds is a not-for-profit agency or organization, which has been held to be tax exempt under the
provisions of s. 501 of the Internal Revenue Code, and is registered as a Non Profit organization
with the State of Florida, Department of State, Division of Corporations.
Charles D. Brutson President
Name (please print)  Title (please print)
7/12/11
Signature Date /
NOTARY SECTION:
State of Florida
County of Palm Beach
The foregoing Agreement was acknowledged and subscribed before me this 12th day of SULL . 20 11 by Charles D. Belcher (name of individual) as  President (title) of Paso Police Hhieric League (name
(title) of YBSO POlice Athletic Leggue (name
of organization/ agency), who is personally known to me or who produced
as identification.
Notary Public S
My Commission Expires:

Notary Public State of Florida Lissette Lopez My Commission DD799594 Expires 07/21/2012