

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY**

Meeting Date: October 18, 2011

[X] Consent [] Regular
[] Workshop [] Public Hearing

Department:

Submitted By: Department of Airports

Submitted For:

I. EXECUTIVE BRIEF


Motion and Title: Staff recommends motion to: Authorize the County Administrator or his designee to sign an Extension of Time to Joint Participation Agreements (JPA) with the Florida Department of Transportation (FDOT) and to make necessary minor changes to the JPA that do not change the scope of work or terms and conditions of the JPA.


Summary: JPAs issued by the FDOT are normally issued with a duration of approximately two (2) years; however, an Extension of Time may be requested by the County prior to the expiration date in order to extend the time of the agreement to maintain the County's ability to utilize the funds associated with the JPA. This item will allow the County Administrator or his designee to sign the time extensions, as well as to make minor changes to the language in the JPA. **Countywide (AH)**

Background and Justification: The Palm Beach County Department of Airports (DOA) receives funds annually from the FDOT for use in matching funds to complete projects at the four (4) County-owned and operated airports in Palm Beach County. On September 23, 2008 (3F3, Item B), the Board authorized the County Administrator or his designee the ability to execute Administrative Amendments to JPAs in order to comply with changes in State law. Additionally, due to the duration of both design and construction projects, it may be necessary to request an Extension of Time for a JPA to extend the County's ability to utilize the funds associated with the JPA; therefore, the DOA is requesting the Board to authorize the County Administrator or his designee to execute an Extension of Time to JPAs in order to preserve the funding for projects at the County's airports.

Attachments:

- ## 1. Sample Extension of Time

Recommended By:  7/26/11
Department Director Date

Approved By:  10/5/11
County Administrator Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2012	2013	2014	2015	2016
Capital Expenditures					
Operating Costs					
External Revenues (Grants)					
Program Income (County)					
In-Kind Match (County)					
NET FISCAL IMPACT	~0~*see below				
# ADDITIONAL FTE POSITIONS (Cumulative)					

Is Item Included in Current Budget? Yes _____ No _____
 Budget Account No: Fund _____ Department _____ Unit _____ Object _____
 Reporting Category _____

B. Recommended Sources of Funds/Summary of Fiscal Impact:

*There is no Fiscal Impact for this item.

C. Departmental Fiscal Review: CM Samira

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

OFMB

Ann J. Javoy 9/30/11
Contract Dev. and Control

B. Legal Sufficiency:

Anne Welford 10/4/11
Assistant County Attorney

C. Other Department Review:

Department Director



Florida Department of Transportation

RICK SCOTT
GOVERNOR

3400 West Commercial Boulevard
Fort Lauderdale, FL 33309

ANANTH PRASAD, P.E.
SECRETARY

DATE:

TO:

Palm Beach International Airport

FROM:

SUBJECT: EXTENSION OF TIME - Joint Participation Agreement

Fin. Proj. No.: _____ Contract No.: _____

The time allotted for the completion of services on subject agreement dated _____ and any supplemental thereto will expire on _____

Project Description:

In accordance with Section 18.00 of the Joint Participation Agreement, you may request a time extension. For your convenience, you may complete, sign, date, and return this form to me.

It is requested that the Joint Participation Agreement for the project be extended until _____ for the following reason(s): (Use attachment if necessary)

Agency: Palm Beach County

Date: _____

By: _____

Title: _____

APPROVED: _____

Date: _____

District Project Manager

APPROVED: _____

Date: _____

Director Transportation Development