Date

PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM SUMMARY

Department Submitted By: Community Services Submitted For: Division of Senior Services (DOSS)
Submitted For: <u>Division of Senior Services (DOSS)</u>
I. EXECUTIVE BRIEF
Motion and Title: Staff recommends motion to:
A) receive and file Amendment 006 to Contract Renewal No. IC010-9500 (R2010-1229) fo Community Care for the Elderly (CCE) with Area Agency on Aging (AAA) of Palm Beach/Treasure Coast, Inc., for the period July 1, 2010 to June 30, 2011, to increase the total funding by \$7,154.46 and to revise Attachment II, Community Care for the Elderly Agreemen Budget Summary; and
B) receive and file Amendment 006 to Contract Renewal No. IH010-9500 (R2010-1227) fo Home Care for the Elderly (HCE) with AAA, for the period July 1, 2010 to June 30, 2011, to increase the total funding by \$6,584.46 and to revise Attachment II, Home Care for the Elderly Agreement Budget Summary; and
C) receive and file Amendment 004 to Contract Renewal No. IZ010-9500 (R2010-1231) fo Alzheimer's Disease Initiative (ADI) with AAA, for the period July 1, 2010 to June 30, 2011, to increase the total funding by \$5,259.42 and to revise Attachment II, Alzheimer's Disease Initiative Program Agreement Budget Summary.
Summary: These receive and file items are being submitted in accordance with Countywide PPN No. CW-0-051 to allow the Clerk's Office to note and receive the executed agreement. Amendments were executed by the County Administrator in accordance with Resolution R2010-1942, which delegated authority to the County Administrator, or his designee, to sign documents related to DOSS/AAA grant amendments. Jaime Estremera-Fitzgerald of the AAA serves on a County Advisory Board, the Criminal Justice, Mental Health & Substance Abuse Planning Council. The Board provides no regulation, oversight, management, or policy-setting recommendations regarding the AAA contract. Disclosure of this contractual relationship at a duly noticed public meeting is being provided in accordance with the provisions of Sect. 2-443, of the Palm Beach County Code of Ethics In the area south of Hypoluxo Rd., The Volen Center, Inc. provides services under a similar AAA grant. (DOSS) Countywide except for portions of Districts 3, 4, 5, and 7 south of Hypoluxo Rd. (TKF)
Background and Justification: Grant adjustments are made during the contract year to align services with need. Funds are used to provide various in-home and community based services to seniors in Palm Beach County which preserves the independence of elders and defers the need for more costly institutional care.
Attachments: Amendments (3)
Recommended By: 10/25/11 Department Director Date 11-9-11

Assistant County Administrator

II. FISCAL IMPACT ANALYSIS

A.	rive rear Summa	ary of Fiscal	impact:			
Fiscal	Years	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
Opera Extern Progra	al Expenditures ting Costs nal Revenue am Income (County) d Match (County)	19,793. (18,998 _)				
NET F	ISCAL IMPACT	<u>795</u>				
	OITIONAL FTE FIONS (Cumulative)			**************************************	***************************************	
	n Included in Current et Account No.: Fund Prog		Yes _ Department		<u>Var</u> Objec	t <u>Var.</u>
В.	No. 001 (R2010-12 0722), Amendment resolution for HCE is (R2010-1228), Ame Amendment No. 00 resolution for ADI is (R2010-1232), Ame	e the State of for CCE is Co 30), Amendn No. 004 (R20 is Contract Ro endment No. 04 (R2011-1: s Contract Re endment No. al fiscal impa the current b	Florida, Department No. 00: 11-1140), and No. I 002 (R201 142), and A enewal No. I 002 (R2010- act for ADI a udget	artment of Elewal No. ICO 2 (R2010-15 d Amendme H010-9500 (0-1516), Ar mendment Z010-9500 (1517) and A	der Affairs and 10-9500 (R201 15), Amendment No. 005 (R2010-1227), nendment No. No. 005 (R20 R2010-1231), Amendment No.	County funds. 0-1229), Amendment ent No. 003 (R2011-2011-1141). Previous Amendment No. 001 003 (R2011-0723), 111-1143). Previous Amendment No. 001 0. 003 (R2011-1144). funds of \$794.94 for
					10/25/11	
		111.	REVIEW CO	<u>OMMENTS</u>		
Α.	OFMB Fiscal and/or	Contract Adn	ninistration C	comments:		
В.	DFMB Legal Sufficiency: Assistant County	2 1//9/ y Attorney		Contract	Administration	
C.	Other Department R	deview:				
	Department	Director	-			

This summary is not to be used as a basis for payment.



Department of Community Services Division of Senior Services Administration

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 Palm Beach Gardens, FL 33418
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Palm Beach County Board of County Commissioners

Karen T. Marcus, Chair

Shelley Vana, Vice Chair

Paulette Burdick

Steven L. Abrams

Burt Aaronson

Jess R. Santamaria

Priscilla A. Taylor

County Administrator

Robert Weisman

"An Equal Opportunity Affirmative Action Employer"

Official Electronic Letterhead

MEMORANDUM

TO:

Robert Weisman

County Administrator

FROM:

Channell Wilkins, Director

Community Services

DATE:

September 28, 2011

RE:

Division of Senior Services (DOSS)

Amended Contract

Pursuant to Resolution R-2010-1942, your signature is needed for the approval of the enclosed amended contract. This resolution authorizes the County Administrator signatory authority on contract amendments related to DOSS/ Area Agency on Aging of Palm Beach/Treasure Coast, Inc. (AAA) grants for no more than ten percent (10%) of the contracted amount or \$150,000, whichever is greater. Please find attachments and resolution attached.

The reallocation of funding is due to budgetary alignments from the AAA and would facilitate the spending of funds in a timely manner.

Staff will submit this item at the Board's November 15, 2011 Commission Agenda as a "Receive and File" item to allow the clerk's office to note and receive the documents in accordance with PPM CW-O-051.

If additional information is needed, please contact Faith Manfra, (561) 355-4750.

Approved:

Assistant County Attorney

Jauna Malholto
Community Services Fiscal Diffectory

Assistant County Administrator

Attachments: Resolution No. R2010-1942

IC010-9500

Amendment 006

IH010-9500

Amendment 006

IZ010-9500

Amendment 004

RESOLUTION NO. 2010-1942

RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, AUTHORIZING THE COUNTY ADMINISTRATOR OR HIS DESIGNEE SIGNATORY AUTHORITY ON INDIVIDUAL AMENDMENTS TO AREA AGENCY ON AGING OF PALM BEACH/TREASURE COAST, INC. (AAA) GRANT AGREEMENTS/CONTRACTS FOR NOT MORE THAN TEN PERCENT OF THE CONTRACTED AMOUNT OR \$150,000, WHICHEVER IS GREATER.

WHEREAS, Palm Beach County has adopted an optional Home Rule Charter pursuant to Section 1(g) of Article VIII of the Florida State Constitution and Chapter 125 of the Florida Statutes; and

WHEREAS, Section 125.85, Florida Statutes, authorizes the delegation of any powers and duties not set forth therein by resolution or ordinance of the Board of County Commissioners; and

WHEREAS, the delegation of signing authority to the County Administrator or his designee, on contract amendments to AAA agreements/contracts for the program periods, November 16, 2010 through November 15, 2013, for not more than 10% of the total grant award/agreement amount or \$150,000, whichever is greater, would facilitate timely spending of grant funds which must be spent within a program year; and

WHEREAS, the delegation of signatory authority to the County Administrator or his designee on amendments to AAA agreements/contracts would also allow for realiocation of funding in a more expeditious manner and would eliminate delays caused by such items to be brought before the Board of County Commissioners and would therefore be consistent with the goal of the grantee to expend funds in compliance with grant requirements; and

WHEREAS, Countywide PPM#CW-O-051 establishes procedures and policy regarding delegated authority for execution of County contracts, agreements, and grants.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, as follows:

- 1. The foregoing recitals are true and correct and are expressly incorporated herein by reference and made a part hereof.
- 2. The County Administrator, or his designee, is hereby expressly authorized to execute, on behalf of the Board of County Commissioners, agreement/contract amendments within the defined threshold for the indicated time period.
- 3. This delegation of signature authority shall be implemented in accordance with the provisions of Countywide PPM #CW-0-051.

The foregoing Resolution was offered by Commissioner $$_{\tt Aaronson}$$, who moved its adoption. The motion was seconded by Commissioner , and upon being put to a vote, the vote was as follows: KAREN T. MARCUS Paulette Burdick Aye District 1: Aye District 2: Aye District 3: SHELLY VANA Aye District 4: STEVE L. ABRAMS BURT AARONSON District 5: Aye Aye District 6: Jess R. Santamaria District 7: Priscilla A. Taylor Aye The Chair thereupon declared the Resolution duly passed and adopted this _____day , 2010. of November APPROVED AS TO FORM

SUFFICIENCY

PALM BEACH COUNTY, FLORIDA, BY ITS LEGAL BOARD OF COUNTY COMMISSIONERS

SHARON R. BOCK, CLERK/COMPTROLLER

Assistant County Attorney

Deputy Clerk

This AMENDMENT, entered into by the Area Agency on Aging of Palm Beach/Treasure Coast, Inc., hereinafter referred to as the "agency", and <u>Palm Beach County Board of County Commissioners</u>, <u>Division of Senior Services</u> hereinafter referred to as the "provider", amends agreement # <u>IC010-9500</u>.

The purpose of this amendment is to increase the total funding by \$7,154.46.00 and to revise ATTACHMENT II, COMMUNITY CARE FOR THE ELDERLY AGREEMENT BUDGET SUMMARY.

This amendment shall be effective on the last date that the amendment has been signed by both parties.

All provisions in the agreement and any attachments thereto in conflict with this amendment shall be and are hereby changed to conform with this amendment.

All provisions not in conflict with this amendment are still in effect and are to be performed at the level specified in the agreement.

This amendment and all of its attachments are hereby made a part of this agreement.

IN WITNESS WHEREOF, the parties hereto have caused this 4-page amendment to be executed by their officials there unto duly authorized.

PROVIDER:	PALM BEACH COUNTY, FLORIDA, A Political Subdivision of the State of Florida	AREA AGENCY ON AGING, PALM BEACH/TREASURE COAST, INC.
SIGNED BY: Rob	Dert Weisman, County Administrator	SIGNED BY:
DATE:	0/4/11	NAME: Doreen McGunagle
SHARON R. BC	CK, Clerk and Comptroller	
BY:	A	TITLE: Treasurer
DATE:		DATE: 9/20/2011
	ADDROVED AS T	O FORM

FEDERAL ID NUMBER: 59-6000785
FISCAL YEAR END DATE:
Approved as to form and legal sufficiency
Assistant County Attorney
Approved as to terms and conditions
Approved as to terms and conditions
Department Director

AMENDMENT 006 IC010-9500

ATTACHMENT II

BUDGET SUMMARY

1.	CCE Client Services	\$881,438.46
2.	CCE Case Management	\$184,083.00
3.	CCE Case Aide	\$20,454.00
4.	Total	\$1,085,975.46

Attestation Statement

Agreement/Contract Number IC010-9500
Amendment Number 006
I, Robert Weisman, County Administrator, attest that no changes or revisions have been made to the (Provider Representative)
content of the above referenced agreement/contract or amendment between the Area Agency on Aging of Palm
Beach/Treasure Coast, Inc. and Palm Beach County Board of County Commissioners, Division of Senior Services
The only exception to this statement would be for changes in page formatting, due to the differences in electronic
data processing media, which has no affect on the agreement/contract content.
Signature of Provider Representative Date
propression of the trees webs appropriate and the propriate and th

APPROVED AS TO FORM

AND LEGAL SUFFICIENCY

COUNTY ATTORNEY

This AMENDMENT, entered into by the Area Agency on Aging of Palm Beach/Treasure Coast, Inc., hereinafter referred to as the "agency", and <u>PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS</u>, hereinafter referred to as the "provider", amends agreement # <u>IH010-9500</u>.

The purpose of this amendment is to increase the total funding by \$6,584.46 and to revise ATTACHMENT II, HOME CARE FOR THE ELDERLY AGREEMENT BUDGET SUMMARY.

This amendment shall be effective on the last date that the amendment has been signed by both parties.

All provisions in the agreement and any attachments thereto in conflict with this amendment shall be and are hereby changed to conform with this amendment.

All provisions not in conflict with this amendment are still in effect and are to be performed at the level specified in the agreement.

This amendment and all of its attachments are hereby made a part of this agreement.

IN WITNESS WHEREOF, the parties hereto have caused this 4-page amendment to be executed by their officials there unto duly authorized.

PROVIDER:	PALM BEACH COUNTY, FLORIDA, A Political Subdivision of the State of Florida	AREA AGENCY ON AGING, PALM BEACH/TREASURE COAST, INC.
SIGNED BY: _ Robert We	sisman, County Administrator	SIGNED BY:
DATE:	0/4/11	NAME: <u>Doreen McGunagle</u>
SHARON R. B	OCK, Clerk and Comptroller	Tall tall to a to \$1000.
ВҮ:	- Allendary - Allendary	TITLE: Treasurer
DATE:		DATE: <u>9/20/2011</u>
	APPROVED AS TO F	ORM .

TOUNTY ATTORNEY

FEDERAL ID NUMBER: <u>59-6000785</u>
FISCAL YEAR END DATE:
Approved as to form and legal sufficiency
Assistant County Attorney
Approved as to terms and conditions
Cloub William
Department Director

AMENDMENT 006 IH010-9500

ATTACHMENT II

BUDGET SUMMARY

1.	HCE Subsidies	\$82,403.17
2.	HCE Case Management	\$14,007.29
3.	Total	\$96,410.46

Attestation Statement

Agreement/Contract Number IH010-9500 Amendment Number 006	
I, Robert Weisman, County Administrator, attest that no changes or (Provider Representative)	revisions have been made to the
content of the above referenced agreement/contract or amendment be	etween the Area Agency on Aging of Palm
Beach/Treasure Coast, Inc. and Palm Beach County Board of County	y Commissioners, Division
of Senior Services. The only exception to this statement would be fo	or changes in page formatting, due to the
differences in electronic data processing media, which has no affect	on the agreement/contract content.
Signature of Provider Representative	

COUNTY ATTORNEY

AMENDMENT 004 IZ010-9500

This AMENDMENT, entered into by the Area Agency on Aging of Palm Beach/Treasure Coast, Inc., hereinafter referred to as the "agency", and <u>Palm Beach County Board of County Commissioners, Division of Senior Services.</u> hereinafter referred to as the "provider", amends agreement # <u>IZ010-9500</u>.

The purpose of this amendment is to increase total funding by \$5,259.42 and to revise ATTACHMENT II, ALZHEIMER'S DISEASE INITIATIVE PROGRAM AGREEMENT BUDGET SUMMARY.

This amendment shall be effective on the last date that the amendment has been signed by both parties.

All provisions in the agreement and any attachments thereto in conflict with this amendment shall be and are hereby changed to conform with this amendment.

All provisions not in conflict with this amendment are still in effect and are to be performed at the level specified in the agreement.

This amendment and all of its attachments are hereby made a part of this agreement.

AMENDMENT 004 IZ010-9500

IN WITNESS THEREOF, the parties hereto have caused this 3 page Agreement to be executed by their officials there unto duly authorized.

PROVIDER: PALM BEACH COUNTY, FLORIDA, A Political Subdivision of the State of Florida	Area Agency on Aging of Palm/ Treasure Coast, Inc.
SIGNED BY: Robert Weisman, County Administrator	SIGNED BY:
DATE: (0(4/4	NAME: Doreen McGunagle
SHARON R. BOCK, Clerk and Comptroller	TITLE: Treasurer
BY:	DATE: 9/20/2011
DATE:	
FEDERAL ID NUMBER: 59-6000785	
FISCAL YEAR END DATE:	
Approved as to form and legal sufficiency	activities
Assistant County Attorney	,
Approved as to terms and conditions	
Department Director	
	, 11 Mg
FEDERAL ID NUMBER:	,
FIGCAL VEAD END DATE:	

AMENDMENT 004 IZ010-9500

ATTACHMENT II

BUDGET SUMMARY

ADI Client Services \$229,069.42
 ADI Case Management \$7,000.00
 Total \$236,069.42

Attestation Statement

Agreement/Contract Number <u>IZ010-9500</u>
Amendment Number004
I, Robert Weisman, County Administrator, attest that no changes or revisions have been made to the (Provider Representative)
content of the above referenced agreement/contract or amendment between the Area Agency on Aging of Palm
Beach/Treasure Coast, Inc. and Palm Beach County Board of County Commissioners, Division of Senior Services
The only exception to this statement would be for changes in page formatting, due to the differences in electronic
data processing media, which has no affect on the agreement/contract content.
Signature of Provider Representative Date
Signature of Flovider Representative

APPROVED AS TO FORM

AND LEGAL SUFFICIENCY

COLUMNY ALTOPNEY