

Agenda Item #: 31-3

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS**

AGENDA ITEM SUMMARY

Meeting Date:	November 15, 2011	[X] Consent	[] Regular
		[] Ordinance	[] Public Hearing

Department: **Housing & Community Development**

Submitted By: **Housing & Community Development**

I. EXECUTIVE BRIEF

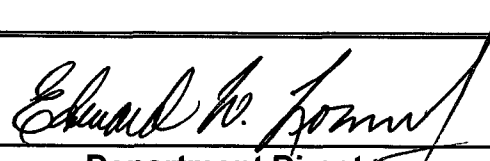
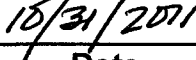
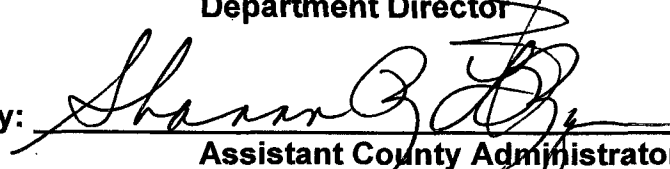
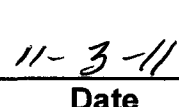
Motion and Title: **Staff recommends motion to Receive and File: Three (3) Agreements and five (5) Amendments to Agreements as follows:**

- A) An Agreement with the Town of Jupiter under the 2008 Disaster Recovery Initiative – Supplemental Program (DRI4) (R2010-1411);
- B) An Agreement with West Palm Beach Housing Authority under DRI4 (R2010-1411);
- C) A Loan Agreement with Community Land Trust of Palm Beach County, Inc., under the Neighborhood Stabilization Program 2 (NSP2) for the Davis Landings Project;
- D) Amendment No. 001 to an Agreement (R2010-1944) with Community Land Trust of Palm Beach County, Inc., under NSP2 for the Davis Landings Project;
- E) Amendment No. 003 to an Agreement (R2010-1124) with the City of Greenacres, under the Community Development Block Grant Recovery Program (CDBG-R);
- F) Amendment No. 001 to an Agreement (R2011-0048) with We Help Community Development Corporation, under the 2005 Disaster Recovery Initiative Program (DRI2);
- G) Amendment No. 001 to an Agreement (R2011-0049) with the City of Delray Beach, under DRI2; and
- H) Amendment No. 001 to an Agreement (R2010-1894) with the City of Belle Glade, under the Community Development Block Grant Program (CDBG).

Summary: In accordance with County PPM CW-0-051, all delegated contracts, agreements and grants must be submitted by the initiating Department as a receive and file agenda item. The attached Agreements and Amendments have been fully executed on behalf of the Board of County Commissioners (Board) by the County Administrator, or designee, in accordance with Agenda Items R2001-340, R2011-0559, R2009-1679, R2006-1351, and R2009-0901. The Agreements and Amendments are now being submitted to the Board to receive and file. **These are Federal NSP, DRI, CDBG, and CDBG-R funds which require no local match.** (Contract Development) Countywide (TKF)

Background and Justification: The Agreement with the Town of Jupiter provides \$210,000 in DRI4 funds for infrastructure improvements to Indian Creek. The Agreement with West Palm Beach Housing Authority provides \$703,098 in DRI4 funds for infrastructure improvements at the Southridge and Colony Oaks Housing developments.
(Continued on Page 3)

Attachments: (Continued on Page 3)

Recommended By:		
	Department Director	Date
Approved By:		
	Assistant County Administrator	Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2012	2013	2014	2015	2016
Capital Expenditures					
Operating Costs	\$919,661				
External Revenues	(\$919,661)				
Program Income					
In-Kind Match (County)					
NET FISCAL IMPACT	-0-				

# ADDITIONAL FTE POSITIONS (Cumulative)	-0-				
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Is Item Included In Current Budget? Yes X No

Budget Account No.:

Town of Jupiter (construction): 1106-143-1427-8101-DRI45-GY08: \$178,500

Town of Jupiter (engineering): 1106-143-1427-8101-DRI45B-GY08: \$31,500

City of Greenacres: 1111-143-1426-8101-BGR5-GY08: \$6,562.99

West Palm Beach Housing Authority:

Southridge (construction): 1106-143-1427-8101-DRI41-GY08: \$350,000

Southridge (engineering): 1106-143-1427-8101-DRI41B-GY08: \$10,500

Colony Oaks (construction): 1106-143-1427-8101-DRI42-GY08: \$332,619

Colony Oaks (engineering): 1106-143-1427-8101-DRI42B-GY08: \$9,979

B. Recommended Sources of Funds/Summary of Fiscal Impact:


Funding will be provided as follows: DRI4 grant: \$913,098 and
CDBG-R grant: \$6,563.

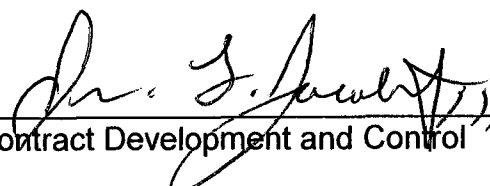
C. Departmental Fiscal Review:

 10-31-11
Shairette Major, Fiscal Manager I


III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

 11/2/11
OFMB

 11/3/11
Contract Development and Control

B. Legal Sufficiency:

 11/3/11
Senior Assistant County Attorney

C. Other Department Review:

Department Director

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(THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT)

Background and Justification: (Continued from Page 1)

The Agreement (R2010-1944) in the amount of \$4,523,006 with Community Land Trust of Palm Beach County, Inc. (CLT) for the Davis Landings Project was executed on November 16, 2010. Amendment No. 001 provides for necessary changes to the Project Scope, project budget, allowable costs, monitoring inspections, final inspections, updating the monthly program income, the addition of the Buy American requirements, and replacement of updated Exhibits. A Loan Agreement required by Agreement (R2010-1944) was also executed with the CLT on August 3, 2011.

The Agreement (R2010-1124) with the City of Greenacres was executed on March 25, 2010. Amendment No. 003 provides an additional \$6,562.99 in CDBG-R funds and extends the expiration date to October 31, 2011.

The Agreement (R2011-0048) with We Help CDC was executed on October 21, 2010. Amendment No. 001 provides for a reallocation of \$10,000 from administration to inspector's salary.

The Agreement (R2011-049) with the City of Delray Beach was executed on October 28, 2010. Amendment No. 001 provides for a reallocation of \$50,000 from rehabilitation costs to inspector salary.

The Agreement (R2010-1894) with the City of Belle Glade (City) was executed on November 16, 2010. The Agreement provides \$193,865 in CDBG funds to the City to fund activity delivery costs related to the preparation of files and coordination of the bidding process for rehabilitation and demolition projects undertaken within the City under the countywide housing rehabilitation program and countywide demolition program. The Agreement was slated to expire on September 30, 2011, and most of the available funds are still unspent. The Amendment provides a one (1) year time extension to enable the City to complete the activities contemplated in the Agreement.

Attachments: (Continued from Page 1)

1. Agreement with the Town of Jupiter with Exhibits A to D
2. Agreement with West Palm Beach Housing Authority with Exhibits A to E
3. Loan Agreement with Community Land Trust of Palm Beach County, Inc.
4. Amendment No. 001 to an Agreement with Community Land Trust of Palm Beach County, Inc.
5. Agreement (R2010-1944) with Community Land Trust of Palm Beach County, Inc. with Exhibits A to K
6. Amendment No. 003 to an Agreement with the City of Greenacres
7. Amendment No. 002 (R2011-0290) to an Agreement with the City of Greenacres
8. Amendment No. 001 (R2010-2007) to an Agreement with the City of Greenacres
9. Agreement (R2010-1124) with the City of Greenacres with Exhibits A to E
10. Amendment No. 001 to an Agreement with We Help Community Development Corporation
11. Agreement (R2011-0048) with We Help Community Development Corporation with Exhibits A to G
12. Amendment No. 001 to an Agreement with the City of Delray Beach
13. Agreement (R2011-049) with the City of Delray Beach with Exhibits A to G
14. Amendment No. 001 to an Agreement with the City of Belle Glade
15. Agreement (R2010-1894) with the City of Belle Glade with Exhibits A to F