Agenda Item #:

# PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM SUMMARY

Meeting Date: November 15, 2011 [ ] Consent [X] Regular

[ ] Public Hearing

Department

Submitted By:

**COUNTY ADMINISTRATION** 

**Submitted For:** 

OFFICE OF THE INSPECTOR GENERAL

#### I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve the addition of six (6) positions to the County's personnel complement to reflect six (6) positions the Office of Inspector General (OIG) is adding to its complement.

Summary: The OIG has negotiated interlocal agreements with the Health Care District (District) and Children's Services Council (CSC) to have the OIG exercise the authority, functions and powers granted by the Office of Inspector General Ordinance (IG Ordinance) for the benefit of the District and CSC, effective January 1, 2012. The OIG is also negotiating an interlocal agreement with the Housing Finance Authority that will be brought before them for approval on November 17, 2011. The OIG needs six (6) positions to accommodate this expansion of its jurisdiction. In addition, the OIG is reorganizing operations to enhance its capacity to react timely to the needs of the more than forty entities it oversees.

The process of increasing the complement has created the opportunity to use three (3) of the new positions for the reorganization. To accommodate the expansion, three (3) existing positions and three (3) new positions will be allocated. Funding for the expansion is being provided through the interlocal agreements. Funding for the reorganization is available in the OIG's FY 2012 budget. The Inspector General has the power to appoint, employ and remove employees. The County has included the OIG employees in its complement and therefore any increase in the OIG complement triggers an increase in the BCC Complement which requires BCC approval. Countywide (LB)

Background and Justification: Authorized under Palm Beach County Ordinance 2009-0049, known as the IG Ordinance, the Inspector General has negotiated agreements with the District and CSC to provide independent oversight of, and exercise authority, functions and powers set forth in the IG Ordinance for the benefit of the District and CSC. The IG Ordinance also provides that the Inspector General shall have the power to appoint, employ, and remove such assistants, employees, personnel, and establish personnel procedures as deemed necessary for the efficient and effective administration of the activities of the OIG. To accommodate the expansion of jurisdiction to include the District and CSC, the OIG is adding six (6) positions.

### Attachments:

Inspector General Memo: Additional Positions Added to Complement

Reviewed by:

# II. FISCAL IMPACT ANALYSIS

Α.	Five Year Sum	mary of Fiscal	l Impact:				
В.	Fiscal Years	2012	2013	2014	2015	2016	
Capita	al Expenditures						
_	ting Costs	446,821					
	nal Revenues	(402,668)					
	am Income (County	7)					
In-Kii	nd Match (County)						
NET	FISCAL IMPACT	44,153*					
	DITIONAL FTE	6					
103	ITIONS (Cumulati	ve) u					
Is Iten	n Included in Curre	ent Budget?	Ye	es_X**_No			
Budge	et Account No.:	Fund <u>1483</u> Reporting (			nit_2110/2100	Object_ <u>Various</u>	
	Recommended Sou Fiscal Impact of \$44 ommodate this action	,153 reflects the				budget available	
amend budget Septen	BCC approved in ments (November 1 to accommodate the object 30, 2012. An invited by the brought before the control of the brought before the before the brought befor	5, 2011 Conserne related six interlocal agree	nt Agenda) to (6) positions ement with t	o the IG fund e for the period he Housing Fir	stablishing ad l of January nance Authori	lequate FY 2012 1, 2012 through	
C.	Departmental Fisc	al Review:					
	·	III. <u>RE</u>	VIEW COM	MENTS			
<b>A.</b>	OFMB Fiscal and	Or Contract D	ev. and Con	J)n	Dev, and Con	2 5/1 7/1	/
В.	Legal Sufficiency:		X"				
			•				
		2~					
	Jone 1		<del></del>				
6	Assistant County	Attorney					
C.	Other Department	Review:					
				•			
	Departmen	t Director					

THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT.

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# Office of Inspector General Palm Beach County

Sheryl G. Steckler Inspector General

DATE:

October 28, 2011

TO:

Wayne, Condry, Director of Human Resources

FROM:

Joe Doucette, OlG Chief of Administration

RE:

Additional Positions Added to Complement

The Office of Inspector General is adding six (6) additional positions to our complement to accommodate the expansion of jurisdiction to cover the Health Care District (HCD), Children's Services Council (CSC) and Housing Finance Authority (HFA). Interlocal agreements with the HCD and CSC are scheduled for BCC approval on November 15, 2011 and we expect the HFA interlocal agreement will be presented to the BCC for approval on December 6, 2012. The HFA board is scheduled to vote on the agreement November 17, 2011. HCD, CSC and HFA will provide funding for the additional costs – personal services and operations – relating to their agreements.

In addition to adding positions for the expansion, we are reorganizing our reporting structure to better accommodate the dynamics of having jurisdiction over forty-three (43) separate public entities. The net result of the change in reporting structure and expansion is the addition of the following positions (pay grade):

Deputy Inspector General (00)
Assistant General Counsel (00)
Auditor III (43)
Auditor III (43)
Contract Oversight Specialist II (40)
Programmer (30)

When the BCC approves the HCD, CSC and HFA agreements and associated budget amendments, the OIG will have adequate FY 2012 budget to accommodate the additional positions. I understand that the OIG complement is a component of the County's complement and that any addition to the County's complement requires BCC approval. An agenda item requesting BCC approval has been submitted for the November 15 meeting. If you need any additional information, please let me know.