# AGENDA ITEM 3.A.2

## PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

### AGENDA ITEM SUMMARY

(

Meeting Date: November 29, 2011

) Consent (X) Regular ) Workshop () Public Hearing

## Department:

Submitted By: Clerk & Comptroller, Palm Beach County

Submitted For: Sharon R. Bock, Clerk & Comptroller

#### I. EXECUTIVE BRIEF

#### Motion and Title:

Motion to approve the contracts and claims settlements list as submitted by various departments to the Clerk & Comptroller's Office, cumulatively totaling **\$587,700**.

## Summary:

The appropriate County staff has executed each contract for the attached lists and each contract will be effective upon Board approval unless a later effective date is referenced in the contract.

#### **Background and Justification:**

The Palm Beach County Purchasing Ordinance and R-94-702 delegates certain contract execution to appropriate county staff, however, these contracts require Board approval before becoming effective.

### Attachments:

Lists identifying contracts:

1)	Purchasing - Regular Totaling	\$582,700
2)	TDC Contracts	\$ 5,000
3)	Risk Management	\$ -0-
-	TOTA	L \$587,700

11-72-11 **Recommended by:** Stephen I. Weiss, Manager - Financial Services Date Approved by: Assistant County Administrator Date

## BOARD SERVICES (MINUTES) DIVISION

## **ROUTING INFORMATION SLIP:**

DATE ROUTED: November 21, 2011

ROUTED TO: Alexandra Cook/Kristeena Pinto/Jan Schooley

ROUTED FROM: Diane Brown, Board Services-Minutes Phone: 355-2951

DESCRIPTION OF ITEM:

Contract List for the November 29, 2011 BCC/Workshop Meeting. My deadline to County Administration is November 29, 2011 Noon

## **REQUESTED ACTION:**

- X Review and signature
- Review and information
- Other:\_\_\_\_\_

OTHER ROUTING INSTRUCTIONS:

X Return to originator

Forward for additional processing to:

D Other:\_\_\_\_

THANKS! Diane Brown

KRuto 11/21/11 Meyandra C. Cook 11/21/11

#### November 29, 2011

## REGULAR AGENDA

#### 3. A.2 – Agenda Item Summary - CONTINUED

- A) Renewal of term contract with Harcros Chemicals, Inc. for \$228,200 for the purchase and delivery of corrosion inhibitor Aquacros HC-2030.
- B) Renewal of term contract with NALCO Company for \$213,500 for the purchase and delivery of Antiscalant Nalco, Trasar, and PC-191T.
- C) Increase of term contract with Fossett Enterprises, Inc. d/b/a Express Services, Inc.; Atrium Personnel, Inc. d/b/a Transhire; Howroyd Wright Employment Agency, Inc. d/b/a Appleone Employment Services for \$141,000 for temporary clerical personnel.
- D) Tourist Development Council Category "G" Grant Agreement with PBC Sports Commission for the US Youth Soccer Association Olympic Development Program Girls Winter Interregional Tournament for \$5,000. The grant period October 1, 2011 – February 25, 2012 with the event being held November 18-25, 2011. The grant funds will be used for sanction fees and rights fees.

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL

BOARD OF COUNTY COMMISSIONERS MEETING DATE OF

11/29/11

Contractor(s)	Project	Contract Amount SBE / M/WBE Amount	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
EXHIBIT A Harcros Chemicals, Inc.	Renewal of term contract for the purchase and delivery of corrosion inhibitor Aquacros HC-2030 for the period 12/18/2011 through 12/17/2012 per Master Agreement #SS300385B.	\$ 228,200.00 SBE: \$0	Water Utilities Department 4001-720-2310-5205 4001-720-2532-5205 4001-720-2533-5205 4001-720-3GUA-5205	Scarlett	
upon historical usage term contract has tw	umbered \$209,205 (\$19,018/month) during the previous e, \$228,200 is needed to meet the County's requirement o (2) renewal periods remaining. Awardee is located of is not a certified SBE.	its through the expiration of this twe	elve (12) month renewal contract. This		
<u>EXHIBIT B</u> NALCO Company	Renewal of term contract for the purchase and delivery of Antiscalant Nalco, Trasar, and PC-191T for the period 01/01/2012 through 12/31/2012 per Master Agreement #SS300383B.	\$ 213,500.00 SBE: \$ 0	Water Utilities Department 4001-720-2532-5205 4001-720-2533-5205	Scarlett	
contract. Based upo	cumbered \$186,787 (\$17,789/month) during the previous n historical usage, \$213,500 is needed to meet the Court contract has two (2) renewal periods remaining. Award	nty's requirements through the expir	ration of this twelve (12) month renewal		

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL

BOARD OF COUNTY COMMISSIONERS MEETING DATE OF

11/29/11

Contractor(s)	Project	Contract Amount SBE / M/WBE Amount	Department(s) or Division(s) Accounting Line(s)	Executor Minutes #
EXHIBIT C Fossett Enterprises, Inc. d/b/a Express Services, Inc.; Atrium Personnel, Inc. d/b/a Transhire; Howroyd Wright Employment Agency, Inc. d/b/a Appleone Employment Services	Increase of term contract for temporary clerical personnel for the period 06/01/2010 through 02/28/2012 per Master Agreement #07025B.	Increased Amount: \$ 141,000.00 Total with Increase: \$1,027,644.00 SBE: 30%	Countywide	Scarlett

The County has encumbered \$817,000 (\$46,686/month) during the previous seventeen and a half (17.5) months of the current eighteen (18) month term contract, which includes a three (3) month extension pursuant to the Director of Purchasing's authority. Due to the three (3) month extension of this contract, and based upon historical usage, an increase of \$141,000 over the previously authorized amount of \$886,644, which includes the Director's 10% funding authority, is necessary to meet the requirements for temporary personnel on an as needed basis through contract expiration. This term contract has no renewal options. Awardees are located in Palm Beach County.

TOTAL AMOUNT OF ALL AWARDS \$ 582,700.00

TEL: (561) 233-3130 FAX: (561) 233-3113 1555 PALM BEACH LAKES BLVD., SUITE 900, WEST PALM BEACH, FLORIDA 33401

# **INTEROFFICE MEMORANDUM**

DATE:	November 14, 2011	70.1
то:	Judith Crosbie Minutes	<b>107 12</b>
FROM:	Carol Meneely TDC	
RE:	CATEGORY "G" GRANT AGREEMENT	୍ ତି

I have attached three (3) originals of the following Category "G" Grant Agreement:

 PBC Sports Commission for the US Youth Soccer Association Olympic Development Program Girls Winter Interregional Tournament in the amount of \$5,000. The grant period is from October 1, 2011 – February 25, 2012 with the event being held November 18-25, 2011. The grant funds will be used for sanction fees and rights fees.

Will you please add this to the next "contract list" for BCC approval? Following approval, I am requesting 2 original copies be returned to this office. If you have any questions, please call me at 233-3131.

CM/cap

Enclosures

cc: Kris Pursell, Sports Commission Jackie Chesney, TDC Roger Amidon, TDC

Tdc/grantagr2011/minutes/sports/USYouthSoccer

