

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS**

AGENDA ITEM SUMMARY

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Meeting Date: December 20, 2011 Consent Regular
 Ordinance Public Hearing
Department: Palm Tran
Submitted By: Palm Tran
Submitted for: Palm Tran
 =====

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to:


- A) adopt** a resolution authorizing the sale, conveyance and transfer of four (4) model year 2001 El Dorado Cutaway buses to the City of Boynton Beach, Florida; provided that the Federal Transit Administration (FTA) approves the transfer; and
- B) approve** an agreement regarding the sale, conveyance, and transfer of four (4) model year 2001 El Dorado Cutaway buses to the City of Boynton Beach, Florida.

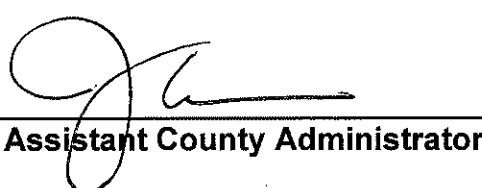
Summary: Palm Tran needs to dispose of four (4) model year 2001 El Dorado Cutaway buses. These buses have reached their useful life, and in accordance with the Federal Transit Administration (FTA) guidelines, may be disposed of. The City of Boynton Beach has approached Palm Tran and expressed their desire to acquire these buses. The City of Boynton Beach has affirmed that it is an entity qualified and eligible to receive a conveyance of personal property from Palm Beach County in accordance with the requirements of Section 125.38, F.S., and that it desires to use the buses for the public or community interest and welfare. These buses were purchased using 100% Federal Funds. Countywide (DR)

Background and Policy Issues:: The buses were funded by a federal earmark for the City of Boynton Beach. Palm Beach County applied for the funds and purchased the vehicles on behalf of the City. The City has operated and maintained the buses. Transit buses purchased through the use of FTA funds must be used for the purpose intended for the vehicle's useful life. The useful life of these transit buses is either seven (7) years or 200,000 miles. The buses mentioned above have reached their useful life and may now be properly disposed of. Palm Beach County has determined that the buses are not needed for any Palm Beach County purpose, that the buses are required for use by the City of Boynton Beach, and that the buses should be conveyed to the City of Boynton Beach for the nominal sum of One Dollar (\$1.00). There will be no residual interest in the sale of the buses. The City of Boynton Beach will be responsible for all transportation costs.

Attachments:

1. Resolution of the Board of County Commissioners (2 copies)
2. Agreement with the City of Boynton Beach (2 copies)
3. Request to Transfer Assets to Fixed Assets Management Office
Palm Beach County

=====
Recommended By:  _____ **Date:** Dec 7, 2011

Approved By:  _____ **Date:** 12/16/11

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2012	2013	2014	2015	2016
Grant Expenditures					
Operating Costs					
External Revenues	(\$1.00)				
Program Income (County)					
In-Kind Match (County)					
NET FISCAL IMPACT	(\$1.00)				
# ADDITIONAL FTE POSITIONS (Cumulative)	0				

Is Item Included In Current Budget? Yes _____ No
 Budget Account No. Fund 1340 Dep't. 540 Unit 5101 Object 6440
 Program _____ Reporting Category _____

B. Recommended Sources of Funds/Summary of Fiscal Impact:

C. Departmental Fiscal Review: Suzanne McDermott, for
 John Murphy, Finance Manager

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Dev. and Control Comments:
Palm Tran will submit the Board's resolution to the FTA & request written approval to transfer the buses.

[Signature] 12/14/11
 OFMB 12/14/11
 SW 12/14/11
 20
 [Handwritten initials]

[Signature] 12/15/11
 Contract Dev. and Control

B. Legal Sufficiency:

[Signature] 12/16/11
 Assistant County Attorney

C. Other Department Review:

 Department Director

RESOLUTION NO. R-

RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, FINDING THAT CERTAIN COUNTY-OWNED BUSES ARE NOT NEEDED FOR THE COUNTY'S TRANSIT SYSTEM OR ANY OTHER COUNTY PURPOSE; AUTHORIZING THE SALE, CONVEYANCE AND TRANSFER OF THE BUSES TO THE CITY OF BOYNTON BEACH, FLORIDA; APPROVING AN AGREEMENT WITH THE CITY OF BOYNTON BEACH REGARDING THE SALE, CONVEYANCE AND TRANSFER OF THE BUSES; ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, Palm Beach County (County) has four (4) transit buses (Buses) that have reached the end of their useful service life and the County has determined that the Buses are not needed for the County's public transit system or any other County purpose; and

WHEREAS, the City of Boynton Beach has applied to the Board for the Buses and requested that they be conveyed to the City of Boynton Beach for the purpose of promoting the public or community interest and welfare, and the Board is satisfied that the Buses are required for such purposes; and

WHEREAS, the City of Boynton Beach is an entity that is qualified and eligible to receive a conveyance of personal property from Palm Beach County in accordance with the requirements of Section 125.38, F.S., and it has advised Palm Tran that it desires to use the Buses for the public or community interest and welfare; and

WHEREAS, although the Buses have met their useful life and the Federal Transit Administration (FTA) has no continuing interest in them, the County, as a recipient of FTA grant funds, is required under FTA Circular 5010.1D, to obtain FTA's approval prior to selling and transfer rolling stock; and

WHEREAS, the Board has determined that the Buses will be used for the public or community interest and welfare as described herein and in an Agreement Regarding the Sale, Conveyance and Transfer of Buses to the City of Boynton Beach (Agreement), and that the Buses should be sold and conveyed to the City of Boynton Beach for the nominal sum of One Dollar (\$1.00) and other good and valuable consideration.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, that:

1. The recitals set forth above are true and correct.
2. The Board does hereby authorize its Chair, on behalf of the Board, to enter into the Agreement with the City of Boynton Beach for the sale, conveyance and transfer of the Buses described below.

3. Following execution of the Agreement, title to the Buses is to be transferred and conveyed to the City of Boynton Beach in accordance with the provisions of the Agreement and FTA Circular 5010.1D; provided, that, FTA has approved the sale and transfer of the Buses. Palm Beach County's County Administrator or his designee is authorized to take all steps needed to effectuate the sale, conveyance and transfer of the Buses.

4. The Vehicle Identification Numbers of the vehicles to be conveyed are as follows:

VIN # 1FDXE45F41HA69972	Fixed Asset # 101290870000000
VIN # 1FDXE45F21HA69971	Fixed Asset # 101290860000000
VIN # 1FDXE45F01HA69970	Fixed Asset # 101290850000000
VIN # 1FDXE45F41HA69969	Fixed Asset # 101290840000000

5. This Resolution shall take effect upon its adoption.

The foregoing resolution was offered by Commissioner _____, who moved its adoption. The motion was seconded by Commissioner _____, and upon being put to a vote, the vote was as follows:

Commissioner Shelley Vana, Chair	_____
Commissioner Steven L. Abrams, Vice Chairman	_____
Commissioner Karen T. Marcus	_____
Commissioner Paulette Burdick	_____
Commissioner Burt Aaronson	_____
Commissioner Jess R. Santamaria	_____
Commissioner Priscilla A. Taylor	_____

The Chair thereupon declared this resolution duly passed and adopted this ____ day of _____, 2011.

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY

PALM BEACH COUNTY, FLORIDA, by its
BOARD OF COUNTY COMMISSIONERS

Sharon R. Bock, Clerk and Comptroller

By: _____
County Attorney

By: _____
Deputy Clerk

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**AGREEMENT REGARDING THE SALE, CONVEYANCE
AND TRANSFER OF BUSES TO
THE CITY OF BOYNTON BEACH, FLORIDA**

THIS AGREEMENT REGARDING THE SALE, CONVEYANCE AND TRANSFER OF BUSES is made and entered into this ____ day of _____, 201_, by and between Palm Beach County, a political subdivision of the State of Florida, (hereinafter referred to as "County"), and the City of Boynton Beach, a political subdivision of the State of Florida (hereinafter referred to as "City").

WITNESSETH:

WHEREAS, Palm Beach County's Department of Surface Transportation (also known as "Palm Tran") has determined that it has four (4) model year 2001 El Dorado Cutaway buses (collectively referred to herein as "Buses") that are not needed for any County purpose, that the Buses are an uneconomical asset, and that County no longer has a public transit need for the Buses; and

WHEREAS, the City has advised County's Department of Surface Transportation, Palm Tran, that the City desires to acquire the Buses from Palm Beach County; and

WHEREAS, the City has represented that it will incorporate the Buses into the City's public transit system, and use them to promote the community interest and welfare by enhancing the public transit system; and

WHEREAS, the City has applied to County for the conveyance of the Buses to the City and affirms that it will use the Buses to accomplish the purposes described herein; and

WHEREAS, the City does hereby further represent and affirm that it is an entity qualified and eligible to receive a conveyance of personal property from County in accordance with the requirements of Section 125.38, F.S.; and

WHEREAS, County has determined that the Buses are not needed for any County purpose, that the Buses are required for use by the City, and that title to the Buses should be transferred to the City for the nominal sum of One Dollar (\$1.00) upon the Federal Transit Administration's approval of the transfer; and

WHEREAS, County's Board of County Commissioners finds that the use the City will make of the Buses constitutes and will serve a valid public purpose.

NOW, THEREFORE, in consideration of the covenants and promises contained herein, the parties agree as follows:

1. Incorporation of Recitals: The foregoing recitals are true and correct and incorporated into and made a part of this Agreement.
2. Representatives: County's representative following the execution of this Agreement will be Palm Tran's Executive Director whose telephone number is 561-841-4200 or his designee. The City's representative following the execution of this Agreement will be Wally Majors, Recreation and Parks Director, whose telephone number is (561) 742-6224 or such other representative designated by the City.
3. Purpose: The purpose of this Agreement is to set forth the various duties, rights and obligations of the parties regarding the transfer of the Buses to the City and the City's use of the Buses to promote the community's interest and welfare by utilizing the Buses in the City's public

1 transit system as contemplated in this Agreement. The Buses to be transferred to the City
2 consist of (4) model year 2001 El Dorado Cutaway buses with the following Vehicle Identification
3 Numbers:

4			
5	1FDXE45F41HA69972	Fixed Asset #	101290870000000
6	1FDXE45F21HA69971	Fixed Asset #	101290860000000
7	1FDXE45F01HA69970	Fixed Asset #	101290850000000
8	1FDXE45F41HA69969	Fixed Asset #	101290840000000
9			

10 4. Transfer of Title: County agrees to transfer title, relinquish possession and deliver the
11 Buses to the City at Palm Tran's main facility located at 3201 Electronics Way, West Palm Beach,
12 Florida or such other location in Palm Beach County, Florida, on such date and time specified by
13 County's representative; provided that, the Federal Transit Administration (FTA) has notified
14 County that it has approved the transfer of the Buses to the City, and County has received from
15 the City the nominal sum of One Dollar (\$1.00). The City shall be solely responsible for and shall
16 bear all costs arising out of and related to the conveyance, transfer of title, delivery and
17 acceptance of the Buses, of whatsoever kind or nature. The City acknowledges that each bus is
18 over seven (7) years old, has attained at least 200,000 miles, and that for Federal Transit
19 Administration's (FTA) purposes the Buses have been fully depreciated and reached their useful
20 service life. County is willing to release its ownership and control of the Buses to the City
21 following County's receipt of the nominal sum of One Dollar (\$1.00), FTA's approval of this
22 transfer, and the City's release of County from any and all future liability or responsibility for the
23 Buses. The City acknowledges that with the execution of this Agreement it accepts responsibility
24 for the continued satisfactory safety, maintenance and control of the Buses.
25

26 5. Acceptance of Buses "As Is" and Disclaimer of Warranty: It is understood between
27 the parties that County is conveying the Buses to the City "as is" and that no representations are
28 made as to the maintenance, design, safety, operability or condition of the Buses or any
29 equipment associated therewith. No warranties are made, of any kind or nature, and none shall
30 be deemed to be in effect, including but not limited to any warranty with respect to the
31 maintenance, design, condition, safety or operability of the Buses, their quality or capacity, their
32 conformity to or compliance with any requirement of law (whether state, federal or local), or any
33 rule, specification or contract pertaining to the Buses. No warranties are made regarding patent
34 infringement, any latent defect or the Buses' fitness for any or a particular purpose or an implied
35 purpose. The City's execution of this Agreement shall act as its acknowledgment that it has
36 performed a detailed inspection of the Buses and accepts them in their "as is" condition. The City
37 further acknowledges and agrees that the buses have been under its sole custody, control and
38 care since 2001, and that no representations or warranties have been made by County regarding
39 the Buses, and that City has not relied upon any statement or representation made by County or
40 Palm Tran, Inc. or their respective officers, employees, servants or agents regarding the Buses or
41 any equipment that may or not may be located thereon. The City shall inspect the Buses and
42 correct any and all conditions that may interfere with or affect the safe operation or use of the
43 Buses or create a danger to any person or property prior to it or any other person or entity using
44 or operating the Buses.
45

46 County is not the manufacturer of the Buses or any equipment associated therewith.
47 County is not the agent of the manufacturer, and no warranty against patent or latent defects in
48 material, workmanship, or capacity is given. County does not warrant the Buses or any
49 equipment associated therewith as being fit for a particular purpose, an implied purpose or any
50 purpose or as having been maintained or adjusted to a certain condition, level or degree of
51 safety, or as required by law. No oral or written statement, representation, information or advice
52 from County, Palm Tran, Inc. or any of their respective officers or employees whether given
53 before, during or after delivery of the Buses shall create a warranty, including any warranty as to
54 maintenance, safety, condition, operability or reliability, and the City expressly acknowledges
55 that it is not entitled to rely on any such statement, representation, information or advice, if such
56 was made or given.
57

1 NO WARRANTIES, WHETHER EXPRESS OR IMPLIED, ARE GIVEN. ALL
2 WARRANTIES OF MERCHANTABILITY AND FITNESS FOR ANY, AN
3 IMPLIED OR PARTICULAR PURPOSE ARE EXPRESSLY EXCLUDED. PALM
4 BEACH COUNTY SHALL NOT BE LIABLE FOR ANY GENERAL, SPECIAL,
5 DIRECT OR INDIRECT DAMAGES, INCLUDING WITHOUT LIMITATION, ANY
6 LOST PROFITS, SAVINGS OR OTHER CONSEQUENTIAL, EXEMPLARY OR
7 INCIDENTAL DAMAGES ARISING OUT OF THIS AGREEMENT AND/OR THE
8 CITY'S USE OR OPERATION OF THE BUSES. NEITHER PALM BEACH
9 COUNTY NOR PALM TRAN, INC. SHALL BE LIABLE FOR ANY CLAIM FOR
10 DAMAGES, INCLUDING WITHOUT LIMITATION, PERSONAL INJURY OR
11 PROPERTY DAMAGE, BASED UPON A CLAIM IN CONTRACT, TORT
12 (INCLUDING NEGLIGENCE), MISREPRESENTATION, STRICT LIABILITY OR
13 BREACH OF WARRANTY.
14

15 6. Discrimination Prohibited: The City represents and warrants that it will not
16 discriminate in any use made of the Buses and that its employees and passengers will be treated
17 equally without regard to race, color, religion, disability, sex, age, national origin, ancestry, marital
18 status, familial status, sexual orientation, gender or gender identity or expression.
19

20 7. Responsibility: The City shall be solely responsible for all costs associated with or
21 related to the sale, conveyance, delivery, and transfer of title and its use of the Buses. The City
22 agrees that County and Palm Tran, Inc. have no responsibility or duty, of any kind or nature, to
23 any person or entity, relating to the Buses. The City expressly waives and releases County and
24 Palm Tran, Inc. from any and all responsibility or liability, of any kind or nature whatsoever, that
25 County or Palm Tran, Inc., had, has or may have to the City or any other person or entity, related
26 to County's conveyance of the Buses to the City or the City's ownership or the use, operation,
27 maintenance or possession of the Buses.
28

29 8. No Agency Relationship: County will transfer title to the Buses for the nominal sum of
30 One Dollar (\$1.00), in accordance with FTA Circular 5010.1D and other applicable FTA
31 regulations or requirements, after receiving FTA approval. County is merely a donor of the
32 Buses. Neither the City nor any other entity or agency that may use or operate the Buses is an
33 agent, servant or employee of County or Palm Tran, Inc. Neither County nor Palm Tran, Inc. is
34 an agent, servant or employee of the City or any other agency, entity or third party with which the
35 City has or may have a relationship. The City acknowledges and agrees that neither County nor
36 Palm Tran, Inc. has any control over the actions, activities or decisions of the City or any agency,
37 entity, third party with which the City may have a relationship. Nothing contained herein shall
38 create an agency relationship between the City and County or the City and Palm Tran, Inc., or
39 any other agency or entity and County and Palm Tran, Inc.
40

41 9. The City shall not assign, transfer or otherwise encumber this Agreement, in whole or
42 in part, without first having obtained the prior written consent of County.
43

44 10. Hold Harmless and Indemnification: To the extent permitted by law, the City agrees
45 to protect, defend, reimburse, save, indemnify and hold County, Palm Tran, Inc., their successors
46 or assigns, and their respective directors, officers, servants, agents or employees, free and
47 harmless, at all times, from and against any and all suits, actions, damages, liabilities, interest,
48 attorney's fees, costs and expenses of any kind or nature, including all costs of appeals, arising
49 out of or related, in any manner whatsoever, to the City's acquisition, inspection, acceptance,
50 possession, use, operation or maintenance of the Buses, any intentional or negligent act or
51 omission of the City or any intentional or negligent act or omission of County or Palm Tran, Inc.
52 that relates, in any manner, to the City's acquisition, inspection, ownership, operation,
53 maintenance, possession or use of the Buses. The City expressly agrees that neither County nor
54 Palm Tran, Inc. has a duty to the City or any other agency or entity, the public, any member of the
55 public, any passenger being transported on one of the Buses, or any other third party to notify the
56 City or any other person or entity of any defect or dangerous condition or to correct any defect or
57 dangerous condition which may exist or affect, in any way whatsoever, the City's or any other

1 agency's, entity's or third party's use, maintenance or operation of the Buses. The foregoing
2 indemnification shall survive the expiration or termination of this Agreement and shall remain in
3 effect at all times during which the City owns, possesses, uses, maintains or has an interest in the
4 Buses.
5

6 11. Remedies and Venue: This Agreement shall be governed by the laws of the State of
7 Florida and any and all legal action necessary to enforce this Agreement shall be held in Palm
8 Beach County, Florida. No remedy herein conferred upon any party is intended to be exclusive of
9 any other remedy, and each and every such remedy shall be cumulative and shall be in addition
10 to every other remedy given hereunder or now or hereafter existing at law or in equity or by
11 statute or otherwise. No single or partial exercise by any party of any right, power, or remedy
12 hereunder shall preclude any other or further exercise thereof.
13

14 12. No Third Party Beneficiaries Created: This Agreement is not intended to be a third
15 party beneficiary contract and creates no right in anyone other than the City, County and Palm
16 Tran, Inc. No other person or entity shall have any rights, interest, or claims against County or
17 Palm Tran, Inc. as a result of this Agreement or the City's acquisition, possession, ownership,
18 use, operation or maintenance of the Buses, or be entitled to any benefits under or on account of
19 this Agreement as a third-party beneficiary or otherwise. The City expressly acknowledges and
20 agrees that neither County nor Palm Tran, Inc. has a duty, of any kind or nature, to the City, any
21 agency, entity or third party as a result of the City's or any other agency, entity or third party's
22 acquisition, ownership, operation, maintenance, possession or use of the Buses.
23

24 13. Representations: The City acknowledges County's intent to convey the Buses to the
25 City in accordance with the requirements of Section 125.38, F.S. The City affirms its
26 representation to County that it is an entity eligible to receive personal property from County
27 under Section 125.38, F.S. To the extent permitted by law, the City shall save, defend, indemnify
28 and hold harmless County for any and all liability or responsibility that County had, has or may
29 have as a result of a determination that the City is not an entity eligible to receive personal
30 property from County under Section 125.38, F.S.
31

32 14. Notices: Any notice given pursuant to the terms of this Agreement shall be in writing
33 and hand delivered or sent by U.S. Mail. All notices shall be addressed to the following:
34

35 As to Palm Beach County:

36 Executive Director, Palm Tran
37 3201 Electronics Way
38 West Palm Beach, FL 33407
39 (561) 841-4200
40

41 As to The City of Boynton Beach:

42 Recreation and Parks Director
43 The City of Boynton Beach
44 100 E. Boynton Beach Boulevard
45 P.O. Box 310
46 Boynton Beach, FL 33435-0310
47 Phone: (561) 742-6000
48
49

50 15. Waiver: No waiver of any provisions of this Agreement shall be effective unless it is
51 in writing and signed by the party against whom it is asserted. Any such written waiver shall only
52 be applicable to the specific instance to which it relates and shall not be deemed a continuing or
53 future waiver.
54

55 16. Inspector General Audit Requirements: Pursuant to Sections 2-421 through 2-440 of
56 the Palm Beach County Code, as it may be amended from time to time, Palm Beach County's
57 Office of Inspector General is authorized to review past, present and proposed County contracts,

1 transactions, accounts, and records. The Inspector General's authority includes, but is not limited
2 to, the power to audit, investigate, monitor and inspect the activities of entities contracting with the
3 County, their subcontractors, and anyone acting on a contractor's or its subcontractors behalf, in
4 order to ensure compliance with contract requirements and to detect corruption and fraud.
5 Failure to cooperate with the Inspector General or interfering with or impeding any investigation is
6 a violation of the Palm Beach County Code and punishable, pursuant to Section 125.69, F.S., in
7 the same manner as a second degree misdemeanor. The City agrees that it is subject to and that
8 it will fully cooperate with the Inspector General and all representatives of County and Palm Tran,
9 Inc. and that it shall provide full, open and unrestricted access to all of its records, places of
10 business and facilities. All of the City's records shall be maintained and kept in Palm Beach
11 County. The City shall include this provision in all subcontracts and other agreements related, in
12 any manner, to this Agreement.

13
14 17. Captions: The captions and section designations herein set forth are for
15 convenience only and shall have no substantive meaning.

16
17 18. Joint Preparation: The preparation of this Agreement has been a joint effort of the
18 parties and the resulting document shall not, solely as a matter of judicial construction, be
19 construed more severely against one of the parties than the other.

20
21 19. Severability: Should any section, paragraph, sentence, clause or provision hereof be
22 held by a court of competent jurisdiction to be invalid, such shall not affect the remaining portions
23 of this Agreement.

24
25 20. Entirety of Contract and Modifications: County and the City agree that this
26 Agreement sets forth the entire agreement between the parties, and that there are no promises or
27 understandings other than those stated herein. No modification, amendment or alteration in the
28 terms or conditions contained herein shall be effective unless contained in a written document
29 executed with the same formality and equality of dignity herewith.

30
31 21. Survivability: Any provision of this Agreement which is of a continuing nature or
32 imposes an obligation which extends beyond the term of this Agreement shall survive its
33 expiration or earlier termination.

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39 **(Remainder of Page Intentionally Left Blank)**

1 **IN WITNESS WHERE OF**, the parties have executed this Interlocal (Grant) Agreement
2 and it is effective on the date first above written.

3
4 Palm Beach County, Florida, by its
5 Board of County Commissioners

City of Boynton Beach, Florida

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7
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9 By: _____
10 Chair

By: _____

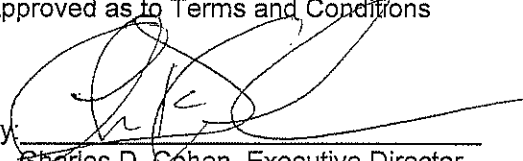
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14 Attest:
15
16 Sharon R. Block, Clerk & Comptroller

Attest:

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19 By: _____
20 Deputy Clerk

By: _____
Municipal Clerk

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26 Approved as to Terms and Conditions

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30 By: 
31 Charles D. Cohen, Executive Director
32 Palm Tran

33
34
35 Approved as to Form
36 and Legal Sufficiency

Approved as to Form
and Legal Sufficiency

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40 _____
41 County Attorney



**REQUEST TO TRANSFER ASSETS TO FIXED ASSETS MGT OFFICE
PALM BEACH COUNTY**

OFMB/ FINANCIAL MANAGEMENT DIVISION
FIXED ASSETS MANAGEMENT OFFICE
FORM #2

(Please type or print clearly in black or blue pen)

DEPARTMENT/DIVISION NAME PALM TRAN	CUSTODIAN CODE 7320	DATE 10/19/11
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ASSET NUMBER	DESCRIPTION	REASON CODE	CONDITION CODE	FAMO UPDATE REFERENCE	Z/F ASSIGNED	ASSIGNED TO		
						INV	STORE	SCRAP
10129084	2001 ELDORADO CUTAWAY BUS	2	3					
10129085	2001 ELDORADO CUTAWAY BUS	2	3					
10129086	2001 ELDORADO CUTAWAY BUS	2	3					
10129087	2001 ELDORADO CUTAWAY BUS	2	3					

REASON CODES
 1. - EXCESS 2. - OBSOLETE 3. - OTHER SURPLUS (specify) _____ 4. - STATUTORY/PUBLIC PURPOSE/BCC ACTION (Describe in Comments Section Below)

CONDITION CODES
 1. - NEW 2. - GOOD 3. - FAIR 4. - POOR 5. - BROKEN/SERVICEABLE 6. - BROKEN/BEYOND REPAIR 7. - OTHER _____ (specify)

COMMENTS (details on Reason 4 Transfers, Trade-ins, Scrapping and Thefts Required Here)

REQUESTED BY - ORIGINATING DEPARTMENT		APPROVAL - FIXED ASSETS MANAGEMENT OFFICE	
ORIGINATOR <u>George Kuehl</u>	DATE <u>10/19/11</u>	INVENTORY OFFICER _____	DATE _____
INVENTORY OFFICER <u>Ray McIntyre</u>	DATE <u>10-20-11</u>	WAREHOUSE _____	DATE _____
CUSTODIAN _____	DATE <u>10-22-11</u>		

DISTRIBUTION COPIES: WHITE - Fixed Assets Management YELLOW - Originating Department Rev 12/2003

ATTACHMENT
Page 1 of 2