Agenda Item: 3B-2

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

Meeting Date December 20, 2011 **[X] Consent** **[ ] Regular**
[ ] Workshop **[ ] Public Hearing**

Department Submitted By: **Clerk & Comptroller, Palm Beach County**

Submitted For: **Sharon R. Bock, Clerk & Comptroller**

I. EXECUTIVE BRIEF

A. Motion and Title:

Staff recommends motion to approve the following final minutes of the Board of County Commissioners' meetings:

Meeting Type	Meeting Date
Regular	November 15, 2011
Workshop	November 29, 2011
Zoning	December 1, 2011

B. Background and Justification:

The minutes of the Board of County Commissioners'(BCC) meetings had been previously distributed by e-mail to each commissioner's office for review. These minutes are being submitted for approval for inclusion in the official records in the Clerk and Comptroller's office in accordance with Florida Statutes 286.011(2) and the BCC Rules and Procedure R97-2169, Section 10.

C. Attachments:

The minutes are available for inspection in the Clerk & Comptroller's Minutes office, 2nd Floor, Governmental Center, at 301 N. Olive Avenue. Summary minutes can be viewed on the Clerk & Comptroller's website at: http://pbcountyclerk.com

Recommended by: Shannon Ramsey-Chessman **12/5/2011**
Shannon Ramsey-Chessman, Chief Operating Officer of Finance **Date**

Approved by: N/A
Assistant County Administrator **Date**