

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY

Meeting Date: December 20, 2011  Consent  Regular  
 Ordinance  Public Hearing

Department:  
Submitted By: Palm Beach County Sheriff's Office  
Submitted For: Palm Beach County Sheriff's Office

I. EXECUTIVE BRIEF

**Motion and Title:** Staff recommends motion to: **A) Accept** on behalf of the Palm Beach County Sheriff's Office, Grant Modification 2 with the Office of National Drug Control Policy, to provide an additional \$20,339 in reimbursable funding, for the Palm Beach County Narcotics Task Force; **B) Accept** on behalf of the Palm Beach County Sheriff's Office, Grant Modification 3 with the Office of National Drug Control Policy, to provide an additional \$98,400 in reimbursable funding, for the Palm Beach County Narcotics Task Force; **C) Approve** a Budget Amendment of \$118,739 in the Sheriff's Grant Fund.

*and*

**Summary:** The Board of County Commissioners accepted this grant for \$89,742 on July 19, 2011; the original period for this grant was January 1, 2011, through December 31, 2012 (R-2011-1093). This Grant Modification will provide supplemental funds for overtime reimbursement and other expenses associated with the Palm Beach County Narcotics Task Force. There is no match requirement associated with this award. No additional positions are needed and no additional County funds are required. Countywide (GB)

**Background and Justification:** The HIDTA mission is to reduce drug availability by creating and supporting intelligence-driven task forces aimed at eliminating or reducing domestic drug trafficking and its harmful consequences through enhancement and coordination of drug trafficking control efforts among federal, state and local law enforcement agencies. The Catalog of Federal Domestic Assistance (CFDA) number is 95.001 and the contract number is G11MI0011A.

**Attachments:**

- 1. Budget Amendment
- 2. Grant Modification 2
- 3. Grant Modification 3
- 4. R-2011-1093

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RECOMMENDED BY: \_\_\_\_\_  
DEPARTMENT DIRECTOR DATE

APPROVED BY: *pd*  \_\_\_\_\_  
ASSISTANT COUNTY ADMINISTRATOR DATE *12/15/11*

**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

Fiscal Years	2012	2013	2014	2015	2016
Capital Expenditures	0				
Operating Costs	\$118,739				
External Revenues	(\$118,739)				
Program Income (County)					
In-Kind Match (County)	0				
 Net Fiscal Impact	 0				
 # Additional FTE Positions (Cumulative)	 0				

Is Item Included in Current Budget: YES \_\_\_\_\_ NO  X

Budget Account No.: Fund  1152  Agency  160  Org  2207  Object  3129

Reporting Category \_\_\_\_\_


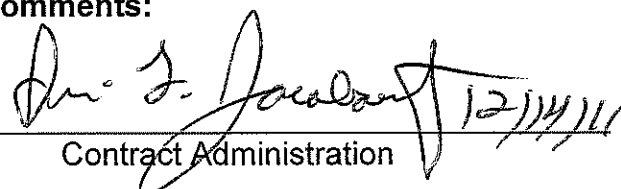
**B. Recommended Sources of Funds / Summary of Fiscal Impact:**

High Intensity Drug Trafficking Area (HIDTA) Program grant is funded through the Office of National Drug Control Policy. There is no match requirement associated with this award. No additional positions are needed and no additional County funds are required.

Palm Beach County Narcotics Task Force	\$118,739
Total Program Budget	\$118,739

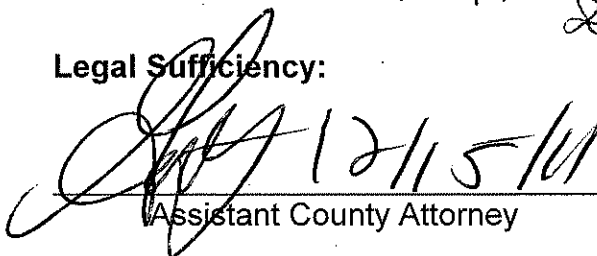
**III. REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Administration Comments:**

 _____ OFMB	 _____ Contract Administration
--	--

*Handwritten notes: 12/12/11, 12/14/11, 12/15/11, 12/16/11, 12/19/11, 12/21/11, 12/22/11*

**B. Legal Sufficiency:**

  
 \_\_\_\_\_  
 Assistant County Attorney

**C. Other Department Review:**

\_\_\_\_\_  
Department Director

**This summary is not to be used as a basis for payment.**

12-

0232

BOARD OF COUNTY COMMISSIONERS  
PALM BEACH COUNTY, FLORIDA  
BUDGET AMENDMENT

FUND 1152 - Sheriff's Grants Fund

BGEX 160 120811 - 459  
BERV 160 120811 - 124

Use this form to provide budget for items not anticipated in the budget.

ACCT.NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED	REMAINING BALANCE
<b>Revenues</b>								
Palm Beach County Narcotics Task Force 160-2207-3129	Federal Grant - Other Public Safety	0	0	118,739		118,739		
<b>TOTAL REVENUES</b>		<b>4,077,628</b>	<b>\$5,510,171</b>	<b>\$118,739</b>	<b>\$0</b>	<b>\$5,628,910</b>		
<b>Expenditures</b>								
Palm Beach County Narcotics Task Force 160-2207-9498	Transfer to Sheriff	0	0	118,739		118,739		
<b>TOTAL EXPENDITURES</b>		<b>4,077,628</b>	<b>\$5,510,171</b>	<b>\$118,739</b>	<b>\$0</b>	<b>\$5,628,910</b>		

Attachment #

Palm Beach County Sheriff's Office

INITIATING DEPARTMENT/DIVISION

Administration/Budget Department Approval

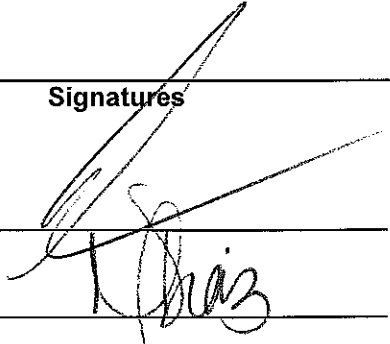
OFMB Department - Posted

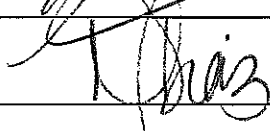
Signatures

Date

By Board of County Commissioners  
At Meeting of December 20, 2011

Deputy Clerk to the  
Board of County Commissioners





12/12/11

SN  
12/8/11



EXECUTIVE OFFICE OF THE PRESIDENT  
OFFICE OF NATIONAL DRUG CONTROL POLICY  
Washington, D.C. 20503

November 1, 2011

CFO George Forman  
Palm Beach County Sheriff's Office  
3228 Gun Club RD  
West Palm Beach, FL 33406

Dear Mr. Forman:

Grant number G11MI0011A has been increased and now totals \$110,080.25.

The original of Modification 2 is enclosed. If you accept this Modification, sign the Modification and return a copy to the Assistance Center in Miami. Keep the original Modification for your file.

All terms and conditions of the original award apply to the Modification. If you have any questions pertaining to this grant award, please feel free to contact Lisa Newton at (202) 395-6639.

Sincerely,

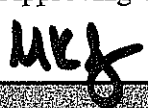
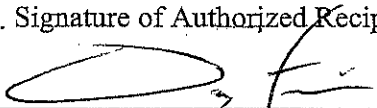
A handwritten signature in black ink, appearing to read "MRG", written over the printed name.

Michael R. Gottlieb

Deputy National HIDTA Director

Enclosures

Attachment # 2

<b>Executive Office of the President Office of National Drug Control Policy</b>		<b>AWARD Grant</b>	Page 1 of 1
1. Recipient Name and Address CFO George Forman Palm Beach County Sheriff's Office 3228 Gun Club RD West Palm Beach, FL 33406		4. Award Number: G11MI0011A	
		5. Grant Period: From 01/01/2011 to 12/31/2012	
1A. Subrecipient IRS/Vendor No.	6. Date: 11/1/2011	7. Action	
Subrecipient Name and Address	8. Supplement Number 2	Initial	
		<input checked="" type="checkbox"/> Supplemental	
2A. Subrecipient IRS/Vendor No.:	9. Previous Award Amount:	\$89,742.00	
3. Project Title	10. Amount of This Award:	\$20,338.25	
Multiple	11. Total Award:	\$110,080.25	
12. The above Grant is approved subject to such conditions or limitations as are set forth in the original award.			
13. Statutory Authority for Grant: Public Law 112-10			
<b>AGENCY APPROVAL</b>		<b>RECIPIENT ACCEPTANCE</b>	
14. Typed Name and Title of Approving Official Michael K. Gottlieb Deputy National HIDTA Director		15. Typed Name and Title of Authorized Official George Forman Palm Beach County Sheriff's Office	
16. Signature of Approving ONDCP Official 		17. Signature of Authorized Recipient/Date 	
<b>AGENCY USE ONLY</b>			
18. Accounting Classification Code DUNS: 182809921 EIN: 1596000786A3		19. HIDTA AWARD OND10B3SE1112 OND2000000 OC 4101 JID: 27890	

# Initiative Cash by HIDTA

FY 2011

Current Budget (net of reprogrammed funds)

HIDTA	Agency Name	Initiative	Cash	Type	Grant
South Florida	Palm Beach County Sheriff's Office	Palm Beach Narcotics Task Force	110,080.25	Investigation	G11MI0011A
	<i>Agency Total : Palm Beach County Sheriff's Office</i>		<b>110,080.25</b>		
<b>Total</b>			<b>110,080.25</b>		

# Budget Detail

2011 - South Florida

Initiative - Palm Beach Narcotics Task Force

Award Recipient - Palm Beach County Sheriff's Office (G11MI0011A)

Resource Recipient - Shared

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<i>Current Budget (net of reprogrammed funds)</i>		<i>\$20,338.25</i>
<b>Overtime</b>	<b>Quantity</b>	<b>Amount</b>
Overtime		\$10,258.00
<b>Total Overtime</b>		<b>\$10,258.00</b>
<b>Equipment</b>	<b>Quantity</b>	<b>Amount</b>
Equipment		\$10,080.25
<b>Total Equipment</b>		<b>\$10,080.25</b>
	<b>Total Budget</b>	<b>\$20,338.25</b>

Reprogramming ID 27890

FY 2011

HIDTA Internal ID

RP # 14

Status

Posted

Create By

ghcockshutt

Date Modified

Posted By

Inewton

Date Posted

11/1/2011 9:32:24 AM

Justification

MI (ONDCP) - 11-0011 PBNTF

Initiative	Award Recipient	Resource Recipient	Account	Increase	Decrease	Remarks
Palm Beach Narcotics Task Force (MI.PBNTF)	Palm Beach County Sheriff's Office (G11MI0011A)	Shared (RR.Shared)	Overtime (Overtime)	\$10,258.00		per 9/1/10 Exec Board increase OT
Palm Beach Narcotics Task Force (MI.PBNTF)	Palm Beach County Sheriff's Office (G11MI0011A)	Shared (RR.Shared)	Equipment (Equipment)	\$10,080.25		per 9/20/11 Exec Board: surveillance vehicle platform: Intelliscope \$9267.30 + joystick controller \$812.95
Resource Group (MI.RES)	Monroe County Sheriff's Office (G11MI0001A)	Shared (RR.Shared)	Facilities (Facilities)		\$20,338.25	use surplus funds
<b>Total</b>				<b>\$20,338.25</b>	<b>\$20,338.25</b>	

Approvals

HIDTA Financial Manager	ghcockshutt	10/20/11
HIDTA Director	tdwagner	10/31/11
ONDCP (Programmatic Review)	dgrayson	11/1/11
National Director	NATDIR	11/1/11
ONDCP (Fiscal Review)	Inewton	11/1/11

Grant Summary

Grant		Increase	Decrease
G11MI0001A	Monroe County Sheriff's Office	\$0.00	\$20,338.25
G11MI0011A	Palm Beach County Sheriff's Office	\$20,338.25	\$0.00





**EXECUTIVE OFFICE OF THE PRESIDENT**  
**OFFICE OF NATIONAL DRUG CONTROL POLICY**  
Washington, D.C. 20503

November 8, 2011

CFO George Forman  
Palm Beach County Sheriff's Office  
3228 Gun Club RD  
West Palm Beach, FL 33406

Dear Mr. Forman:

Grant number G11MI0011A has been increased and now totals \$208,480.25.

The original of Modification 3 is enclosed. If you accept this Modification, sign the Modification and return a copy to the Assistance Center in Miami. Keep the original Modification for your file.

All terms and conditions of the original award apply to the Modification. If you have any questions pertaining to this grant award, please feel free to contact Lisa Newton at (202) 395-6639.

Sincerely,

A handwritten signature in black ink that reads "MKG".



Michael K. Gottlieb

Deputy National HIDTA Director

Enclosures

Attachment #

3

<b>Executive Office of the President Office of National Drug Control Policy</b>		<b>AWARD Grant</b>	Page 1 of 1
1. Recipient Name and Address CFO George Forman Palm Beach County Sheriff's Office 3228 Gun Club RD West Palm Beach, FL 33406		4. Award Number: G11MI0011A	
		5. Grant Period: From 01/01/2011 to 12/31/2012	
1A. Subrecipient IRS/Vendor No.	6. Date: 11/8/2011	7. Action	
Subrecipient Name and Address	8. Supplement Number 3	Initial	
		<input checked="" type="checkbox"/> Supplemental	
2A. Subrecipient IRS/Vendor No.:	9. Previous Award Amount:	\$110,080.25	
3. Project Title	10. Amount of This Award:	\$98,400.00	
Multiple	11. Total Award:	\$208,480.25	
12. The above Grant is approved subject to such conditions or limitations as are set forth in the original award.			
13. Statutory Authority for Grant: Public Law 112-10			
AGENCY APPROVAL		RECIPIENT AUTHORIZATION	
14. Typed Name and Title of Approving Official Michael K. Gottlieb Deputy National HIDTA Director		15. Typed Name and Title of Authorized Official George Forman Palm Beach County Sheriff's Office	
16. Signature of Approving ONDCP Official 		17. Signature of Authorized Recipient/Date 	
AGENCY USE ONLY			
18. Accounting Classification Code DUNS: 182809921 EIN: 1596000786A3		19. HIDTA AWARD OND10B3SE1112 OND2000000 OC 4101 JID: 28054	

# Initiative Cash by HIDTA

FY 2011

Current Budget (net of reprogrammed funds)

HIDTA	Agency Name	Initiative	Cash	Type	Grant
South Florida	Palm Beach County Sheriff's Office	DMP - Metro Broward Drug Task Force	98,400.00	Investigation	G11MI0011A
		Palm Beach Narcotics Task Force	110,080.25	Investigation	G11MI0011A
		<i>Agency Total : Palm Beach County Sheriff's Office</i>	<b>208,480.25</b>		
<b>Total</b>			<b>208,480.25</b>		

11/8/2011 9:03:30 AM

# Budget Detail

2011 - South Florida

Initiative - DMP - Metro Broward Drug Task Force

Award Recipient - Palm Beach County Sheriff's Office (G11MI0011A)

Resource Recipient - Palm Beach County Sheriff's Office

<b>Current Budget (net of reprogrammed funds)</b>		<b>\$98,400.00</b>
<b>Personnel</b>	<b>Quantity</b>	<b>Amount</b>
Personnel		\$10,000.00
<b>Total Personnel</b>		<b>\$10,000.00</b>
<b>Overtime</b>	<b>Quantity</b>	<b>Amount</b>
Overtime		\$60,000.00
<b>Total Overtime</b>		<b>\$60,000.00</b>
<b>Services</b>	<b>Quantity</b>	<b>Amount</b>
Services		\$14,400.00
<b>Total Services</b>		<b>\$14,400.00</b>
<b>Equipment</b>	<b>Quantity</b>	<b>Amount</b>
Equipment		\$10,000.00
<b>Total Equipment</b>		<b>\$10,000.00</b>
<b>Supplies</b>	<b>Quantity</b>	<b>Amount</b>
Supplies		\$4,000.00
<b>Total Supplies</b>		<b>\$4,000.00</b>
<b>Total Budget</b>		<b>\$98,400.00</b>

Reprogramming ID 28326

Status Submitted

FY 2011

Create By ghcockshutt

HIDTA Internal ID RP # 18

Date Modified 11/28/2011 11:01:48 AM

Posted By

Date Posted

Justification MI (ONDCP) - 11-0011 DMP

Initiative	Award Recipient	Resource Recipient	Account	Increase	Decrease	Remarks
DMP - Metro Broward Drug Task Force (MI.DMP_MBDTF)	Palm Beach County Sheriff's Office (G11MI0011A)	Palm Beach County Sheriff's Office (RR.PBCSO)	Overtime (Overtime)		\$60,000.00	no change in intent, just correcting initiative name
DMP - Palm Beach Narcotics Task Force (MI.DMPPBNTF)	Palm Beach County Sheriff's Office (G11MI0011A)	Palm Beach County Sheriff's Office (RR.PBCSO)	Overtime (Overtime)	\$60,000.00		
DMP - Metro Broward Drug	Palm Beach County	Palm Beach County	Personnel		\$10,000.00	
DMP - Palm Beach Narcotics	Palm Beach County	Palm Beach County	Personnel	\$10,000.00		
DMP - Metro Broward Drug	Palm Beach County	Palm Beach County	Services (Services)		\$14,400.00	
DMP - Palm Beach Narcotics	Palm Beach County	Palm Beach County	Services (Services)	\$14,400.00		
DMP - Metro Broward Drug	Palm Beach County	Palm Beach County	Supplies (Supplies)		\$4,000.00	
DMP - Palm Beach Narcotics	Palm Beach County	Palm Beach County	Supplies (Supplies)	\$4,000.00		
DMP - Metro Broward Drug	Palm Beach County	Palm Beach County	Equipment		\$10,000.00	
DMP - Palm Beach Narcotics	Palm Beach County	Palm Beach County	Equipment	\$10,000.00		
			<b>Total</b>	<b>\$98,400.00</b>	<b>\$98,400.00</b>	

Approvals		
HIDTA Financial Manager	ghcockshutt	11/28/11
HIDTA Director		
ONDCP (Programmatic Review)		
National Director		
ONDCP (Fiscal Review)		

Grant Summary

Grant		Increase	Decrease
G11MI0011A	Palm Beach County Sheriff's Office	\$98,400.00	\$98,400.00

11/28/2011 11:02:07 AM

Reprogramming ID 28054

Status Posted

FY 2011

Create By ghcockshutt

HIDTA Internal ID RP # 15

Date Modified 11/2/2011 1:14:49 PM

Posted By Inewton

Date Posted 11/8/2011 9:02:01 AM

Justification MI (ONDCP) - 11-0001 Resource to 11-0011 DMP

Initiative	Award Recipient	Resource Recipient	Account	Increase	Decrease	Remarks
Resource Group (MI.RES)	Monroe County Sheriff's Office (G11MI0001A)	Shared (RR.Shared)	Facilities (Facilities)		\$98,400.00	per 9/20/11 Exec Board, reprogram surplus
DMP - Metro Broward Drug	Palm Beach County	Palm Beach County	Personnel	\$10,000.00		Assignment pay for 2 K-9
DMP - Metro Broward Drug	Palm Beach County	Palm Beach County	Services (Services)	\$14,400.00		care allowance for 2 K-9s
DMP - Metro Broward Drug	Palm Beach County	Palm Beach County	Overtime (Overtime)	\$60,000.00		police overtime
DMP - Metro Broward Drug	Palm Beach County	Palm Beach County	Supplies (Supplies)	\$4,000.00		medical/food for K-9s
DMP - Metro Broward Drug	Palm Beach County	Palm Beach County	Equipment	\$10,000.00		2 labrador retrievers
<b>Total</b>				<b>\$98,400.00</b>	<b>\$98,400.00</b>	

Approvals		
HIDTA Financial Manager	ghcockshutt	11/2/11
HIDTA Director	tdwagner	11/3/11
ONDCP (Programmatic Review)	dgrayson	11/4/11
National Director	NATDIR	11/4/11
ONDCP (Fiscal Review)	Inewton	11/8/11

Grant Summary

Grant		Increase	Decrease
G11MI0001A	Monroe County Sheriff's Office	\$0.00	\$98,400.00
G11MI0011A	Palm Beach County Sheriff's Office	\$98,400.00	\$0.00

Agenda Item No. **3BB-3**

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY

**BAIV 6-0**  
**T abs**

**R-2011-1093**

Meeting Date: July 19, 2011       Consent       Regular  
 Ordinance       Public Hearing

Department:  
Submitted By: Palm Beach County Sheriff's Office  
Submitted For: Palm Beach County Sheriff's Office

**I. EXECUTIVE BRIEF**

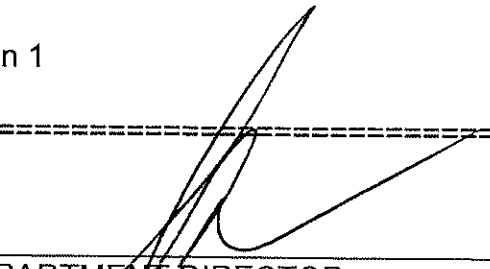
**Motion and Title:** Staff recommends motion to: **A) Accept** on behalf of the Palm Beach County Sheriff's Office, a High Intensity Drug Trafficking Area (HIDTA) Program grant in the amount of \$89,742, for the Palm Beach County Narcotics Task Force, for the period of January 1, 2011, through December 31, 2012; **B) Approve** a budget amendment of \$89,742 in the Sheriff's Grant Fund.


**Summary:** On March 11, 2011, the Palm Beach County Sheriff's Office (PBSO) received an award from the Office of National Drug Control Policy. The funds will be used for overtime reimbursement and other expenses associated with the Palm Beach County Narcotics Task Force. There is no match requirement associated with this award. No additional positions are needed and no additional County funds are required. Countywide (GB)

**Background and Justification:** The HIDTA mission is to reduce drug availability by creating and supporting intelligence-driven task forces aimed at eliminating or reducing domestic drug trafficking and its harmful consequences through enhancement and coordination of drug trafficking control efforts among federal, state and local law enforcement agencies. Although these funds originated from a federal organization no Catalog of Federal Domestic Assistance (CFDA) Number exists for this program, the contract number is G11MI0011A.

**Attachments:**

- 1. Budget Amendment
- 2. Award Letter
- 3. Grant Modification 1

RECOMMENDED BY:   
DEPARTMENT DIRECTOR      DATE

APPROVED BY:  **7/15/11**  
ASSISTANT COUNTY ADMINISTRATOR      DATE

**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

<b>Fiscal Years</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>
Capital Expenditures	0				
Operating Costs	\$89,742				
External Revenues	(\$89,742)				
Program Income (County)					
In-Kind Match (County)	0				
 Net Fiscal Impact	 0				
 # Additional FTE Positions (Cumulative)	 0				

Is Item Included in Current Budget: YES \_\_\_\_\_ NO X

Budget Account No.: Fund 1152 Agency 160 Org 2207 Object 6600

Reporting Category \_\_\_\_\_

**B. Recommended Sources of Funds / Summary of Fiscal Impact:**

High Intensity Drug Trafficking Area (HIDTA) Program grant is funded through the Office of National Drug Control Policy. There is no match requirement associated with this award. No additional positions are needed and no additional County funds are required.

Palm Beach County Narcotics Task Force	<u>\$89,742</u>
Total Program Budget	\$89,742

\* Although these funds originated from a federal organization no Catalog of Federal Domestic Assistance (CFDA) Number exists for this program.

**III REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Administration Comments:**

[Signature] 7/15/11  
OFMB  
SN 7/14/11

[Signature] 7/11/11  
Contract Administration

**B. Legal Sufficiency:**

[Signature] 7/14/11  
Assistant County Attorney

**C. Other Department Review:**

\_\_\_\_\_  
Department Director