3G<u>-1</u>

PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date:	December 20, 2011	[X] []	Consent Workshop	[] []	Regular Public Hearing
Department: Submitted By: Submitted For:	Office of Financial Supervisor of Elect	0			

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to:

- A) Approve a budget transfer in the General Fund in the amount of \$67,750 to provide funding for the purchase of 15 memory pack readers (MPRs) for the Supervisor of Elections; and
- **B)** Approve a budget amendment in the Optical Scan Voting Equipment Fund in the amount of \$67,750 to establish budget for the purchase of the MPRs.

Summary: It is necessary for the Supervisor of Elections (SOE) to purchase 15 additional memory pack readers in preparation for the January 31, 2012 Presidential Preference Primary, as well as for use in future elections. The cost of these readers, including shipping, is \$67,750 which is available in the SOE's budget. However, pursuant to Florida Statutes, elections equipment must be purchased by the Board of County Commissioners (BCC) so it is necessary to transfer the budget from the SOE's line item into an account from which the purchase can be made. <u>Countywide (PFK)</u>

Background and Policy Issues:

Because the SOE must establish 17 cartridge reader stations in order to quickly process election results for the January 31, 2012, Presidential Preference Primary and then use this system as a backup for modem upload failures in future elections, it is necessary to purchase 15 additional cartridge readers at \$4,500 each, plus shipping, for a total of \$67,500. The SOE has reserved this amount in the FY 2012 budget in anticipation of this purchase.

Attachments: Budget Transfer (General Fund) Budget Amendment (Optical Scan Voting Equipment Fund)

Recommended by:	Caliza Utle Bosse Department Director	2/1/11 Date
Approved By:	County Administrator	<u>(JGM</u> Date

II. FISCAL IMPACT ANALYSIS

Fiscal Years:	2012	2013	2014	2015	2016
Capital Expenditures	\$67,750	0	0	0	0
Operating Costs					
External Revenues					
Program Income (County)					
In-Kind Match (County)					
NET FISCAL IMPACT	\$67,750	0	0	0	0

A. Five Year Summary of Fiscal Impact:

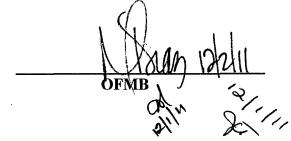
# ADDITIONAL FTE POSITIONS (Cumulative)	None			
Is Item Included In Current	Budget?	Yes X	No	

Budget Account No: Fund <u>0001</u> Agency <u>180</u> Org .<u>1109</u> Object <u>9021</u>

B. Recommended Sources of Funds/Summary of Fiscal Impact: Funding is available in the Supervisor of Elections' budget.

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Dev. and Control Comments:



N/A

Contract Dev. and Control

B. Legal Sufficiency:

12/5/11 forney Assistant County

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.

2012 - 0228

BOARD OF COUNTY COMMISSIONERS PALM BEACH COUNTY, FLORIDA BUDGET TRANSFER

Fund 0001 General Fund

BGRV BGEX 420-113011*426

ACCOUNT NAME AND NUMBER		ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED AS OF 11/30/11	REMAINING BALANCE
		, , , , , , , , , , , , , , , , , , ,	<u> </u>					
<u>Expenditures</u>								
180-1109-9021	Tr. To Supervisor of Election Fund 1170	12,012,340	12,012,340	0	67,750	11,944,590	3,822,109	8,122,481
180-1101-9331	Tr. To Optical Scan Voting Equip Fund 1171	0	0	67,750	0	67,750	0	67,750
TOTAL APPROPRIATIONS & EXPENDITURES			,	67,750	67,750			
Office of Financial Management and Budget			Signatures & Dates			BY BOARD OF COUNTY COMMISSIONERS AT MEETING OF $\frac{2220}{11}$		
INITIATING DEPARTMENT/DIVISION Administration/Budget Department Approval OFMB Department - Posted					Deputy Clerk to the Board of County Commissioners			

Al 12/1 /4

2012-0229

BOARD OF COUNTY COMMISSIONERS PALM BEACH COUNTY, FLORIDA BUDGET AMENDMENT

Fund 1171 Optical Scan Voting Equipment Fund

BGRV 420-113011*118 BGEX 420-113011*427

ACCOUNT NAME AND NUMBER	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED AS OF 11/30/11	REMAINING BALANCE
Revenues							
180-1101-8000 Tr. From General Fund 0001	0	0	67,750	0	67,750		
TOTAL RECEIPTS & BALANCES	0	0	67,750	0	67,750		
Expenditures							
180-1101-6401 Machinery & Equipment	0	0	67,750	0	67,750		67,750
TOTAL APPROPRIATIONS & EXPENDITURES	0	0	67,750	0	67,750		
Office of Financial Management and Budget Signatures & Dates					BY BOARD OF COUNTY COMMISSIONERS AT MEETING OF 2201		
INITIATING DEPARTMENT/DIVISION Administration/Budget Department Approval OFMB Department - Posted		Norman 12/2/11			Deputy Clerk to the Board of County Commissioners		
	12/1/4						