

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS**

AGENDA ITEM SUMMARY

Meeting Date: January 24, 2012 ☒ Consent ☐ Regular
 ☐ Ordinance ☐ Public Hearing

Department

Submitted By: Community Services

Submitted For: Head Start/Early Head Start & Children's Services

I. EXECUTIVE BRIEF

Motion and Title: **Staff recommends motion to approve:** Contract for Consulting/Professional Services with Caregiver Services, Inc., d/b/a Friends Assisting Seniors & Families, for the period of October 1, 2011, through September 30, 2012, in an amount totaling \$122,560 for health services to Head Start and Early Head Start children;

- A)** \$34,280 for Early Head Start services;
- B)** \$34,280 for Early Head Start Expansion services; and
- C)** \$54,000 for Head Start services

Summary: The Division of Head Start has received funds from the Department of Health and Human Services (HHS) to provide health services. As a result, Head Start is contracting with Caregiver Services, Inc., d/b/a Friends Assisting Seniors & Families to provide health services to Head Start and Early Head Start children. The contract is funded through a combination of Federal grant and County funds. (Head Start) Countywide (TKF)

Background and Justification: The Head Start Grant Agreement requires that services for health are provided. These contracts are for health services to be provided by health professionals in accordance with Head Start guidelines. The provider was selected based upon their ability to provide the necessary services and willingness to accept Medicaid. Professional medical services are exempt from the purchasing ordinance.

Attachments: Three (3) Contracts for Consulting/Professional Services

Recommended By: [Signature] Date 1/3/12
Department Director

Approved By:  1-13-12

Assistant County Administrator Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
Capital Expenditures					
Operating Costs	<u>122,560</u>				
External Revenue	<u>(98,048)</u>				
Program Income (County)					
In-Kind Match (County)					
NET FISCAL IMPACT	<u>24,512</u>				
# ADDITIONAL FTE POSITIONS (Cumulative)					

Is Item Included In Current Budget? Yes X No
 Budget Account No.: Fund 1002 Dept. 147 Unit Var. Object Var.
 Program Code Var.

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Funding through Head Start grant - \$98,048 from Health and Human Services (HHS), and \$24,512 from Palm Beach County.

C. Departmental Fiscal Review: Taruna Mallhotra
12/27/11

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Administration Comments:

OFMB

Contract Dev. & Control

B. Legal Sufficiency:

Assistant County Attorney

These contracts comply with our review requirements. The effective dates are not retroactive.

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.