

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARD APPOINTMENT SUMMARY**

Meeting Date: January 24, 2012

Department: Westgate/Belvedere Homes Community Redevelopment Agency

Advisory Board: Westgate/Belvedere Homes Community Redevelopment Agency

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: the appointment of the following three (3) individuals for completion of unexpired terms for Seat No. 1 and Seat No. 3 until May 31, 2013, and for filling the expired term of Seat No. 5 from January 24, 2012 through May 31, 2015.

<u>Name</u>	<u>Seat No.</u>	<u>Nominated by:</u>
Christopher F. Fleming	1	Commissioner Paulette Burdick Commissioner Karen T. Marcus Commissioner Priscilla A. Taylor
Cecilia A. St. Hilaire	3	Commissioner Paulette Burdick Commissioner Karen T. Marcus Commissioner Priscilla A. Taylor
Ruth A. Haggerty	5	Commissioner Paulette Burdick Commissioner Karen T. Marcus Commissioner Priscilla A. Taylor

Summary: The Westgate/Belvedere Homes Community Redevelopment Agency (WG/BH CRA) Board consists of seven (7) At-Large members from the general public and local businesses within the CRA boundaries. Ordinance No. 89-6 requires that the Palm Beach County Board of County Commissioners (BCC) appoint the WG/BH CRA Board Commissioners. The WG/BH CRA is seeking to appoint three (3) candidates to complete two (2) unexpired terms and one (1) expired term for Seat No. 1, Seat No. 3, and Seat No. 5. Mr. Christopher Fleming, a property owner, has expressed a willingness to complete the unexpired term of Mr. Joseph D. Peacock who held Seat No. 1 and has resigned. Ms. Cecilia St. Hilaire, a business owner, has expressed a willingness to complete the unexpired term of Mr. Frederick G. Wade who held Seat No. 3 and has resigned. Ms. Ruth Haggerty, a resident, has expressed a willingness to fill expired Seat No. 5, which was held by Mr. Dennis P. Koehler, who had resigned. At the December 12, 2011 WG/BH CRA Board meeting, Mr. Fleming, Ms. St. Hilaire, and Ms. Haggerty were nominated by the Board and residents to be recommended for appointment by the BCC. The Commissioners were notified of the vacancies by the WG/BH CRA on December 13, 2011. District 2 (RB)

Background and Justification: The Westgate/Belvedere Homes CRA was created by the Board of County Commissioners pursuant to Ordinance No. 89-6, adopted in May, 1989 and amended by Ordinance No. 91-50, adopted in March, 1991. The Westgate/Belvedere Homes CRA By-laws provide for board members and the public to nominate prospective candidates for the Westgate Belvedere Homes CRA Board of Commissioners and to forward the nominations to the Palm Beach County Board of County Commissioners for appointment. The Westgate/Belvedere Homes CRA Board consists of seven (7) members seats, four (4) of which are filled currently with a diversity count of Male: 2 (50%); Female: 2 (50%); and White: 4 (100%).

Attachments:

1. Memo
2. Advisory Board Nominee Information Form with COE and State Guide to the Sunshine Amendment & COE signed receipt form.
3. Bio/Resume for Mr. Fleming, Ms. St Hilaire and Ms. Haggerty
4. Ordinance No.89-6, amended by Ordinance No.91-50 (membership excerpt)
5. Current Advisory Board Members List

Recommended by: Elizée Michel 1-10-12
Department Director **Date**

Legal Sufficiency: [Signature] 1/11/12
Assistant County Attorney **Date**

II. REVIEW COMMENTS

A. Other Department Review

Department Director _____



MEMORANDUM

TO: Honorable Shelley Vana, Chair, District 3 and Members of the Board of County Commissioners

THRU: Shannon LaRocque-Baas, Assistant County Administrator

FROM: Elizée Michel, Executive Director, Westgate/Belvedere Homes Community Redevelopment Agency

DATE: December 13, 2011

RE: Westgate/Belvedere Homes Community Redevelopment Agency (WG/BH CRA) Advisory Board Appointments

Seat No. 1 will expire on May 31, 2013. Mr. Joseph D. Peacock held Seat No. 1 and has resigned. Seat No. 3 will expire on May 31, 2013. Mr. Frederick G. Wade held Seat No. 3 and has resigned. Seat No. 5 has expired. Mr. Dennis P. Koehler held Seat No. 5 and had resigned.

The WG/BH CRA Board is composed of seven (7) At-Large members of individuals who live, own property or do business within the WG/BH CRA boundaries. The members are appointed by the Palm Beach County Board of County Commissioners based on recommendations made by the WG/BH CRA Board and residents according to Ordinance No. 89-6. At its December 12, 2011 board meeting, the WG/BH CRA and residents nominated Mr. Christopher F. Fleming to complete the term of Seat No. 1 which expires on May 31, 2013; Ms. Cecilia A. St. Hilaire to complete the term of Seat No. 3 which expires on May 31, 2013; and Ms. Ruth A. Haggerty to fill Seat No. 5 which has expired.

Attached for your consideration are the board nomination forms for Mr. Christopher Fleming, Ms. Cecilia St. Hilaire and Ms. Ruth Haggerty. Please sign the forms and return them to our office by January 4, 2012. If you have any questions, please contact me at (561) 640-8181.

Attachments: Board Nomination Forms
Bio/Resumes for Mr. Fleming, Ms. St Hilaire and Ms. Haggerty

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

ATTACHMENT 2

*The information provided on this form will be used by County Commissioners and/or the entire Board in considering your nomination. This form **MUST BE COMPLETED IN FULL**. Answer "none" or "not applicable" where appropriate. Further, please attach a biography or résumé to this form.*

Section I (Department): (Please Print)

Board Name: Westgate Belvedere Homes Community Redevelopment Agency Advisory ☐ Not Advisory ☒
[☐] At Large Appointment or [☐] District Appointment /District #: _____
Term of Appointment: 1yr 4mo. Years. From: 1/24/12 To: 5/31/13
Seat Requirement: N/A Seat #: 1
[☐] *Reappointment or ☒ New Appointment
or [☐] to complete the term of Joseph D. Peacock Due to: [☐] resignation [☐] other
Completion of term to expire on: 05/31/13

***When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners:** _____

Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Fleming Christopher
Last First Middle
Occupation/Affiliation: Commercial Real Estate Broker
Owner ☒ Employee ☐ Officer ☐
Business Name: Strategic Realty Services, LLC
Business Address: 901 Northpoint Parkway, Suite 200
City & State: West Palm Beach, FL Zip Code: 33407
Residence Address: 400 Waterway Drive #204
City & State: Lantana, FL Zip Code: 33462
Home Phone: () N/A Business Phone: (561) 471-5353 Ext. 103
Cell Phone: (561) 707-5120 Fax: (561) 471-5355
Email Address: C.Fleming@strategicrealty.com
Mailing Address Preference: ☒ Business [☐] Residence
Have you ever been convicted of a felony: Yes _____ No ☒
If Yes, state the court, nature of offense, disposition of case and date: N/A

Minority Identification Code: ☒ Male [☐] Female
[☐] Native-American [☐] Hispanic-American [☐] Asian-American [☐] African-American ☒ Caucasian

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
Ex: (R#XX-XXXX/PO XXX)	Parks & Recreation	General Maintenance	10/01/11-09/30/12
_____	_____	_____	_____
_____	_____	_____	_____

(Attach Additional Sheet(s), if necessary)

OR ☒ NONE

All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the Guide to the Sunshine Amendment prior to appointment/reappointment. Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>. Keep in mind this requirement is on-going.

☒ By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

☒ By watching the training program on the Web, DVD or VHS
☐ By attending a live presentation given on _____, 20____

AND

☒ By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: [Signature] Printed Name: Christopher F. Fleming Date: 12/9/11 ✓

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 233-0724.

Return this FORM to:

Dottie Natiello, Westgate Belvedere Homes Community Redevelopment Agency
 1280 N. Congress Avenue, Suite 215, West Palm Beach, FL. 33409

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: January 24, 2012

Commissioner's Signature: [Signature] Date: 1-4-2012

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 08/01/2011

Section I (Department): (Please Print)

☐ At Large Appointment or ☐ District Appointment /District #: _____

Seat Requirement: N/A Seat #: 1

or ☒ to complete the term of Joseph D. Peacock Due to: ☒ resignation ☐ other
Completion of term to expire on: 05/31/13

Section II (Applicant): (Please Print)

Name: Fleming Christopher
Last First Middle

Occupation/Affiliation: Commercial Real Estate Broker

Owner ☒ Employee [] Officer []

Business Name: Strategic Realty Services, LLC

Business Address: 901 Northpoint Parkway, Suite 200

City & State West Palm Beach, FL Zip Code: 33407

Residence Address: 400 Waterway Drive #204

City & State: Lantana, FL Zip Code: 33462

Home Phone: () N/A Business Phone: (561) 471-5353 Ext. 103

Cell Phone: (941) 707.5120 Fax: (941) 471.5355

Email Address: Cfleming@strategiccreality.com

Mailing Address Preference: ☒ Business ☐ Residence

Have you ever been convicted of a felony: Yes _____ No ~~_____~~ no

If Yes, state the court, nature of offense, disposition of case and date: N/A

Minority Identification Code: ☒ Male ☐ Female
☐ Native-American ☐ Hispanic-American ☐ Asian-American ☐ African-American ☒ Caucasian

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
Ex: (R#XX-XXXX/PO XXX)	Parks & Recreation	General Maintenance	10/01/11-09/30/12
_____	_____	_____	_____
_____	_____	_____	_____

(Attach Additional Sheet(s), if necessary)

OR ☒ NONE

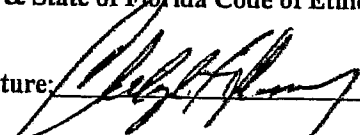
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☒ By watching the training program on the Web, DVD or VHS
☐ By attending a live presentation given on _____, 20____

AND

☒ By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature:  Printed Name: Christopher F. Fleming Date: 12/9/11

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 233-0724.

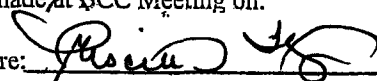
Return this FORM to:

Dottie Natiello, Westgate Belvedere Homes Community Redevelopment Agency
 1280 N. Congress Avenue, Suite 215, West Palm Beach, FL. 33409

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on:

January 24, 2012

Commissioner's Signature: 

Date: 1/5/2012

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 08/01/2011

Section I (Department): (Please Print)

☒ At Large Appointment or ☐ District Appointment /District #: _____

Seat Requirement: N/A

Seat #: 1

[]*Reappointment or ☒ New Appointment

or ☐ to complete the term of Joseph D. Peacock Due to: ☒ resignation ☐ other

Completion of term to expire on: 05/31/13

***When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: _____**

Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name:	Fleming	Christopher
	Last	First
		Middle

Occupation/Affiliation: Commercial Real Estate Broker

Owner ☒ Employee [] Officer []

Business Name: Strategic Realty Services, LLC

Business Address: 901 Northpoint Parkway, Suite 200

City & State West Palm Beach, FL Zip Code: 33407

Residence Address: 400 Waterway Drive #204

City & State: Lantana, FL Zip Code: 33462

Home Phone: () 411A Business Phone: (561) 471-5353 Ext. 103

Cell Phone: (511) 707.5120 Fax: (511) 471.5355

Email Address: CFleming@strategicrealty.com

Mailing Address Preference: ☒ Business ☐ Residence

Have you ever been convicted of a felony: Yes _____ No X

If Yes, state the court, nature of offense, disposition of case and date: N/A

Minority Identification Code: ☒ Male ☐ Female
☐ Native-American ☐ Hispanic-American ☐ Asian-American ☐ African-American ☒ Caucasian

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
<u>Ex: (R#XX-XXXX/PO XXX)</u>	<u>Parks & Recreation</u>	<u>General Maintenance</u>	<u>10/01/11-09/30/12</u>
_____	_____	_____	_____
_____	_____	_____	_____

(Attach Additional Sheet(s), if necessary)

OR ☒ NONE

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☒ By watching the training program on the Web, DVD or VHS
☐ By attending a live presentation given on _____, 20____

AND

☒ By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: *Christopher F. Fleming* Printed Name: Christopher F. Fleming Date: 12/9/11

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 233-0724.

Return this FORM to:

Dottie Natiello, Westgate Belvedere Homes Community Redevelopment Agency
 1280 N. Congress Avenue, Suite 215, West Palm Beach, FL. 33409

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on:

January 24, 2012

Commissioner's Signature: *Cindy L. DeFilippo* Date: 1/3/12
 for Comm. Karen T. Marraus

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 08/01/2011

CHRISTOPHER F. FLEMING

Since 1985, Mr. Fleming has been engaged in the leasing, managing, brokerage, land assemblage and development of commercial property in the State of Florida.

Mr. Fleming uses a comprehensive approach that is informed by his constant monitoring of market trends and conditions; pertinent planning and zoning issues; and local, regional, and national governmental issues affecting the commercial real estate industry. His longevity in the Florida Commercial Real Estate Market is a result of this thoughtful and diligent approach to commercial real estate brokerage.

In 1985, Mr. Fleming founded St. James Real Estate Company and was involved in the leasing and brokerage of commercial properties throughout Palm Beach County. In 1986 he founded and co-owned Dajon Property Advisors, Inc., which was involved in consulting and managing large tracts of real estate, including golf course developments, for various institutional owners throughout Florida.

Mr. Fleming is an active member of his community. He has been appointed to the City of Lake Worth Community Redevelopment Agency for four straight terms and served as Chairman during his last two terms until his term expired in July 2004. Mr. Fleming is also a founding board member and currently serves as chairman of Turtle Nest Village, a charitable organization serving youths 18-21 year old coming out of foster care.

Mr. Fleming has been licensed and active in Florida commercial real estate since 1985. In 1993, 1994, 1995 and 2001, Mr. Fleming was awarded the Top Listing Agent for Reichel Realty & Investments, Inc.; he was Agent of the Year in 1997 and 2002; and he was Top Sales Agent in 1998 and 1999.

Mr. Fleming resides in Lake Worth, Florida with his son Christopher Tyler.

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

The information provided on this form will be used by County Commissioners and/or the entire Board in considering your nomination. This form **MUST BE COMPLETED IN FULL**. Answer "none" or "not applicable" where appropriate. **Further, please attach a biography or résumé to this form.**

Section I (Department): (Please Print)

Board Name: Westgate Belvedere Homes Community Redevelopment Agency Advisory ☐ Not Advisory ☒
☐ At Large Appointment or ☐ District Appointment /District #: _____
 Term of Appointment: 1 1/2 Years. From: 1/24/12 To: 5/31/13
 Seat Requirement: N/A Seat #: 3

☐ *Reappointment or ☒ New Appointment

or ☒ to complete the term of Frederick G. Wade Due to: ☒ resignation ☐ other
 Completion of term to expire on: 05/31/13

*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: _____

Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: St. Hilaire Cecilia A
 Last First Middle
 Occupation/Affiliation: Finance Development, marketing
 Owner ☐ Employee ☒ Officer ☐
 Business Name: Opportunity, Inc
 Business Address: 1713 Quail Drive
 City & State: West Palm Beach Zip Code: FL 33409
 Residence Address: 1800 Primrose Lane
 City & State: Wellington, FL Zip Code: 33414
 Home Phone: (561) 693-4345 Business Phone: (561) 712-9221 Ext.
 Cell Phone: (561) 793-8267 Fax: (561) 712-9224
 Email Address: csthilaire@opportunityplc.org
 Mailing Address Preference: ☒ Business ☐ Residence
 Have you ever been convicted of a felony: Yes _____ No ☒
 If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: ☐ Male ☒ Female
☐ Native-American ☐ Hispanic-American ☐ Asian-American ☒ African-American ☐ Caucasian

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<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
Ex: (R#XX-XXXX/PO XXX)	Parks & Recreation	General Maintenance	10/01/11-09/30/12
_____	_____	_____	_____
_____	_____	_____	_____

(Attach Additional Sheet(s), if necessary)

OR ☒ NONE

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☒ By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

☒ By watching the training program on the Web, DVD or VHS
☐ By attending a live presentation given on _____, 20____

AND

☒ By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: Cecilia A. Situa Printed Name: CECILIA SITUAR Date: 12/8/11

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 233-0724.

Return this FORM to:

Dottie Natiello, Westgate Belvedere Homes Community Redevelopment Agency
 1280 N. Congress Avenue, Suite 215, West Palm Beach, FL 33409

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: January 24, 2012

Commissioner's Signature: Paula B. Buehler Date: 1-4-2012

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 08/01/2011

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
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Section I (Department): (Please Print)

Board Name: Westgate Belvedere Homes Community Redevelopment Agency Advisory ☐ Not Advisory ☒

☒ At Large Appointment or ☐ District Appointment /District #: _____

Term of Appointment: 1yr 4mo Years. From: 1/24/12 To: 5/31/13

Seat Requirement: N/A Seat #: 3

☐ *Reappointment or ☒ New Appointment

or ☒ to complete the term of Frederick G. Wade Due to: ☒ resignation ☐ other

Completion of term to expire on: 05/31/13

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Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: St. Hilaire Cecilia A
Last First Middle

Occupation/Affiliation: Finance Development, marketing
Owner ☐ Employee ☒ Officer ☐

Business Name: Opportunity, Inc

Business Address: 1713 Quail Drive

City & State: West Palm Beach Zip Code: FL 33409

Residence Address: 1800 Primrose Lane

City & State: Wellington, FL Zip Code: 33414

Home Phone: (561) 693-4345 Business Phone: (561) 712-9221 Ext.

Cell Phone: (888) 793-8267 Fax: (561) 712-9224

Email Address: csthilaire@opportunityplc.org

Mailing Address Preference: ☒ Business ☐ Residence

Have you ever been convicted of a felony: Yes _____ No ☒

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: ☐ Male ☒ Female
☐ Native-American ☐ Hispanic-American ☐ Asian-American ☒ African-American ☐ Caucasian

Section II Continued:

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Ex: (R#XX-XXXX/PO XXX)	Parks & Recreation	General Maintenance	10/01/11-09/30/12
_____	_____	_____	_____
_____	_____	_____	_____

(Attach Additional Sheet(s), if necessary)

OR ☒ NONE

All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the Guide to the Sunshine Amendment prior to appointment/reappointment. Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>. Keep in mind this requirement is on-going.

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☒ By watching the training program on the Web, DVD or VHS
☐ By attending a live presentation given on _____, 20____

AND

☒ By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: Cecilia S. Hillard Printed Name: CECILIA S. HILLARD Date: 12/8/11

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 233-0724.

Return this FORM to:

Dottie Natiello, Westgate Belvedere Homes Community Redevelopment Agency
 1280 N. Congress Avenue, Suite 215, West Palm Beach, FL. 33409

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on:

January 24, 2012Commissioner's Signature: [Signature]Date: 1/5/2012

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 08/01/2011

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

The information provided on this form will be used by County Commissioners and/or the entire Board in considering your nomination. This form **MUST BE COMPLETED IN FULL**. Answer "none" or "not applicable" where appropriate. **Further, please attach a biography or résumé to this form.**

Section I (Department): (Please Print)Board Name: Westgate Belvedere Homes Community Redevelopment Agency Advisory ☐ Not Advisory ☒☐ At Large Appointment or ☐ District Appointment / District #: _____Term of Appointment: 1 1/2 Years. From: 1/24/12 To: 5/31/13Seat Requirement: N/A Seat #: 3☐ *Reappointment or ☒ New Appointmentor ☒ to complete the term of Frederick G. Wade Due to: ☒ resignation ☐ otherCompletion of term to expire on: 05/31/13

*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: _____

Section II (Applicant): (Please Print)**APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT**Name: St. Hilaire Cecilia A
Last First MiddleOccupation/Affiliation: Genomic Development, marketing
Owner ☐ Employee ☒ Officer ☐Business Name: Opportunity, IncBusiness Address: 1713 Quail DriveCity & State: West Palm Beach Zip Code: FL 33409Residence Address: 1800 Primrose LaneCity & State: Wellington, FL Zip Code: 33414Home Phone: (561) 693-4345 Business Phone: (561) 712-9221 Ext.Cell Phone: (561) 793-8267 Fax: (561) 712-9224Email Address: csthilaire@opportunityinc.orgMailing Address Preference: ☒ Business ☐ ResidenceHave you ever been convicted of a felony: Yes _____ No ☒

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: ☐ Male ☒ Female
☐ Native-American ☐ Hispanic-American ☐ Asian-American ☒ African-American ☐ Caucasian

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
Ex: (R#XX-XXXX/PO XXX)	Parks & Recreation	General Maintenance	10/01/11-09/30/12
_____	_____	_____	_____
_____	_____	_____	_____

(Attach Additional Sheet(s), if necessary)

OR ☒ NONE

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☐ By attending a live presentation given on _____, 20____

AND

☒ By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: Cecilia Steward Printed Name: CECILIA STEWARD Date: 12/8/11

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 233-0724.

Return this FORM to:

Dottie Natiello, Westgate Belvedere Homes Community Redevelopment Agency
 1280 N. Congress Avenue, Suite 215, West Palm Beach, FL 33409

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on:

January 24, 2012

Commissioner's Signature: Cindy L DeFilippo for Date: 1/3/12
Comm. Karen T. Marcus

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 08/01/2011

CECILIA ST.HILAIRE

1800 Primrose Lane, Wellington, FL 33414

Tel:386-793-8267

Email: cecilia.sthilaire@live.com

PROFILE

International Marketing & Development Specialist with over 20 years management and development experience. Dynamic, energetic detailed/goal oriented. Proficient in most computer applications.

OBJECTIVE

To pursue a career in a non-profit growth environment that can utilize the extensive training and experience acquired in Development, Finance, Operations, Marketing, Sales, Management and Business Planning.

EDUCATION

IONA COLLEGE, NEW ROCHELLE, NY
BBA Degree - Business Management

June 1989

BRONX COMMUNITY COLLEGE, BRONX, NY
A.S. Degree - Marketing Management and Sales

June 1986

WORK EXPERIENCE

Opportunity, Inc.

Jan'03 - Present

Finance & Development Director/Act. Executive Director

- Responsible for all developmental activities to include donor cultivation
- Responsible for developing and coordinating a Planned Giving Program
- Responsible for coordinating and implementing all fund raising activities, solicitation drives
- Grant Writing and project development
- Responsible for publishing 4 quarterly newsletters
- Responsible for the overall management of the center with direct reporting to the board of directors
- Responsible for day to day accounting of all financial activities for non profit
- Responsible for reporting monthly to Board of Directors on financial performance of the company
- Responsible for all collections, payables and receivables
- Responsible for all operational issues involving the building and it's maintenance needs
- Coordinate and implement strategic planning sessions with Board of Directors
- Management of the donor data base
- Management of Live and Silent Auction fundraisers

Visions & Concepts
Director of Marketing

Jan'04 - Present

- Event Management, Marketing and Public Relations promotions to meet the advertising, fund raising and marketing needs of client companies
- Provide training in market access, business planning and trade promotion
- Coordinate trade promotion and marketing services for clients
- Pursue destination and trade leads in support of Caribbean based Tourism and Manufacturing concerns.
- Coordinate Cruise related negotiations in support of Caribbean based private sector initiatives.
- Provide marketing/trade and logistical support for clients wishing to export to the US market
- Market Research & Buyer promotions in support of events taking place internationally
- Represent and lead delegations to conferences, coordinate trade missions and host trade missions
- Financial analysis and strategic management planning for the Board of Directors for client companies
- Project writing/submission, Project Management
- Conduct team building workshops
- Coordinate and implement branding strategies for client companies
- Development of promotional and other support material for client companies.
- Coordinate visitor arrivals/accommodation/tours for a small group of private guest houses and tour companies based in The Caribbean.

Organization of Eastern Caribbean States, Export Development Unit April'92– Jan'04

Marketing Specialist/Senior International Business Development Officer

- Provided management advisory services and technical assistance to a portfolio of private sector companies in the Eastern Caribbean. Formulated project proposals/disbursements/supervision
- Developed and managed USAID and European Union project funding in excess of \$5M
- Responsible for all branding/packaging/marketing support material for over 200 Caribbean based companies.
- Assisted exporters with all aspects of export marketing activities, business planning and business advisory services.
- Assisted companies in formulating marketing plans, market research, advertising and promotional strategies, preparing terms of reference for consultants, conducting in-company benchmark audits, working with and evaluating the work of consultants, project writing.
- Coordinated and implemented international trade/marketing promotion activities for a portfolio of over two hundred companies
- Conducted seminars/workshops/training on export related and revenue generation subjects.
- Planning, implementing, coordination and evaluating trade fairs, meetings, workshops and trade missions.
- Worked closely with Government and Tourism Officials in formulating Trade/Tourism Policy.
- HACCP/ISO Certified auditor. Conducted in plant audits and training.

Visions and Concepts (Caribbean)

March'00 - Jan'04

Director Marketing & Public Relations (Part Time)

- Managed and Supervised Sales and Marketing Team
- Developed sales proposal for all prospective clients
- Supervised Customer Service & Sales Department
- Developed advertising campaign for client base
- Coordinated and implemented events for client base
- Supervised technical graphics/branding support submissions to client
- Manage & Coordinate product launch & market entry strategy for clients wishing to enter new markets.

ANTHONY SICARI, INC
Marketing Director/Merchandise Manager

1988-1991

- Developed and maintained entire marketing/advertising approach for both wholesale and retail division.
- Implemented floor plans for retail division.
- Cultivated strategies and budgets to effectively manage the various departments.
- Purchasing and merchandising
- Quality Control
- Managed Customer Service Department

M.E. STEWART, Inc. New York, NY
Regional Sales Manager/Showroom Sales

1986-1988

- Sales Manager - East Coast operation.
- Developed line merchandising and private label business with major high end stores and buying offices.
- Developed and implemented marketing strategies
- Purchasing

ACCESSOCRAFT PRODUCTS, New York, NY
Assistant Sales Manager/Showroom Sales

1980-1986

- Merchandising of fashion accessories and jewelry to retail distribution outlets.
- Customer service, sales/marketing analysis, designs, order processing, line merchandising.
- Program Formulations.
- Account Manager – High End Retail chain stores

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

ATTACHMENT 2

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Section I (Department): (Please Print)

Board Name: Westgate Belvedere Homes Community Redevelopment Agency Advisory ☐ Not Advisory ☒
[☐] At Large Appointment or [☐] District Appointment /District #: _____
Term of Appointment: 4 Years. From: 1/24/12 To: May 31, 2015
Seat Requirement: N/A Seat #: 5
[☐] *Reappointment or [☐] New Appointment
or [☐] to complete the term of Dennis Koehler Due to: [☐] resignation [☐] other
Completion of term to expire on: _____

***When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners:** _____

Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Haggerty Ruth A.
Last First Middle
Occupation/Affiliation: structural engineer
Owner ☒ Employee ☐ Officer ☐
Business Name: RENEWABLE DESIGN, LLC
Business Address: 840 BEECH RD.
City & State WPB FL 33409 Zip Code: 33409
Residence Address: 840 BEECH RD.
City & State WPB FL Zip Code: 33409
Home Phone: (861) 683-0409 Business Phone: () Ext. _____
Cell Phone: (861) 373-2327 Fax: ()
Email Address: rhaggerty7@bellsouth.net
Mailing Address Preference: ☒ Business [☐] Residence
Have you ever been convicted of a felony: Yes _____ No ☒
If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: [☐] Male ☒ Female
[☐] Native-American [☐] Hispanic-American [☐] Asian-American [☐] African-American ☒ Caucasian

Section II Continued:

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_____	_____	_____	_____
_____	_____	_____	_____

(Attach Additional Sheet(s), if necessary)

OR ☒ NONE

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AND

☒ By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: Ruth Haggerty Printed Name: RUTH HAGGERTY Date: 12/7/11

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 1280 N. Congress Avenue, Suite 215, West Palm Beach, FL. 33409

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on:

January 24, 2012

Commissioner's Signature:

Paula Haggerty

Date:

1-4-2012

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Revised 08/01/2011

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BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

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 Seat Requirement: N/A Seat #: 5
☐ *Reappointment or ☒ New Appointment
 or ☐ to complete the term of Dennis Koehler Due to: ☒ resignation ☐ other
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Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Haggerty Ruth A.
 Last First Middle
 Occupation/Affiliation: structural engineer
 Owner ☒ Employee ☐ Officer ☐
 Business Name: RENEWABLE DESIGN, LLC
 Business Address: 840 BEECH RD.
 City & State: WPB FL 33409 Zip Code: 33409
 Residence Address: 840 BEECH RD.
 City & State: WPB FL Zip Code: 33409
 Home Phone: (861) 683-0409 Business Phone: () Ext. _____
 Cell Phone: (861) 373-2327 Fax: ()
 Email Address: rhaggerty7@bellsouth.net
 Mailing Address Preference: ☒ Business ☐ Residence
 Have you ever been convicted of a felony: Yes _____ No ☒
 If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: ☐ Male ☒ Female
☐ Native-American ☐ Hispanic-American ☐ Asian-American ☐ African-American ☒ Caucasian

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AND

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Appointment to be made at BCC Meeting on:

January 24, 2012Commissioner's Signature: [Signature]Date: 1/5/2012

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Revised 08/01/2011

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BOARD OF COUNTY COMMISSIONERS
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Completion of term to expire on: _____

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Section II (Applicant): (Please Print)**APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT**Name: Haggerty Ruth A.
Last First MiddleOccupation/Affiliation: structural engineer
Owner ☒ Employee ☐ Officer ☐Business Name: RENEWABLE DESIGN, LLCBusiness Address: 840 BEECH RD.City & State WPB FL 33409 Zip Code: 33409Residence Address: 840 BEECH RD.City & State WPB FL Zip Code: 33409Home Phone: (861) 683-0409 Business Phone: () Ext. _____Cell Phone: (861) 373-2327 Fax: ()Email Address: rhaggerty7@bellsouth.netMailing Address Preference: ☒ Business ☐ ResidenceHave you ever been convicted of a felony: Yes _____ No ☒

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Return this FORM to:
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1280 N. Congress Avenue, Suite 215, West Palm Beach, FL. 33409

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: January 24, 2012

Commissioner's Signature: Cindy L De Zeeppo for Date: 1/3/12
Comm. Karen T. Mancus

RUTH HAGGERTY, PE

840 BEECH ROAD, WEST PALM BEACH, FL 33409
 PHONE: 561-373-2327 rhaggerty7@bellsouth.net

STRUCTURAL ENGINEER

Providing the Best Design for Outstanding Clients

SKILLS AND STRENGTHS

Economic structural design	Program planning and implementation	Scheduling
Quality customer service	Standardization of procedure	Software evaluation
Employee training	Field coordination logistics	Employee Mentoring

PROFESSIONAL ACCOMPLISHMENTS**CONSTRUCTION DESIGN**

- Designed and produced construction documents for commercial and residential buildings, including concrete, steel, wood, multi-story, pile foundation, and pre-cast design
- Coordinated with team of professionals to produce consistent design documents for fast track of multi-building projects
- Design details for unique construction situations for new and remodel construction
- Coordinated design utilizing several precast systems to reduce on site construction

PROJECT MANAGEMENT

- Follow project from proposal through design to billing including field inspections and change order management
- Created and maintained job tracking software to facilitate scheduling and job assignments
- Direct coordination with clients to overcome issues in the field
- Respond to Building Official comments and address concerns

PROGRAM DEVELOPEMENT

- Established a new program through software evaluation and implementation that increased revenue by over \$60,000 in the first year
- Developed software to facilitate design of a new product
- Installed, maintained and trained key personnel on new software
- Developed standardized drawing format and production procedures that reduced submittal time from (1) week to (1) day

PROFESSIONAL EXPERIENCE

Habitat for Humanity, West Palm Beach, FL	Engineer & Volunteer	Current
Renewable Design, LLC, West Palm Beach, FL	Head Engineer	2009-2011
Permit Engineering Services, West Palm Beach, FL	Engineer	1999-2009

EDUCATION

Florida Atlantic University – Bachelors of Civil Engineering
 Florida Atlantic University – Post Graduate Studies, GPA=3.67

Ruth Haggerty, PE is the proprietor of Renewable Design, a structural engineering company that is sensitive to environmental and economic issues. She is a native Floridian from West Palm Beach, lives in the same neighborhood where she grew up and remains actively involved in the neighborhood organizations and CRA. As a structural engineer she has been instrumental in the design of numerous buildings and innovative precast building systems. She is pleased to be a previous recipient of the Arthur R. Marshall Fellowship and current active board member of Friends of Corbett.

1 Section 1. AUTHORITY FOR ENACTMENT.

2 This ordinance is enacted pursuant to the Community
3 Redevelopment Act of 1969, as amended, Chapter 69-305, Laws of Florida.

4 Section 2. CREATION OF THE WESTGATE/BELVEDERE HOMES COMMUNITY
5 REDEVELOPMENT AGENCY

6 There is hereby created a public body corporate and politic to
7 be known as the Westgate/Belvedere Homes Community Redevelopment Agency,
8 hereinafter referred to as the "Agency."

9 Section 3. MEMBERSHIP

10 3.01. The agency shall consist of seven (7) commissioners
11 appointed by the Board of County Commissioners. Any person may be
12 appointed as a commissioner if he or she resides or is engaged in
13 business, which shall mean owning a business, practicing a profession, or
14 performing a service for compensation, or serving as an officer or
15 director of a corporation or other business entity so engaged, within the
16 area of operation of the agency, which shall be coterminous with the area
17 of operation of the county.

18 3.02. Terms of office of the commissioners shall be for 4 years
19 except that three of the members first appointed shall be designated to
20 serve terms of 1, 2 and 3 years, respectively, from the date of their
21 appointments, and four (4) members shall be designated to serve for terms
22 of 4 years from the date of their appointments. A vacancy occurring
23 during a term shall be filled for the unexpired term. A certificate of
24 the appointment or reappointment of any commissioner shall be filed with
25 the clerk of the county, and such certificate shall be conclusive
26 evidence of the due and proper appointment of such commissioner.

27 3.03. A commissioner shall receive no compensation for his
28 services, but shall be entitled to the necessary expenses, including
29 traveling expenses, incurred in the discharge of his duties, subject to
30 prior approval by the Board of County Commissioners.

31 3.04. The powers of a community redevelopment agency shall be
32 exercised by the commissioners thereof. A majority of the commissioners
33 shall constitute a quorum for the purpose of conducting business and
34 exercising the powers of the agency and for all other purposes. Action
35 may be taken by the agency upon a vote of a majority of the commissioners
36 present, unless in any case the bylaws shall require a larger number.

**WESTGATE/BELVEDERE HOMES CRA
BOARD OF COMMISSIONERS**

SEAT ID	CURRENT MEMBER	RACE CODE	BUSINESS/ HOME PHONE	REQUIREMENT	APPOINT DATE	EXPIRE DATE
1	Vacant	WM	(561) 616-3851	Community Based	06/29/2010	05/31/2013
2	Joseph H. Kirby, III 1649 Forum Place, Suite 11 West Palm Beach, Fl. 33401	WM	(561) 689-8989	Business Owner	06/21/2009	05/31/2013
3	Vacant				06/21/2009	05/31/2013
4	Melanie A. Marvin 2525 Nokomis Avenue West Palm Beach, Fl. 33409	WF	(561) 294-4367	Community Based	06/29/2010	05/31/2014
5	Vacant				06/19/2007	05/31/2011
6	Ronald Daniels 1683 Latham Road West Palm Beach, Fl. 33409	WM	(561) 697-4490	Business Owner	09/09/2008	05/31/2012
7	Joanne Rufty 2025 Kenwood Road West Palm Beach, Fl 33409	WF	(561) 471-9365	Community Based	07/07/2009	05/31/2013

ATTACHMENT 5