

BOARD SERVICES (MINUTES) DIVISION

ROUTING INFORMATION SLIP:

DATE ROUTED: February 2, 2012

ROUTED TO: Alexandra Cook/Kristeena Pinto/Jan Schooley

ROUTED FROM: Diane Brown, Board Services-Minutes Phone: 355-2951

DESCRIPTION OF ITEM:

Contract List for the February 7, 2012 BCC/Workshop Meeting.
My deadline to County Administration is February 2, 2011 Noon

REQUESTED ACTION:

- Review and signature
- Review and information
- Other: _____

OTHER ROUTING INSTRUCTIONS:

- Return to originator
- Forward for additional processing to:

- Other: _____

THANKS!
Diane Brown

*Reviewed in Payables 2/2/2012
J. Schooley
K. Pinto
Alexandra C. Cook*

February 7, 2012

CONSENT AGENDA

3.B.3 – Agenda Item Summary - CONTINUED

- A) Term contract with Sysco Southeast Florida, LLC and Mini Melts USA, Inc. for \$2,981,250 for the purchase of food.

- B) Emergency contract with Valery Insurance Agency for \$3,750 (Premium paid by eligible retirees, current County employees and former elected County Officials) for Medicare Supplement Insurance.

- C) Tourist Development Council Category "G" Grant Agreement with Match Point, Inc. for the Delray Beach International Tennis Championships for the ATP World Tour & Champions Tour Event for \$15,000. The grant period is from October 1, 2011 through April 4, 2012 with the event being February 24 to March 4, 2012. The grant funds will be for site fees, sanction fees, insurance, rentals, officials, labors, TV production cost and marketing/promotions (outside of Palm Beach County).

- D) Risk Management Workers' Compensation for \$125,000 for Freddie Lee.

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	_____	_____	_____	_____	_____
# ADDITIONAL FTE	_____	_____	_____	_____	_____
POSITIONS (Cumulative)	_____	_____	_____	_____	_____

Is Item Included In Current Budget? Yes _____ No _____
 Budget Account No.: Fund _____ Dept _____ Unit _____
 Object _____ Program _____

B. Recommended Sources of Funds/Summary of Fiscal Impact:

C. Departmental Fiscal Review:

III. REVIEW COMMENTS

A. OFMB Budget and/or Contract Dev. and Control Comments:

 OFMB/Budget

 Contract Development and Control

B. Legal Sufficiency:

 Assistant County Attorney

C. Other Department Review:

 Department Director

This summary is not to be used as a basis for payment.

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL
BOARD OF COUNTY COMMISSIONERS MEETING DATE OF
02/07/2012

Contractor(s)	Project	Contract Amount SBE / M/WBE Amount	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
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EXHIBIT A

Sysco Southeast Florida, LLC; Mini Melts USA, Inc.	Term contract for the purchase of food including fresh, frozen, canned, bread and bakery, milk and dairy. Pre-qualification for the period 02/17/2012 through 02/16/2017 per Master Agreement #11102.	\$2,981,250.00 SBE: \$0	Countywide	Scarlett	
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The County has encumbered \$695,615 (\$49,687/month) during the previous fourteen (14) months of the current fifteen (15) month term contract, which includes a three (3) month extension pursuant to the Director of Purchasing's authority. Based upon historical usage, \$2,981,250 is needed to meet the County's requirements through the expiration of this new sixty (60) month term contract. One (1) Awardee is located in Palm Beach County and one (1) Awardee is located out of State. No SBE vendor submitted a bid on this project.

EXHIBIT B

Valery Insurance Agency	Emergency contract for Medicare Supplement Insurance for the period 02/01/2012 through 04/30/2012 per Master Agreement #500610.	\$3,750.00 (Premium paid by eligible retirees, current County employees and former elected County Officials) SBE: \$0	Risk Management Various	Scarlett	
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The County has encumbered \$0.00 (\$0.00/month) during the previous three (3) months of the current three (3) month emergency contract, which was executed under the Purchasing Director's three (3) month authority and expired on January 31, 2012. This new emergency contract is needed to continue to provide Medicare supplement insurance until a competitive process can be completed to award a new contract. Awardee is located outside Palm Beach County in the City of Indian Rocks Beach, Florida. This is an emergency contract provider who is not a certified SBE.

TOTAL AMOUNT OF ALL AWARDS \$2,981,250.00

INTEROFFICE MEMORANDUM

DATE: January 25, 2012
TO: Judith Crosbie
Minutes
FROM: Carol Meneely
TDC
RE: CATEGORY "G" GRANT AGREEMENT

I have attached two (2) originals of the following Category "G" Grant Agreement:

- **Match Point, Inc. for the Delray Beach international Tennis Championships for the ATP World Tour & Champions Tour Event in the amount of \$15,000. The grant period is from October 1, 2011 – April 4, 2012 with the event February 24 – March 4, 2012. The grant funds will be used for site fees sanction fees, insurance, rentals, officials, labor, TV production cost and marketing/promotions (outside of Palm Beach County).**

Will you please add this to the next "contract list" for BCC approval? Following approval, I am requesting 2 original copies be returned to this office. If you have any questions, please call me at 233-3131.

CM

Enclosures

cc: Kris Pursell, Sports Commission
Jackie Chesney, TDC
Roger Amidon, TDC

Tdc/grantagr2012/minutes.sports/MatchPoint


Palm Beach County, Florida
THE BEST OF EVERYTHING

**RISK MANAGEMENT DEPARTMENT SETTLEMENTS FOR APPROVAL
BOARD OF COUNTY COMMISSIONERS MEETING
03/6/2012**

Exhibits	Name	Type of Claim	Date of Claim	Amount
A.	Freddie Lee	Workers' Compensation	4/7/2003	\$125,000.00

CLAIM SETTLEMENTS TOTAL:

\$125,000.00

NOTE: Workers' Comp claims settlements must be reviewed and approved by a Judge of Compensation Claims prior to payment.