

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2012	2013	2014	2015	2016
Capital Expenditures					
Operating Costs	5,112,789				
External Revenues	(1,980,504)				
In-Kind Match (External)	2,075,000				
In-Kind Match (County)					
NET FISCAL IMPACT	1,057,285				
# ADDITIONAL FTE POSITIONS (Cumulative)	-1-				

Is Item Included In Current Budget? Yes ___ No X

Budget Account No.:

Fund ___ Dept ___ Unit ___ Object ___ Program Code/Period ___

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Approval of this agenda item will appropriate \$1,980,504 to the County for the CCPG and will appropriate \$94,317 from the CCPG for salary and benefits for this position for the first year.

In-kind match: Florida Crystals \$1,000,000; Workforce Alliance \$1,000,000; Treasure Coast Regional Planning Council \$75,000;

PBC-Water Utilities \$102,000, 4001-720-2323-1201; PBC-Engineering \$55,504, 1201-360-3220-various; and PBC-DES \$899,781, 1101-143-1431-BG85E, BG48B, BG58, BG104, BG85A, BG43AD/GY11.

C. Departmental Fiscal Review:



Shairette Major, Fiscal Manager I

III. REVIEW COMMENTS

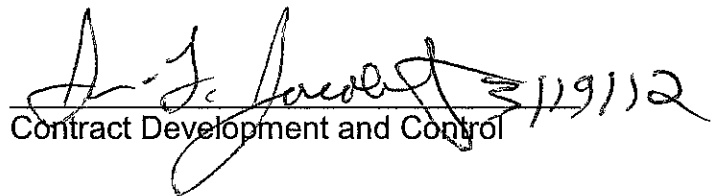
A. OFMB Fiscal and/or Contract Development and Control Comments:

- The program period is from 2/15/12 to 2/14/15.
- The matching requirement for this grant is \$3,132,285 (61.3% of the Program cost or 158.2% of the award amount)
- The approved HUD Budget shows that match will be met with \$3,132,285 from contracts and not staff time as indicated in the Summary. Department will attempt to reconcile this matter with the funding agency.
- The Net Fiscal impact is included in the current County budget and will not be an increase in costs to the County. Denial of this item would not decrease the expenses of the County.

OFMB


3/16/12

Contract Development and Control


3/19/12

B. Legal Sufficiency:


Senior Assistant County Attorney
3/19/12

C. Other Department Review:

Department Director

(THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT)

HUD CONTINUATION SHEET

Instrument No: CCPFL0049-11

1. BUDGET

	HUD Amount	Match /Leverage Amount	Total
Direct Labor	\$350,409.00	\$0.00	\$350,409.00
Fringe Benefits	\$121,401.00	\$0.00	\$121,401.00
Travel	\$17,952.00	\$0.00	\$17,952.00
Equipment	\$0.00	\$0.00	\$0.00
Supplies/Materials	\$12,089.00	\$0.00	\$12,089.00
Consultants	\$0.00	\$0.00	\$0.00
Contracts	\$1,461,695.00	\$3,132,285.00	\$4,593,980.00
Construction	\$0.00	\$0.00	\$0.00
Other Direct Cost	\$16,958.00	\$0.00	\$16,958.00
Indirect Cost	\$0.00	\$0.00	\$0.00
Total	\$1,980,504.00	\$3,132,285.00	\$5,112,789.00

If the grantee's match/leverage contribution is less than **\$3,132,285.00** the Government reserves the right to negotiate new line items and/or amounts to satisfy the grantee's requirement or to reduce the Government's share proportionally. The grantee shall notify HUD at any time it believes it will not meet its match requirement. In addition, the grantee shall obtain HUD approval regarding any changes concerning the intended use of matching funds. If the grantee exceeds the dollar amount shown above, there will be no impact on the Federal share.

2. AMOUNT OF COST SHARE

The estimated cost for the performance of this grant is **\$5,112,789.00**. HUD shall not be obligated to reimburse the Palm Beach County in excess of **\$1,980,504.00**. The Grantee agrees to bear without reimbursement from HUD **\$3,132,285.00** of the total costs. However, in the event that the Grantee incurs cost in excess of the total estimated project cost of **\$5,112,789.00**; all such excess costs shall be borne entirely by the Grantee.

3. KEY PERSONNEL

The personnel specified below are considered to be essential to the work being performed hereunder:

Name	Title	% of time on the grant
Beverley Reid	Fiscal Manager	25%
Pamela Nolan	EDO Specialist	75%
Carol Thompson	EDO Specialist (Coordinator)	75%

4. SUBSTANTIAL INVOLVEMENT

HUD's Office of Sustainable Housing and Communities will work in partnership with its grantees to advance the program objectives of the grant program. The Cooperative Agreement allows for substantial involvement of HUD staff to enhance the performance of the grantee in the completion of their deliverables.

Anticipated substantial involvement by HUD staff may include, but will not be limited to:
Studies and Reports

- Review potential amendment recommendations to the study design and/or Workplan.
- Review and provide recommendations in response to semi-annual progress reports (e.g., amendments to study design based on preliminary results).
- Review and provide recommendations on the final report/study, including final interpretation of study results.

HUD CONTINUATION SHEET

Instrument No: CCPFL0049-11

Approvals and Reviews

- Authority to halt activity if specifications or work statements are not met;
- Review and approval of one stage of work before another can begin;
- Review and approval of substantive provisions of proposed sub-grants or contracts beyond existing Federal policy;
- Approval of workplan adjustments based on changing conditions and needs documented in the cohort targeted for capacity building.
- Review and approval of key personnel

Participation and Monitoring

- Monitoring to permit specified kinds of direction or redirection of the work because of interrelationships with other projects;
- HUD and recipient collaboration or joint participation;
- Implementing HUD requirements which limit recipient discretion;
- Coordination of complementary activities from respective capacity building intermediaries, including determining if workplans require adjustments based on changing conditions;
- Where appropriate substantial, direct HUD operational involvement or participation during the assisted activity.

5. INDIRECT COSTS/PROVISIONAL RATE

N/A

6. AUDIT INFORMATION

The Palm Beach County Board of County Commissioners submitted an audit report conducted by the McGladrey & Pullen, LLP for the year ending September 30, 2010. The audit report attests to the Palm Beach County Board of County Commissioners' practice of generally accepted accounting principles and compliance with laws and regulations relating to government auditing standards. The internal control structure has been reviewed in accordance with OMB Circular A-133 and found to be in compliance with requirements that are applicable to certain of its major federal programs.

7. REPORTS AND DELIVERABLES

Reports:

1. Bi-Annual Reporting.
2. Additional Reporting Requirements: Additional reporting requirements as outlined in the NOFA (FR-5500-N-33), FY11 HUD General Section (FR-5500-N-01) and 24 CFR 85.40.

List of Deliverables:

1. Final Workplan 60 calendar days after effective date.
2. Logic Model 60 calendar days after the effective date.
3. Master Plan for the Glades Region

8. SPECIAL CONDITIONS

N/A

BOARD OF COUNTY COMMISSIONERS
PALM BEACH COUNTY, FLORIDA

BGEX-764-
BGRV-764-

BUDGET AMENDMENT
FUND 1542 HUD Community Challenge Planning Grant

ACCT.NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	ENCUMBERED AS OF 3/8/2012	REMAINING BALANCE
REVENUES								
764-2302-3139	Federal Grant Other Phys Environ	0	0	1,980,504	0	1,980,504		
Total Receipts and Balances		0	0	1,980,504	0	1,980,504		
EXPENDITURES								
363-R046-6505	Design, Engineering and Mangement - CI	0	0	144,151	0	144,151	0	144,151
542-5540-1080	Personal Services Indirect	0	0	9,144	0	9,144	0	9,144
542-5540-3401	Other Contractual Services	0	0	75,000	0	75,000	0	75,000
600-6105-1080	Personal Services Indirect	0	0	104,732	0	104,732	0	104,732
600-6105-3401	Other Contractual Services	0	0	30,084	0	30,084	0	30,084
600-6105-4001	Travel and Per Diem	0	0	398	0	398	0	398
600-6105-4205	Postage	0	0	2,275	0	2,275	0	2,275
600-6105-4945	Advertising	0	0	500	0	500	0	500
600-6105-4946	Legal Advertising	0	0	1,500	0	1,500	0	1,500
600-6105-5101	Office Supplies	0	0	2,925	0	2,925	0	2,925
600-6207-1080	Personal Services Indirect	0	0	105,906	0	105,906	0	105,906
600-6207-3401	Other Contractual Services	0	0	30,084	0	30,084	0	30,084
600-6207-4001	Travel and Per Diem	0	0	398	0	398	0	398
600-6207-4205	Postage	0	0	2,275	0	2,275	0	2,275
600-6207-4945	Advertising	0	0	500	0	500	0	500
600-6207-4946	Legal Advertising	0	0	1,500	0	1,500	0	1,500
600-6207-5101	Office Supplies	0	0	2,925	0	2,925	0	2,925
720-IGUA-3401	Other Contractual Services	0	0	600,000	0	600,000	0	600,000
764-2102-1080	Personal Services Indirect	0	0	135,163	0	135,163	0	135,163
764-2102-1201	Salaries & Wages Regular	0	0	175,637	0	175,637	0	175,637
764-2102-1301	Salaries & Wages Non-Frs. Employees	0	0	20,800	0	20,800	0	20,800
764-2102-2101	FICA-Taxes	0	0	20,559	0	20,559	0	20,559
764-2102-2105	FICA-Medicare	0	0	4,808	0	4,808	0	4,808
764-2102-2201	Retirement Contributions-FRS	0	0	35,376	0	35,376	0	35,376
764-2102-2301	Insurance-Life & Health	0	0	83,616	0	83,616	0	83,616
764-2102-3161	Audio/Visual Services Channel 20	0	0	16,729	0	16,729	0	16,729
764-2102-4001	Travel and Per Diem	0	0	972	0	972	0	972
764-2102-4007	Travel-Mileage	0	0	9,160	0	9,160	0	9,160
764-2102-4703	Graphics Charges	0	0	5,021	0	5,021	0	5,021
764-2102-4941	Registration Fees	0	0	2,100	0	2,100	0	2,100
764-2102-5101	Office Supplies	0	0	6,368	0	6,368	0	6,368
764-2102-6405	Data Processing Equipment	0	0	2,500	0	2,500	0	2,500
764-2301-8201	Contributions-Non-Governmental Agenci	0	0	347,398	0	347,398	0	347,398
Total Appropriations & Expenditures		0	0	1,980,504	0	1,980,504		

Signatures & Dates

By Board of County Commissioners

DEPARTMENT OF ECONOMIC SUSTAINABILITY

INITIATING DEPARTMENT/DIVISION

Administration/Budget Department Approval

OFMB Department - Posted

3/8/12

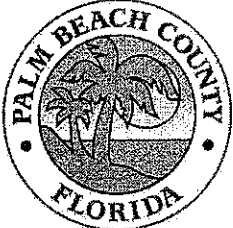
Edward W. Brown 3/8/2012

At Meeting of:

March 20, 2012

Deputy Clerk to the
Board of County Commissioners

Attachment # 2



**INTEROFFICE COMMUNICATION
PALM BEACH COUNTY
BUDGET AVAILABILITY STATEMENT**

DATE: March 16, 2012

TO: Shairette Major, Fiscal Manager
Department of Economic Sustainability

FROM: Alexis T. Willhite, Director
Administrative Services *awillhite*

RE: Community Challenge Planning Grant
Project # 2003507
Grant Match Dollars \$55,504.00

BOARD MEETING DATE: March 20, 2012

FISCAL IMPACT LOCATION: F:\COMMON\WP\AgendaPage2\ N/A

FUNDING STATUS: FULLY FUNDED

Is Item Included in Current Budget? Yes No

Budget Account No:

Fund 1201 Dept 360 Unit 3220 Object Various

Recommended Sources of Funds/Summary of Fiscal Impact:

County Transportation Trust Fund
Traffic Engineering & Operations

Personnel Costs	\$26,365.00
Fringe Benefits	\$ 7,646.00
Mileage Costs	\$ 613.00
Consultant Costs	\$20,880.00
Total Match	\$55,504.00

This BAS is valid for up to ninety days from its date of issuance.
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**INTEROFFICE COMMUNICATION
PALM BEACH COUNTY
WATER UTILITIES DEPARTMENT
BUDGET AVAILABILITY STATEMENT**

DATE: March 17, 2012

TO: Shairette Major, Fiscal Manager I
Office of Economic Sustainability

FROM: Guy Eggertsson, Fiscal Manager 1
Water Utilities Department

Guy Eggertsson

RE: WUD's share of In-kind services for U. S. Department of Housing and Urban
Development for the Community Challenge Grant

FISCAL IMPACT ANALYSIS:

Summary of Fiscal Impact:

Is item included in current budget? Yes No

Budget Account Number:

Fund	Agency	Organization	Object	Amount
4001	720	2323	1201	\$102,000.00

Source of Funds:

Water Utility User Fees