



BOARD SERVICES (MINUTES) DIVISION

**ROUTING INFORMATION SLIP:**

DATE ROUTED: March 21, 2012

ROUTED TO: Alexandra Cook/Kristeena Pinto/Jan Schooley

ROUTED FROM: Diane Brown, Board Services-Minutes Phone: 355-2951

DESCRIPTION OF ITEM:

Contract List for the March 27, 2012 BCC/Workshop Meeting.  
My deadline to County Administration is March 22, 2012 Noon

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REQUESTED ACTION:

- Review and signature
- Review and information
- Other: \_\_\_\_\_

OTHER ROUTING INSTRUCTIONS:

- Return to originator
- Forward for additional processing to:  
\_\_\_\_\_
- Other: \_\_\_\_\_

THANKS!  
Diane Brown

*Reviewed in Payables.  
Jan Schooley 3/22/12  
Pinto 3/22/12  
Alexandra C. Cook  
3/22/12*

**March 27, 2012**

**REGULAR AGENDA**

**3.A.2 – Agenda Item Summary - CONTINUED**

- A) Term contract with Efficient Business Deigns, Inc.; Berwin, Inc. d/b/a J. C. White Architectural Interior Products; Empire Office, Inc.; Office Elements, Inc.; Krueger International, Inc. d/b/a KI, Pallas, OEI; Wright Line LLC and Trendway Corporation for \$4,271,172 for the purchase, delivery and installation of office furniture and files.
  
- B) Extension of term contracts with James C. Nicholas for Time extension only for an impact fee biennial review.

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
<b>NET FISCAL IMPACT</b>	_____	_____	_____	_____	_____
<b># ADDITIONAL FTE</b>	_____	_____	_____	_____	_____
<b>POSITIONS (Cumulative)</b>	_____	_____	_____	_____	_____

Is Item Included In Current Budget?      Yes \_\_\_\_\_ No \_\_\_\_\_  
 Budget Account No.:      Fund \_\_\_\_\_ Dept \_\_\_\_\_ Unit \_\_\_\_\_  
    Object \_\_\_\_\_ Program \_\_\_\_\_

B. Recommended Sources of Funds/Summary of Fiscal Impact:

C. Departmental Fiscal Review:

III. REVIEW COMMENTS

A. OFMB Budget and/or Contract Dev. and Control Comments:

\_\_\_\_\_  
OFMB/Budget

\_\_\_\_\_  
Contract Development and Control

B. Legal Sufficiency:

\_\_\_\_\_  
Assistant County Attorney

C. Other Department Review:

\_\_\_\_\_  
Department Director

This summary is not to be used as a basis for payment.

**PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL**  
**BOARD OF COUNTY COMMISSIONERS MEETING DATE OF**  
 Revised 03/27/2012

Contractor(s)	Project	Contract Amount SBE / M/WBE Amount	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<b>EXHIBIT A</b> Efficient Business Designs, Inc.; Berwin, Inc. d/b/a J.C. White Architectural Interior Products; Empire Office, Inc.; Office Elements, Inc.; Krueger International, Inc. d/b/a KI, Pallas, OEI; Wright Line LLC; Trendway Corporation	Term contract for the purchase, delivery, and installation of office furniture and files for the period 03/27/2012 through 03/01/2016 per Master Agreement #300420.	\$4,271,172.00 SBE: \$0	Countywide	Scarlett	

The County has encumbered \$1,090,507 (\$97,876/month) during the previous twelve (12) months of the current twelve (12) month term contract. Based upon historical usage, \$4,271,172 is needed to meet the County's requirements for this new forty-seven (47) month term contract. Additionally, approval is requested to add manufacturers that may be requested during the term of this contract as approved by the resource manager. This purchase is off the State of Florida Contract #425-001-12-1. Two (2) Awardees are located in Palm Beach County; three (3) Awardees are located out of State; and two (2) Awardees are located outside Palm Beach County in the cities of Miramar and Pompano Beach, Florida. There is no SBE currently certified for this commodity or service.

**PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL**  
**BOARD OF COUNTY COMMISSIONERS MEETING DATE OF**  
 Revised 03/27/2012

Contractor(s)	Project	Contract Amount SBE / M/WBE Amount	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<b>EXHIBIT B</b>					
James C. Nicholas	Extension of term contract for an impact fee biennial review for the period 03/15/2012 through 06/30/2012 per Master Agreement #07029D.	Time Extension Only SBE: \$0	Public Safety 1427-662-7352-3401 1427-662-7285-3401	Scarlett	

The County has encumbered \$0.00 (\$0.00/month) during the previous twelve (12) months of the current twelve (12) month term contract. A three and one-half (3.5) month extension is necessary due to scheduled delays caused by the need to determine the outcome of proposed new legislation concerning growth management, traffic mobility and impact fees, as well as changes affecting the Impact Fee Review Committee. This contract was established by a competitive RFP, which allows up to ten (10) points for SBE participation. Awardee is located outside Palm Beach County in the City of Newberry, Florida. This term contract has no renewal options remaining. No certified SBE participation was offered by the recommended awardee.

**TOTAL AMOUNT OF ALL AWARDS      \$ 4,271,172.00**