Agenda Item #: 3-C-3

# PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM SUMMARY

Meeting Date: April 3, 2012	[X] Consent	[ ] Regular

[] Workshop [] Public Hearing

Department:

Submitted By: Engineering & Public Works
Submitted For: Roadway Production Division

#### I. EXECUTIVE BRIEF

**Motion and Title: Staff recommends motion to approve:** The renewal of the Civil Engineering Annual Agreements with Civil Design, Inc. (CDI), whose original Agreement was dated April 20, 2010, R2010-0576; Last Devenport, Inc. (LDI), whose original Agreement was dated April 20, 2010, R2010-0592 and Michael B. Schorah & Associates, Inc. (Schorah), whose original Agreement was dated May 4, 2010, R2010-0693.

**SUMMARY:** Approval of these renewal agreements will extend required professional services for one year, on a task order basis. The renewal agreements for CDI and LDI will continue for the period of April 20, 2012 through April 19, 2013. The Renewal Agreement with Schorah will continue for the period of May 4, 2012 through May 3, 2013. CDI, LDI and Schorah are Palm Beach County companies and certified Small Business Enterprises.

Countywide (MRE)

Background and Justification: In accordance with Board of County Commissioners adopted procedures pursuant to Florida Statutes 287.055 Consultants Competitive Negotiations Act, the above listed consulting firms were selected to perform professional services relative to Palm Beach County (County) needs, and are presently under agreement with the County on an annual contractual basis. This is the second and final renewal of these firms' Agreements. It is the consensus of the user Departments that these consulting firms have, within the provisions of their Agreements, provided the professional services requested by the County. Since they remain in good standing and wish to continue to provide the professional services as indicated in their Agreements, the County agrees to renew their Agreements for one year.

These Renewal Agreements have been reviewed with the above listed consulting firms, and staff recommends the second and final renewal of the attached consultant Annual Agreements. This transaction will maintain the continuous process of professional services required by the County.

#### Attachments:

- 1. Renewal Agreement with CDI includes Certificate of Insurance (2)
- 2. Renewal Agreement with LDI includes Certificate of Insurance (2)
- 3. Renewal Agreement with Schorah includes Certificate of Insurance (2)

Recommended By: 2/22/12

Director

Approved By: 1. County Engineer Date

#### II. FISCAL IMPACT ANALYSIS

#### A. Five Year Summary of Fiscal Impact:

Fiscal Years	2012	2013	2014	2015	2016
Capital Expenditures	\$ -0-	-0-	-0-	-0-	-0-
Operating Costs	-0-	-0-	-0-	-0-	-0-
External Revenues	-0-	-0-	-0-	0-	0-
Program Income (County)	-0-	-0-	-0-	0	0-
In-Kind Match (County)	-0-	-0-	-0-		0-
NET FISCAL IMPACT	<b>\$ -0-</b>	-0-	-0-	0	<u>-0-</u>
# ADDITIONAL FTE					
POSITIONS (Cumulative)					
Is Item Included in Co	rrent B	udget?	Yes	No	
Budget Acct No.: Fund	D	ept	Unit	_ Object	
		Pr	ogram		

#### Recommended Sources of Funds/Summary of Fiscal Impact:

Fiscal impact is indeterminable at this time. These consultants are authorized to provide services on a task order basis. Funding will be established by project as necessary.

C.	Departmental Fiscal Review:	cipovalainen
	III. REVIEW CO	<u>MMENTS</u>
A.	OFMB Fiscal and/or Contract Dev. and C	ontrol Comments:
	1 18/1012	. In . J. Jower 3 Do [12
	OFMB	Contract Dev. and Control
В.	Approved as to Form and Legal Sufficiency:	This item complies with current County policies.

Assistant County Attorney

C. Other Department Review:

This summary is not to be used as a basis for payment.

2

F:\COMMON\WP\AGENDAPAGE2\AGNPGTWO2012\00.NO IMPACT.TASK ORDER BASIS CONSULTANTS.DOC



December 20, 2011

Palm Beach County Board of Commissioners c/o: Engineering & Public Works Department 2300 North Jog Road West Palm Beach, FL 33411-2745 Attention: David Young, P.E., Special Projects Manager

RE: RENEWAL AGREEMENT FOR CIVIL ENGINEERING ANNUAL AGREEMENT DATED APRIL 20, 2010 (R2010-0576)

Dear Sir:

This Renewal Agreement serves as our official notification of interest in continuing our Agreement with Palm Beach County for professional services as specified in the above reference, for the period of April 20, 2012 through April 19, 2013.

We are in agreement that all provisions in the original Agreement remain in full force and effect. Per your request, we are enclosing an updated fee schedule, State Registration, General, Automobile, and Professional Liability Insurance Certificates, and all appropriate affidavits.

Please indicate your acceptance of this proposal by proper signature below and returning same as fully executed to this office.

Sincerely,

Civil Design, Inc.

T. Jeff Trompeter, P.E., President

12.20.11

DATE

CORPORATE

SEAL

Accepted by:
Palm Beach County Board of Commissioners

BY:
Shelley Vana, Chair

Shelley Vana, Chair

Attest:
Sharon R. Bock, Clerk and Comptroller

BY:
Deputy Clerk

Approved As To Form & Legal Sufficiency:

Attest:
Sharon R. Bock, Clerk and Comptroller

Approved as to Terms and Conditions:



# TASK ORDER BASIS - FEE SCHEDULE

Rates OK.

# AGREEMENT FOR CIVIL ANNUAL SERVICES ON A TASK ORDER BASIS PALM BEACH COUNTY

#### EFFECTIVE APRIL 20, 2012 THROUGH APRIL 19, 2013

#### **HOURLY RATES:**

<u>Pe</u>	rsonnel Classification:	<b>Hourly Rate</b>
1.	Principal Engineer	\$166.06
2.	Project Manager	\$132.92
3.	Project Engineer	\$71.96
	AutoCAD Technician	

#### **MULTIPLIER CALCULATIONS:**

Salary	1.00
Fringe Benefits	0.21
Fringe Benefits/General Operations	1.36
Subtotal	$\frac{1}{2.57}$
Profit @ 12%	0.31
TOTAL	2.88

#### **ADDITIONAL SERVICES:**

Any additional services required will be as authorized and approved by the Owner, Palm Beach County.

#### **REIMBURSABLE EXPENSES:**

Reimbursement for Direct Project Expenses will be determined for each Project, as required.

Attachment 1 - Page 3 of 4

#### **CERTIFICATION STATEMENTS**

Project:

**Civil Engineering Annual Services** 

**Project No.:** 

On A Task Order Basis

**Consultant/Annual Consultant:** 

Civil Design, Inc.

#### TRUTH-IN-NEGOTIATION STATEMENT

By entering into this Agreement, the **CONSULTANT/ANNUAL CONSULTANT** certifies that the wage rates and costs used to determine the lump sum fees contained in herein are accurate, complete and current as of the date of this Agreement.

The said lump sum fees shall be adjusted to exclude any significant sums should the **COUNTY** determine that the lump sum fees were increased due to inaccurate, incomplete or non-current wage rates or due to inaccurate representations of fees paid to outside consultants.

The COUNTY shall exercise its right under this "Certificate" within one year following final payment.

#### PROHIBITION AGAINST CONTINGENT FEES STATEMENT

By entering into this Agreement the CONSULTANT/ANNUAL CONSULTANT warrants that they have not employed or retained any company or person other than a bonafide employee working solely for the CONSULTANT/ANNUAL CONSULTANT to solicit or secure this Agreement and that they have not paid or agreed to pay any person, company, corporation, individual or firm other than a bonafide employee working solely for the CONSULTANT/ANNUAL CONSULTANT, any fee, commission, percentage, gift or other consideration contingent upon or resulting from the award of making of this agreement.

#### PUBLIC ENTITY CRIMES STATEMENT

As provided in F.S. 287.132-133, by entering this Agreement or performing any work in furtherance hereof, the **CONSULTANT/ANNUAL CONSULTANT** certifies that it, its affiliates, suppliers, sub-contractors and consultants who will perform hereunder, have not been placed on the convicted vendor list maintained by the State of Florida Department of Management Services within the 36 months immediately preceding the date hereof. This notice is required by F.S. 287.133 (3) (a).

#### **NON-DISCRIMINATION STATEMENT**

The **CONSULTANT/ANNUAL CONSULTANT** warrants and represents that all of its employees are treated equally during employment without regard to race, color, religion, disability, sex, age, national origin, ancestry, marital status, familial status sexual orientation, gender identity and expression.

T. Jeff Trompeter, P.E., LEED AP, President

12-20-11

#### **CONFLICT OF INTEREST DISCLOSURE FORM**

4 of 4

	Attachment 1 - Page 4
Project: Project No.:	Civil Engineering Annual Services On A Task Order Basis
CONSULTAN or indirect, wh County, excep	NT/ANNUAL CONSULTANT represents that it presently has no interest, either direct nich would or could conflict in any manner with the performance of services for the tas follows:
	None
(Attach additi	onal sheets as needed.)
shall be emp CONSULTAN current poter	NT/ANNUAL CONSULTANT further represents that no person having any interest bloyed for said performance. By signing below, CONSULTANT/ANNUAL NT certifies that the information contained herein is true and correct and constitutes all ntial conflicts of interest which may influence or appear to influence NT'S/ANNUAL CONSULTANT'S judgment or quality of services being provided to

CONSULTANT/ANNUAL CONSULTANT shall promptly notify the COUNTY in writing by certified mail of all potential conflicts of interest that may arise in the future through any prospective business association, interest or other circumstance which may influence or appear to influence CONSULTANT'S/ANNUAL CONSULTANT'S judgment or quality of services being provided to the County. Such written notification shall identify the prospective business association, interest or circumstance, the nature of work that CONSULTANT/ANNUAL CONSULTANT may undertake and request an opinion of the COUNTY as to whether the association, interest or circumstance would, in the opinion of the COUNTY, constitute an unacceptable conflict of interest if entered into

the County.

If, in the sole opinion of the COUNTY, the prospective business association, interest or circumstance of CONSULTANT/ANNUAL CONSULTANT would constitute an unacceptable conflict of interest to the COUNTY, the COUNTY shall so state in the notification and the CONSULTANT/ANNUAL CONSULTANT shall not enter into said association, interest or circumstance.

by the CONSULTANT/ANNUAL CONSULTANT.

THIS DISCLOSURE is	submitted by T. Jo	eff Trompeter, P.E., I	EED AP, as
		(Name of Individua	d)
President	, ofCivil	Design, Inc.	
(Title/Position)			JAL CONSULTANT)
who hereby certifies that the inf acknowledged that any misreprese	formation stated above	e is true and correct.	Further, it is hereby
Disclosure is considered an unetl	hical business practice	and is grounds for s	anctions against future
County business with the CONS	ULTANTIANNUAL	CONSULTANT.	anetions against future
	AMA	<b></b>	12.20.11
	(Signature)		(Date)

Client#: 9256

CIVIDES31

#### ACORD.

# **CERTIFICATE OF LIABILITY INSURANCE**

9/29/2011

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT					
SU Suncoast Insurance Assoc	NAME:					
P.O. Box 22668	PHONE (A/C, No, Ext): 813 289-5200 FAX (A/C, No): 8	313 289-4561				
Tampa, FL 33622-2668	E-MAIL ADDRESS: PRODUCER					
813 289-5200	CUSTOMER ID #:					
INSURED Civil Design, Inc.	INSURER(S) AFFORDING COVERAGE	NAIC #				
	INSURER A: Phoenix Insurance Company	25623				
312 9th Street	INSURER B: Travelers Casualty and Surety C	19038				
West Palm Beach, FL 33401	INSURER C: XL Specialty Insurance Company	37885				
	INSURER D :					
	INSURER E :					
	INSURFR F ·					

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS. EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

NSR LTR	TYPE OF INSURANCE	ADDL SUBR	POLICY NUMBER		POLICY EXP (MM/DD/YYYY)	LIMIT	•
<b>A</b>	X COMMERCIAL GENERAL LIABILITY  CLAIMS-MADE X OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER- POLICY JECT LOC		6605883L455		10/01/2012		\$1,000,000 \$1,000,000 \$10,000 \$1,000,000 \$2,000,000 \$2,000,000
4	ANY AUTO  ALL OWNED AUTOS		6605883L455	10/01/2011	10/01/2012	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person)	\$1,000,000 s
	SCHEDULED AUTOS  X HIRED AUTOS  NON-OWNED AUTOS					BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	\$ \$ \$
3	UMBRELLA LIAB OCCUR EXCESS LIAB CLAIMS-MADE DEDUCTIBLE RETENTION \$		100989	10/01/2011	- T	EACH OCCURRENCE AGGREGATE	s1,000,000 s1,000,000 s
3	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE Y/N OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	NA	UB5408Y719	10/01/2011		- I I I I I I I I I I I I I I I I I I I	
<u> </u>	Professional Liability		100340	10/01/2011		\$1,000,000 per claim \$1,000,000 anni aggi	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required) Professional Liability coverage is written on a claims-made and

reported basis.

CERTIFICATE HOLDER

(See Attached Descriptions)

#### CANCELLATION

Palm Beach County Board of County Commissioners c/o 2300 North Jog Road Suite #3W-33

West Palm Beach, FL 33411-2745

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

de modera

@ 1988-2009 ACORD CORPORATION. All rights reserved.

# **DESCRIPTIONS (Continued from Page 1)** Certificate Holder Cont: Engineering & Public Works Ops/Roadway Production Division. RE: "For All Projects with Palm Beach County" Professional Liability has a 10/1/2003 Retroactive Date Palm Beach County Board of County Commissioners, a political subdivision of the State of Florida, its officers, employees and agents are additionally insured with respect to the General and Auto Liability policies.



December 20, 2011

Palm Beach County Board of Commissioners C/O: Engineering & Public Works Department 2300 N. Jog Road West Palm Beach, FL 33411-2745 Attn: David Young, P.E., Special Projects Manager

RE: RENEWAL AGREEMENT FOR CIVIL ENGINEERING SERVICES ANNUAL AGREEMENT DATED APRIL 20, 2010 (R2010-0592)

Dear Sir:

This Renewal Agreement serves as our official notification of interest in continuing our Agreement with Palm Beach County for professional services as specified in the above reference, for the period of April 20, 2012 through April 19, 2013.

We are in agreement that all provisions in the original Agreement, as amended, remain in full force and effect. Per your request, we are enclosing an updated fee schedule, State Registration, General, Automobile, and Professional Liability Insurance Certificates, and all appropriate affidavits.

Please indicate your acceptance of this Renewal Agreement by proper signature below and returning same as fully executed to this office

this office.	is commented by proport digitation below and returning same as fully e
Sincerely,	
Ronald W. Last, P.E., President	Attest:
December 20, 2011 DATE CORPORATE	Decemeber 20, 2011  DATE
Accepted by: Palm Beach County Board of Commissioners	Attest: Sharon R. Bock, Clerk and Comptroller
BY:Shelley Vana, Chair	BY:
Approved As To Form & Legal Sufficiency:	Approved as to Terms and Conditions:
	Dry Onelo a Fune

#### Agreement For Annual Civil Engineering Services On A Task Order Basis

Last Devenport, Inc.

#### Rate Schedule

Rates Ok,

#### Effective April 20, 2012 through April 19, 2013

Employee Category	Hourly Pay	Salary	<u>Fringe</u>	<u>Overhead</u>	<u>Subtotal</u>	12% Profit	Multiplier	Hourly Rate
Sr. Engineering AUTOCAD Technician	\$23.50	1.00	0.18	1.48	2.66	0.32	2.98	\$70.01
Project Engineer	\$34.65	1.00	0.18	1.48	2.6 <b>6</b>	0.32	2.98	\$103.23
Sr. Project Manager	\$46.20	1.00	0.18	1,48	2.66	0.32	2.98	\$137.64
Salary =	1.00							
Fringe =	0.18							
Overhead =	1.48							
Subtotal =	2.66							
12% Profit =	0.32							
Multiplier =	2.98							

Salary includes: W-2 wages.

Fringe includes: health insurance premiums, payroll taxes, and company matching retirement contributions.

Overhead includes: licenses, permits, office expenses, supplies, rent, vacation, holiday, sick time, and other general operating costs.

CERTIFICATION:

I certify that the above figures represent the salary, fringe and overhead costs for the firm during fiscal year 2011 (Jan 1 through Dec 31)—The above information is true and correct to the best of my

knowledge.

Ronald W. Last, President Last Devenport, Inc. 12/20/2011 Date Attachment 2 - Page 2 of

Attachment 2 - Page 3 of 4

#### **CERTIFICATION STATEMENTS**

Project:

Civil Engineering Annual Services

Project No.:

On A Task Order Basis

Consultant/Annual Consultant: Last Devenport, Inc.

#### TRUTH-IN-NEGOTIATION STATEMENT

By entering into this Agreement, the **CONSULTANT/ANNUAL CONSULTANT** certifies that the wage rates and costs used to determine the lump sum fees contained in herein are accurate, complete and current as of the date of this Agreement.

The said lump sum fees shall be adjusted to exclude any significant sums should the **COUNTY** determine that the lump sum fees were increased due to inaccurate, incomplete or non-current wage rates or due to inaccurate representations of fees paid to outside consultants.

The COUNTY shall exercise its right under this "Certificate" within one year following final payment.

#### PROHIBITION AGAINST CONTINGENT FEES STATEMENT

By entering into this Agreement the CONSULTANT/ANNUAL CONSULTANT warrants that they have not employed or retained any company or person other than a bonafide employee working solely for the CONSULTANT/ANNUAL CONSULTANT to solicit or secure this Agreement and that they have not paid or agreed to pay any person, company, corporation, individual or firm other than a bonafide employee working solely for the CONSULTANT/ANNUAL CONSULTANT, any fee, commission, percentage, gift or other consideration contingent upon or resulting from the award of making of this agreement.

#### PUBLIC ENTITY CRIMES STATEMENT

As provided in F.S. 287.132-133, by entering this Agreement or performing any work in furtherance hereof, the CONSULTANT/ANNUAL CONSULTANT certifies that it, its affiliates, suppliers, sub-contractors and consultants who will perform hereunder, have not been placed on the convicted vendor list maintained by the State of Florida Department of Management Services within the 36 months immediately preceding the date hereof. This notice is required by F.S. 287.133 (3) (a).

#### **NON-DISCRIMINATION STATEMENT**

The **CONSULTANT/ANNUAL CONSULTANT** warrants and represents that all of its employees are treated equally during employment without regard to race, color, religion, disability, sex, age, national origin, ancestry, marital status, familial status sexual orientation, gender identity and expression.

Ronald W. Last, P.E., President

F:\ROADWAY\CCNA\Annuals\Civil\LDI\2012\Affidavit.doc

#### **CONFLICT OF INTEREST DISCLOSURE FORM**

Attachment 2 - Page 4 of 4

Project: Civil Engineering Annual Services
Project No.: On A Task Order Basis

CONSULTANT/ANNUAL CONSULTANT represents that it presently has no interest, either direct or indirect, which would or could conflict in any manner with the performance of services for the County, except as follows:

None		

(Attach additional sheets as needed.)

CONSULTANT/ANNUAL CONSULTANT further represents that no person having any interest shall be employed for said performance. By signing below, CONSULTANT/ANNUAL CONSULTANT certifies that the information contained herein is true and correct and constitutes all current potential conflicts of interest which may influence or appear to influence CONSULTANT'S/ANNUAL CONSULTANT'S judgment or quality of services being provided to the County.

CONSULTANT/ANNUAL CONSULTANT shall promptly notify the COUNTY in writing by certified mail of all potential conflicts of interest that may arise in the future through any prospective business association, interest or other circumstance which may influence or appear to influence CONSULTANT'S/ANNUAL CONSULTANT'S judgment or quality of services being provided to the County. Such written notification shall identify the prospective business association, interest or circumstance, the nature of work that CONSULTANT/ANNUAL CONSULTANT may undertake and request an opinion of the COUNTY as to whether the association, interest or circumstance would, in the opinion of the COUNTY, constitute an unacceptable conflict of interest if entered into by the CONSULTANT/ANNUAL CONSULTANT.

If, in the sole opinion of the COUNTY, the prospective business association, interest or circumstance of CONSULTANT/ANNUAL CONSULTANT would constitute an unacceptable conflict of interest to the COUNTY, the COUNTY shall so state in the notification and the CONSULTANT/ANNUAL CONSULTANT shall not enter into said association, interest or circumstance.

THIS DISCLOSURE	E is submitted by Ronald W. Last, P.E.	, as
	(Name of Individua	1)
President	, of <u>Last Devenport</u> , Inc.	,
(Title/Position)	(Firm Name of CONSULTANT/ANNU	IAI CONSULTANT)
Disclosure is considered an un	information stated above is true and correct. resentation by the CONSULTANT/ANNUAL Continuation business practice and is grounds for san NSULTANT/ANNUAL CONSULTANT.	Further, it is hereby
	(Signature)	(Date)

Client#: 10237

LASTDEV3

ACORD. CERTIFICATE OF LIABILITY INSURANCE 12/08/2011 THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER. IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s). CONTACT
NAME:
PHONE
(AC, No, Eng): 813 289-5200
E-MAIL
ADDRESS:
PRODUCER
CUSTOMER ID #: ISU Suncoast Insurance Assoc FAX (A/C, No): 8132894561 P.O. Box 22668 Tampa, FL 33622-2668 813 289-5200 INSURER A : Phoenix Insurance Company 25623 Last Devenport, Inc. INSURER B : Travelers Casualty & Surety Co 31194 1860 Old Okeechobee Road Suite 504 NSURER C : XL Specialty Insurance Company West Palm Beach, FL 33409 NSURER D : INSURER E : COVERAGES

CERTIFICATE NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HERRIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAMMS.

NSR TYPE OF INSURANCE

ADDITIONAL TO THE INSURANCE ADDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAMMS.

TYPE OF INSURANCE

NSR WYD POLICY MUMBER

12/01/2011 12/01/2012 EACH OCCURRENCE \$1,000 12/01/2011 12/01/2012 EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Es occurrence) \$1,000,000 X COMMERCIAL GENERAL MARKETY \$1,000,000 CLAIMS-MADE X OCCUR MED EXP (Any one person) \$10,000 \$1,000,000 PERSONAL & ADV INJURY GENERAL AGGREGATE \$2,000,000 GENT. AGGREGATE LIMIT APPLIES PER:
POLICY PRO LCC \$2,000,000 PRODUCTS - COMP/OP AGG AUTOMOBILE LIABILITY 6806691L178 A 12/01/2011 12/01/2012 COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 ANY AUTO BODILY INJURY (Per person) ALL OWNED ALTOS BODILY INJURY (Per accident) \$ SCHEDULED AUTOS X HIRED AUTOS X NON-OWNED AUTOS UMBRELLA LIAB OCCUR EACH OCCURRENCE CLAIMS-M AGGREGATE DEDUCTIBLE DEJUCTION
RETENTION \$
WORKERS COMPENSATION
AND EMPLOYERS LIABILITY
ANY PROPRIETCOMPANTMERIENCECUTIVE
OFFICETAMENBER EXCLUDED?
(Mandatory in MH) 12/10/2011 12/10/2012 X WC STATU- OTH-В UB7872Y561 E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 yes, describe under DESCRIPTION OF OPERATIONS before EL DISEASE - POLICY LIMIT \$1,000,000 12/01/2011 12/01/2012 \$1,000,000 per claim DPR9698008 Professional C Liability \$1,000,000 anni aggr DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Atlach ACORD 101, Additional Remaires)
Professional Liability coverage is written on a claims-made and (See Attached Descriptions) CERTIFICATE HOLDER CANCELLATION **Palm Beach County** SHOULD ANY OF THE ABOYE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. 2300 North Jog Road Suite 3W-33 West Palm Beach, FL 33411 AUTHORIZED REPRESENTATIVE des n de ana

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RE: FOR ALL PROJECTS WITH PALM BEACH COUNTY.
Palm Beach County Board of County Commissioners, a political subdivision of the state of Florida, its officers, employees and agents are listed as additional insureds with respects to the General Liability and Auto Liability policy. Professional Liability Retroactive Date is 12/01/2003.



# Michael B. Schorah and Associates, Inc.

SUITE 206 1850 FOREST HILL BLVD. WEST PALM BEACH, FL 33406 PHONE (561) 968-0080 FAX (561) 642-9726

ENGINEERS . SURVEYORS . DEVELOPMENT CONSULTANTS

January 6, 2012

EB 2438 LB 2438

Palm Beach County Board of Commissioners C/O: Engineering & Public Works Department 2300 N. Jog Road West Palm Beach, FL 33411-2745 Attn: David Young, P.E., Special Projects Manager

RE: RENEWAL AGREEMENT FOR CIVIL ENGINEERING SERVICES ANNUAL AGREEMENT DATED MAY 4, 2010 (R2010-0693)

Dear Sir:

This Renewal Agreement serves as our official notification of interest in continuing our Agreement with Palm Beach County for professional services as specified in the above reference, for the period of May 4, 2012 through May 3, 2013.

We are in agreement that all provisions in the original Agreement, as amended, remain in full force and effect. Per your request, we are enclosing an updated fee schedule, State Registration, General, Automobile, and Professional Liability Insurance Certificates, and all appropriate affidavits.

Please indicate your acceptance of this Renewal Agreement by proper signature below and returning same as fully executed to this office.

Sincerely,

Sincerely,	
Michael B. Schorah & Associates, Inc.	
Erederick Roth, Jr., Sr. Vice President	Attest: Marm R. Mygs
1/6/12 DATE	
CORPORATE	
Pain Beach County Board of Commissioners	Attest: Sharon R. Bock, Clerk and Comptroller
BY:	BY:
<b>S</b> helley Vana, Chair	Deputy Clerk
Approved As To Form & Legal Sufficiency:	Approved as to Terms and Conditions:
	sty Onel a Fin

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## MICHAEL B. SCHORAH AND ASSOCIATES, INC.

Rates OK,

#### **EXHIBIT "B"**

# CONSULTANT RATE SCHEDULE (VALID May 4, 2012 through May 3, 2013)

#### **CLASSIFICATION**

•	ENGINEERING	RAW RATE / HOUR
	Sr. Engineer (P.E.) Project Engineer (P.E.) Engineer (P.E.) CADD Tech	\$35.00 \$30.25
•	SURVEYING	RAW RATE / HOUR
	Professional Surveyor & Mapper (P.S.M.)	\$23.50 \$34.00

Direct Salary Dollar	1.0000
Payroll Overhead/Fringe	.5110
Overhead	1.3566
DIRECT SALARY COST	2.8676
PROFIT @ 12%	.3441
TARGET MULTIPLIER	3.2117
MAXIMUM MULTIPLIER	3.0000

MICHAEL B. SCHORAH & ASSOCIATES, INC.

#### **CERTIFICATION STATEMENTS**

Attachment 3 - Page 3 of 4

Project:

**Civil Engineering Annual Services** 

**Project No.:** 

On A Task Order Basis

Consultant/Annual Consultant: Michael B. Schorah & Associates, Inc.

#### TRUTH-IN-NEGOTIATION STATEMENT

By entering into this Agreement, the CONSULTANT/ANNUAL CONSULTANT certifies that the wage rates and costs used to determine the lump sum fees contained in herein are accurate, complete and current as of the date of this Agreement.

The said lump sum fees shall be adjusted to exclude any significant sums should the COUNTY determine that the lump sum fees were increased due to inaccurate, incomplete or non-current wage rates or due to inaccurate representations of fees paid to outside consultants.

The COUNTY shall exercise its right under this "Certificate" within one year following final payment.

#### PROHIBITION AGAINST CONTINGENT FEES STATEMENT

By entering into this Agreement the CONSULTANT/ANNUAL CONSULTANT warrants that they have not employed or retained any company or person other than a bonafide employee working solely for the CONSULTANT/ANNUAL CONSULTANT to solicit or secure this Agreement and that they have not paid or agreed to pay any person, company, corporation, individual or firm other than a bonafide employee working solely for the CONSULTANT/ANNUAL CONSULTANT, any fee, commission, percentage, gift or other consideration contingent upon or resulting from the award of making of this agreement.

#### **PUBLIC ENTITY CRIMES STATEMENT**

As provided in F.S. 287.132-133, by entering this Agreement or performing any work in furtherance hereof, the CONSULTANT/ANNUAL CONSULTANT certifies that it, its affiliates, suppliers, sub-contractors and consultants who will perform hereunder, have not been placed on the convicted vendor list maintained by the State of Florida Department of Management Services within the 36 months immediately preceding the date hereof. This notice is required by F.S. 287.133 (3) (a).

#### **NON-DISCRIMINATION STATEMENT**

The CONSULTANT/ANNUAL CONSULTANT warrants and represents that all of its employees are treated equally during employment without regard to race, color, religion, disability, sex, age, national origin, ancestry, marital status, familial status sexual orientation, gender identity and expression.

MICHAEL B. SCHORAH & ASSOCIATES, INC.

(Attach additional sheets as needed.)

Project:

the County.

#### **CONFLICT OF INTEREST DISCLOSURE FORM**

**Civil Engineering Annual Services** 

Attachment 3 - Page 4 of 4

Project	No.: On	A Task Order	<u>Basis</u>				
or indire	JLTANT/A ect, which which which which we have a second to the contract of the	NNUAL CONS would or could of follows:	ULTANT re	presents that ny manner w	t it presently h vith the perfor	nas no interes rmance of se	st, either direct ervices for the
		· · · · · · · · · · · · · · · · · · ·					

CONSULTANT/ANNUAL CONSULTANT further represents that no person having any interest shall be employed for said performance. By signing below, CONSULTANT/ANNUAL CONSULTANT certifies that the information contained herein is true and correct and constitutes all current potential conflicts of interest which may influence or appear to influence CONSULTANT'S/ANNUAL CONSULTANT'S judgment or quality of services being provided to

CONSULTANT/ANNUAL CONSULTANT shall promptly notify the COUNTY in writing by certified mail of all potential conflicts of interest that may arise in the future through any prospective business association, interest or other circumstance which may influence or appear to influence CONSULTANT'S/ANNUAL CONSULTANT'S judgment or quality of services being provided to the County. Such written notification shall identify the prospective business association, interest or circumstance, the nature of work that CONSULTANT/ANNUAL CONSULTANT may undertake and request an opinion of the COUNTY as to whether the association, interest or circumstance would, in the opinion of the COUNTY, constitute an unacceptable conflict of interest if entered into by the CONSULTANT/ANNUAL CONSULTANT.

If, in the sole opinion of the COUNTY, the prospective business association, interest or circumstance of CONSULTANT/ANNUAL CONSULTANT would constitute an unacceptable conflict of interest to the COUNTY, the COUNTY shall so state in the notification and the CONSULTANT/ANNUAL CONSULTANT shall not enter into said association, interest or circumstance.

THIS DISCLOSURE is submitted by	Frederick Roth, Jr.	, as
	(Name of Individual	)
Sr. Vice President , of Michael	B. Schorah & Associates, Inc.	<u>.</u>
(Title/Position) (Firm Nar	ne of CONSULTANT/ANNU	AL CONSULTANT)
who hereby certifies that the information state	ed above is true and correct.	Further, it is hereby
acknowledged that any misrepresentation by the	CONSULTANT/ANNUAL CO	ONSULTANT on this
Disclosure is considered an unethical business	practice and is grounds for sai	nctions against future
County business with the CONSULTANT/AN	NUAL CONSULTANT.	
	- A-	1/4/12
✓ Signatur	re)	(Date)

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ACORD'	

### CERTIFICATE OF LIABILITY INSURANCE

OP ID: NC

02/03/12

MICH-21

				7-7-7-	
THIS CERTIFICATE IS ISSUED AS A MATTE	R OF INFORMATION ONLY	AND CONFERS NO RIG	HTS UPON THE CERTIFICA	ATE HOLDER, THIS	
CERTIFICATE DOES NOT AFFIRMATIVELY BELOW. THIS CERTIFICATE OF INSURAN	OK NEGATIVELY AMEND, OF DOES MOT COMETITUE	EXTEND OR ALTER TH	E COVERAGE AFFORDED	BY THE POLICIES	
REPRESENTATIVE OR PRODUCER, AND THE	CERTIFICATE HOLDER.	E A COMPACT BEING	EN THE ISSUING INSURE	R(S), AUTHORIZED	
IMPORTANT: If the certificate holder is an	ADDITIONAL INSURED, the p	policy(les) must be endo	sed. If SUBROGATION IS	WAIVED subject to	
the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the					
certificate holder in lieu of such endorsement	lis).				
PRODUCER	412-261-1842	CONTACT NAME:			
lenderson Brothers, Inc. 120 Ft Duguesne Blvd	412-261-4149		FAX IAC, No	۸.	
TAN 1 DUGUNOUS OFF	<u>}</u>	THE PARTY NAMED IN COLUMN TWO IS NOT THE PARTY N		<u> </u>	

Pittsburgh, PA 15222 James L. Conn INSURER(B) AFFORDING COVERAGE NAIC # INSURER A: The Hartford 29424 Michael B. Schorah & INSURER B : Sentinel Insurance Company 11000 Michael B. Schorah 1850 Forest Hill Blvd Ste 205 West Palm Beach, FL 33406 INSURER C : Beazley Insurance Co., Inc. WSURER D : MOURER E : MSURER F:

COVERAGES			E NUMBER:			REVISION NUMBER:		
THIS IS TO CERTIFY THAT THE INDICATED. NOTWITHSTANDING CERTIFICATE MAY BE ISSUED (EXCLUSIONS AND CONDITIONS C	S ANY REQUI OR MAY PER	reme Tain.	INT, TERM OR CONDITION OF THE INSURANCE AFFORDED	ANY CONTRACT BY THE POLICIE	OR OTHER	DOCUMENT WITH RESPE D HEREIN IS SUBJECT TO	CT TO WAS	CH THIS
LTR TYPE OF HBURANCE		CISUEN		POUCYEFF	(MINI/DDYYYYY)	LIMIT	8	
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X Contractual Liab				7		PERSONAL & ADV INJURY	\$	1,000,000
			•			GENERAL AGGREGATE	3	2,000,000
GEN'L AGGREGATE LIMIT APPLIES P		}				PRODUCTS - COMP/OP AGG	\$	2,000,000
POLICY LECT U	oc	┿	<del> </del>			COMBINED SINGLE LIMIT		
AUTOMOBILE LIABILITY						(Ea accident)	3	1,000,000
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DED X RETENTIONS	10000	↓_						
WORKERS COMPENSATION AND EMPLOYERS LIABILITY	Y/N		1			X WC STATU- OTH-		
A ANY PROPRIETOR/PARTNER/EXECUTI OFFICER/MEMBER EXCLUDED?	VE NIA		40WECBI9001	01/27/12	01/27/13	E.L. EACH ACCIDENT	\$	500,000
(Mandatory in MH)	<u> </u>	į	i i			E.L. DISEASE - EA EMPLOYEE	3	500,000
If yes, describe under DESCRIPTION OF OPERATIONS below	<u> </u>	—				E.L. DISEASE - POLICY LIMIT	\$	500,000
C Professional	İ		V15WM4110401	11/06/11	11/06/12			1,000,000
						Aggregate		3,006,000
DESCRIPTION OF OPERATIONS / LOCATION		<u> </u>	1					
For Reference Only: All For Reference Only: Prof	projects	in	Palm Beach County	•				
CERTIFICATE HOLDER			с	ANCELLATION			·	

CERT	THICA	MEL	ЮL	DER

PALMBEA

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED SEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL SE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

Paim Beach County c/o Dept. of Engineering & Public Works 2300 N. Jog Rd., 3rd Floor West Paim Beach, FL 33411-2745

James L. Conn

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#### THIS ENDORSEMENT CHANGES THE POLICY, PLEASE READ IT CAREFULLY.

#### **POLICY CHANGE**

This endorsement changes the policy effective on the Inception Date of the policy unless another date is indicated

Policy Number: 40 SBM NO6128 SB

ORIGINAL.

Named Insured and Mailing Address; MICHAEL B. SCHORAH & ASSOC INC

1850 FOREST HILL BLVD STE 205 WEST PALM BEACH

Policy Change Effective Date: 12/29/11

Effective hour is the same as stated in the

Declarations Page of the Policy.

Policy Change Number: 003

Agent Name: HENDERSON BROTHERS INC

520813

**POLICY CHANGES:** 

HARTFORD CASUALITY INSURANCE COMPANY

ANY CHANGES IN YOUR PREMIUM WILL BE REFLECTED IN YOUR NEXT BILLING STATEMENT. IF YOU ARE ENROLLED IN REPETITIVE EFT DRAWS FROM YOUR BANK ACCOUNT, CHANGES IN PREMIUM WILL CHANGE FUTURE DRAW AMOUNTS. THIS IS NOT A BILL.

NO PREMIUM DUE AS OF POLICY CHANGE EFFECTIVE DATE

FORM NUMBERS OF ENDORSEMENTS REVISED AT ENDORSEMENT ISSUE:

IH12001185 ADDITIONAL INSURED - PERSON-ORGANIZATION

RECEIVED

JAN 1 8 2012

PRO RATA FACTOR: 0.932

HENDERSON BROTHERS INC.

THIS ENDORSEMENT DOES NOT CHANGE THE POLICY EXCEPT AS SHOWN.

Form SS 12 11 04 05 T Process Date: 01/06/12

Page 001

Policy Effective Date: 12/03/11 Policy Expiration Date: 12/03/12

INSURED COPY



#### THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED - PERSON-ORGANIZATION

HYPOWER, INC. 5913 NW 31ST AVENUE FORT LAUDERDALE, FL 33309

MINTO COMMUNITIES, LLC AND MINTO TOWNPARK LLC 4400 W. SAMPLE ROAD, COCONUT CREEK, FL 33073

LEMNAR CORPORATION, INCLUDING ITS SUBSIDIARIES, PARTNERS, AFFILIATED COMPANIES, SUCCESSORS AND ASSIGNS

P.O. BOX HEMET, CA 92546

PALM BEACH COUNTY

C/O DEPT. OF ENGINEERING AND PUBLIC WORKS

2300 N. JOG ROAD 3RD FLOOR

WEST PALM BEACH, FL 33411-2745

PULTE HOMES, INC ITS AFFILIATES & SUBSIDIARIES INSURANCE COMPLIANCE P.O. BOX 12010-P1 HEMET, CA 92546-8010

THE LESTER FAMILY INVESTMENTS LP

44 COCONUT ROW PALM BEACH, FL 33480

BOHLER ENGINEERING, PC
BOHLER ENGINEERING INC.
BOHLER ENGINEERING NJ, LLC
BOHLER ENGINEERING NY, PLLC

BOHLER ENGINEERING VA, LLC BOHLER ENGINEERING MA, LLC BOHLER ENGINEERING LLC

ITS OFFICERS, COMMISSIONERS, MEMBERS, AGENTS, SERVANTS AND EMPLOYEES

INSURED COPY

100 CORPORATE DRIVE

SUITE 250

FORT LAUDERDALE, FL 33334

FINFROCK CONSTRUCTION, INC. ALTA CONTRESS OWNER, LLC CONTRESS AVENUE APARTMENTS CAPITAL LLC

C/O UBS REALTY INVESTORS, LLC AND WOOD PARTNERS

Form IH 12 00 11 85 T SEQ. NO. 003 Printed in U.S.A. Page 001 (CONTINUED ON NEXT PAGE)

Process Date: 01/06/12

Expiration Date: 12/03/12

POLICY NUMBER: 40 SBM NO6128



#### THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED - PERSON-ORGANIZATION

2400 APOPKA BLVD. APOPKA, FL 32703 (WOS INCLUDED)

POLICY NUMBER: 40 SBM NO6128



#### THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED - PERSON-ORGANIZATION

HYPOWER, INC. 5913 NW 31ST AVENUE FORT LAUDERDALE, FL 33309

MINTO COMMUNITIES, LLC AND MINTO TOWNPARK LLC 4400 W. SAMPLE ROAD, COCONUT CREEK, PL 33073

LENNAR CORPORATION-including all of its divisions, subsidiaries, partners, partnerships, shareholders, affiliated companies, successors and assigns, officers, directors and employees are included as additional insured.

P. O . BOX 12010-LC
HEMET, CA 92546

Palm Beach County, a political subdivision of the State of Florida, Tts officers, employees and agents, additional insured applies to all projects with Palm Beach County. C/O Dept. of Engineering and Public Works 2300 N. Jog Road, 3rd Ploor West Palm Beach, FL 33411-2745



#### THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

#### NOTICE OF CANCELLATION OR NON-RENEWAL TO DESIGNATED PERSON(S) OR ORGANIZATION(S) OTHER THAN THE NAMED INSURED

This policy is subject to the following conditions.

#### SCHEDULE

Number of Days Notice 30

Name of Person(s) or Organization(s)
PBCBCC, a political subdivision of
the State of Florida, Its officers,
employees and agents. C/O Dept. of Engineering and Public

Mailing Address
2300 N. Jog Road, 3rd Floor
West Palm Beach, FL 33411-2745

If this policy is cancelled or non-renewed, we agree that the person(s) or organization(s) listed in the Schedule above will be notified at least:

- a. 10 days before the effective date of cancellation if we cancel for non-payment of premium; or
- The number of days shown in the Schedule above before the effective date of cancellation or non-renewal if we cancel or non-renew for any other reason.

In no event, however, will notice of cancellation or non-renewal be less than the minimum number of days required by the jurisdiction to which this endorsement applies. Also, please note that failure to mail such notice shall impose no obligation or liability of any kind upon the company, its agents or representatives.

If notice is mailed, proof of mailing to the address shown in the Schedule above will be sufficient proof of notice.

POLICY NUMBER: 40 UEC KB1988

CHANGE NUMBER: 011



#### THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

This endorsement modifies insurance provided under the following:

NAMED PERSON(S) OR ORGANIZATION(S)

COMMERCIAL AUTO COVERAGE PART

LENNAR CORPORATION INCLUDING ALL OF ITS DIVISIONS, SUBSIDIARIES, PARTNERS, PARTNERSHIPS, SHAREHOLDERS, AFFILIATED COMPANIES, SUCCESSORS AND ASSIGNS, OFFICERS, DIRECTORS AND EMPLOYEES ARE INCLUDED AS ADDITIONAL INSURED.

P C BOX 12010-LC HEMET, CA 92546

WAIVER OF SUBROGATION APPLIES PER FORM HA99160706

CONTINUED....
PBCBCC, A POLITICAL SUBDIVISION OF THE STATE OF FLORIDA, ITS OFFICERS, EMPLOYEES AND AGENTS

C/O DEPT. OF ENGINEERING AND PUBLIC WORKS

2300 N. JOG ROAD, 3RD FLOOR

WEST PALM BEACH, FL 33411-2745 WAIVER OF SUBROGATION APPLIES PER FORM HA99160706

THE LESTER FAMILY INVESTMENTS, LP, RICHARD THALL, ROBERT THALL, PETER L BRIGER, PAUL H BRIGER AND THE DAVID MINKIN FLORIDA REALTY