

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: May 1, 2012 (xx) Consent () Regular
() Ordinance () Public Hearing
Department
Submitted By: Medical Examiner's Office
Submitted For: Medical Examiner's Office

I. EXECUTIVE BRIEF

Motion and Title: Staff Recommends Motion to: **A) Receive and File** the 2011 Paul Coverdell Forensic Sciences Improvement Grant (2011-CD-BX-0026) through the Florida Department of Law Enforcement to receive \$7,650 to provide forensic anthropology and odontology services for the period of February 1, 2012 through September 30, 2012; and **B) Approve** a budget amendment of \$7,650 in the general fund to establish grant revenue and expenditure budget.

Summary: The National Institute of Justice has awarded a Paul Coverdell Forensic Sciences Improvement Grant to the Palm Beach County Medical Examiner's Office, through the Florida Department of Law Enforcement. The grant funding will be used to provide forensic anthropology and odontology services, which assist in identifying deceased whose identity was unable to be known through other sources and in determining their manner and cause of death. **No County match is required for this grant. Countywide (PGE)**

Background and Policy Issues: Palm Beach County is geographically the largest county in the State of Florida and has a population of approximately 1.3 million, not including the many tourists, visitors and new or temporary residents. With such a large and diverse population, the Medical Examiner's case load continually increases and currently averages 1,500 cases annually. The services are necessary to assist in identifying those whose identity is unable to be determined by conventional methods; and also assist in determining their manner and cause of death. Forensic anthropology services analyze the human skeleton to determine age, sex, stature, ancestry, race and if there was any trauma. Forensic odontology services are comparisons of dental x-rays of the deceased with the x-rays of those who it may be.

Attachments:

1. Award
2. Budget Amendment

Recommended by: Michael Bell 4/6/12
Department Director Date
Approved by: Vinit J. Bonaventura 4/4/12
Assistant County Administrator Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2012	2013	2014	2015	2016
Capital Expenditures					
Operating Costs	<u>7,650</u>				
External Revenues	<u>(7,650)</u>				
Program Income (County)					
In-Kind Match (County)					
NET FISCAL IMPACT	<u>0</u>				
 # ADDITIONAL FTE POSITIONS (Cumulative)					

Is Item Included In Current Budget? Yes _____ No x
 Budget Account No.: Fund _____ Dept _____ Unit _____ Object _____
 Program Code _____

B. Recommended Sources of Funds/Summary of Fiscal Impact:

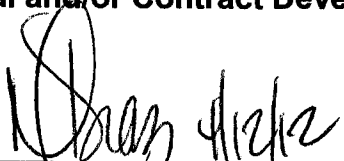
The National Institute of Justice has awarded the County \$7,650 in reimbursable grant funds, with no county match required.

Fund: 0001 - General Fund
 Unit: 4101 - Paul Coverdell National Forensic Grant
 Major Program: PCFSI – Paul Coverdell Forensic Sciences Improvement
 Program Period: GY12
 Program: PCFSI3 – PSFSI Anthropology and Odontology

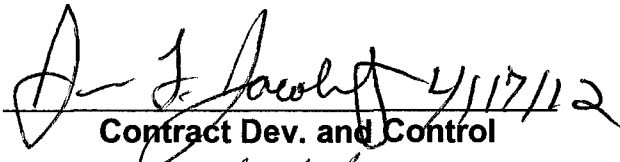
C. Departmental Fiscal Review: Stephanie Lepore

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:



 OFMB
 4/17/12



 Contract Dev. and Control
 4-17-12 B. Wheeler

B. Legal Sufficiency:



 Assistant County Attorney
 4/17/12

C. Other Department Review:

 Department Director

(THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT.)



Florida Department of
Law Enforcement

Gerald M. Bailey
Commissioner

Medical Examiners Commission
Post Office Box 1489
Tallahassee, Florida 32302-1489
(850) 410-8600
www.fdle.state.fl.us

Rick Scott, Governor
Pam Bondi, Attorney General
Jeff Atwater, Chief Financial Officer
Adam Putnam, Commissioner of Agriculture

March 8, 2012

MEMORANDUM

TO: Michael D. Bell, M.D.
District Fifteen Medical Examiner

FROM: Glen W. Hopkins
Bureau Chief

SUBJECT: 2011 Paul Coverdell Grant Award Notification

I am pleased to inform you that your grant application for the "2011 Paul Coverdell Forensic Sciences Improvement Grant" has been approved by the National Institute of Justice (NIJ) in the amount of \$7,650.00.

Enclosed you will find a copy of your expenditure list and reimbursement forms. Reimbursement requests for this grant may be submitted on a monthly or quarterly basis. The grant requires a copy of the invoice and check used for payment to be included with the reimbursement form. If there is a problem with obtaining a copy of the check, please provide a copy of the zero-balance invoice and a note that you were not able to obtain a copy of the check. Please return the reimbursement forms and supporting documentation to my office at the address above.

The grant period for this award is February 1, 2012 through September 30, 2012. If you anticipate not being able to complete your purchases prior to the end of September 2012, please let me know as soon as possible so that an extension can be requested.

If you have any questions pertaining to this award, please contact Doug Culbertson at (850) 410-8609.

GWH/dc

Attachment # 1

Expenditure List
District Fifteen Medical Examiner Office

Category: Consultants/Contracts

The District Fifteen Medical Examiner's Office requests funds for a 12 month Anthropology Service Contract and a 12 month Odontology Service Contract. These consultants are needed to identify unknown decedents and assist in determining cause and manner of death. Without these services, medical examiner cases would stagnate and not move forward. These services will improve the timeliness and eliminate backlog of medical examiner cases.

Quantity	Item	Cost
1	Forensic Odontology Service Contract for 12 Months	\$4,500.00
1	Forensic Anthropology Service Contract for 12 Months	\$3,150.00

Total Award Amount: \$7,650.00

2011 PAUL COVERDELL NFSIA GRANT (2011-CD-BX-0026)

Reimbursement Request

Department of Law Enforcement
Investigation and Forensics Program Area
Lab Services

SUMMARY STATEMENT OF TOTAL PROJECT COSTS

Subgrantee:	Fiscal Contact:
FEID #	Telephone:
Address:	
Claim Period:	Claim Number:
Category:	Cost:
PERSONNEL	
FRINGE	
TRAVEL	
EQUIPMENT	
SUPPLIES	
CONSULTANTS/CONTRACTS	
OTHER	
TOTAL REIMBURSEMENT REQUESTED	

I hereby certify that the above costs are true and valid costs incurred in accordance with the project agreement.

Local Project Director

I hereby certify that the above costs are true and valid costs incurred in accordance with the project agreement and are approved for reimbursement.

Michelle Pyle, Policy and Planning Administrator

12-0776

BOARD OF COUNTY COMMISSIONERS
PALM BEACH COUNTY, FLORIDA
BUDGET AMENDMENT

Page 1 of 1 pages

BGEX - 670 040312-1246
BGRV - 670 040312-503

FUND 0001 - General Fund

Use this form to provide budget for items not anticipated in the budget.

ACCT.NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED 4/2/2012	REMAINING BALANCE
Revenue								
0001-670-4101-3129	Fed Grant Other Public Safety	0	5,925	7,650	0	13,575		
	Total Revenue and Balance	1,016,251,176	1,044,074,209	7,650	0	1,044,081,859		
Expense								
0001-670-4101-3101	Professional Services	0	0	7,650		7,650	0	7,650
	Total Appropriation and Expenditures	1,016,251,176	1,044,074,209	7,650	0	1,044,081,859		

Signatures

Date

By Board of County Commissioners
At Meeting of _____
5/1/2012
Deputy Clerk to the
Board of County Commissioners

MEDICAL EXAMINER

INITIATING DEPARTMENT/DIVISION
Administration/Budget Department Approval
OFMB Department - Posted

Stephanie Bernabe 4/12/12
[Signature] 4/12/12
[Signature] 4/12/12

Attachment #

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