

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARD APPOINTMENT SUMMARY

Meeting Date: May 15, 2012
Department: Fire Rescue
Submitted by: Administration
Advisory Board Name: Fire-Rescue Level of Service Committee

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: the appointment of the following member to the Fire Rescue Level of Service Committee for a term of three (3) years from May 15, 2012 to May 14, 2015.

<u>Nominee</u>	<u>Seat</u>	<u>Category</u>
J.D. Armstrong	6	Fire Chief-Small City

Summary: Palm Beach County Resolution R2004-0494 established the Fire Rescue Level of Service Committee (LOS Committee). It consists of nine (9) members representing specific categories, each serving a term of three (3) years after the initial start up. The LOS Committee recommends the appointment of Chief J.D. Armstrong, Fire Chief, Village of North Palm Beach Fire Rescue, to replace the vacant Seat # 6 held by Chief Weinand, Tequesta Fire Department. Countywide (SB)

Background and Justification: The Committee is advisory in nature and can assist in implementing the voluntary countywide minimum level of service, common dispatch and closest unit response system as well as make recommendations on other proposed enhancements. The Committee currently consists of nine (9) members with a diversity breakdown of: eight (8) Caucasian males and one vacancy.

Attachments:

1. Resolution R2004-0494
2. Boards/Committees Application Forms and Resume for Chief Armstrong
3. Current Membership Roster

Recommended by: [Signature]
Department Director Date

Legal Sufficiency: [Signature] 4-29-12
Assistant County Attorney Date

II. REVIEW COMMENTS

Other Department Review:

Department Director

This summary is not to be used as a basis for payment.

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

The information provided on this form will be used by County Commissioners and/or the entire Board in considering your nomination. This form **MUST BE COMPLETED IN FULL**. Answer "none" or "not applicable" where appropriate. **Further, please attach a biography or résumé to this form.**

Section I (Department): (Please Print)

Board Name: Fire Rescue Level of Service Committee Advisory Not Advisory

At Large Appointment or District Appointment /District #: _____

Term of Appointment: 3 Years. From: May 15, 2012 To: May 14, 2015

Seat Requirement: Fire Chief-Small City Seat #: 6

*Reappointment or New Appointment

or to complete the term of _____ Due to: resignation other
Completion of term to expire on: _____

*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: 0

Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Armstrong John David
Last First Middle

Occupation/Affiliation: Fire Chief
Owner Employee Officer

Business Name: Village of North Palm Beach Fire Rescue

Business Address: 560 U.S. Highway 1

City & State: North Palm Beach, Fl Zip Code: 33408

Residence Address: 3656 Daisy Ave

City & State: Palm Beach Gardens, Fl Zip Code: 33410

Home Phone: (561) 622-7344 Business Phone: (561) 882-1141

Cell Phone: (561) 902-9140 Fax: (561) 881-5708

Email Address: firechief@village-npb.org

Mailing Address Preference: Business Residence

Have you ever been convicted of a felony: Yes _____ No

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: Male Female
 Native-American Hispanic-American Asian-American African-American Caucasian

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
<u>Ex: (R#XX-XXXX/PO XXX)</u>	<u>Parks & Recreation</u>	<u>General Maintenance</u>	<u>10/01/11-09/30/12</u>
_____	_____	_____	_____
_____	_____	_____	_____

(Attach Additional Sheet(s), if necessary)

OR NONE

All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the Guide to the Sunshine Amendment prior to appointment/reappointment. Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>. Keep in mind this requirement is on-going.

By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

- By watching the training program on the Web, DVD or VHS
- By attending a live presentation given on _____, 20____

AND

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature:  Printed Name: JD Armstrong Date: 4/25/12

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 233-0724.

Return this FORM to:
{Insert Liaison Name Here}, {Insert Department/Division Here}
{Insert Address Here}

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: _____ Date: _____

J.D. Armstrong was appointed fire chief for the Village of North Palm Beach, Florida in October 1985. He first served as the Village's Firemedic/Inspector, after leaving the Palm Beach Gardens, Florida Fire Department where he started as a junior volunteer firefighter in 1975 and left as assistant fire chief in 1982.

In his 26 years as fire chief, the department has evolved from a primarily volunteer organization into a fully staffed career department providing comprehensive life safety inspection programs for new and existing properties, advanced life support treatment and transportation, and fire suppression and emergency response to natural and man-made disasters.

Chief Armstrong holds certifications in firefighting and emergency medicine. He is a member of the International Association of Fire Chiefs, the National Fire Protection Association, the Florida Fire Chiefs' Association and the Fire Chiefs' Association of Palm Beach County.

RESOLUTION NO. R-2004-0494

RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, PROVIDING FOR ABOLISHMENT OF THE TEMPORARY COMMITTEE ON FIRE-RESCUE LEVEL OF SERVICE; CREATION OF A NEW FIRE-RESCUE LEVEL OF SERVICE COMMITTEE; PURPOSE; MEMBERSHIP; TERM; ADVISORY ONLY; MEETINGS; QUORUM AND CONDUCT OF MEETINGS; CONSULTANT; SUNSHINE LAW; PALM BEACH COUNTY CODE OF ETHICS; EFFECTIVE DATE.

WHEREAS, the Palm Beach County Board of County Commissioners desires to implement, on a voluntary basis, a county-wide minimum level of service and common dispatch system for fire-rescue; and

WHEREAS, the Board of County Commissioners, on November 4, 2003 established a nine-member temporary Committee on Fire-Rescue Level of Service to assist with the costing out of said minimum level of service and dispatch service; and

WHEREAS, the Board wishes to abolish said temporary committee and create a permanent advisory committee; and

WHEREAS, the Board desires that this advisory committee assist each fire-rescue provider in preparing to meet the level of service criteria approved by the County Commission; and

WHEREAS, the Board desires that the advisory committee also review and make recommendations for a common dispatch center which will provide closest unit response; and

WHEREAS, the Board desires the Committee to review other possible joint projects related to the efficient and effective delivery of fire-rescue services, such as but not limited to, traffic pre-emption, automatic vehicle locators, mobile data terminals, combined police/fire dispatch; and common software for response time reporting, deployment analysis and planning tools; and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, that:

SECTION 1. ABOLISHMENT. The Committee on Fire-Rescue Level of Service created on November 4, 2003 is hereby abolished.

SECTION 2. CREATION. The Board of County Commissioners hereby creates and establishes the "Fire-Rescue Level of Service Committee."

SECTION 3. PURPOSE. The Fire-Rescue Level of Service Committee shall review and make recommendations on the implementation of the Countywide Fire-Rescue Minimum Level of Service, Common Dispatch System, and other related fire-rescue service delivery projects which may be more effective on a county-wide scale. The Committee will serve in an advisory capacity to all fire-rescue providers and assist them in developing action plans in order to voluntarily comply with the proposed Level of Service by October 1, 2007.

The Committee will provide quarterly reports to the Board of County Commissioners on the progress made toward implementation of the voluntary minimum level of service, common dispatch and closest unit response.

SECTION 4. MEMBERSHIP. The Fire-Rescue Level of Service Committee shall consist of nine (9) members, appointed by majority vote of the Board of County Commissioners, with specific expertise in the following areas:

<u>Number</u>	<u>Category</u>
1	County Administrator (or designee)
1	County Fire Chief
2	City Managers (one representing small cities, one representing large cities)
2	City Fire Chiefs (one representing small cities, one representing large cities)
1	Labor Representative
1	Fire-Rescue Advisory Board Member
1	EMS Council

County employees shall be eligible for Committee membership in any of the above listed categories. Non-County residents meeting the above eligibility criteria may be appointed to the Committee.

SECTION 5. TERM. Initial terms shall be staggered in one and two year periods and thereafter all terms will be for three years, except that the appointments for County Administrator (or designee) and County Fire Chief may be permanent appointments.

SECTION 6. ADVISORY ONLY. The actions, opinions and recommendations of the Fire-Rescue Level of Service Committee shall not be final or binding on the Board and shall be advisory only.

SECTION 7. MEETINGS. The County Administrator (or designee) shall serve as the permanent chair of the Committee, and the Committee members shall annually appoint a Vice Chair. The Committee will meet quarterly or on an as-needed basis to accomplish its purpose.

SECTION 8. QUORUM AND CONDUCT OF MEETINGS. A quorum must be present for the conduct of all Committee meetings. A majority of the members appointed shall constitute a quorum. All meetings shall be governed by Robert's Rules of Order.

SECTION 9. CONSULTANT. The Committee may utilize an outside consultant, if hired by the Board of County Commissioners, to assist with the review and implementation of new programs.

SECTION 10. SUNSHINE LAW. Public notice of all Committee meetings shall be provided. All meetings of the Committee shall be open to the public and shall comply with the applicable requirements of the Florida "Government in the Sunshine" and "Public Records" laws. Minutes shall be taken at each meeting.

SECTION 11. PALM BEACH COUNTY CODE OF ETHICS. Committee members shall be governed by the applicable provisions of the Palm Beach County Code of Ethics set forth in Resolution No. R-94-593 and any amendments thereto; and all applicable laws.

SECTION 12. EFFECTIVE DATE: The provisions of this Resolution shall be effective on the 16 day of March, 2004.

The foregoing Resolution was offered by Commissioner Masilotti
who moved its adoption. The Motion was seconded by Commissioner Aaronson
and upon being put to a vote, the Motion passed as follows.

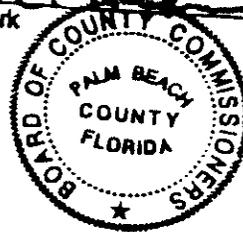
KAREN T. MARCUS, Chair	- Aye
TONY MASILOTTI, Vice Chair	- Aye
JEFF KOONS	- Aye
WARREN H. NEWELL	- Absent
MARY MCCARTY	- Aye
BURT AARONSON	- Aye
ADDIE GREENE	- Aye

The Chair thereupon declared the Resolution duly passed and adopted this 16
day of March, 2004.

APPROVED AS TO FORM AND LEGAL SUFFICIENCY PALM BEACH COUNTY, FLORIDA, BY ITS
BOARD OF COUNTY COMMISSIONERS

BY: Ghan Bunn
County Attorney

BY: Sinda C. Hall
Deputy Clerk





**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
FIRE RESCUE LEVEL OF SERVICE COMMITTEE**

I. AUTHORITY :

Resolution No. R2004-094, adopted on March 16, 2004.

II. APPOINTING BODY :

Board of County Commissioners

III. COMPOSITION, QUALIFICATIONS, TERMS & REMOVAL :

The Committee shall consist of nine (9) members, appointed by majority vote of the Board of County Commissioners, with specific expertise in the following areas: County Administration or designee (permanent Chair); County Fire Chief (Vice-Chair); two City Managers (representing one small city, one large city); two City Fire Chiefs (one small city, one large city); one Labor Representative; one Fire-Rescue Advisory Board Member and one EMS Advisory Council Member. County employees shall be eligible for committee membership in any of the above listed categories. Non-County residents meeting the above eligibility criteria may be appointed to the Committee. Initial terms shall be staggered in one and two year periods and thereafter all terms will be for three years, except that the appointments for County Administrator (or designee) and County Fire Chief may be permanent appointments.

EXTENDED COMPOSITION :

IV. MEETINGS :

Third Thursday at 9:30 a.m. at 405 Pike Road, West Palm Beach

V. FUNCTIONS :

The Committee will review and make recommendations on the implementation of the Countywide Fire-Rescue Minimum Level of Service, Common Dispatch System, and other related fire-rescue service delivery projects.

VI. LIAISON INFORMATION :

LIAISON DEPARTMENT

County Administration

CONTACT PERSON

Brad Merriman

ADDRESS

301 N Olive Ave Ste 1101
West Palm Beach FL 33401
Phone # 561-355-4019

* indicates a member having an action pending



FIRE RESCUE LEVEL OF SERVICE COMMITTEE

SEAT ID	CURRENT MEMBER	ROLE TYPE	RACE CODE	GENDER	BUSINESS / HOME PHONE	SEAT REQUIREMENT	APPOINT DATE	REAPPOINT DATE	EXPIRE DATE
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Appointed By : At-Large/PBC Board of County Commissioners

1	Brad Merriman PBC Administration 301 N Olive Ste 1101 West Palm Beach FL 33401	Member	CA	M	561-355-4019	County Administrator Or Designee	03/16/2004		
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NOMINATED BY :

2	Steve Jerauld Palm Beach County Fire Rescue 405 Pike Rd West Palm Beach FL 33411	Member	CA	M	561-616-7001	Fire Chief - County	09/15/2009		
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NOMINATED BY :

3	David Harden City of Delray Beach 100 NW 1st Ave Delray Beach FL 33444	Member	CA	M	561-243-7010	Manager - Large City	09/13/2011	03/20/2012	03/19/2015
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NOMINATED BY :

4	Karl Umberger C-Village Of Palm Springs 226 Cypress Ln Palm Springs FL 33461	Member	CA	M	561-965-4010	Manager - Small City	05/03/2005	05/03/2011	05/02/2014
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NOMINATED BY :

* indicates a member having an action pending

Appointed By : At-Large/PBC Board of County Commissioners

5 Pete Bergel Member CA M 561-799-4300 Fire Chief - Large City 07/08/2008 05/03/2011 05/02/2014
 C-City Of Palm Beach Gardens
 10500 N Military Trl
 Palm Beach Gardens FL
 33410

NOMINATED BY :

6 Vacant Member Fire Chief - Small City

NOMINATED BY :

7 Michael Mayo Member CA M 561-961-0729 X109 Labor Organizations 05/03/2005 06/07/2011 06/06/2014
 C-IAFF, Local 2928
 2328 S Congress Ave Ste 2B
 West Palm Beach FL
 33406
 Representative

NOMINATED BY :

8 Dr. Richard Galeta Member CA M 561-586-4402 Fire Rescue Advisory Board 03/16/2006 03/20/2012 03/19/2015
 8315 Pine Tree Ln
 Lake Clarke Shores FL
 33406

NOMINATED BY :

* indicates a member having an action pending

Appointed By : At-Large/PBC Board of County Commissioners

9	Darrel Donatto	Member	CA	M	561-775-5658	EMS Advisory Board	03/16/2006	03/20/2012	03/19/2015
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6665 146th Rd N
Palm Beach Gardens FL
33418

NOMINATED BY :