# AGENDA ITEM 3.B.3

### PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

### AGENDA ITEM SUMMARY

Meeting Date: June 5, 2012

(x) Consent
() Regular
() Workshop
() Public Hearing

### Department:

Submitted By: Clerk & Comptroller, Palm Beach County

Submitted For: Sharon R. Bock, Clerk & Comptroller

#### I. EXECUTIVE BRIEF

### Motion and Title:

Motion to approve the contracts and claims settlements list as submitted by various departments to the Clerk & Comptroller's Office, cumulatively totaling \$ 626,500.

### Summary:

The appropriate County staff has executed each contract for the attached lists and each contract will be effective upon Board approval unless a later effective date is referenced in the contract.

### **Background and Justification:**

The Palm Beach County Purchasing Ordinance and R-94-702 delegates certain contract execution to appropriate county staff, however, these contracts require Board approval before becoming effective.

#### Attachments:

Lists identifying contracts:

| 1) | Purchasing - Regular Totaling | \$ 605,500 |  |
|----|-------------------------------|------------|--|
| 2) | TDC Contracts                 | \$ 21,000  |  |
| 3) | Risk Management               | \$ -0-     |  |
|    | TOTAL                         | \$ 626,500 |  |

Recommended by:

6-1-12

Stephen I. Weiss, Manager - Financial Services

Date

Approved by:

Assistant County Administrator

Date

# BOARD SERVICES (MINUTES) DIVISION

### **ROUTING INFORMATION SLIP:**

\_\_\_\_\_

ROUTED TO: Kristeena Pinto/Jan Schooley

ROUTED FROM: Diane Brown, Board Services-Minutes

Phone: 355-2951

DESCRIPTION OF ITEM:

Contract List for the June 5, 2012 BCC/Workshop Meeting. My deadline to County Administration is May 31, 2012 Noon

### **REQUESTED ACTION:**

- X Review and signature
- Review and information
- Other:\_\_\_\_\_

**OTHER ROUTING INSTRUCTIONS:** 

X Return to originator

□ Forward for additional processing to:

Other:\_\_\_\_

THANKS! Diane Brown

Reviewed in Payab

#### June 5, 2012

### CONSENT AGENDA

#### 3.B.3 – Agenda Item Summary - CONTINUED

- A) Term contract with US Consulting Group, Inc. for \$385,000 for summer food service program.
- B) Increase of term contract with Odums Sod, Inc. and Mullings Engineering Services, LLC for \$175,000 for the purchase and installation of sod.
- C) Extension and increase of term contract with CBS Outdoor, Inc. for \$45,500 (Revenue) for bus stop shelter advertising, and payment for the unamortized value of the shelters.
- D) Tourist Development Council Category "G" Grant Agreement with Florida Sports Charitable Foundation for \$2,000 for the 2012 Florida Sunshine Games Inline Hockey Championships.
- E) Tourist Development Council Category "G" with Team One Baseball d/b/a Baseball Factory, Inc. for \$7,000 for the Under Armour Team One Baseball National Tournament Series.
- F) To urist Development Council Category "G" Grant Agreement with Team Florida Lacrosse, LLC for \$2,000 for Team Florida Summer Showcase.
- G) Tourist Development Council Category "G" Grant Agreement with Jupiter Stadium, LTD., USA Baseball Junior Olympics for \$10,000.

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL

BOARD OF COUNTY COMMISSIONERS MEETING DATE OF

06/05/12

| Contractor(s)  | Project   | Contract Amount<br>SBE / M/WBE Amount   | Department(s) or<br>Division(s)<br>Accounting Line(s) | Executor | Minutes # |
|--|---|---|---|----------|-----------|
| EXHIBIT A<br>US Consulting<br>Group, Inc.  | Term contract for summer food service program for<br>the period 06/11/2012 through 09/30/2012 per<br>Master Agreement #12048.                             | \$385,000.00<br>SBE: \$0  | Community Services<br>0001-148-1335-3419              | Scarlett |           |
| The County has encumbered \$450,831 (\$100,185/month) during the previous four and a half (4.5) month term contract. Based upon actual bid amount for this year's Summer Food Program, \$385,000 is needed to meet the County's requirements through the expiration of this new three and a half (3.5) month term contract. This term contract has four (4) additional summer month renewal periods. Awardee is located out of State. No SBE vendor submitted a bid on this project.   |   |   |   |          |           |
| EXHIBIT B<br>Odums Sod, Inc.;<br>Mullings Engineering<br>Services, LLC   | Increase of term contract amount for the purchase<br>and installation of sod for the period 02/01/2012<br>through 01/31/2014 per Master Agreement #12014. | Increased Amount \$ 175,000.00<br>Total with Increase: \$535,000.00<br>SBE: Amount dependent upon usage | County-Wide   | Scarlett |           |
| The County has encumbered \$113,104 (\$28,276/month) during the previous four (4) months of the current twenty-four (24) month term contract. Due to an increase of rehab construction, renovations, and landscape modifications at various water treatment plants, lift stations and the Southern Region Reclamation Facility, Water Utilities is requesting an increase of \$175,000 over the previously authorized amount of \$360,000 (24 months). The increased contract amount requested is a result of the need for sod installation that has exceeded their estimated expenditures for the year. This term contract has three (3) additional renewal periods. Awardees are located in Palm Beach County. |   |   |   |          |           |

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL

BOARD OF COUNTY COMMISSIONERS MEETING DATE OF

06/05/12

| Contractor(s)  | Project  | Contract Amount<br>SBE / M/WBE Amount  | Department(s) or<br>Division(s)<br>Accounting Line(s) | Executor | Minutes # |
|--|--|--|---|----------|-----------|
| <u>EXHIBIT C</u><br>CBS Outdoor, Inc.  | Extension and increase of term contract amount for<br>bus stop shelter advertising, and payment for the<br>unamortized value of the shelters for the period<br>03/03/2012 through 07/03/2012 per Master<br>Agreement #00132R (R2001-2140). | Increased Amount: \$ 45,500.00 (Revenue)<br>Payment Amount: \$ 145,976.00<br>Total with Increase: \$915,875.00 (Revenue)<br>SBE: \$0 | 1340-540-5140-6401                                    | Scarlett |           |
| The County has generated \$870,375.00.00 (\$7,253.13/month) in revenue during the previous one hundred twenty (120) months of the current one hundred twenty (120) month term contract. Palm Tran has requested a four (4) month extension to the contract to allow time to award a new contract through the RFP process. Palm Tran anticipates generating \$45,500 in revenue during this four (4) month extension term based upon payment to the County of \$65 per advertising shelter per month for approximately 175 shelters. In accordance with the contract, Palm Tran is required to pay \$145,976 to the Contractor for the unamortized cost of shelters installed during the last five (5) years of this current ten (10) year term contract. This term contract has no renewal options remaining. Awardee is located out of State. Because of Federal funding, this project must adhere to the Federal DBE program rather than the County's SBE program. |  |  |   |          |           |
|  | TOTAL AMOUNT OF ALL AWARDS \$605,500.  | 00   |   |          |           |

# TOURIST DEVELOPMENT COUNCIL OF PALM BEACH COUNTY TEL: (561) 233-3130 FAX: (561) 233-3113

1555 PALM BEACH LAKES BLVD., SUITE 900, WEST PALM BEACH, FLORIDA 33401

# **INTEROFFICE MEMORANDUM**

| DATE: | May 14, 2012                  |
|-------|-------------------------------|
| TO:   | Judith Croshie                |
|       | Minutes                       |
| FROM: | Carol Meneel                  |
|       | TDC (                         |
| RE:   | CATEGORY "G" GRANT AGREEMENTS |

I have attached three (3) originals of the following Category "G" Grant Agreements:

| ٠ | Florida Sports Charitable Foundation for the 2012 Florida   |                 |
|---|---|-----------------|
|   | Sunshine Games Inline Hockey Championships                  | \$2,000         |
| ٠ | Team One Baseball dba Baseball Factory, Inc. for the        |                 |
|   | Under Armour Team One Baseball National Tournament Series   | \$7,000         |
|   | Team Florida Lacrosse, LLC for Team Florida Summer Showcase | \$2,000         |
| • | Jupiter Stadium, LTD., USA Baseball Junior Olympics         | <u>\$10,000</u> |
|   | TOTAL   | \$21,000        |

Will you please add these to the next "contract list" for BCC approval? Following approval, I am requesting 2 original copies of each grant be returned to this office. If you have any questions, please call me at 233-3131.

CM Enclosures

cc: Kris Pursell, Sports Commission Jackie Chesney, TDC Roger Amidon, TDC

