

Agenda Item #: 3 DD-1

PALM BEACH COUNTY

BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date:	06/19/2012	<input checked="" type="checkbox"/> [X]	Consent	<input type="checkbox"/> []	Regular
		<input type="checkbox"/> []	Ordinance	<input type="checkbox"/> []	Public Hearing

Department

Submitted By: TOURIST DEVELOPMENT COUNCIL

Submitted For: DISCOVER PALM BEACH COUNTY, INC.

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: A) First Amendment to the Amended and Restated Agreement (R2011-1433) with Discover Palm Beach County, Inc. d/b/a Palm Beach County Convention & Visitors Bureau ("Discover PBC") for the provision of services under Palm Beach County's (PBC) Tourist Development Plan during the period of October 1, 2011 through September 30, 2012; amending Exhibit A – FY 2012 budget in the amount of \$1,200,000.

Summary: This amendment to the Amended and Restated Agreement amends Exhibit A – the FY 2012 budget in the amount of \$1,200,000 for marketing and advertising. (TDC) Countywide (DW)

Background and Justification: Due to the increase in bed tax collections in FY 2011, Discover requested additional funds to assist with their marketing and advertising efforts. The TDC Finance Committee and TDC Board approved the use of reserves on March 8, 2012 to increase the marketing and advertising efforts.

Attachments: First Amendment to the Amended and Restated Agreement, and Exhibit A.

Recommended by:  6/7/12 Date
Department Director

Approved By:  6/15/12 Date
Deputy County Administrator

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2012	2013	2014	2015	2016
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	1,200,000	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
	1,200,000				
NET FISCAL IMPACT	=====	=====	=====	=====	=====
# ADDITIONAL FTE POSITIONS (Cumulative)	- 0-	0---	0---	0---	0---

Is Item Included In Proposed Budget? Yes X No.

Budget Account No.: Fund 1454 Dept 710 Unit 7420 Object 3401
Reporting Category _____

B. Recommended Sources of Funds/Summary of Fiscal Impact:


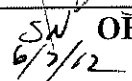
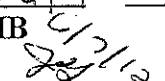
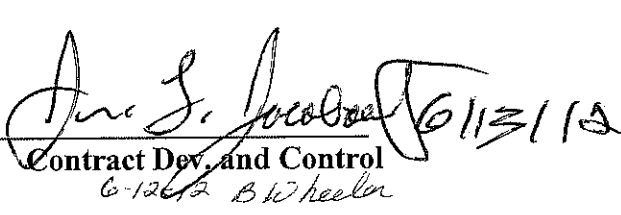
Discover receives 52.47% of the 2nd, 3rd, and 5th cent of the local option bed tax.

C. Department Fiscal Review:

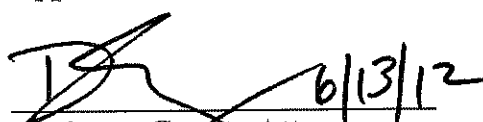


III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Administration Comments:

B. Approved as to form and Legal Sufficiency:


Assistant County Attorney

C. Approved as to Terms and Conditions:

Department Director

This summary is not to be used as a basis for payment.

FIRST AMENDMENT TO AMENDED AND RESTATED AGREEMENT

THIS FIRST AMENDMENT to the AMENDED AND RESTATED AGREEMENT (R2011-1433) is made as of this _____ day of _____, 2012, by and between Palm Beach County, a Political Subdivision of the State of Florida, by and through its Board of Commissioners, (hereinafter referred to as "COUNTY"), and DISCOVER PALM BEACH COUNTY, INC., d/b/a PALM BEACH COUNTY CONVENTION & VISITORS BUREAU ("CVB"), a Florida not-for-profit corporation authorized to do business in the State of Florida, hereinafter referred to as "DISCOVER PBC", whose Federal I.D. is 59-232-1112.

WITNESSETH:

WHEREAS, the COUNTY and DISCOVER PBC entered into that certain Amended and Restated Agreement dated September 13, 2011; and

WHEREAS, the parties desire to amend the Fiscal Year 2012 Budget to the Amended and Restated Agreement as set forth in this First Amendment.

NOW THEREFORE, in consideration of the mutual promises contained herein, the COUNTY and DISCOVER PBC agree as follows:

1. Exhibit A, the Fiscal Year 2012 budget is hereby amended and attached hereto.
2. All other provisions of said Amended and Restated Agreement are hereby confirmed and, except as provided herein, are not otherwise altered or amended and shall remain in full force and effect.

REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK

IN WITNESS WHEREOF, the parties hereto have executed this First Amendment on behalf of the COUNTY and DISCOVER CVB has hereunto set its hand the day and year above written.

ATTEST:

Sharon R. Bock,
Clerk & Comptroller

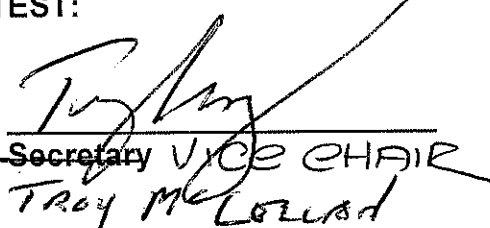
**PALM BEACH COUNTY, FLORIDA
BY ITS BOARD OF COUNTY
COMMISSIONERS**

By: _____
Deputy Clerk

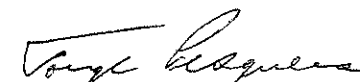
(SEAL)

By: _____
Shelley Vana, Chair
County Commissioner


ATTEST:

By: 
~~Secretary~~ **VICE CHAIR**
Troy McLoud
(SEAL)

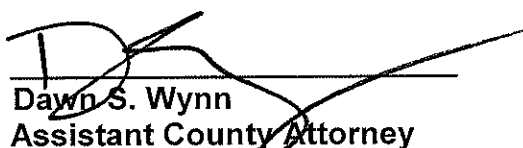
**DISCOVER PALM BEACH COUNTY,
INC.**

By: 
Jorge Pesquera, President & CEO

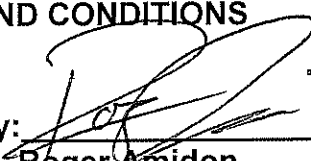
**APPROVED AS TO FORM AND
LEGAL SUFFICIENCY**

By: 
John Fenn Foster
Bureau Attorney

**APPROVED AS TO FORM
AND LEGAL SUFFICIENCY**

By: 
Dawn S. Wynn
Assistant County Attorney

**APPROVED AS TO TERMS
AND CONDITIONS**

By: 
Roger Amidon
Executive Director
Tourist Development Council

Discover
Exhibit A
FY 2012

	Actual FY 2009	Actual FY 2010	Forecast FY 2011	Budget FY 2012	Amended FY 2012	Budget VS Amended FY 12
<u>Personnel Expense</u>						
Wages & Salaries	2,451,928.92	2,048,967.65	2,522,500.32	2,710,623.34	2,774,623.82	64,000.48
Payroll Taxes	192,805.27	154,528.36	206,866.27	216,903.59	222,226.62	5,323.03
Employee Benefits	530,123.61	533,785.96	682,001.50	750,010.65	682,506.63	(67,504.02)
<u>Total Personnel Expenses</u>	3,174,857.80	2,737,281.97	3,411,368.09	3,677,537.58	3,679,357.07	1,819.49
<u>Marketing & Promotion Expense</u>						
Travel & Entertainment	118,340.31	99,837.39	103,861.04	134,961.24	179,436.24	44,475.00
Trade Show Participation	214,619.98	160,466.77	125,280.00	154,825.00	231,477.03	76,652.03
Destination Reviews	110,008.24	126,349.42	58,100.00	70,800.00	78,300.00	7,500.00
Sales Missions / Media Missions	101,945.41	98,513.60	149,000.00	207,990.00	215,719.80	7,729.80
Event Hosting within PBC	32,052.40	98,376.93	79,377.00	99,987.00	162,993.83	63,006.83
Advertising, Traditional / Online Media	1,419,854.02	1,251,459.42	2,069,568.22	2,649,033.21	3,420,761.08	771,727.87
Contrated Marketing Services	591,383.68	245,476.30	337,125.00	430,125.00	486,727.73	56,602.73
Tourism Sponsorships / Grants	147,340.87	94,576.15	90,000.00	125,000.00	165,000.00	40,000.00
Advertising, Website (CVB)	160,121.60	64,489.46	75,000.00	80,212.00	148,426.00	68,214.00
Advertising, Printed marketing Collateral	196,043.80	107,473.63	100,000.00	100,000.00	176,843.47	76,843.47
Promotional Items	18,869.52	45,202.11	21,500.00	26,500.00	26,000.00	(500.00)
Merchandise Sold	-	-	-	-	-	-
Ticket Sales	-	-	-	-	-	-
Research	106,735.00	130,275.05	90,000.00	98,380.00	93,830.00	(4,550.00)
Fulfillment	59,554.08	62,686.25	64,999.92	64,999.92	70,413.49	5,413.57
Donated Products & Services	-	-	-	-	-	-
Other Promotional Activities	3,736.61	-	-	-	-	-
<u>Total Marketing & Promotion Expense</u>	3,280,605.52	2,585,182.48	3,363,811.18	4,242,813.37	5,455,928.67	1,213,115.30
<u>Administrative & General Operations</u>						
Dues & Subscriptions	65,857.07	72,008.70	47,307.00	48,577.00	48,577.00	-
Bad Debt	-	-	-	-	-	-
Data Processing / Computer	56,690.42	23,186.42	68,560.00	69,560.00	69,560.00	-
Office Equipment & Fixtures, Computer Hardware	25,309.54	8,874.16	91,500.00	91,500.00	91,500.00	-
Amortization	-	-	-	-	-	-
Professional Seminars & Conferences	11,353.58	17,766.09	43,590.74	45,479.81	50,029.81	4,550.00
Equipment (non-computer) Rental & Lease Contracts	-	-	-	-	-	-
Insurance	39,550.82	38,542.52	43,953.29	57,629.91	32,172.33	(25,457.58)
Interest	-	634.27	-	-	-	-
Professional Services	99,455.15	125,409.41	171,518.00	135,518.00	137,990.00	2,472.00
Office Supplies	14,676.92	27,002.81	20,688.44	20,688.44	20,688.44	-
Non- Collateral Printing / Photocopying	30,187.47	28,557.34	39,389.08	39,389.08	39,389.08	-
Rent / Utilities	4,657.00	1,519.21	2,160.00	3,600.00	3,600.00	-
Telecommunications	69,663.41	50,734.10	56,189.43	121,829.43	125,330.21	3,500.78
Postage	41,862.51	24,780.66	78,910.12	78,910.12	78,910.12	-
Maintenance Contracts	-	-	-	-	-	-
Repair & Improvements	629.89	930.00	-	-	-	-
Bank Fees	7,795.25	11,066.81	8,221.21	8,350.27	8,350.27	0.00
Donated Products & Services - Non-marketing	-	-	-	-	-	-
Miscellaneous	2,633.71	5,012.05	5,851.42	-	-	-
<u>Total Administrative & General Operations</u>	470,322.74	436,024.55	677,838.73	721,032.05	706,097.26	(14,934.79)
<u>Total CVB Other Contractual Services</u>	6,925,786.06	5,758,489.00	7,453,018.00	8,641,383.00	9,841,383.00	1,200,000.00
<u>Stimulus Funding</u>						
Stimulus Eco-Tourism (50K transfer to FTV)	-	246,700.00	-	-	-	-
Stimulus Marketing/Advertising CVB contract	227,862.00	1,523,703.00	-	-	-	-
<u>Total Stimulus</u>	227,862.00	1,770,403.00	-	-	-	-
<u>County Direct</u>						
IG Fee	-	-	12,299.00	13,656.00	13,656.00	-
Moving Expenses	-	-	-	-	-	-
Rent	467,103.84	485,739.00	513,000.00	300,000.00	300,000.00	-
Telecommunication	31,580.22	27,079.00	50,000.00	12,500.00	12,500.00	-
Coop Advertising	21,000.00	15,000.00	50,000.00	75,000.00	75,000.00	-
Total County Direct	519,684.06	527,818.00	625,299.00	401,156.00	401,156.00	-
Transfer - Out	-	50,000.00	-	-	-	-
<u>Total Expense</u>	7,673,332.12	8,106,710.00	8,078,317.00	9,042,539.00	10,242,539.00	1,200,000.00
CVB - Reserves	5,322,204.00	4,129,984.00	2,938,459.00	1,539,625.00	339,625.00	(1,200,000.00)
Overall Expense Budget	12,995,536.12	12,236,694.00	11,016,776.00	10,582,164.00	10,582,164.00	(0.00)

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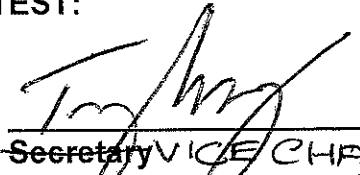
PALM BEACH COUNTY, FLORIDA
BY ITS BOARD OF COUNTY
COMMISSIONERS

By: _____
Deputy Clerk

(SEAL)

By: _____
Shelley Vana, Chair
County Commissioner


ATTEST:

By: 
~~Secretary~~ VICE CHAIR
Troy McElwain
(SEAL)

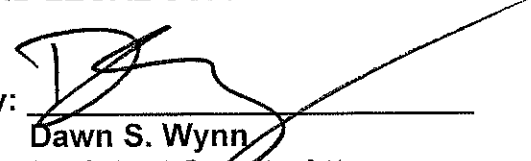
DISCOVER PALM BEACH COUNTY,
INC.

By: 
Jorge Pesquera, President & CEO

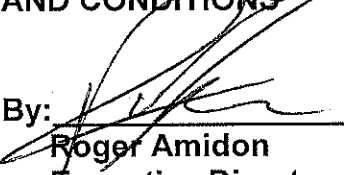
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Discover

Exhibit A
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ATTEST:

Sharon R. Bock,
Clerk & Comptroller

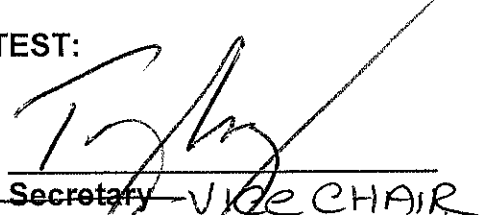
PALM BEACH COUNTY, FLORIDA
BY ITS BOARD OF COUNTY
COMMISSIONERS

By: _____
Deputy Clerk

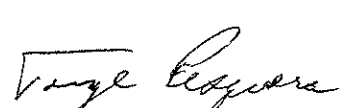
(SEAL)

By: _____
Shelley Vana, Chair
County Commissioner


ATTEST:

By: 
~~Secretary~~ VICE CHAIR
Tracy McLeod
(SEAL)

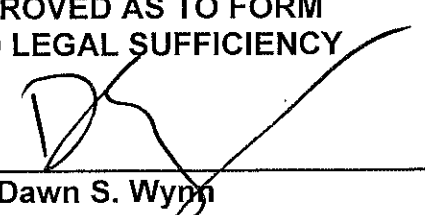
DISCOVER PALM BEACH COUNTY,
INC.

By: 
Jorge Pesquera, President & CEO

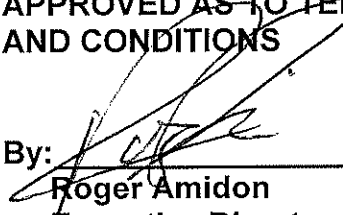
APPROVED AS TO FORM AND
LEGAL SUFFICIENCY

By: 
John Fenn Foster
Bureau Attorney

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY

By: 
Dawn S. Wynn
Assistant County Attorney

APPROVED AS TO TERMS
AND CONDITIONS

By: 
Roger Amidon
Executive Director
Tourist Development Council

Discover
Exhibit A
FY 2012

	Actual FY 2009	Actual FY 2010	Forecast FY 2011	Budget FY 2012	Amended FY 2012	Budget VS Amended FY 12
<u>Personnel Expense</u>						
Wages & Salaries	2,451,928.92	2,048,967.65	2,522,500.32	2,710,623.34	2,774,623.82	64,000.48
Payroll Taxes	192,805.27	154,528.36	206,866.27	216,903.59	222,226.62	5,323.03
Employee Benefits	530,123.61	533,785.96	682,001.50	750,010.65	682,506.63	(67,504.02)
Total Personnel Expenses	3,174,857.80	2,737,281.97	3,411,368.09	3,677,537.58	3,679,357.07	1,819.49
<u>Marketing & Promotion Expense</u>						
Travel & Entertainment	118,340.31	99,837.39	103,861.04	134,961.24	179,436.24	44,475.00
Trade Show Participation	214,619.98	160,466.77	125,280.00	154,825.00	231,477.03	76,652.03
Destination Reviews	110,008.24	126,349.42	58,100.00	70,800.00	78,300.00	7,500.00
Sales Missions / Media Missions	101,945.41	98,513.60	149,000.00	207,990.00	215,719.80	7,729.80
Event Hosting within PBC	32,052.40	98,376.93	79,377.00	99,987.00	162,993.83	63,006.83
Advertising, Traditional / Online Media	1,419,854.02	1,251,459.42	2,069,568.22	2,649,033.21	3,420,761.08	771,727.87
Contracted Marketing Services	591,383.68	245,476.30	337,125.00	430,125.00	486,727.73	56,602.73
Tourism Sponsorships / Grants	147,340.87	94,576.15	90,000.00	125,000.00	165,000.00	40,000.00
Advertising, Website (CVB)	160,121.60	64,489.46	75,000.00	80,212.00	148,426.00	68,214.00
Advertising, Printed marketing Collateral	196,043.80	107,473.63	100,000.00	100,000.00	176,843.47	76,843.47
Promotional Items	18,869.52	45,202.11	21,500.00	26,500.00	26,000.00	(500.00)
Merchandise Sold	-	-	-	-	-	-
Ticket Sales	-	-	-	-	-	-
Research	106,735.00	130,275.05	90,000.00	98,380.00	93,830.00	(4,550.00)
Fulfillment	59,554.08	62,686.25	64,999.92	64,999.92	70,413.49	5,413.57
Donated Products & Services	-	-	-	-	-	-
Other Promotional Activities	3,736.61	-	-	-	-	-
Total Marketing & Promotion Expense	3,280,605.52	2,585,182.48	3,363,811.18	4,242,813.37	5,455,928.67	1,213,115.30
<u>Administrative & General Operations</u>						
Dues & Subscriptions	65,857.07	72,008.70	47,307.00	48,577.00	48,577.00	-
Bad Debt	-	-	-	-	-	-
Data Processing / Computer	56,690.42	23,186.42	68,560.00	69,560.00	69,560.00	-
Office Equipment & Fixtures, Computer Hardware	25,309.54	8,874.16	91,500.00	91,500.00	91,500.00	-
Amortization	-	-	-	-	-	-
Professional Seminars & Conferences	11,353.58	17,766.09	43,590.74	45,479.81	50,029.81	4,550.00
Equipment (non-computer) Rental & Lease Contracts	-	-	-	-	-	-
Insurance	39,550.82	38,542.52	43,953.29	57,629.91	32,172.33	(25,457.58)
Interest	-	634.27	-	-	-	-
Professional Services	99,455.15	125,409.41	171,518.00	135,518.00	137,990.00	2,472.00
Office Supplies	14,676.92	27,002.81	20,688.44	20,688.44	20,688.44	-
Non- Colateral Printing / Photocopying	30,187.47	28,557.34	39,389.08	39,389.08	39,389.08	-
Rent / Utilities	4,657.00	1,519.21	2,160.00	3,600.00	3,600.00	-
Telecommunications	69,663.41	50,734.10	56,189.43	121,829.43	125,330.21	3,500.78
Postage	41,862.51	24,780.66	78,910.12	78,910.12	78,910.12	-
Maintenance Contracts	-	-	-	-	-	-
Repair & Improvements	629.89	930.00	-	-	-	-
Bank Fees	7,795.25	11,066.81	8,221.21	8,350.27	8,350.27	0.00
Donated Products & Services - Non-marketing	-	-	-	-	-	-
Miscellaneous	2,633.71	5,012.05	5,851.42	-	-	-
Total Administrative & General Operations	470,322.74	436,024.55	677,838.73	721,032.05	706,097.26	(14,934.79)
Total CVB Other Contractual Services	6,925,786.06	5,758,489.00	7,453,018.00	8,641,383.00	9,841,383.00	1,200,000.00
<u>Stimulus Funding</u>						
Stimulus Eco-Tourism (50K transfer to FTV)	-	246,700.00	-	-	-	-
Stimulus Marketing/Advertising CVB contract	227,862.00	1,523,703.00	-	-	-	-
Total Stimulus	227,862.00	1,770,403.00	-	-	-	-
<u>County Direct</u>						
IG Fee	-	-	12,299.00	13,656.00	13,656.00	-
Moving Expenses	-	-	-	-	-	-
Rent	467,103.84	485,739.00	513,000.00	300,000.00	300,000.00	-
Telecommunication	31,580.22	27,079.00	50,000.00	12,500.00	12,500.00	-
Coop Advertising	21,000.00	15,000.00	50,000.00	75,000.00	75,000.00	-
Total County Direct	519,684.06	527,818.00	625,299.00	401,156.00	401,156.00	-
Transfer - Out	-	50,000.00	-	-	-	-
Total Expense	7,673,332.12	8,106,710.00	8,078,317.00	9,042,539.00	10,242,539.00	1,200,000.00
CVB - Reserves	5,322,204.00	4,129,984.00	2,938,459.00	1,539,625.00	339,625.00	(1,200,000.00)
Overall Expense Budget	12,995,536.12	12,236,694.00	11,016,776.00	10,582,164.00	10,582,164.00	(0.00)



DISCPAL-01 FOWLERC

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
9/28/2011

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Insurance office of America Abacoa Town Center 1200 University Blvd, Suite 200 Jupiter, FL 33458	CONTACT NAME: Carolyn Fowler PHONE (A/C, No, Ext): (561) 776-0660 E-MAIL: Carolyn.Fowler@ioausa.com FAX (A/C, No): (561) 776-0670 ADDRESS: Carolyn.Fowler@ioausa.com
INSURED Discover Palm Beach County, Inc. dba Palm Beach County Convention & Visitors Bureau 1555 Palm Beach Lakes Blvd. Suite 800 West Palm Beach, FL 33401	INSURER(S) AFFORDING COVERAGE INSURER A : Southern-Owners Insurance Company INSURER B : Auto-Owners Insurance Company INSURER C : Technology Ins Co INSURER D : National Union Fire Ins. Co.(PEA/EUS) INSURER E : Travelers INSURER F : NAIC # 10190 61190 42376

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC		7270070611	10/1/2011	10/1/2012	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS		7270070611	10/1/2011	10/1/2012	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000 <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE		4740089100	10/1/2011	10/1/2012	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A	TWC3289914	10/1/2011	10/1/2012	WC STATUTORY LIMITS E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000
D	General Liability		011668809	10/1/2011	10/1/2012	Directors & Officers 3,000,000
E	Crime		105196076	10/1/2011	10/1/2012	Emp Dishonesty 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
Certificate Holder is included as Additional Insured with respect to General Liability

CERTIFICATE HOLDER	CANCELLATION
Board of County Commissioners 301 N. Olive Avenue West Palm Beach, FL 33401	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE C. Ray Dorsey III

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