Agenda Item: 3E-4

## PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

# AGENDA ITEM SUMMARY

Meeting Date: July		====== [ X ] [ ]	 Consent Ordinance	=== [ ]	=== ] ]	Regular Public Hearing
Department Submitted By: Submitted For:	Community Servic Human Services D		<u>)</u> ====================================			

# I. EXECUTIVE BRIEF

# Motion and Title: Staff recommends motion to approve:

- A) Downward Budget Amendment of \$48,369 in the Human Services Division in the General fund to transfer the budget for Homeless Prevention and Rapid Re-Housing Program to increase program delivery; and
- **B)** Budget Transfer of \$78,237 in the Department of Economic Sustainability fund 1110 to increase the budget for homeless prevention services; and
- **C)** Budget Transfer of \$29,868 in the Department of Economic Sustainability fund 1101 to reconcile the personal service charge-off budget.

**Summary:** Palm Beach County was allocated \$2,823,871 under the Homeless Prevention and Rapid Re-Housing Program (HPRP) in 2009. The Division of Human Services was authorized to directly provide Homeless Prevention Services under this funding in two categories: Direct Homeless Prevention Services - \$800,000 and Program Delivery Services - \$90,525.75. All Direct Homeless Prevention Service funds have been expended. There is a balance remaining in Program Delivery Services of \$48,369. Due to continued significant demand for services, the Division has requested to transfer the remaining funds to Direct Homeless Prevention Services to increase funds for residents in need of assistance. No County match funds are required. (Human Services) <u>Countywide</u> (TKF)

**Background and Justification:** The Division of Human Services began assisting County residents under the Homeless Prevention and Rapid Re-Housing Program in 2009. The Direct Homeless Prevention Service funds were awarded to assist families at risk of homelessness by providing rental and utility assistance as well as utility and security deposits. The funds requested to be transferred from Direct Homeless Prevention Services to Program Delivery Services will enable the Division to continue to meet the need for rental and utility assistance. In addition to having the funds for a high demand service not provided elsewhere, it also will provide assistance to those that may be ineligible for other funding sources. These funds must be expended by July 14, 2012.

## Attachment:

- **1.** Budget Amendment
- 2. Budget Transfer (1110)
- **3.** Budget Transfer (1101)

Recommended By:	Chell.	6/20/12
-	Department Director	<sup>/</sup> Date
Approved By:	Ballun	
••••	Assistant County Administrator	Date

# **II. FISCAL IMPACT ANALYSIS**

#### Α. Five Year Summary of Fiscal Impact:

Fiscal Years	2012	2013	2014	2015	2016
Capital Expenditures					
Operating Costs					
External Revenue					
Program Income					
In-Kind Match (County)					
NET FISCAL IMPACT					

# ADDITIONAL FTE			
POSITIONS			
(Cumulative)	:		

Is item included in Current Budget? Yes \_\_\_\_\_ No  $\underline{X}$ 

Budget Account No.:

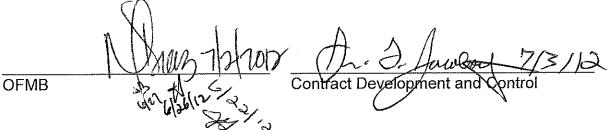
Fund \_\_\_\_\_ Dept \_\_\_\_ Unit \_\_\_\_ Object \_\_\_\_ Program Code/Period \_

#### **Recommended Sources of Funds/Summary of Fiscal Impact:** Β.

(Jauna Malhola Taruna Malhotra, Director of Financial & Support Svcs. Departmental Fiscal Review: C.

# **III. REVIEW COMMENTS**

OFMB Fiscal and/or Contract Development and Control Comments: Α.



Β. Legal Sufficiency:



C. **Other Department Review:** 

Department Director

This summary is not to be used as a basis for payment.

### BOARD OF COUNTY COMMISSIONERS PALM BEACH COUNTY, FLORIDA BUDGET AMENDMENT

### FUND (0001) - GENERAL FUND

Use this form to provide budget for items not anticipated in the budget.

REVEN 148 1312 Total R		48,369 <b>1,016,251,176</b>	48,369 <b>1,044,109,240</b>	0	48,369 <b>48,369</b>	0 <b>1,044,060,871</b>		
EXPEN	DITURE							
148 1312		34,732	34,732		34,732	0		1
148 1312	0 0	2,153	2,153		2,153	0		
148 1312		504	504		504	õ		
148 1312	2201 Retirement Contributions - FRS	3,768	3,768		3,768	0		
148 1312	2301 Insurance - Life & Health	1,000	1,000		1,000	0		
148 1312	2401 Workers' Compensation	56	56		56	0		
148 1312	5	527	527		527	0		
148 1320	÷	207,238	192,238		5,629	186,609	80,927	105,68
Total E	xpenditures	1,016,251,176	1,044,109,240	0	48,369	1,044,060,871		

BUD\_BLNK.xl

**COMMUNITY SERVICES** 

**OFMB Department - Posted** 

INITIATING DEPARTMENT/DIVISION Channell Wilkins

Administration/Budget Department Approval

Signatures

Date

By Board of County Commissioners At Meeting of July 10, 2012

Garyon Mglhota Colla

Deputy Clerk to the

**Board of County Commissioners** 

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BGEX - 140 - 061512\*1627 BGRV - 140 - 061512\*549

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### BOARD OF COUNTY COMMISSIONERS PALM BEACH COUNTY, FLORIDA BUDGET TRANSFER

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### FUND 1110 - HOMELESS PREVENTION & RAPID RE-HOUSING

Use this form to provide budget for items not anticipated in the budget.

		ORIGINAL	CURRENT			ADJUSTED	EXPENDED/ ENCUMBERED	REMAINING
ACCOUNT NUMBER	ACCOUNT NAME	BUDGET	BUDGET	INCREASE	DECREASE	BUDGET		BALANCE
REVENUE								
EXPENDITURES								
143-1424-1080 820-1424-9000 143-1424-8201	Personal Service - Indirect Transfer to General Fund Contribution-Non Govt Agency	30,668 48,369 126,887	30,668 48,369 223,986	78,237	29,868 48,369	800 0 302,223	507 0 223,576	293 0 78,647
	TOTAL EXPENDITURES	205,924	303,023	78,237	78,237	303,023		
Department of Economi		Signatures		Date			By Board of County Co At Meeting of :	mmissioners
INITIATING DEPARTM Administration/Budge OFMB Department - P	t Department Approval						July 10, 2012 Deputy Clerk to the Board of County Comn	nissioners

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### BOARD OF COUNTY COMMISSIONERS PALM BEACH COUNTY, FLORIDA BUDGET TRANSFER

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### FUND 1101 - HOUSING AND COMMUNITY DEVELOPMENT

Use this form to provide budget for items not anticipated in the budget.

		ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET		REMAINING BALANCE
REVENUE								
EXPENDITURES								
143-1431-1070 143-1431-1201	Personal Service - Indirect Salaries and Wages	(237,903) 1,294,944	(237,903) 1,294,944	29,868	29,868	(267,771) 1,324,812		(151,681) 603,942
	TOTAL EXPENDITURES	18,591,354	15,624,598	29,868	29,868	15,624,598		
	nomic Sustainability	Signatures		Date			By Board of County Commis At Meeting of :	sioners
	RTMENT/DIVISION udget Department Approval it - Posted						July 10, 2012 Deputy Clerk to the Board of County Commissio	ners