

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2012	2013	2014	2015	2016
Capital Expenditures					
Operating Costs	\$134,922.50				
External Revenues	(\$134,922.50)				
Program Income					
In-Kind Match (County)					
NET FISCAL IMPACT	-0-				

# ADDITIONAL FTE POSITIONS (Cumulative)	-0-				
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Is Item Included In Current Budget? Yes X No _____

Budget Account No.:

Fund 1112 Dept 143 Unit 1426 Object 3401 Program Code/Period: N210/GY11

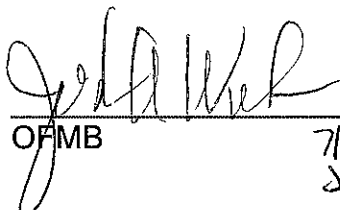
B. Recommended Sources of Funds/Summary of Fiscal Impact:

C. Departmental Fiscal Review:

 7-26-12
 Shairette Major, Fiscal Manager I

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

 7/30/12
 OFMB
 JB
 7/25/12

 8/3/12
 Contract Development and Control
 8-3-12 B Whaley

B. Legal Sufficiency:

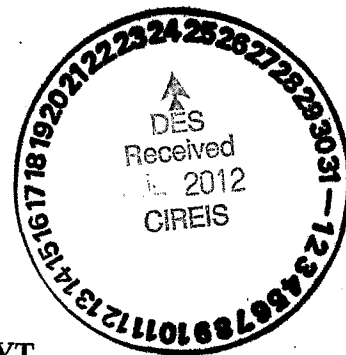
 8/3/12
 Chief Assistant County Attorney

C. Other Department Review:

Department Director

CONSULTANT SERVICES AUTHORIZATION

COLOME' & ASSOCIATES, INC.
Annual Architectural Consultant



PBC DEPARTMENT OF ECONOMIC SUSTAINABILITY
STANDARDIZATION OF BID REQUIREMENTS
FOR RESIDENTIAL PROJECTS
COUNTYWIDE

THIS AUTHORIZATION NO. 11 to the Contract dated 02/01/11 (R-2011-0113) between Palm Beach County and the Consultant identified herein is for the Consultant Services described in Item 3 of this Authorization.

1. **CONSULTANT:** Colome' & Associates, Inc.
530 24th Street
West Palm Beach, FL 33407
2. **History:** Not applicable. This authorization is for a new project.
3. **Services completed to date:** Not applicable. This authorization is for a new project.
4. **Description of Services to be provided by Consultant:** Professional services shall include preparation of a Project Scope Matrix, Standardized Project Criteria and Project Specifications, as set forth in the proposal labeled exhibit "A" (dated May 18, 2012) and the NSP2 Federal Requirements labeled exhibit "B" attached hereto.
5. **Time of Commencement:** Consultant shall begin work promptly on the requested services upon receipt of this executed document which shall constitute official "Notice to Proceed".
6. **Compensation:** The compensation to be paid to the Consultant for the requested services shall be:

Time & Materials Not-To-Exceed charge of \$134,922.50
7. **This Authorization may be terminated by the County without cause or prior notice. In the event of termination not the fault of the Consultant, the Consultant shall be compensated for all services performed to termination date, together with reimbursable expenses (if applicable) then due.**

Consultant agrees to waive any and all claims for lost profits or anticipated future profits in the event of a termination with or without the cause under this Contract.

8. If not previously provided or for a new project, the Consultant shall provide County with an executed Conflict of Interest Disclosure Form, attached hereto and incorporated herein.
9. **EXCEPT AS HEREBY AMENDED, CHANGED OR MODIFIED**, all other terms, conditions, and obligations of the original Contract shall remain in full force and effect.

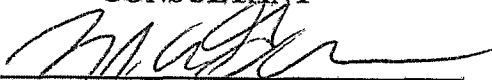
IN WITNESS WHEREOF, this Authorization is accepted, subject to the terms and conditions of the aforementioned Contract.

WITNESS:



Ed McIntyre
Name (type or print)

CONSULTANT

By: 
Name: ELIZABETH A. COLOME

Title: PRESIDENT

Date: July 23, 2012

ATTEST:

Sharon R. Bock, Clerk & Comptroller

By: _____
Deputy Clerk

COUNTY


PALM BEACH COUNTY
BOARD OF COUNTY
COMMISSIONERS

By: _____
Shelly Vana, Chair

Approved as to Form and Legal
Sufficiency

Tammy Fields
Chief Assistant County Attorney

Approved as to Terms and Conditions
Department of Economic Sustainability



Journey Beard, Director
Contract Development & Quality Control

EXHIBIT A

Revised - May 18, 2012

Mr. Bud Cheney, Manager
Capital Infrastructure, Real Estate, & Inspections Services
Palm Beach County
Department of Economic Sustainability
100 Australian Avenue, Suite 500
West Palm Beach, Florida 33436

Re: **PBC DES – Standardization of Bid Requirements for Residential Rehabilitation Projects**

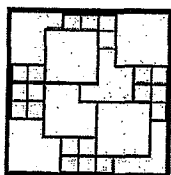
Dear Mr. Cheney:

Our Firm – Colome' & Associates, Inc. (Architect) – would like to thank you for the opportunity to provide Palm Beach County Department of Economic Sustainability with this proposal for professional services for the Standardization of Bid Requirements for Residential Rehabilitation Projects.

The scope of services shall a Project Scope Matrix, Standardized Project Criteria and Project Specifications as defined by the Project Scope (attached) submitted March 2nd and approved April 3rd. The scope of the Standardized bid requirements will be based on the existing 521 DES specification sections currently in use.

The scope of work shall include the following:

- **Task A: Project Scope Matrix**
 - Based on the 521 sections included in the existing DES specifications/narratives, Colome' & Associates will develop a matrix with each section numbered and cross referenced by applicable project standards. These sections will be numbered based on a 49 section numbering system such as the CSI standard format 2004 (refer to attached, approved Project Scope – Task 1).
- **Task B: Standard Project Criteria**
 - Develop a list identifying the criteria used for the project specifications (Task C), utilizing the numbering system in Task A (refer to attached, approved Project Scope – Task 2).
- **Task C: Project Specifications**
 - Develop Project Specifications/Narratives for each item in the Project Scope Matrix with the goals of: ease of use by the General Contractors, "or approved equal" basis of design language and Green / sustainable design. Coordination with PBC Computer services for required format for on-site interface (refer to attached, approved Project Scope – Task 3).
- **Task D: Cost Estimating Services**
 - Provide construction cost estimating for each specification section provided by each professional services discipline. The estimating services will be listed as per unit cost or lump sum cost depending on the specification section item and will be listed in the Project Scope Matrix.
- **Task E: Expenses**
 - Reproduction, postage and printing expenses.



Colome' & Associates, Inc.

ARCHITECTURE • PLANNING • INTERIORS

Florida Registration - AA 0003439

580 24th Street West Palm Beach Florida 33407

Phone: (561) 833-9147 Fax: (561) 833-9356

- Preparation and Submissions
 - Prepare documents as listed above with one submittal at 5% complete to review direction and format, one submittal at 35% complete, one submittal at 50% complete, and a submittal at 95% complete to receive all final comments and coordination items. Submittals will be in hard copy and .pdf format. Final Documents will be prepared in Microsoft Excel and Word format for editing and reuse with projects.
- Fees
 - Task A: - Project Scope Matrix: - Fees for performing services as outlined above shall be based upon the hourly not to exceed rate as follows: approximately 40 hours at \$110 per hour = not to exceed four thousand four hundred (\$4,400.00) dollars.
 - Task B: - Standard Project Criteria: - Fees for performing services as outlined above shall be based upon the hourly not to exceed rate as follows: approximately 60 hours at \$110 per hour = not to exceed six thousand six hundred (\$6,600.00) dollars.
 - Task C: - Project Specification: - Fees for performing services as outlined above shall be based upon the hourly not to exceed rate as follows:
 - Architect – (approximately 271 project specification sections x 1.25 hours per section) approximately 338.75 hours at \$110 per hour = not to exceed thirty seven thousand two hundred sixty two dollars and fifty (\$37,262.50) cents.
 - Mechanical, Electrical, and Plumbing Engineers – (approximately 120 project specification sections x 1.5 hours per section) approximately 180 hours at \$150 per hour = twenty seven thousand (\$27,000.00) dollars; plus an estimated additional 40 hours @ \$150 per hour = six thousand (\$6,000.00) for owner review meetings. Total MEP Not to Exceed Fee = thirty three thousand (\$33,000.00) dollars.
 - Structural Engineer – approximately 50 hours at \$140 per hour = not to exceed seven thousand (\$7,000.00) dollars.
 - Civil Engineer – approximately 10 hours at \$150.00 per hour = not to exceed one thousand five hundred (\$1,500.00) dollars.
 - Landscape Architect and Irrigation – approximately 22 hours at \$135.00 per hour = not to exceed two thousand nine hundred and seventy (\$2,970.00) dollars.
 - Florida Green Home Consultant – approximately 24 hours at \$110.00 per hour = not to exceed two thousand six hundred and forty (\$2,640.00) dollars.
 - Coordination with PBC Computer services and DES for required format for on-site, field interface – approximately JLRD: approximately 8 hours at \$150 per hour = one thousand two hundred (\$1,200.00) dollars. Colome: approximately 10 hours at \$110 per hour = one thousand one hundred (\$1,100.00) dollars. Colome will coordinate and revise specifications to correct the format from other disciplines as needed with the exception of sections from JLRD.
 - Task D: - Construction Cost Estimating Services: - Fees for performing services as outlined above shall be based upon the hourly not to exceed rate as follows:

- Architect – (approximately 271 project specification sections x .75 hours per section) approximately 203.25 hours at \$110 per hour = not to exceed twenty two thousand three hundred and fifty seven dollars and fifty (\$22,357.50) cents.
 - Mechanical, Electrical, and Plumbing Engineers – (approximately 120 project specification sections x .5 hours per section) approximately 60 hours at \$150 per hour = nine thousand (\$9,000.00) dollars.
 - Structural Engineer – approximately 11 hours at \$140 per hour = not to exceed one thousand five hundred and forty (\$1,540.00) dollars.
 - Civil Engineer – approximately 5 hours at \$150.00 per hour = not to exceed seven hundred and fifty (\$750.00) dollars.
 - Landscape Architect and Irrigation – approximately 7.5 hours at \$135.00 per hour = not to exceed one thousand twelve dollars and fifty (\$1,012.50) cents.
 - Florida Green Home Consultant – approximately 9 hours at \$110.00 per hour = not to exceed nine hundred and ninety (\$990.00) dollars.
- **Task E:** The Architect and Design Professionals shall be paid for all expenses such as owner requested reproduction, postage, and printing expenses as an addition to the fees as outlined above at a rate not to exceed the sum of one thousand six hundred (\$1,600.00) dollars, based on reimbursements at cost.

The fee payment schedule is as follows:

- Based on hourly rates invoiced upon completion of each submittal as follows (county review not included in time):
Project Meeting with PBC computer support department and DES to determine electronic format for documentation.
- Submittal 1 - 5% Complete estimated time required: 1 Week: billing to be by task completed at the time of submittal (anticipate 5% of Task A, B, C excluding computer services coordination, and D)
- Submittal 2 - 35% Complete estimated time required: 3 Weeks
- Submittal 3 - 50% Complete estimated time required: 2 Weeks
- Submittal 4 - 95% Complete estimated time required: 3 Weeks
- Submittal 5 - 100% Complete estimated time required: 1 Week

Note: The proposed delivery time frames described above are based on business days excluding holidays.

Fee Breakdown:

Task A: Project Scope Matrix (Hourly not to exceed estimate)	\$ 4,400.00
Task B: Standard Project Criteria (Hourly not to exceed estimate)	\$ 6,600.00
Task C: Project Specification (Hourly not to exceed estimate)	\$ 86,672.50
Task D: Construction Cost Estimating (Hourly not to exceed estimate)	\$ 35,650.00
<u>Task E: Project Expenses (reimbursable expenses)</u>	<u>\$ 1,600.00</u>
Total Fee	\$134,922.50

Fee Breakdown per Discipline: (Task A, B, C, and D)

Task A:

Architect: (Colome' & Associates) \$ 4,400.00

Task B:

Architect: (Colome' & Associates) \$ 6,600.00

Task C:

Architect: (Colome' & Associates)	\$ 38,362.50
M.E.P. Engineering: (J.L.R.D.)	\$ 34,200.00
Structural Engineering: (ONM&J)	\$ 7,000.00
Civil Engineering: (Civil Design Inc.)	\$ 1,500.00
Landscape Architect: (Neal Smith & Assoc.)	\$ 2,970.00
Florida Green Home Consultant: (Abney & Abney)	\$ 2,640.00
Sub Total Professional services - Task C	\$ 86,672.50

Task D:

Architect: (Colome' & Associates)	\$ 22,357.50
M.E.P. Engineering: (J.L.R.D.)	\$ 9,000.00
Structural Engineering: (ONM&J)	\$ 1,540.00
Civil Engineering: (Civil Design Inc.)	\$ 750.00
Landscape Architect: (Neal Smith & Assoc.)	\$ 1,012.50
Florida Green Home Consultant: (Abney & Abney)	\$ 990.00
Sub Total Professional services - Task D	\$ 35,650.00

Task E:

Expenses (Colome' & Associates)	\$ 1,600.00
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Sub Total Professional Services - Task A, B, C, D and E	\$134,922.50
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Total Fee	\$134,922.50
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FEE RECAP Per Consultant:

Colome' & Associates, Inc. (Architectural)	\$ 73,320.00
J.L.R.D. (M.E.P. Engineering)	\$ 43,200.00
ONM&J (Structural Engineering)	\$ 8,540.00
Civil Design Inc. (Civil Engineering)	\$ 2,250.00
Neal, Smith & Associates (Landscape and Irrigation)	\$ 3,982.50
Abney & Abney (Florida Green Home Consulting Services)	\$ 3,630.00
Total Fee	\$134,922.50

• **Additional Services**

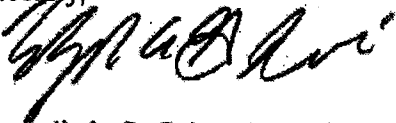
- Additional Services as requested by the Owner shall be on the Architectural and Engineering Hourly Basis as set forth in the executed Annual Contract for Architectural Service (R-2011-0113) or stipulated lump sum.
- **The following services are available as additional professional services:** architectural and engineering professional services for permittable construction documents, conceptual design, studies, on-site observations, field inspections, engineering analysis and certification, and surveying.
- Items excluded from this professional services fee proposal:

The following items are not included as part of this professional services fee proposal: geotechnical services, Palm Beach County DRO – site plan approval, Palm Beach County variance applications, re-zoning, plat/unity of title services, FPL easements, asbestos studies related to demolition of existing building, traffic studies, environmental surveys, mechanical life cycle cost analysis, licensing of any software, and specifications in long or short form based on CSI, Masterspec, Spectext or similar proprietary format.

- Acceptance

If you are agreement with the terms and provisions of this proposal, please sign and return one (1) copy for our records, as it will serve as an agreement between the two parties and as a notice to proceed.

Sincerely,



Elizabeth A. G. Colome' – Architect

Accepted

Date

Standardization of Bid Requirements for Residential Rehabilitation
Department of Economic Stabilization, Palm Beach County

Scope of Work:

Task 1 Development of Project Scope Matrix

- Definition of possible Project Elements
 - Identify specification section
 - Basis of design specification
 - No use of proprietary specifications (Masterspec or Spectext unless the Palm Beach County would hold the license and pay annual renewals)
 - Identify unit of measure required (for future cost analysis spreadsheet/bid tabulation form)
- Identification of possible applicable project standards
 - Project standard may affect Project Elements required
 - Section 3, Buy American, ...
 - Current Building Code
 - Fair Housing
 - Green Building Standards
 - Above 50% of Appraised Value – Substantial Rehab

Task 2 Development of Standardized Criteria for elements to be included in Project Scope

- Code based requirement vs. Project Standard Based requirement
 - Should the requirements for every project exceed the building code requirements based on the Project Standards for a few projects?
- Subjective criteria – based on County's input, past experience of HCD (now DES)
 - Define subjective criteria
 - Provide reasoning for subjective criteria requirements for future review or update
 - The final decision on this criteria will be subjective, and subject to review or debate, but not on a case by case basis

Task 3 Development of Project Specifications:

- Provide Basis of Design specifications for each element in the Project Scope Matrix
 - Relate back to Matrix
- Specifications to include general requirements of each element, and limited ASTM references.
 - Ease of use by General Contractors
 - No proprietary specifications (Masterspec or Spectext)
 - Basis of Design Specifications
 - Elements will have to be updated as products become no longer available
 - "Or approved equal" language will require submittals and submittal review by DES staff
 - Required Green / sustainable standards such as VOC/off gassing limitations, recycled material content requirements, light reflectance standards for exterior and interior, disposal of demolition material (recyclables), landscape / irrigation standards, low flow fixtures, energy star requirements,...
 - Requirements for Lead or Asbestos testing and abatement for existing buildings.

SCHEDULE 1

LIST OF PROPOSED SBE-M/WBE SUBCONSULTANTS

PROJECT NAME: PBC DES Standardization of Bid Requirements for Residential Rehabilitation Projects PROJECT NO. N/A

NAME OF PRIME CONSULTANT: Colome' & Associates, Inc.

DESCRIPTION OF WORK PBC DES - Bid Requirements

PLEASE IDENTIFY ALL APPLICABLE CATEGORIES OF SUBCONSULTANTS

Name, Address and Phone Number	(Check one or both Categories)		Subcontract Amount				
	Minority Business	Small Business	Black	Hispanic	Women	Caucasian	Other (Please Specify)
1. Colome' & Assoc. Inc.	*	*	\$	\$	<u>\$73,320.00</u>	\$	\$
2. Neal, Smith & Assoc.		*		\$	\$	<u>\$3,982.50</u>	\$
3. Civil Design, Inc.		*	\$	\$	\$	<u>\$2,250.00</u>	\$
4. ONM&J, Inc.		*	\$	\$	\$	<u>\$8,540.00</u>	\$
(Please use additional sheets if necessary)			Total	\$	<u>\$73,320.00</u>	<u>\$14,772.50</u>	\$

Total Price \$ 134,922.50

Total SBE Participation \$ 88,092.50 Total

SBE % 65%

- Note:
- The amounts listed on this form must be supported by the Subconsultant prices included on Schedule 2 in order to be counted toward goal attainment.
 - Firms may be certified by Palm Beach County as an SBE and/or M/WBE. If firms are certified as both an SBE and M/WBE, please indicate the dollar amount under the appropriate category.
 - M/WBE information is being collected for tracking purposes only.

G:\CIDV\Forms\SBE Schedule 1 for subconsultant.doc

SCHEDULE # 2

LETTER OF INTENT TO PERFORM AS AN SBE OR M/WBE SUBCONSULTANT

PROJECT NO. N/A PROJECT NAME: PBC DES Standardization of Bid Requirements for Residential Rehabilitation Projects

TO: Colomé & Associates, Inc.
(Name of Prime Consultant)

The undersigned is certified by Palm Beach County as a(n) - (check one or more, as applicable):

Small Business Enterprise X Minority Business Enterprise X

Black _____ Hispanic _____ Women X Caucasian _____ Other (Please Specify) _____

Date of Palm Beach County Certification: 1-31-2007

The undersigned is prepared to perform the following described work in connection with the above project (Specify in detail particular work items or parts thereof to be performed):

Prime Consultant - Professional Architectural Services (preparation of approximately 271 architectural specifications sections, create a project scope matrix, standard project criteria, and cost estimating).

at the following price \$ \$73,320.00 (hourly not to exceed)
(Subconsultant's fee)

and will enter into a formal agreement for work with you conditioned upon your execution of a contract with Palm Beach County.

If undersigned intends to sub-subcontract any portion of this subcontract to a non-certified SBE subconsultant, the amount of any such subcontract must be stated: \$ N/A

The undersigned subconsultant understands that the provision of this form to prime consultant does not prevent subconsultant from providing services to other consultants.

Colomé & Associates, Inc.
(Print name of SBE-M/WBE Subconsultant)

By: 
(Signature)

Elizabeth A. G. Colomé, President
(Print name/title of person executing on behalf of SBE-M/WBE Subconsultant)

Date: May 7, 2012

SCHEDULE # 2

LETTER OF INTENT TO PERFORM AS AN SBE OR M/WBE SUBCONSULTANT

PROJECT NO. N/A PROJECT NAME: PBC DES Standardization of Bid Requirements for Residential Rehabilitation Projects

TO: Civil Design, Inc.
(Name of Prime Consultant)

The undersigned is certified by Palm Beach County as a(n) - (check one or more, as applicable):

Small Business Enterprise X Minority Business Enterprise _____

Black _____ Hispanic _____ Women _____ Caucasian X Other (Please Specify) _____

Date of Palm Beach County Certification: May 20, 2010

The undersigned is prepared to perform the following described work in connection with the above project (Specify in detail particular work items or parts thereof to be performed):

Subconsultant - Professional Civil Engineering Services - review and update civil specifications (5 sections)

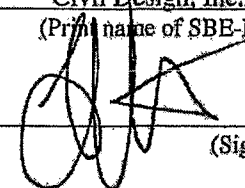
at the following price \$ \$2,250.00 (hourly not to exceed)
(Subconsultant's fee)

and will enter into a formal agreement for work with you conditioned upon your execution of a contract with Palm Beach County.

If undersigned intends to sub-subcontract any portion of this subcontract to a non-certified SBE subconsultant, the amount of any such subcontract must be stated: \$ N/A

The undersigned subconsultant understands that the provision of this form to prime consultant does not prevent subconsultant from providing services to other consultants.

Civil Design, Inc.
(Print name of SBE-M/WBE Subconsultant)

By: 
(Signature)

T. Jeff Trompeter, President
(Print name/title of person executing on behalf of SBE-M/WBE Subconsultant)

Date: May 6, 2012

SCHEDULE # 2

LETTER OF INTENT TO PERFORM AS AN SBE OR M/WBE SUBCONSULTANT

PROJECT NO. N/A PROJECT NAME: PBC DES Standardization of Bid Requirements for Residential Rehabilitation Projects

TO: Colome' & Associates, Inc.
(Name of Prime Consultant)

The undersigned is certified by Palm Beach County as a(n) - (check one or more, as applicable):

Small Business Enterprise X Minority Business Enterprise _____

Black _____ Hispanic _____ Women _____ Caucasian X Other (Please Specify) _____

Date of Palm Beach County Certification: August 16, 2010

The undersigned is prepared to perform the following described work in connection with the above project (Specify in detail particular work items or parts thereof to be performed):

Landscape Architecture and Irrigation design services (preparation of landscape and irrigation specifications and cost estimating)

at the following price \$ \$3,982.50 (Hourly not to exceed)

(Subconsultant's fee)

and will enter into a formal agreement for work with you conditioned upon your execution of a contract with Palm Beach County.

If undersigned intends to sub-subcontract any portion of this subcontract to a non-certified SBE subconsultant, the amount of any such subcontract must be stated: \$ N/A

The undersigned subconsultant understands that the provision of this form to prime consultant does not prevent subconsultant from providing services to other consultants.

Neal Smith and Associates

(Print name of SBE-M/WBE Subconsultant)

By: [Signature]
(Signature)

Robert C. Smith, Principal

(Print name/title of person executing on behalf of SBE-M/WBE Subconsultant)

Date: May 7, 2012

SCHEDULE # 2

LETTER OF INTENT TO PERFORM AS AN SBE OR M/WBE SUBCONSULTANT

PROJECT NO. N/A PROJECT NAME: PBC DES Standardization of Bid Requirements for Residential Rehabilitation Projects

TO: O'Donnell, Naccarato, Mignogna & Jackson, Inc.
(Name of Prime Consultant)

The undersigned is certified by Palm Beach County as a(n) - (check one or more, as applicable):

Small Business Enterprise Minority Business Enterprise _____

Black _____ Hispanic _____ Women _____ Caucasian Other (Please Specify) _____

Date of Palm Beach County Certification: July 18, 2011

The undersigned is prepared to perform the following described work in connection with the above project (Specify in detail particular work items or parts thereof to be performed):

Subconsultant - Professional Structural Engineering Services (preparation of structural specifications consisting of concrete, masonry, metals, wood framing, and cost estimating).

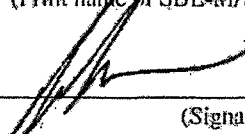
at the following price \$ \$8,540.00 (Hourly not to exceed)
(Subconsultant's fee)

and will enter into a formal agreement for work with you conditioned upon your execution of a contract with Palm Beach County.

If undersigned intends to sub-subcontract any portion of this subcontract to a non-certified SBE subconsultant, the amount of any such subcontract must be stated: \$ N/A

The undersigned subconsultant understands that the provision of this form to prime consultant does not prevent subconsultant from providing services to other consultants.

O'Donnell, Naccarato, Mignogna & Jackson, Inc.
(Print name of SBE-M/WBE Subconsultant)

By: 
(Signature)

Dwayne Jackson, President
(Print name/title of person executing on behalf of SBE-M/WBE Subconsultant)

Date: May 7, 2012

**REQUIREMENTS FOR FEDERALLY FUNDED PROJECTS
CONSULTANT CONTRACTS - NSP2
(SUBRECIPIENTS)**

PROJECT NAME:	CSA #11 for Colome' & Associates, Inc. Contract R-2011-0113
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This project is funded in part, or in whole, by Federal Neighborhood Stabilization Program 2 (NSP2) funds as authorized under the American Recovery and Reinvestment Act of 2009 (ARRA) and is subject to the requirements listed below. **Note: This document and its attachments must be made a part of the contract/subcontracts for the above named project.**

1. **General Requirements:**

The following requirements are attached:

- A. Equal Employment Opportunity Clause for Contracts Subject to Executive Order 11246.
- B. Section 287.133, Florida Statute on Public Entity Crimes.
- C. Section 109 Housing and Community Development Act of 1974.
- D. Nondiscrimination under the Age Discrimination Act of 1975, As Amended.
- E. Title VI of the Civil Rights Act of 1964.
- F. Section 3 Clause.

2. **Forms to be completed and submitted by all proposers with their proposals:**

The following forms are attached:

- A. Noncollusion Affidavit of Prime Bidder
- B. Anti-kickback Affidavit
- C. Certification of Nonsegregated Facilities
- D. Certification of Eligibility of Contractor

3. **Form to be completed and submitted by subconsultants after contract award:**

The following form is attached:

- A. Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion - Lower Tier Participant.

4. **Reports to be submitted by the consultant/subconsultants after contract award:**

- A. Contract Award Report to be submitted by the consultant as follows:

- upon contract award, and
- with the first payment request, and
- on September 30 of each year, and
- with the final payment request

(After contract award ask County for a larger form on legal paper)

- B. Quarterly Jobs Report To be submitted on the following schedule by the consultant and all subconsultants, for the duration of the consultant contract, after consultant contract award:

- On the 5th of January of every year, covering the period beginning on the preceding 1st of October and ending on the preceding 31st of December.
- On the 5th of April of every year, covering the period beginning on the preceding 1st of January and ending on the preceding 31st of March.
- On the 5th of July of every year, covering the period beginning on the preceding 1st of April and ending on the preceding 30th of June.
- On the 5th October of every year, covering the period beginning on the preceding 1st of July and ending on the preceding 30th of September.
- With the final payment request.

(After contract award ask County for a larger form on legal paper)

EQUAL EMPLOYMENT OPPORTUNITY CLAUSE
FOR CONTRACTS SUBJECT TO EXECUTIVE
ORDER 11246

During the performance of this contract, the contractor agrees as follows:

1. The contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, or national origin. The contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, or national origin. Such action shall include, but not be limited to the following: Employment, upgrading, demotion, or transfer, recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensating; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of this nondiscrimination clause.
2. The contractor will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, or national origin.
3. The contractor will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice to be provided by the agency contracting officer, advising the labor union or workers' representative of the contractor's commitments under section 202 of Executive Order 11246 of September 24, 1965, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
4. The contractor will comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.
5. The contractor will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by the rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the contracting agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.
6. In the event of the contractor's noncompliance with the nondiscrimination clauses of this contract or with any of such rules, regulations, or orders, this contract may be canceled, terminated or suspended in whole or in part and the contractor may be declared ineligible for further Government contracts in accordance with procedures authorized in Executive Order of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.

7. The contractor will include the provisions of paragraphs (1) through (7) in every subcontract or purchase order unless exempted by rules, regulations, or order of the Secretary of Labor pursuant to section 204 of Executive Order 11246 of September 24, 1985, so that such provisions will be binding upon each subcontractor or vendor. The contractor will take such action with respect to any subcontract or purchase order as may be directed by the Secretary of Labor as a means of enforcing such provisions including sanctions for noncompliance: Provided, however, that in the event the contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction, the contractor may request the United States to enter into such litigation to protect the interests of the United States.

H:\FedReqNSP2_Consultant_Subrecipient.wpd

PUBLIC ENTITY CRIMES

As provided in F.S. 287.133 by entering into this contract or performing any work in furtherance hereof, the contractor certifies that it, its affiliates, suppliers, subcontractors and consultants who will perform hereunder, have not been placed on the convicted vendor list maintained by the State of Florida Department of Management Services within the 36 months immediately preceding the date hereof. This notice is required by F.S. 287.133 (3)(a)."

SECTION 109 HOUSING AND COMMUNITY DEVELOPMENT ACT OF 1974

The Nondiscrimination Clause of the Housing and Community Development Act of 1974 applies to all sections of Title 1 of the Act.

"No person in the United States shall on the ground of race, color, national origin or sex be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity funded in whole or in part with funds available under this title."

The contractor certifies that the above Section 109 statement forms part of the contract and is in compliance with Section 570.601 of the Community Development Block Grant Regulations.

NONDISCRIMINATION UNDER THE AGE DISCRIMINATION ACT OF 1975, AS AMENDED

To the extent required by law, the Contractor shall comply with the requirements of the Age Discrimination Act of 1975 (P.L. 94-135), as amended, which provides that no person in the United States shall, on the basis of age, be excluded from the participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance.

TITLE VI OF THE CIVIL RIGHTS ACT OF 1964

To the extent applicable to this agreement, the contractor will comply with, and agrees to include this provision in every subcontract:

Title VI of the Civil Rights Act of 1964 (P. L. 88-352), and the regulations issued pursuant thereto (24 CFR Part 1), which provides that no person in the United States shall on the grounds of race, color or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the applicant receives Federal financial assistance and will immediately take any measures necessary to effectuate This assurance/ If any real property or structure thereon is provided or improved with the aid of Federal financial assistance extended to the applicant, this assurance shall obligate the applicant, or in the case of any transfer of such property, any transferee, for the period during which the real property or structure is used for a purpose for which the Federal financial assistance is extended, or for another purpose involving the provision of similar services or benefits.

SECTION 3 CLAUSE

A. The work to be performed under this contract is subject to the requirements of Section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U. S.C. 1701u (Section 3). The purpose of Section 3 is to ensure that employment and other economic opportunities generated by HUD assistance or HUD-assisted projects covered by Section 3 shall, to the greatest extent feasible, be directed to low-and very low-income persons, particularly persons who are recipients of HUD assistance for housing.

B. The parties to this contract agree to comply with HUD's requirements in 24 CFR Part 135, which implement Section 3. As evidenced by their execution of this contract, the parties to this contract certify that they are under no contractual or other impediment that would prevent them from complying with the Part 135 regulations.

C. The contractor agrees to send to each labor organization or representative of workers with which the contractor has a collective bargaining agreement or other understanding, if any, a notice advising the labor organization or workers representative of the contractor's commitment under this Section 3 clause, and will post copies of the notice in conspicuous places at the work site where both employees and applicants for training and employment positions can see the notice. The notice shall describe the Section 3 preference, shall set forth minimum number and job titles subject to hire, availability of apprenticeship and training positions, the qualifications for each; and the name and location of the person(s) taking applications for each of the positions; and the anticipated date the work shall begin.

D. The contractor agrees to include this Section 3 clause in every subcontract subject to compliance with regulations in 24 CFR Part 135, and agrees to take appropriate action, as provided in an applicable provision of the subcontract or in this Section 3 clause, upon a finding that the subcontractor is in violation of the regulations in 24 CFR Part 135. The contractor will not subcontract with any subcontractor where the contractor has notice or knowledge that the subcontractor has been found in violation of the regulations in 24 CFR Part 135.

E. The contractor will certify that any vacant employment positions, including training positions, that are filled (1) after the contractor is selected but before the contract is executed, and (2) with persons other than those to whom the regulations of 24 CFR Part 135 require employment opportunities to be directed, were not filled to circumvent the contractor's obligations under 24 CFR Part 135.

F. Noncompliance with HUD's regulations in 24 CFR Part 135 may result in sanctions, termination of this contract for default, and debarment or suspension from future HUD assisted contracts.

NONCOLLUSION AFFIDAVIT OF PRIME BIDDER
(CONSULTANT)

State of Florida
County of Palm Beach

BEFORE ME, the undersigned authority, personally appeared _____, who, after being by me first duly sworn, deposes and says of his/her personal knowledge that:

- (1) He is _____ of _____, the Bidder (consultant) that has submitted a Proposal to perform work for the following project:

Contract #: _____ Project Name: _____

- (2) He is fully informed respecting the preparation and contents of the attached Proposal and of all pertinent circumstances respecting such Proposal;
- (3) Such Proposal is genuine and is not a collusive or sham Proposal;
- (4) Neither the said Bidder nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, has in any way colluded, conspired, connived or agreed, directly or indirectly with any other Bidder, firm or person to submit a collusive or sham Proposal in connection with the Contract for which the attached Proposal has been submitted or to refrain from bidding in connection with such Contract, or has in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other Bidder, firm or person to fix the price or prices in the attached Proposal or of any other Bidder, or to fix any overhead, profit or cost element of the Proposal price or the Proposal price of any other Bidder, or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against Palm Beach County or any person interested in the proposed Contract: and
- (5) The price or prices quoted in the attached Proposal are fair and proper and are not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the Bidder or any of its agents, representatives, owners, employees, or parties in interest, including this affiant.

Signature _____

Subscribed and sworn to (or affirmed) before me this ____ day of _____ 20__ by _____, who is personally known to me or who has produced _____ as identification.

NOTARY SEAL:

Notary Signature: _____

Notary Name: _____

Notary Public-State of Florida

ANTI-KICKBACK AFFIDAVIT
(CONSULTANT)

STATE OF FLORIDA
COUNTY OF PALM BEACH

BEFORE ME, the undersigned authority, personally appeared _____,
who, after being by me first duly sworn, deposes and says:

(1) I am _____ of _____, the consultant that
has submitted a proposal to perform work for the following project:

Contract #: _____ Project Name: _____

(2) I, the undersigned, hereby depose and say that no portion of the sum proposed and/or
awarded in connection with the work to be performed on the above identified project will be paid
to any employee of Palm Beach County or, _____ as a
commission, kickback, reward or gift, directly or indirectly by me or any member of my firm or by
an officer of the corporation.

Signature _____

Subscribed and sworn to (or affirmed) before me this ____ day of _____, 20__ by,
_____ who is personally known to me or who has produced
_____ as identification.

NOTARY SEAL:

Notary Signature: _____

Notary Name: _____
Notary Public-State of Florida

CERTIFICATION OF NONSEGREGATED FACILITIES
(CONSULTANT)

The below named Consultant certifies that he/she does not maintain or provide for his/her employees any segregated facilities at any of his/her establishments, and that he/she does not permit his/her employees to perform their services at any location, under his/her control where segregated facilities are maintained. The Consultant certifies further that he/she will not maintain or provide for his/her employees any segregated facilities at any of his/her establishments, and that he/she will not permit his/her employees to perform their services at any location under his/her control where segregated facilities are maintained. The Consultant agrees that a breach of this certification will be a violation of the Equal Opportunity clause in any contract resulting from acceptance of this bid. As used in this certification, the term "segregated facilities" means any waiting rooms, work areas, restrooms and washrooms, restaurants and other eating areas, time clocks, locker rooms and other storage or dressing areas, parking lots, drinking fountains, recreation or entertainment areas, transportation and housing facilities provided for employees which are segregated by explicit directive or are in fact segregated on the basis of race, color, religion, or national origin, because of habit, local custom, or otherwise. The Consultant agrees that (except where he/she has obtained identical certification from proposed subcontractors for specific time periods) he/she will obtain identical certifications from proposed subcontractors prior to the award of subcontracts exceeding \$10,000 which are not exempt from the provisions of the Equal Opportunity clause, and that he/she will retain such certifications in his/her files.

NOTE: The penalty for making false statements in offers is prescribed in 18 U.S.C. 1001.

Project Name:

Company Name and Address:

Signature

Name and Title

Date

CERTIFICATION OF ELIGIBILITY OF CONTRACTOR
(FOR CONSULTANT)

STATE OF FLORIDA
COUNTY OF PALM BEACH

BEFORE ME, the undersigned authority, personally appeared _____, who, after being by me first duly sworn, deposes and says of his/her personal knowledge that
(1) He/she is the _____ of _____, hereinafter referred to as the "Contractor" (consultant); who submitted a proposal to perform work for the following project:

Contract #: _____ Project Name: _____

(2) He/she is fully informed that the Proposal submitted for work to be performed under the above mentioned contract, is being funded, in whole or in part, by a Federally-assisted or insured contract; and

(3) The Contractor nor any of its officers, partners, owners or parties of interest is not named on the current General Services Administration List of Parties Excluded from Federal Procurement or Non-procurement Programs prior to award of the contract; and

(4) The Contractor acknowledges that should the contractor be subsequently found ineligible after award of the contract, its Contract shall be terminated and the matter referred to the Department of Labor, the Department of Housing and Urban Development, or the General Services Administration for its action; and

(5) The Contractor acknowledges the responsibility of informing all of its subcontractors that this contract is being funded, in whole or in part, by a Federally-assisted or insured contract; and

(6) The Contractor acknowledged the responsibility that all of its subcontractors (subconsultants) are to sign a "Certification Regarding Debarment Suspension, Ineligibility and Voluntary Exclusion-Lower-Tier Participant" as a part of its contract with such subcontractors (subconsultants), and that the "Contractor" will retain such certifications in its files. Furthermore, should the subcontractor (subconsultant) be subsequently found ineligible after award of the Contract, its contract with the "Contractor" shall be terminated and the matter referred to the Department of Labor, the Department of Housing and Urban Development, or the General Services Administration, for its action.

Signature _____

Subscribed and sworn to (or affirmed) before me this _____ day of _____ 20____ by _____ who, is personally known to me or who has produced _____ as identification.

NOTARY SEAL:

Notary Signature: _____

Notary Name: _____

Notary Public-State of Florida

**CERTIFICATION REGARDING DEBARMENT,
SUSPENSION, INELIGIBILITY, AND VOLUNTARY
EXCLUSION-LOWER TIER PARTICIPANT**

(for use by subconsultants)

Certification Regarding Debarment Suspension, Ineligibility and Voluntary Exclusion-Lower-Tier Covered Transactions pursuant to 24 CFR, Code of Federal Regulations, Part 24.510(b) and HUD Handbook 1300.13 REV.1:

1. By signing and submitting this proposal, the prospective lower-tier participant, certifies that neither it, nor its principals, is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transition by any Federal department or agency. Further, I, we, provide the certification set out below:
I, and any principals of my firm, understand that the certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that I, we, knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the Department or agency with which this transaction originated may pursue available remedies.
2. Further, I, and any principal of my firm, shall provide immediate written notice to the person to which this proposal is submitted if at any time I, we, learn that my/our certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
3. By submitting this proposal, I, and any principals of my firm, agree that should the proposed covered transaction be entered into, I, we, will not knowingly enter into any lower-tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation In this covered transaction unless authorized by the agency with which this transaction originated.
4. I, and any principals of my firm, further agree by submitting this proposal that I/we, will include this Certification, without modification, in all lower tier covered transactions and in all solicitations for lower-tier covered transacting.

Name: _____

Address: _____

By: _____
Name and Title Signature Date

CONTRACT AWARD REPORT

Project Name:		Report Date:	
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Consultant Information - for consultant contracts funded in whole or in part by HCD

Grant/Project Number or HUD Case Number or other identification of property, subdivision, dwelling unit, etc	Amount of Contract	Type of Trade Code (See below) (A)	Contractor Business Racial/Ethnic Code (see below) (B)	Woman Owned Business (Yes or No)	Prime Contractor Employer Identification Number	Sec. 3 (Yes or No) (C)	Subcontractor Employer Identification Number	Sec. 3 (Yes or No) (C)	Contractor Name and Address					
									Name	Street	City	State	Zip Code	
//////////							//////////	///						

Sub-Consultant Information - for consultant sub-contracts funded in whole or in part by HCD (such as engineers, architects, surveyors, etc.)

Grant/Project Number or HUD Case Number or other identification of property, subdivision, dwelling unit, etc	Amount of Subcontract	Type of Trade Code (See below) (A)	Subcontractor Business Racial/Ethnic Code (see below) (B)	Woman Owned Business (Yes or No)	Prime Contractor Employer Identification Number	Sec. 3 (Yes or No) (C)	Subcontractor Employer Identification Number	Sec. 3 (Yes or No) (C)	Subcontractor Name and Address					
									Name	Street	City	State	Zip Code	
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<p>(A) Type of Trade Codes: Concern: Enter Yes or No 1 = New Construction 2 = Substantial Rehab 3 = Repair 4 = Service 5 = Project Mangt. Revised: September 26, 2005</p>	<p>(B) Racial/Ethnic Codes 6 = Professional 7 = Tenant Services 8 = Education/Training 9 = Arch./Engrg./Appraisal 0 = Other H:\FedReqNSP2_Consultant_Subrecipient.wpd</p>	<p>(C) Section 3 Business 1 = White Americans 2 = Black Americans 3 = Native Americans 4 = Hispanic Americans 5 = Asian/Pacific Americans</p>
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QUARTERLY JOBS REPORT - NSP2

Project Name:		Prepared By:		Page ___ of
Report Period:	<input type="checkbox"/> October 1, 20___, to December 31, 20___, due by 5:00 p.m. on the following 5 th of January. <input type="checkbox"/> January 1, 20___, to March 31, 20___, due by 5:00 p.m. on the following 5 th of April. <input type="checkbox"/> April 1, 20___, to June 30, 20___, due by 5:00 p.m. on the following 5 th of July. <input type="checkbox"/> July 1, 20___, to September 31, 20___, due by 5:00 p.m. on the following 5 th of October.			

This quarterly report is intended to collect information on the number of jobs created and jobs retained in connection with all contracts funded, in part or in whole, with NSP2 funds including but not limited to the construction contract, all construction subcontracts, all consultant contracts, and all subconsultant contracts for this project. This covers all employees including but not limited to supervisory, professional, construction, and office employees who performed work in connection with this project.

Definitions:

Job type: this may be a job title (for example: foreman, engineer), a broader labor category (for example: equipment operator), or the prime employer's description of a job based on existing practices as long as the term used is widely understood and describes the general nature of the work.

Job created: this is a new position that is created and filled, or an existing unfilled position that is filled, in connection with this project.

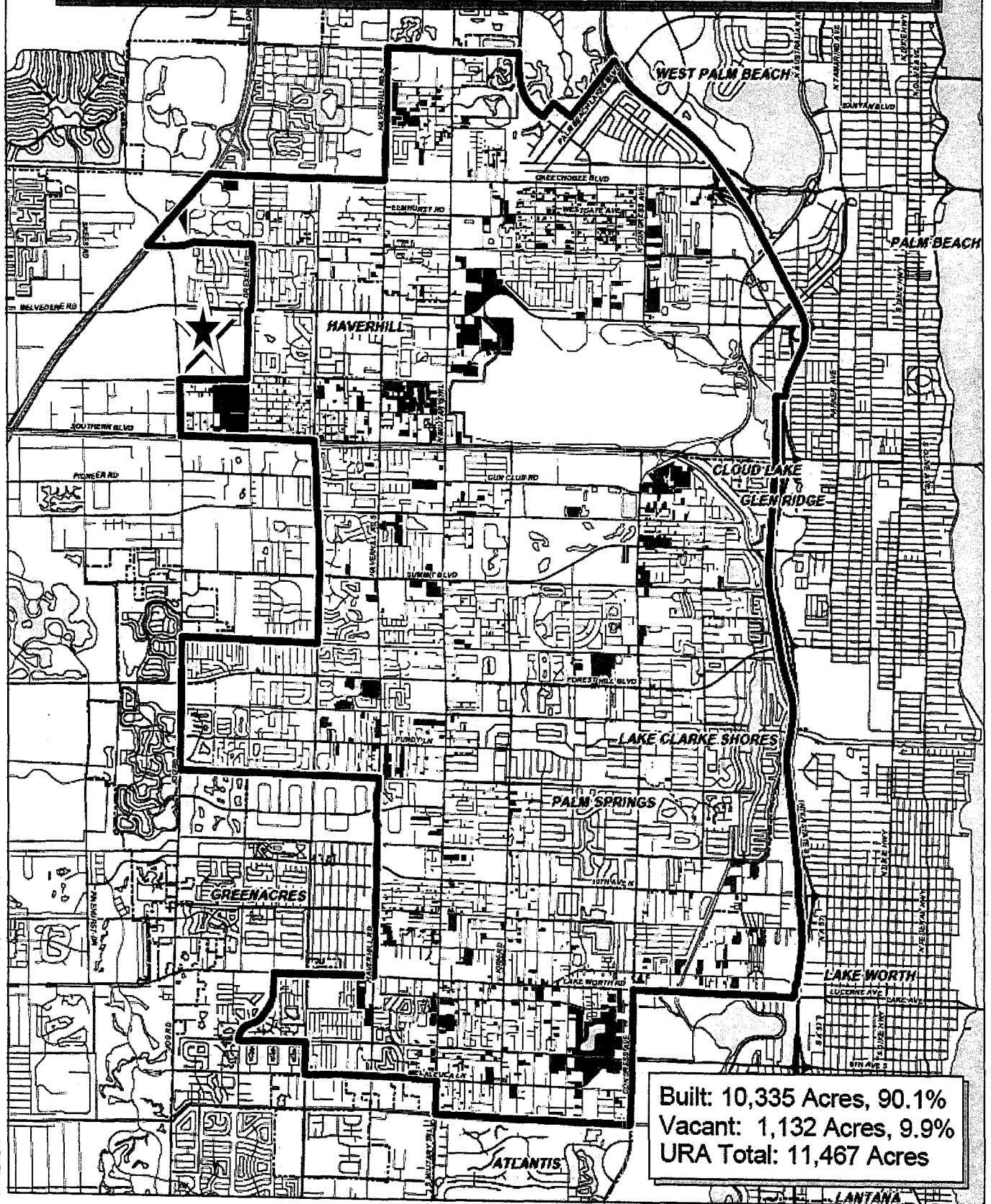
Job retained: this is an existing position employed in connection with this project.

Note: each job reported in connection with this project must either be reported as job created or a job retained, it cannot be reported as both. (Use additional sheets if needed).

NAME OF EMPLOYER:		For County use only:
Employee Name: Job Type: <input type="checkbox"/> Job created <input type="checkbox"/> Job retained	Number of hours worked by this employee on this project during this quarter: _____ hours. Number of hours in a full time schedule for this quarter: _____ hours.	_____ / _____ = _____ FTE
Employee Name: Job Type: <input type="checkbox"/> Job created <input type="checkbox"/> Job retained	Number of hours worked by this employee on this project during this quarter: _____ hours. Number of hours in a full time schedule for this quarter: _____ hours.	_____ / _____ = _____ FTE
Employee Name: Job Type: <input type="checkbox"/> Job created <input type="checkbox"/> Job retained	Number of hours worked by this employee on this project during this quarter: _____ hours. Number of hours in a full time schedule for this quarter: _____ hours.	_____ / _____ = _____ FTE
Employee Name: Job Type: <input type="checkbox"/> Job created <input type="checkbox"/> Job retained	Number of hours worked by this employee on this project during this quarter: _____ hours. Number of hours in a full time schedule for this quarter: _____ hours.	_____ / _____ = _____ FTE
Employee Name: Job Type: <input type="checkbox"/> Job created <input type="checkbox"/> Job retained	Number of hours worked by this employee on this project during this quarter: _____ hours. Number of hours in a full time schedule for this quarter: _____ hours.	_____ / _____ = _____ FTE

Urban Redevelopment Area (URA)

Unincorporated PBC Built and Vacant Lands



Built: 10,335 Acres, 90.1%
 Vacant: 1,132 Acres, 9.9%
 URA Total: 11,467 Acres

Revision Date: 11/20/04
 Contact: Patricia Bero
 Telephone: 561-239-3333
 Drawn: PBC Civil Engineering, through Jan 04
 Note: Map is not official, for presentation purposes only



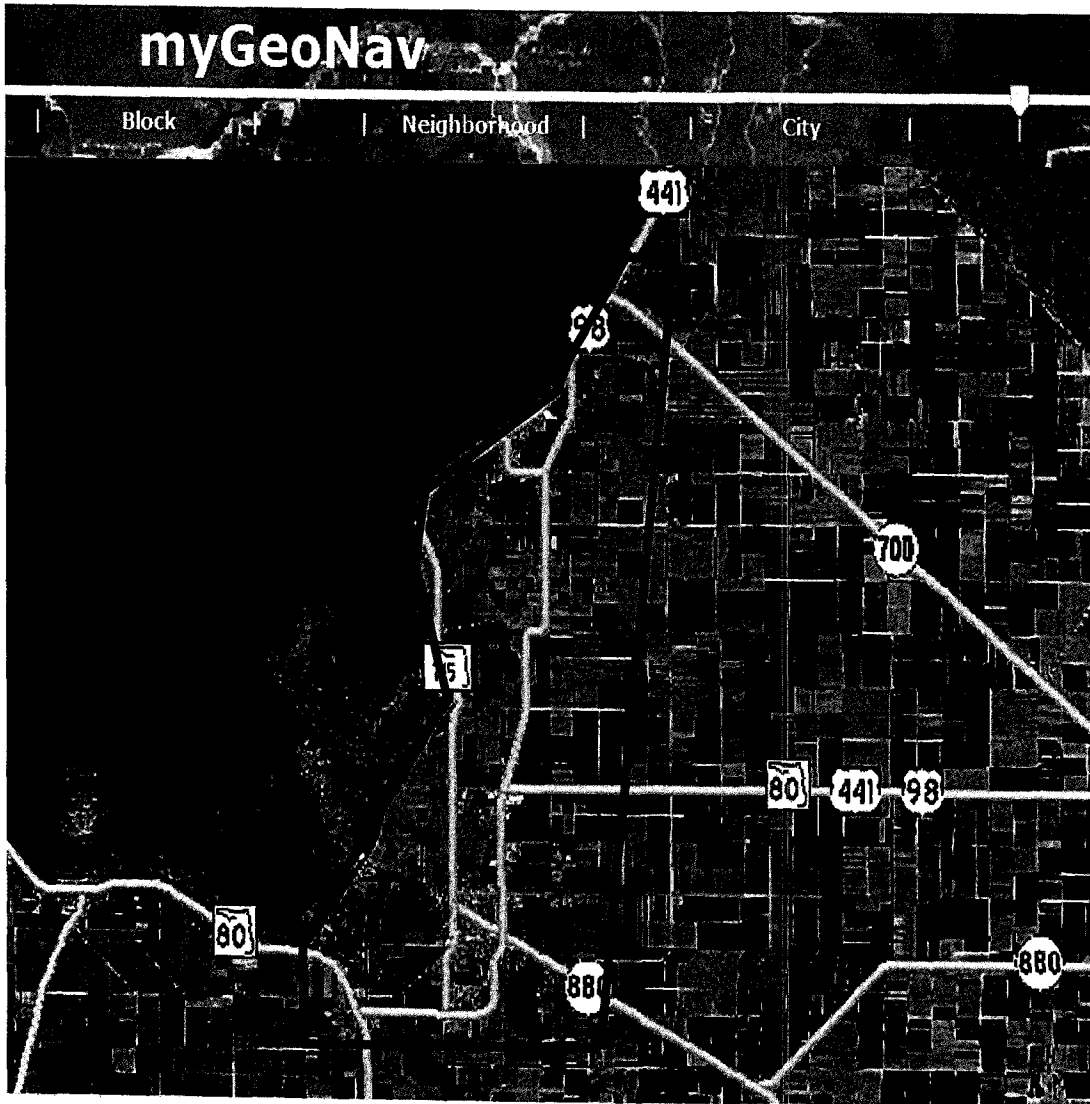
- Built
- Vacant
- Municipalities
- Urban Redevelopment Area

- Roads
- Interstate 95
- Florida's TPEs
- Secondary
- Tertiary

Planning, Zoning
 & Building
 101 Kitchikan Avenue
 West Palm Beach, FL 33411
 Phone (561) 239-3333



NEIGHBORHOOD STABILIZATION PROGRAM 2
GLADES REGION TARGET AREA (GRTA)



Source: pbc - mygeonav





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
04/06/2012

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Phone: (360) 598-3700 Fax: (360) 598-3703 MICHAEL J. HALL & COMPANY ARCHITECTS & ENGINEERS PROFESSIONAL INSURANCE PROGRAM, INC 19660 10TH AVENUE N.E. POULSBO WA 98370	CONTACT NAME: MICHAEL J. HALL & COMPANY PHONE: (360) 598-3700 FAX: (360) 598-3703 E-MAIL ADDRESS: INSURER(S) AFFORDING COVERAGE: Colony Specialty Insurance Company NAIC #: 36927
INSURED Colome & Associates Inc 530 24th Street West Palm Beach, FL 33407-5404	INSURER A : INSURER B : INSURER C : INSURER D : INSURER E : INSURER F :

COVERAGES CERTIFICATE NUMBER: 157268 REVISION NUMBER:

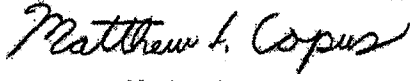
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	GENERAL LIABILITY <input type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED. EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$ WC/STATLTORY LIMITS \$ OTH ER \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY: ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y/N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. EACH ACCIDENT \$ E.L. DISEASE-EA EMPLOYEE \$ E.L. DISEASE-POLICY LIMIT \$
A	Professional Liability: Claims-Made Form			1AE10029-03	03/21/12	03/21/13	\$ 1,000,000 Per Claim \$ 2,000,000 Aggregate Retro Date: Jan 01, 1994

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER

CANCELLATION

Palm Beach County Board of County Commissioners Board of County Commissioners c/o Capital Improvements Division 2633 Vista Parkway West Palm Beach, FL 33411-5604 Attention:	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE  Matthew L. Copus
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ACORD 25 (2010/05)

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COLOM-1

OP ID: VR

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

07/20/12

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Celedinas Insurance Group -PBG 4283 Northlake Blvd. Palm Beach Gardens, FL 33410 Paul Albertz		561-622-2550 561-721-0540	CONTACT NAME: PHONE (A/C, No, Ext): E-MAIL ADDRESS: INSURER(S) AFFORDING COVERAGE NAIC #
INSURED Colome & Associates Inc 530 24 St West Palm Beach, FL 33407		INSURER A: Nationwide Mutual Fire Ins Co 14168 INSURER B: Nationwide 11111 INSURER C: INSURER D: INSURER E: INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC	X		77BO3876613001	03/30/12	03/30/13	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 1,000,000
B	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			77BA3876613002	03/30/12	03/30/13	COMBINED SINGLE LIMIT (Ea accident) \$ 500,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
B	UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$			77CU3876613002	03/30/12	03/30/13	EACH OCCURRENCE \$ 2,000,000 AGGREGATE \$ 2,000,000
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	77WC3876613003	03/30/12	03/30/13	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
 Palm Beach County Board of County Commissioners is named as Additional Insured.
 RE: Annual Architectural Services (R-2007-8392)

CERTIFICATE HOLDER**CANCELLATION**

Palm Beach County
 Board of County Commissioners
 %Capital Improvements Division
 2633 Vista Parkway
 West Palm Beach, FL 33411

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE