# PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM SUMMARY

<b>Meeting Date:</b>	August 14, 2012	[X] Consent [ ] Ordinance	[ ] Regular [ ] Public Hearing
Department:	Facilities Developme	nt & Operations	

### I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: exercise of the second option to extend the term of the Lease Agreement (R2006-1917) with the City of South Bay for Fire Station 74 within the South Bay City Hall Complex at an annual rate of \$1.

Summary: Fire Rescue currently leases approximately 3,360 SF within the City Hall Complex in South Bay for operation of Fire Rescue's temporary station No. 74. The initial term of the Lease Agreement was for five (5) years ending on September 11, 2011, with two (2) extension options, each for a period of one (1) year. This second option will extend the term of the Lease Agreement for one (1) year, from September 12, 2012, through September 11, 2013, but can be terminated early to coincide with the completion and occupancy of new Fire Station 74 scheduled for early 2013. The annual rent for this extension period is \$1. (PREM) District 6 (HJF)

**Background and Justification:** On September 12, 2006, the Board approved the Lease Agreement which expired on September 11, 2011. On June 21, 2011, the Board exercised the first option extending to extend the term of the Lease Agreement to September 11, 2012 (R2011-0898). The exercise of this second option will extend the term of the Lease Agreement for one (1) year until September 11, 2013, and will provide for the continued occupancy of Fire Rescue's temporary station No. 74 within the South Bay City Hall Complex until permanent station No. 74 is completed, which is expected to occur in early 2013.

### **Attachments:**

- 1. Location Map
- 2. Option to Extend Letter
- 3. Budget Availability Statement

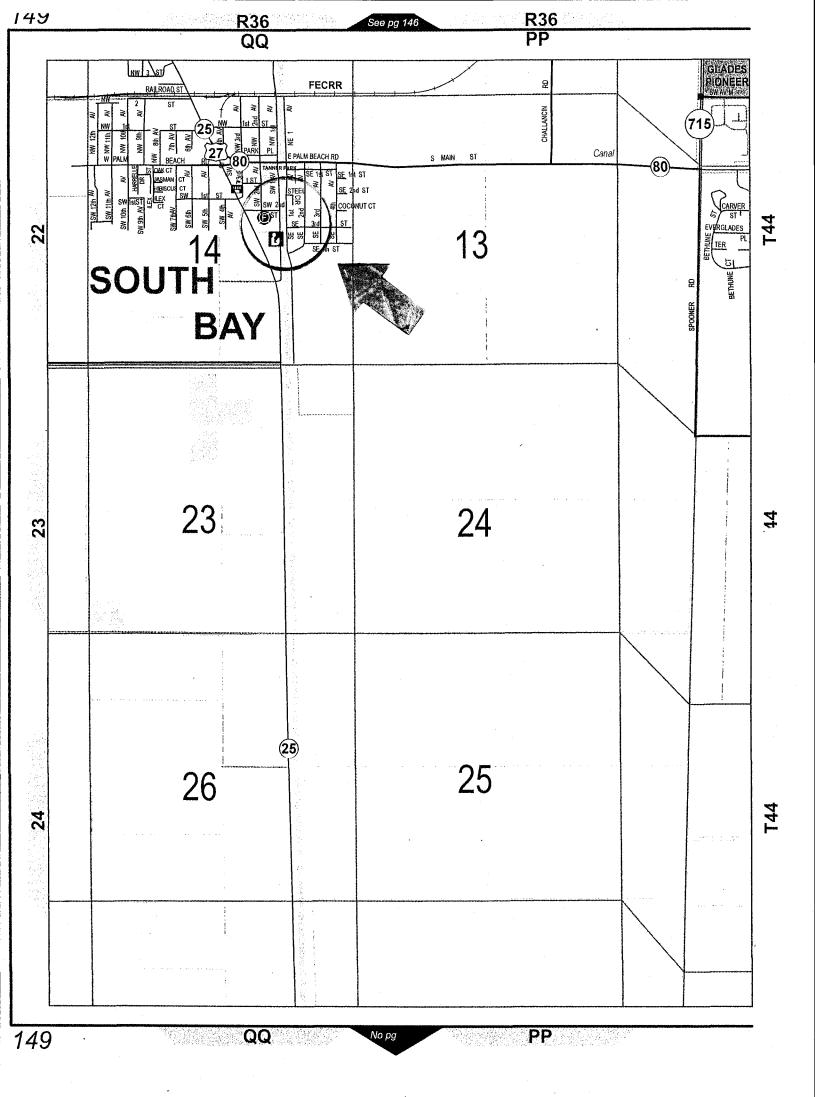
Recommended By:	(C.)	7-23-17		
	Department Director	Date		
Approved By:	M	)-70-h		
	<b>County Administrator</b>	Date		

# II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of F	iscai impact.			,	
Fiscal Years	2012	2013	2014	2015	2016
Capital Expenditures Operating Costs External Revenues Program Income (County) In-Kind Match (County	\$1 				-
NET FISCAL IMPACT	\$1	<u>\$-0-</u>	<u>\$-0-</u>	<u>\$-0-</u>	<u>\$-0-</u>
# ADDITIONAL FTE POSITIONS (Cumulative)	<del></del>				
Is Item Included in Current Bo	udget: Yes	_X_	No		
Budget Account No: Fund	1300 Dept Program	<u>440</u> -	Unit <u>4237</u>	Object 4	4410
B. Recommended Sources	of Funds/Summ	ary of Fi	scal Impact:		
\$1 annual rent will	be remitted to the	ne City of	South Bay in So	eptember 201	2.
C. Departmental Fiscal Rev	view:				
	III. <u>REVIE</u>	W COMI	MENTS		
A. OFMB Fiscal and/or Co	ntract Developi	nent Con	nments:		
OFMB OF THE	1/26/12 10 3/2	Contract I	Development and	<u>7/27</u> //3 1 Control	<b>)</b>
B. Legal Sufficiency:	2 4				
Assistant County Attorne	7/30/12 y				
C. Other Department Review	ew:				
Department Director					

This summary is not to be used as a basis for payment.

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LOCATION MAP





Facilities Development & Operations Department

Property & Real Estate Management Division

2633 Vista Parkway
West Palm Beach, FL 33411-5605
(561) 233-0217
FAX: (561) 233-0210
www.pbcgov.com/fdo

#### Palm Beach County Board of County Commissioners

Shelley Vana, Chair

Steven L. Abrams, Vice Chairman

Karen T. Marcus

Paulette Burdick

Burt Aaronson

Jess R. Santamaria

Priscilla A. Taylor

#### **County Administrator**

Robert Weisman

"An Equal Opportunity Affirmative Action Employer"

# CERTIFIED MAIL RETURN RECEIPT REQUESTED #7010 0290 0000 7884 4565

August 14, 2012

City of South Bay

Attn: Corey L. Alston, City Manager 335 SW 2<sup>nd</sup> Avenue

South Bay, FL 33493

RE: Exercise of Second Option to Extend Lease Agreement (R2006-1917) dated September 12, 2006, between City of South Bay and Palm Beach County

Dear Mr. Alston:

Pursuant to the provisions of Section 1.03 of the above referenced Lease Agreement, Palm Beach County, as County, is hereby exercising the second option to extend the term of said Lease for an additional period of one (1) year, effective September 12, 2012, through September 11, 2013.

Sincerely,

ATTEST:
SHARON R. BOCK
<b>CLERK &amp; COMPTROLLER</b>

PALM BEACH COUNTY, a political subdivision of the State of Florida

By:	By:
Deputy Clerk	Shelley Vana, Chair

APPROVED AS TO FORM AND LEGAL SUFFICIENCY

By: Assistant County Attorney

APPROVED AS TO TERMS AND CONDITIONS

Audrey Wolf, Director

Facilities Development & Operations

## BUDGET AVAILABILITY STATEMENT

	DODG	el Availle	ADILILI I	JIA LEAVE	ENT A T	
REQUEST DATE:	6/6/2012	REQUESTED BY: Steven K. Schlamp, Prop. Spec./PREM		PHONE: 233-0239 FAX: 233-0210		
PROJECT TITLE: Fire	e-Rescue Statio	on No. 74 - South	Bay Option 2 o	f2	PROJECT NO	0.: 2012-5.012
Fiscal Years		2012	2013	2014	2015	2016
Capital Expenditu	res					
<b>Operating Costs</b>	-· - ·-	\$1				
External Revenues	<b>}</b> .	The last last of Transport of the last last last last last last last last				
Program Income (	County)	The second secon				
In-Kind Match (Co	• •		Approximation of the contract			4
NET FISCAL IMP	PACT	\$1	0-	-0-	0-	0
# ADDITIONAL F POSITIONS (Cum		ng gang pangangan pangangan p		and a second		
** By signing this BAS BAS by FD&O. Unless BUDGET ACCOUNT FUND: /300 IS ITEM INCLUDED	there is a cha NUMBER DEP	nge in the scope o	of work, no addi	tional staff char		
IDENTIFY FUNDING  Ad Valorem (source/  Non-Ad Valorem (so  Grant (source/type:  Park Improvement F  General Fund	/type: ource/type:				) ) ) ) 'ederal/Davis Bacc	nn
	<del></del>		8 Duaget			
SUBJECT TO IG  Department: Fire-Re		YES		N <b>O</b>		
BAS APPROVED BY:		A-		I	DATE: 6/	7/12
ENCUMBRANCE NU	MBER:					

#### **CERTIFICATE OF COVERAGE** Issue Date 6/29/12 Certificate Holder Administrator Florida League of Cities, Inc. PALM BEACH COUNTY BOARD OF COUNTY Department of Insurance and Financial Services COMMISSIONERS P.O. Box 530065 **FACILITIES DEVELOPMENT & OPERATIONS** Orlando, Florida 32853-0065 DEPARTMENT 2633 VISTA PARKWAY WEST PALM BEACH FL 33411 5605 COVERAGES THIS IS TO CERTIFY THAT THE AGREEMENT BELOW HAS BEEN ISSUED TO THE DESIGNATED MEMBER FOR THE COVERAGE PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE COVERAGE AFFORDED BY THE AGREEMENT DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH AGREEMENT. FLORIDA MUNICIPAL INSURANCE TRUST AGREEMENT NUMBER: FMIT 0553 COVERAGE PERIOD: FROM 10/1/11 COVERAGE PERIOD: TO 10/1/12 12:01 AM STANDARD TIME TYPE OF COVERAGE - LIABILITY TYPE OF COVERAGE - PROPERTY General Liability ☐ Basic Form $oxed{\boxtimes}$ Comprehensive General Liability, Bodily Injury, Property Damage and Personal Injury Special Form ⊠ Electronic Data Processing Personal Property ☑ Bond - FHA BOND \$25,000 M Errors and Omissions Liability Supplemental Employment Practice ☐ Basic Form П Special Form Medical Attendants'/Medical Directors' Malpractice Liability Agreed Amount Broad Form Property Damage Deductible \$1,000 ☐ Law Enforcement Liability XI Coinsurance 80% ☑ Underground, Explosion & Collapse Hazard Blanket Specific imits of Liability Combined Single Limit □ Replacement Cost ☐ Actual Cash Value Deductible Stoploss \$2,500 Limits of Liability on File with Administrator Automobile Liability All owned Autos (Private Passenger) TYPE OF COVERAGE - WORKERS' COMPENSATION All owned Autos (Other than Private Passenger) M Hired Autos \$1,000,000 Each Accident Non-Owned Autos \$1,000,000 By Disease \$1,000,000 Aggregate By Disease Limits of Liability \* Combined Single Limit Deductible \$2,500 Deductible N/A Automobile/Equipment - Deductible Physical Damage \$100 - Comprehensive - Auto \$250 - Collision - Auto Per Schedule - Miscellaneous Equipment The limit of liability is \$200,000 Bodily Injury and/or Property Damage per person or \$300,000 Bodily Injury and/or Property Damage per occurrence. These specific limits of liability are increased to \$1,500,000 (combined single limit) per occurrence, solely for any liability resulting from entry of a claims bill pursuant to Section 768.28 (5) Florida Statutes or liability/settlement for which no claims bill has been filed or liability imposed pursuant to Federal Law or actions outside the State of Florida Description of Operations/Locations/Vehicles/Special Items RE: Lease Agreement for Fire-Rescue Station #74 THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE AGREEMENT ABOVE. CANCELLATIONS SHOULD ANY PART OF THE ABOVE DESCRIBED AGREEMENT BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING COMPANY WILL ENDEAVOR TO MAIL 45 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED ABOVE, BUT FAILURE TO MAIL SUCH NOTICE SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE PROGRAM, ITS AGENTS OR REPRESENTATIVES. CITY OF SOUTH BAY 335 SW 2<sup>ND</sup> AVENUE SOUTH BAY FL 33493

AUTHORIZED REPRESENTATIVE