

PALM BEACH COUNTY

BOARD OF COUNTY COMMISSIONERS

6C-2

BOARD APPOINTMENT SUMMARY

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Meeting Date: AUGUST 14, 2012
Department: PLANNING, ZONING & BUILDING
Submitted By: CONTRACTORS CERTIFICATION DIVISION
Advisory Board Name: CONSTRUCTION INDUSTRY LICENSING BOARD
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I. EXECUTIVE BRIEF

Motion and Title: Staff recommends a motion to approve:
Appointment of one (1) new member to the Construction Industry Licensing Board (CILB)

<u>Appoint</u>	<u>Seat #</u>	<u>Requirement</u>	<u>Term</u>	<u>Nominated by</u>
Manuel Sanchez	3	General Contractor	08/14/12-09/30/14	Comm. Burdick Comm. Taylor Comm. Vana

Summary:

The Construction Industry Licensing Board was established by Special Act, Chapter 67-1876, Laws of Florida as amended. The Special Act and subsequently Florida State Statute sets forth the membership of the Board, which consists of fifteen (15) members. The above named has been recommended by the National Association of Minority Contractors (NAMC) (Mr. Sanchez). Manuel Sanchez was nominated to replace Mr. George Sparling who was unable to continue to serve and the term had previously expired. The nomination represents the seat for a General Contractor as cited in the Special Act and F.S. § 489.131 establishing the Construction Industry Licensing Board. Memorandums were sent to the Board of County Commissioners on June 4, 2012 advising of the vacant position; No other nominations were received. Countywide (SF)

Background and Justification:

The membership of the construction board consists of two (2) general contractors, one (1) member of the following categories; building; residential; electrical; plumbing; HARV; roofing; swimming pool; architect; engineer and a building official. In addition, F.S. § 489.131 requires three (3) consumer representatives. The Board is to establish qualifications and competency of contractors that work within the County. The Board also provides for the testing and licensing of these contractors and is empowered to discipline licenses. The CILB has 13 members seats currently filled and a diversity count of White: 12 (92.31%) and Black: 1 (7.69%). The gender ratio (male: female) is 11:2.

Attachments:

1. Board Appointment Forms.
2. Recommendation from the National Association of Minority Contractors (NAMC)
3. Resumes for Mr. Sanchez
4. Special Act (excerpt regarding membership composition)

=====
Recommended By: Rebecca Caldwell 7/18/12
Department Director RE Date
Legal Sufficiency: [Signature] 7/20/12
Assistant County Attorney Date

II. REVIEW COMMENTS

A. Other Department Review:

Department Director

REVISED 06/92
ADM FORM 03
(THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT.)

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

*The information provided on this form will be used by County Commissioners and/or the entire Board in considering your nomination. This form **MUST BE COMPLETED IN FULL**. Answer "none" or "not applicable" where appropriate. **Further, please attach a biography or résumé to this form.***

Section I (Department): Planning, Zoning & Building (PZB)

Board Name: Construction Industry Licensing Board of Palm Beach County Advisory Not Advisory

At Large Appointment or District Appointment /District #: _____

Term of Appointment: 2.4 Years/Months From: 07/10/2012 To: 9/30/2014

Seat Requirement: General Contractor Member Seat #: 3

*Reappointment or New Appointment

or to complete the term of George Sparling Due to: resignation other

Completion of term to expire on: 09/30/2014

*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: _____

Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Sanchez Manuel F
Last First Middle

Occupation/Affiliation: National Association of Minority Contractors
Owner Employee Officer

Business Name: S Group Inc

Business Address: 1470 N. Congress Avenue Ste. 119

City & State: West Palm Beach, FL Zip Code: 33409

Residence Address: 6901 CARISSA CIRCLE

City & State: LAKE CLARK SHORES FL Zip Code: 33406

Home Phone: (81) 963 5939 Business Phone: (561) 688-2295 Ext. N/A

Cell Phone: (81) 719 2650 Fax: (561) 688-2298

Email Address: msanchez@sgroupinc.net

Mailing Address Preference: Business Residence

Have you ever been convicted of a felony: Yes _____ No

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: Male Female
 Native-American Hispanic-American Asian-American African-American Caucasian

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
Ex: (R#XX-XXXX/PO XXX)	Parks & Recreation	General Maintenance	10/01/11-09/30/12
_____	_____	_____	_____
_____	_____	_____	_____

(Attach Additional Sheet(s), if necessary)

OR NONE

All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the Guide to the Sunshine Amendment prior to appointment/reappointment. Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>. Keep in mind this requirement is on-going.

By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

- By watching the training program on the Web, DVD or VHS
- By attending a live presentation given on _____, 20____

AND

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: *Manuel Sanchez* Printed Name: MANUEL SANCHEZ Date: 5/14/12

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 233-0724.

Return this FORM to:
 Janeth Cervera, Contractors Certification Division
 2300 N. Jog Road, Ste. 2W-61, West Palm Beach, FL 33411

Section III (Commissioner, if applicable): July 10, 2012
 Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: *Ruth Burdick* Date: 6-10-2012

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_____	_____	_____	_____

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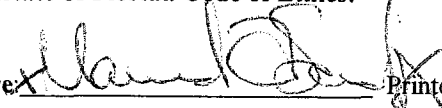
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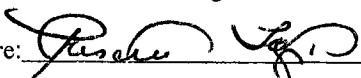
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*Applicant's Signature:  Printed Name: MANUEL SANCHEZ Date: 5/14/12

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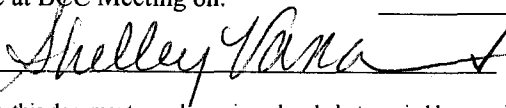
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Section III (Commissioner, if applicable):
 Appointment to be made at BCC Meeting on:

July 10, 2012

✓ Commissioner's Signature:  Date: 6/8/12

Janeth Cervera-Lopez A.

From: Heron, Lisa Colon [LCHeron@smithcurrie.com]
Sent: Tuesday, May 08, 2012 2:14 PM
To: Janeth Cervera-Lopez A.
Cc: Kurt Eismann
Subject: RE: Association

Janeth

The National Association of Minority Contractors would like to nominate our current sitting president Manuel Sanchez. Below is his information. If you need additional information please contact me or Mr. Sanchez.

Manuel F. Sanchez
1470 N. Congress Ave.
West Palm Beach Fl. 33409
561-688-2295

License #'s
CGC-1505850
CCC-1327597

County resident
Actively engaged in construction industry
Licensed in the State of FL
Holds certificate of competency in his name

Y. Lisa Colon Heron, Esq.
Board Certified Construction Attorney
SMITH, CURRIE & HANCOCK LLP
954.769.5329 Direct
954.524.6927 Fax
www.smithcurrie.com

PERSONAL & CONFIDENTIAL. This email and all attachments transmitted with it may contain legally privileged and confidential information intended solely for the use of the addressee. If the reader of this message is not the intended recipient, you are hereby notified that any reading, dissemination, distribution, copying or other use of this message or its attachments is strictly prohibited. If you have received this message in error, please notify the sender immediately by telephone at 954-761-8700 or by electronic mail, and delete this message and all copies and backups thereof. Thank you.

From: Janeth Cervera-Lopez A. [mailto:JALopez@pbcgov.org]
Sent: Thursday, April 12, 2012 10:21 AM
To: Heron, Lisa Colon
Cc: Kurt Eismann
Subject: RE: Association

2 corrections to the previous correspondence sent.

Manuel F. Sanchez
President S Group Inc.
6901 Carissa Circle
West Palm Beach, Florida 33406
561-688-2295
msanchez@sgroupinc.net

Having worked in construction for 20 years, I have handled work in the field as Superintendent as well as overseen multiple projects at one time as a Project Manager. I am committed to completing projects in a timely manner as well as maintaining the quality end product our clients deserve.

Qualifications and Highlights:

- Florida State Certified General Contractor CGC 1505850 and Roofing Contractor CCC 1327597.
- Experienced in commercial and residential construction and renovations.
- Confer with supervisory personnel, owners, contractors, and design professionals to discuss and resolve matters such as work procedures, complaints, and construction problems.
- Plan, organize, and direct activities concerned with the construction and maintenance of structures, facilities, and systems.
- Schedule the project in logical steps and budget time required to meet deadlines.
- Determine labor requirements and dispatch workers to construction sites.
- Inspect and review projects to monitor compliance with building and safety codes, and other regulations.
- Interpret and explain plans and contract terms to administrative staff, workers, and clients, representing the owner or developer.
- Prepare contracts and negotiate revisions, changes and additions to contractual agreements with architects, consultants, clients, suppliers and subcontractors.
- Obtain all necessary permits and licenses.
- Direct and supervise workers.
- Study job specifications to determine appropriate construction methods.

Work Experience:

Caribbean Tile: President
6901 Carissa Circle
West Palm Beach, Florida 33406
1999-2003

S Group Inc: President
1470 N. Congress Avenue #119
West Palm Beach, Florida 33409
2003 to Present

Trade Associations:

President of the NAMC - National Association of Minority Contractors – South Florida Chapter.

Education:

Forest Hill High School
6901 Parker Ave.
West Palm Beach, FL 33406
1988-1991

Palm Beach Community College
4200 Congress Ave.
Lake Worth, FL
1991-1993

Turner School of Construction Management
20101 Lyons Rd.
Boca Raton, FL 33434
2007

Certificates:

Qualifier for S Group General & Roofing Contractors (Licenses Nos. CGC 1505850 & CCC 1327597)

BOARD MEMBER QUALIFICATIONS

Chapter 67-1876 , Section 3 (B) To be eligible for appointment each contractor member shall be:

- (1) Actively engaged in the construction business in Palm Beach County and have held a certificate of competency in his name and have been so engaged for a period of not less than 5 consecutive years immediately before the date of his appointment, and be a resident of Palm Beach County. The Architect and Engineer member shall be licensed in the State of Florida and be a resident of Palm Beach County.**
- (2) Each member of the Board except the Building Official shall hold a valid certificate issued by this Board or the state of Florida in addition to have the qualifications required in subsection (B)(1) above.**