

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: September 11, 2012 [X] Consent [] Regular
[] Ordinance [] Public Hearing

Department
Submitted By: Community Services
Submitted For: Division of Human Services

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to ratify: the signature of the Chair on a proposal submitted to the U.S. Department of Health and Human Services (HHS) in response to a 2012 HHS Partnership to Demonstrate the Effectiveness of Supportive Housing for Families in the Child Welfare System Grant Application, for a five-year period, in the amount of \$4,999,995.

Summary: This proposal to serve local homeless families will pair 50 supportive housing units with individualized wrap-around sets of social services, proven effective through evidence based research, county expertise and local data findings to strengthen our most fragile families and effectively avert foster care placements. The County through the Department of Community Services Human Services Division will serve as the Grant Administrator and Fiscal Agent. Adopt-A-Family, Inc., as a partner at the Homeless Resource Center, will serve as the Lead Provider and will subcontract with community agencies to provide additional support services. No County funds are required and the County will receive up to \$149,999 over the five years for administrative costs. The emergency signature process was utilized because there was insufficient time to submit this application through the regular agenda process. (Human Services) Countywide (TKF)

Background and Justification: On May 1, 2007, the Board of County Commissioners (BCC) established the Homeless Advisory Board to develop a Ten-Year Plan to End Homelessness in Palm Beach County (Ten-Year Plan). The BCC formally adopted the Ten-Year Plan in September 2008. Development of a homeless resource center, as a central point of access for homeless persons, is one of the Action Steps of the Plan. With the opening of the Senator Philip D. Lewis Center, the County's first homeless resource center, on July 2, 2012, the community of providers has been seeking additional funding to support the needs of homeless individuals and families. Staff became aware of the availability of this grant issued by HHS in June, 2012. The partners collaborated to write a response to the grant with the assistance of a grant writer. The application required all partners to sign a Memorandum of Agreement with the grant to document roles and serve as the grant submission signature.

Attachments: Memorandum of Agreement

Recommended By: Touana Maghoke 8/24/12
Department Director Date
Approved By: John Van Kirk 8/30/12
Assistant County Administrator Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2013	2014	2015	2016	2017
Capital Expenditures					
Operating Costs	999,999	999,999	999,999	999,999	999,999
External Revenue	(999,999)	(999,999)	(999,999)	(999,999)	(999,999)
Program Income					
In-Kind Match (County)					
NET FISCAL IMPACT	0	0	0	0	0

# ADDITIONAL FTE POSITIONS (Cumulative)					
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Is Item Included In Proposed Budget: Yes ___ No X
 Budget Account No.: Fund ___ Dept. ___ Unit ___ Obj. ___
 Program Code _____ Program Period: _____

B. Recommended Sources of Funds/Summary of Fiscal Impact:

C. Departmental Fiscal Review: TM
 Taruna Malhotra, Director, Financial & Support Svcs.

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

OFMB [Signature] 8/21/12
 Contract Development and Control [Signature] 8/27/12
 (5786)

B. Legal Sufficiency:

[Signature] 8/30/12
 Chief Assistant County Attorney


C. Other Department Review:

 Department Director

This summary is not to be used as a basis for payment.

MEMORANDUM

TO: Shelley Vana, Chair
Board of County Commissioners

FROM: Robert Weisman
County Administrator 

DATE: July 30, 2012

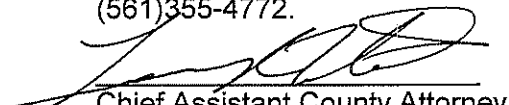
RE: **2012 HHS Partnership to Demonstrate the Effectiveness of Supportive Housing for Families in the Child Welfare System Grant Application**

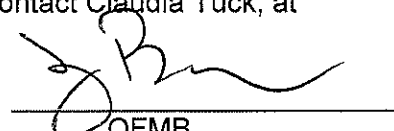
Pursuant to PPM #CW-F-003, your signature is needed on the Memorandum of Agreement for a new 2012 U.S. Department of Health and Human Services (HHS) Grant Application. This application is for \$4,999,995 from a competitive grant over five years to combat family homelessness for collaborations among child welfare agency, supportive housing and shelter organizations. Additionally, \$2 million will be awarded to each successful grant applicant from four private foundations for tracking effectiveness and technology.

Nine entities in Palm Beach County have begun to form a public-private collaboration on homelessness, child welfare, and domestic violence to respond to this grant and are signing a Memorandum of Agreement to formalize the process. This proposal to serve local homeless families will pair 50 supportive housing units with individualized wrap-around sets of social services, proven effective through evidence based research, county expertise and local data findings to strengthen our most fragile families and effectively avert foster care placements. The County through the Department of Community Services, Human Services Division will serve as the Grant Administrator and Fiscal Agent. Adopt-A-Family, Inc. will serve as the Lead Provider and will subcontract with community agencies to provide additional support services. No match funds are required and the County will receive up to \$149,999 over the five years for administrative costs.


The Notice of Funding Availability requires that the response be submitted electronically by July 30, 2012. The emergency signature process is being utilized because there is not sufficient time to submit the application through the regular BOCC agenda process. Staff will submit this item on the Board's September 11, 2012 Commission Agenda.

If additional information is needed, please contact Claudia Tuck, at (561)355-4772.


Chief Assistant County Attorney


OFMB


Community Services Director


Community Svc Director of Finance & Support Services 7/30


Assistant County Administrator

MEMORANDUM OF AGREEMENT

Between

Primary Collaborating Parties

- Palm Beach County Board of County Commissioners, through its Department of Community Services, Human & Veteran Services Division
 - Adopt-A-Family of the Palm Beaches, Inc.
- Child and Family Connections, Inc., Lead Agency for Child Welfare in Palm Beach County
 - Boca Raton Housing Authority

And Partner Parties

- Aid to Victims of Domestic Abuse, Inc.
- The Center for Family Services of Palm Beach County, Inc.
- Young Women's Christian Association of Palm Beach County, Florida Inc.
- Children's Case Management Organization, Inc. d.b.a. Families First of Palm Beach County
 - The Homeless Coalition of Palm Beach County, Inc.

I. Purpose of Agreement

It is the purpose of this Memorandum of Agreement (MOA) to establish the relationship between and among the above mentioned nine (9) Primary Collaborating Parties and Partner Parties to facilitate the application for and awarding of funding from the U.S. Department of Health and Human Services, Administration for Children and Families, for a grant opportunity entitled Partnership to Demonstrate the Effectiveness of Supportive Housing for Families in the Child Welfare System. This memorandum will be reviewed and revised as needed and will be formally and jointly reviewed at least annually during the five (5) year grant implementation period.

The intent of the Agreement is to establish the roles and responsibilities of each of the nine (9) participating Parties and to document their firm commitment to fully execute those duties during the entire five (5) year grant implementation period.

II. Shared Principals and Core Values

The partners intend to pilot a services model for child welfare-involved families with a greater focus on child well being than typical family supportive housing. This partnership is based on the following shared key service principles.

- Housing Stability is a precursor to the preservation, stability, and well-being of families and children.
- Trusting relationships promote positive change and growth in families.
- Services staff must be viewed as "system-neutral" advocates for families.
- Services are voluntary.

- A team-based approach to staffing produces positive outcomes for families.
- Supportive housing provides an opportunity to build a community of support and safety.
- Services staff will adopt a holistic approach to family needs.

III. Firm Commitment of the Partners

Our nine (9) participating Parties individually and collectively affirm their commitment in the implementation of a grant award from the U.S. Department of Health and Human Services (HHS), Administration for Children and Families, entitled Partnership to Demonstrate the Effectiveness of Supportive Housing for Families in the Child Welfare System, as follows:

- We firmly commit to participate and collaborate on all matters pertaining to goals and objectives established in our grant application.
- We firmly commit to be fully engaged in carrying out the specific roles and responsibilities as identified in Section IV specific to our Agency.
- We firmly commit to share information across systems.
- We firmly commit to ensure data collection across systems.
- We firmly commit to follow through on our commitments regardless of changes in administration, economic status, or other foreseeable factors.

IV. Roles and Responsibilities of Participating Parties

The specific roles and responsibilities of each of our nine (9) participating Parties to the U.S. Department of Health and Human Services, Administration for Children and Families, grant entitled Partnership to Demonstrate the Effectiveness of Supportive Housing for Families in the Child Welfare System, to which the Firm Commitment in Section III are enumerated as follows:

Participating Agency	Specific Roles and Responsibilities
Palm Beach County Board of County Commissioners, through its Department of Community Services, Human & Veteran Services Division	Grant Applicant, Fiscal Agent, and owner of Senator Philip D. Lewis Center (Lewis Center), County's Homeless Resource Center
Adopt-A-Family of the Palm Beaches, Inc.	Project Director, Convener, providing 25 housing units of Permanent Supportive Housing, referrals to Lewis Center, homeless family services provider of the Lewis Center and conduct all initial and in-depth (bio/psycho/social screenings of homeless families.
Child and Family Connections (CFC) Inc. Lead Agency for Child Welfare in Palm Beach County	Child Welfare Agency Contractor, referrals to Lewis Center
Boca Raton Housing Authority	Providing 5 housing units
Aid to Victims of Domestic Abuse, Inc.	Domestic Abuse counseling, violence prevention educator/life skills, domestic violence shelter beds, providing 2 housing

	units, referrals to Lewis Center where appropriate (due to confidentiality)
The Center for Family Services of Palm Beach County, Inc.	Trauma Focused CBT Individual & Family Counseling treating domestic violence, child witness to domestic violence, victims of child abuse and substance abuse utilizing the CDOI approach. Five housing units, referrals to Lewis Center
The Young Women's Christian Association of Palm Beach County, Florida, Inc.	Providing 2 housing units, referrals to Lewis Center
Children's Case Management Organization, Inc. d.b.a. Families First of Palm Beach County	Homeless family counseling, referrals to Lewis Center, Triple P Counseling, Promoting First Relationships (PFR), and Touchpoints Model
The Homeless Coalition of Palm Beach County, Inc.	Fundraiser for the Lewis Center including wrap around family services and HPRR dollars for families

V. Lead Entity Responsibilities

The Palm Beach County Board of County Commissioners, through its Department of Community Services, Human & Veteran Services Division will act as the Lead Entity for purposes of this grant application. The County will serve as the Fiscal entity for the grant award. Therefore the County will be responsible for receiving and administering funds awarded by HHS. The County will contract with Adopt-A-Family of the Palm Beaches, Inc. who will subcontract with all the other Primary Collaborating Parties and Partners who are party to this MOA and with any independent contractors or consultants that may be engaged to fulfill the obligations set out in the grant application.

VI. Confidentiality

The Primary Collaborating Parties and the Partners will maintain confidentiality of client-identifying information as required by Federal and State laws.

VII. Non-Discrimination

All parties warrant and represent that all of their employees are treated equally during employment without regard to race, color, religion, disability, sex, age, national origin, ancestry, marital status, familial status, sexual orientation, gender identity and expression.

Further, all parties to the MOA agree to ensure that no person, on the basis of race, color, religion, disability, sex, age, national origin, ancestry, marital status, familial status, sexual orientation, gender identity and expression will be excluded from participating in or receiving services, or be subject to discrimination with respect to services provided by the parties in this MOA.

Without limiting the foregoing, the parties agree to comply with the

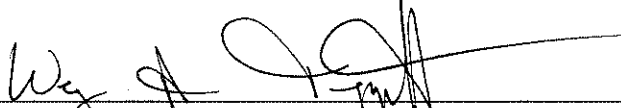
Americans with Disabilities Act of 1990 and with the Civil Rights Act of 1964, as amended.

VIII. Terms of Agreement

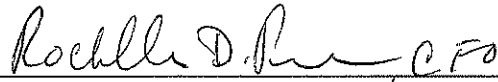
This MOA shall be effective upon adoption by each signatory agency, organization and individual. This MOA can be expanded, modified, or amended, as needed, at any time by the consent of all the Parties, and with approval by HHS, the funding entity.

IX. Signatures

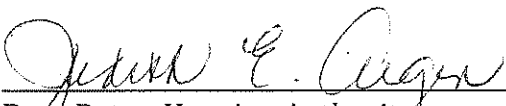
The signature of an officer or authorized agent to the Memorandum of Agreement signifies that the Parties agree to abide by its contents.



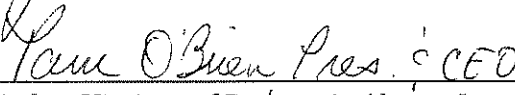
Adopt-A-Family of the Palm Beaches, Inc. 7/27/12
Date



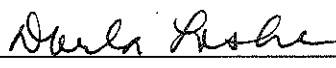
Child and Family Connections, Inc. 7/27/12
Date



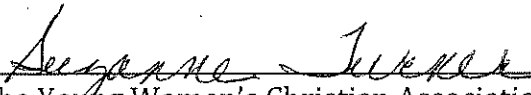
Boca Raton Housing Authority 7/27/12
Date



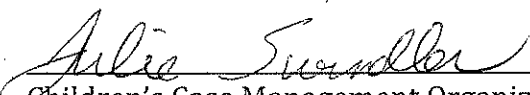
Aid to Victims of Domestic Abuse, Inc. 7/27/12
Date




The Center for Family Services of Palm Beach County, Inc. 7/27/12
Date



The Young Women's Christian Association of
Palm Beach County, Florida, Inc. 7/27/12
Date



Children's Case Management Organization, Inc.
d.b.a. Families First of Palm Beach County 7/27/12
Date



The Homeless Coalition of Palm Beach County, Inc. 7/27/12
Date

**Palm Beach County Board of County
Commissioners**

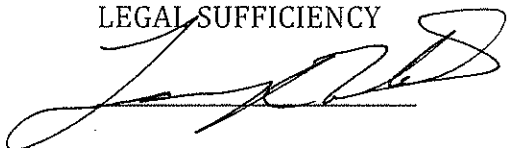
By: Shelley Vana
Signature

Shelley Vana, Chair 7/30/12
Print Name and Date

By: _____
Sharon R. Bock, Clerk and Comptroller
Board of County Commissioners

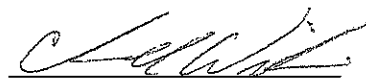
Date: _____

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY



Chief Assistant County Attorney

APPROVED AS TO TERMS
AND CONDITIONS



Department Head