

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2012	2013	2014	2015	2016
Capital Expenditures					
Operating Costs	84,604				
External Revenue	(84,604)				
Program Income					
In-Kind Match (County)					
NET FISCAL IMPACT	-0-				

# ADDITIONAL FTE POSITIONS (Cumulative)					

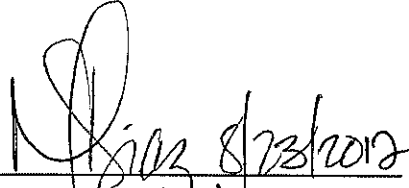
Is Item Included In Current Budget? Yes _____ No X
 Budget Account No.: Fund 1002 Dept 147 Unit 1451/1457/1458/1464/1465 Object Various
 Program Code Various Program Period Various


B. Recommended Sources of Funds/Summary of Fiscal Impact:

C. Departmental Fiscal Review: TM
 Taruna Malhotra, Director of Financial & Support Svcs


III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:


 OFMB 8/23/12
 cc 8/20/12
 cc 8/21/12
 cc 8/21/12 (sc)


 Contract Development and Control
8-30-12 Blawieck

B. Legal Sufficiency:


 Chief Assistant County Attorney 9/4/12

C. Other Department Review:

 Department Director

**Department of Health and Human Services
Administration for Children and Families
Notice of Award (NOA)**

SAI NUMBER:

PMS DOCUMENT NUMBER:
04CH304646

1. AWARDING OFFICE: OA/OGM/Region IV	2. ASSISTANCE TYPE: Discretionary Grant	3. AWARD NO.: 04CH3046/46	4. AMEND. NO.: 3
--	---	-------------------------------------	----------------------------

5. TYPE OF AWARD: SERVICE	6. TYPE OF ACTION: Supplement & Revision (*)	7. AWARD AUTHORITY: 42 USC 9801 ET SEQ.
-------------------------------------	--	---

8. BUDGET PERIOD: 10/01/2011 THRU 09/30/2012	9. PROJECT PERIOD: INDEFINITE	10. CAT NO./CFDA: 93.600 ...
--	---	--

11. RECIPIENT ORGANIZATION: PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS DIV. OF HS & CHILDREN SERVICES 301 N. OLIVE AVENUE, 12TH FLOOR WEST PALM BEACH FL 33401 Shelley Vana, Board Chair	12. PROJECT / PROGRAM TITLE: PA-22 FYPD, PA-25 EHS, PA-20 & PA-1126 T/TA CDA
---	---

13. COUNTY: PALM BEACH	14. CONGR. DIST.: 12	15. PRINCIPAL INVESTIGATOR OR PROGRAM DIRECTOR: Yvonne Walker, Head Start/EHS Director
----------------------------------	--------------------------------	--

16. APPROVED BUDGET:		17. AWARD COMPUTATION:	
Personnel.....	\$ 6,835,940	A. NON-FEDERAL SHARE.....	\$ 4,333,178 20.00 %
Fringe Benefits.....	\$ 3,361,566	B. FEDERAL SHARE.....	\$ 17,332,712 80.00 %
Travel.....	\$ 80,507	18. FEDERAL SHARE COMPUTATION:	
Equipment.....	\$ 0	A. TOTAL FEDERAL SHARE.....	\$ 17,332,712
Supplies.....	\$ 123,808	B. UNOBLIGATED BALANCE FEDERAL SHARE.....	\$ 1,240,167
Contractual.....	\$ 5,817,626	C. FED. SHARE AWARDED THIS BUDGET PERIOD..	\$ 16,092,545
Facilities/Construction.....	\$ 0	19. AMOUNT AWARDED THIS ACTION:	
Other.....	\$ 917,911	\$ 122,773	
Direct Costs.....	\$ 17,137,358	20. FEDERAL \$ AWARDED THIS PROJECT PERIOD:	
Indirect Costs.....	\$ 195,354	\$	
At % of \$		21. AUTHORIZED TREATMENT OF PROGRAM INCOME:	
In Kind Contributions.....	\$ 0	ADDITIONAL COSTS	
Total Approved Budget(**)..	\$ 17,332,712	22. APPLICANT EIN: 1-596000785-A1	23. PAYEE EIN: 1-596000785-A1
		24. OBJECT CLASS: 41.51	

25. FINANCIAL INFORMATION:				DUNS: 078470481		
ORGN	DOCUMENT NO.	APPROPRIATION	CAN NO.	NEW AMT.	UNOBLIG.	NONFED %
OGM	04CH304646	75-2-1536	2012 G041126	\$504		
OGM	04CH304646	75-2-1536	2012 G044122	\$102,102		
OGM	04CH304646	75-2-1536	2012 G044125	\$20,167		
OGM	04CH304645	75-1-1536	2011 G044120		(\$5,005)	
OGM	04CH304645	75-1-1536	2011 G044125		(\$519,542)	
OGM	04CH304645	75-1-1536	2011 G044122		(\$545,950)	
OGM	04CH304645	75-1-1536	2011 G041126		(\$12,989)	
OGM	04CH304646	75-1-1536	2011 G044120		\$5,005	
OGM	04CH304646	75-1-1536	2011 G044125		\$519,542	
OGM	04CH304646	75-1-1536	2011 G044122		\$545,950	

26. REMARKS: (Continued on separate sheets)

27. SIGNATURE - ACF GRANTS OFFICER Juan Gordon	DATE: 8/28/12	28. SIGNATURE(S) CERTIFYING FUND AVAILABILITY Paula Oliver	DATE: 08-24-12
--	-------------------------	--	--------------------------

29. SIGNATURE AND TITLE - PROGRAM OFFICIAL(S) Jeffrey L. Fredericks, Regional Program Manager	DATE: 8-27-12
---	-------------------------

**Department of Health and Human Services
Administration for Children and Families
Notice of Award (NOA)**

SAI NUMBER:

PMS DOCUMENT NUMBER:
04CH304646

1. AWARDING OFFICE: OA/OGM/Region IV		2. ASSISTANCE TYPE: Discretionary Grant	3. AWARD NO.: 04CH3046/46	4. AMEND. NO. 3
5. TYPE OF AWARD: SERVICE	6. TYPE OF ACTION: Supplement & Revision (*)		7. AWARD AUTHORITY: 42 USC 9801 ET SEQ.	
8. BUDGET PERIOD: 10/01/2011 THRU 09/30/2012		9. PROJECT PERIOD: THRU		10. CAT NO./CFDA: 93.600
11. RECIPIENT ORGANIZATION: PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS, DIV. OF HS & CHILDREN SERVICES				

25. FINANCIAL INFORMATION: (Continued from previous page)

ORGN	DOCUMENT NO.	APPROPRIATION	CAN NO.	NEW AMT.	UNOBLIG.	NONFED %
OGM	04CH304646	75-1-1536	2011 G041126		\$12,989	

26. REMARKS: (Continued from previous page)

Client Population: 2296.
Number of Delegates: 4.
Paid by DHHS Payment Management System (PMS), see attached for payment information.
This award is subject to the requirements of Section 106 (g) of the Trafficking Victims Protection Act of 2000, as amended (22 U.S.C. 7104).
For the full text of the award term, go to http://www.acf.hhs.gov/grants/award_term.html.
This grant is subject to the requirements as set forth in 45 CFR Part 87.
(**) Reflects only federal share of approved budget.
All previous terms and conditions remain in effect. (*) Other (see following remarks):

This action reflects approval of \$1,083,486 of carryover balance (COB) from PY 45 into PY 46 to continue the Head Start/Early Head Start expansion operations. The COB funds are awarded in the following Program Accounts (PA): PA-4122 (\$545,950), PA-4120 (\$5,005), PA-1126 (\$12,989) and PA-4125 (\$519,542). NOTE: Federal funds cannot be used to offset a deficit if the actual unobligated balance reflected in the audit for PY 45 is less than the unobligated balance reported on the final SF-425 for PY 45.

Also, this grant action awards supplemental funds in Common Accounting Numbers (CAN) G044122, G044125 and G041126 for Fiscal Year (FY) 2012. The amounts in CAN G044122 and CAN G044125 represent the cost-of-living adjustment increases for Head Start and Early Head Start respectively, and permanently increase the base funding levels. The projected base funding level for the Head Start program in FY 2013 is \$14,282,881, and the projected base funding level for the Early Head Start program in FY 2013 is \$2,821,126. The amount in CAN G041126 represents the training and technical assistance increase for Early Head Start.

BUDGET INFORMATION - Non-Construction Programs

**Palm Beach County
04CH3046/46
Amend #3**

SECTION A - BUDGET SUMMARY					
Grant Program Function or Activity	Catalog of Federal Domestic Assistance Number	New or Revised Budget			
		Federal	Non-Federal	Total	
1. PA-1126	93.600	\$70,528	\$17,632	\$88,160	
2. PA-25	93.600	\$2,821,126	\$705,282	\$3,526,408	
3. PA-20	93.600	\$158,177	\$39,544	\$197,721	
4. PA-22	93.600	\$14,282,881	\$3,570,720	\$17,853,601	
TOTALS		\$17,332,712	\$4,333,178	\$21,665,890	

SECTION B - BUDGET CATEGORIES

Object Class Categories	PA-20 (100%)	PA-22 (100%)	PA-20 (PY 45 Expansion COB)	PA-22 COLA	PA-22 (PY 45 Expansion COB)	Sub-Total
a. Personnel		\$5,653,636			\$132,357	\$5,785,993
b. Fringe Benefits		2,768,821			63,950	2,832,771
c. Travel	56,039	169	2,293			58,501
d. Equipment						0
e. Supplies	8,600	10,151		27,789	1,910	48,450
f. Contractual	71,800	4,271,509	2,712	74,313	338,320	4,758,654
g. Facilities/Construction		0				0
h. Other	16,733	752,250			9,413	778,396
i. Total (6a-6h)	\$153,172	\$13,456,536	\$5,005	\$102,102	\$545,950	\$14,262,765
j. Indirect Charges		178,293				178,293
k. TOTALS (6i-6j)	\$153,172	\$13,634,829	\$5,005	\$102,102	\$545,950	\$14,441,058

BUDGET INFORMATION - Non-Construction Programs

Palm Beach County
04CH3046/46
Amend #3

SECTION A - BUDGET SUMMARY					
Grant Program Function or Activity	Catalog of Federal Domestic Assistance Number	New or Revised Budget			
		Federal	Non-Federal	Total	
1. PA-1126	93.600	\$70,528	\$17,632	\$88,160	
2. PA-25	93.600	\$2,821,126	\$705,282	\$3,526,408	
3. PA-20	93.600	\$158,177	\$39,544	\$197,721	
4. PA-22	93.600	\$14,282,881	\$3,570,720	\$17,853,601	
TOTALS		\$17,332,712	\$4,333,178	\$21,665,890	

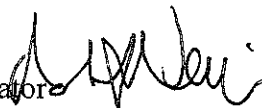
SECTION B - BUDGET CATEGORIES

Object Class Categories	PA-1126 (100%)	PA-25 (100%)	PA-1126 (PY 45 Expansion COB & TTA Increase)	PA-25 (PY 45 Expansion COB & COLA)	Sub-Total (page 1)	Total
a. Personnel		\$875,514		\$174,433	\$5,785,993	\$6,835,940
b. Fringe Benefits		434,994		93,801	2,832,771	3,361,566
c. Travel	13,886	4,550	3,570		58,501	80,507
d. Equipment					0	0
e. Supplies		39,161		36,197	48,450	123,808
f. Contractual	43,149	783,594	9,923	222,306	4,758,654	5,817,626
g. Facilities/Construction					0	0
h. Other		126,543		12,972	778,396	917,911
i. Total (6a-6h)	\$57,035	\$2,264,356	\$13,493	\$539,709	\$14,262,765	\$17,137,358
j. Indirect Charges		17,061			178,293	195,354
k. TOTALS (6i-6j)	\$57,035	\$2,281,417	\$13,493	\$539,709	\$14,441,058	\$17,332,712



MEMORANDUM

TO: Shelley Vana, Chair
Board of County Commissioners

FROM: Robert Weisman 
County Administrator

DATE: June 29, 2012

RE: **Head Start/Early Head Start COLA Application**

Department of
Community Services

810 Datura Street

West Palm Beach, FL 33401

(561) 355-4700

Fax: (561) 355-3863

www.pbcgov.com

**Palm Beach County
Board of County
Commissioners**

Shelley Vana, Chair

Steven L. Abrams, Vice Chairman

Karen Marcus

Paulette Burdick

Burt Aaronson

Jess R. Santamaria

Priscilla A. Taylor

County Administrator

Robert Weisman

Pursuant to PPM# CW-F-003, your signature is needed on the FY12 Head Start/Early Head Start COLA Application. The total amount of the ~~grant~~ ^{Program} is \$153,467.00 with a local share of \$30,694.

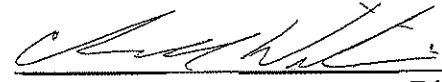
The application is due to the Department of Health and Human Services by July 1, 2012 and there is not sufficient time to submit the document through the regular BOCC agenda process. The COLA letter was received from the Regional Office on March 15, 2012.


Staff will submit this item on the Boards' August 14, 2012 Commissioner Agenda.

If additional information is needed, please contact Yvonne Walker, Head Start Director at (561) 233-1624.

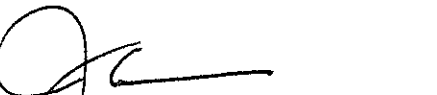
Approved by:


Financial & Support Svcs. Director


Community Svcs. Department Director


OFMB


Senior Assistant County Attorney


Assistant County Administrator



Department of Community Services

**Division of Head Start
and Children Services**

50 South Military Trail
Suite 203

West Palm Beach, FL 33415

(561) 233-1600

FAX: (561) 233-1633

www.pbcgov.com



**Palm Beach County
Board of County
Commissioners**

Shelley Vana, Chair

Steven L. Abrams, Vice Chairman

Karen T. Marcus

Paulette Burdick

Burt Aaronson

Jess R. Santamaria

Priscilla A. Taylor

County Administrator

Robert Weisman

*"An Equal Opportunity
Affirmative Action Employer"*

printed on recycled paper

June 28, 2012

Olissa Williams, Program Specialist
Administration for Children & Families
Region IV Head Start
61 Forsyth Street, Suite 4M60
Atlanta, GA 30303-8909

RE: Palm Beach County Head Start & Early Head Start
Grant # 04CH3046

Dear Ms. Williams,

The FY 2012-2013 Refunding Application documents for Palm Beach County Head Start/Early Head Start Program were reviewed and unanimously approved at the June 27, 2012 meeting of the Policy Council along with the 2012 COLA and the 2012 carry over balance. Prior to that, the Policy Council participated in the development of the Self Assessment, Training/Technical Assistance Plan, Program Improvement Plan, and the School Readiness Plan.

We are grateful for the support to our program to provide much needed Head Start/EHS services to 2296 children and their families.

Sincerely,

Natasha Stewart

Natasha Stewart
PBCHS/EHS Policy Council

APPLICATION FOR FEDERAL ASSISTANCE

Version 7/03

1. TYPE OF SUBMISSION: Application		2. DATE SUBMITTED	Applicant Identifier
<input type="checkbox"/> Construction	Pre-application	3. DATE RECEIVED BY STATE	State Application Identifier
<input checked="" type="checkbox"/> Non-Construction	Construction	4. DATE RECEIVED BY FEDERAL AGENCY	Federal Identifier
	Non-Construction		04CH3046-000
5. APPLICANT INFORMATION			
Legal Name: PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS		Organizational Unit: Department: COMMUNITY SERVICES	
Organizational DUNS: 07-84-70481		Division: HEAD START and CHILDREN SERVICES	
Address: Street: SHELLEY VANA 301 N. OLIVE AVENUE, 12TH FLOOR		Name and telephone number of person to be contacted on matters involving this application (give area code)	
City: WEST PALM BEACH		Prefix: MS	First Name: YVONNE
County: PALM BEACH		Middle Name	
State: FLORIDA		Last Name WALKER	
Zip Code 33401-4703	Suffix:		
Country: USA		Email: YWALKER1@PBCGOV.ORG	
6. EMPLOYER IDENTIFICATION NUMBER (EIN): 59-6000785		Phone Number (give area code) (561)233-1624	Fax Number (give area code) (561)233-1633
8. TYPE OF APPLICATION: <input type="checkbox"/> New <input checked="" type="checkbox"/> Continuation <input type="checkbox"/> Revision If Revision, enter appropriate letter(s) in box(es) (See back of form for description of letters.) Other (specify) <input type="checkbox"/> <input type="checkbox"/>		7. TYPE OF APPLICANT: (See back of form for Application Types) B Other (specify)	
10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER: TITLE (Name of Program): HEAD START 93-600		9. NAME OF FEDERAL AGENCY: HHS/ACF/OHS	
12. AREAS AFFECTED BY PROJECT (Cities, Counties, States, etc.): PALM BEACH COUNTY		11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT: HEAD START and EARLY HEAD START	
13. PROPOSED PROJECT Start Date: 10/1/2011		14. CONGRESSIONAL DISTRICTS OF: a. Applicant 16, 19, 22, 23	
Ending Date: 9/30/2012		b. Project 16, 19, 22, 23	
15. ESTIMATED FUNDING:		16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS?	
a. Federal	\$ 122,773.00	a. Yes. <input type="checkbox"/> THIS PREAPPLICATION/APPLICATION WAS MADE AVAILABLE TO THE STATE EXECUTIVE ORDER 12372 PROCESS FOR REVIEW ON	
b. Applicant	\$ 30,694.00	DATE:	
c. State	\$.00	b. No. <input type="checkbox"/> PROGRAM IS NOT COVERED BY E. O. 12372	
d. Local	\$.00	<input type="checkbox"/> OR PROGRAM HAS NOT BEEN SELECTED BY STATE FOR REVIEW	
e. Other	\$.00	17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT?	
f. Program Income	\$.00	<input type="checkbox"/> Yes If "Yes" attach an explanation. <input checked="" type="checkbox"/> No	
g. TOTAL	\$ 153,467.00		
18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION/PREAPPLICATION ARE TRUE AND CORRECT. THE DOCUMENT HAS BEEN DULY AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS AWARDED.			
a. Authorized Representative			
Prefix MS	First Name SHELLEY	Middle Name	
Last Name VANA		Suffix	
b. Title CHAIR		c. Telephone Number (give area code) (561)355-2203	
d. Signature of Authorized Representative <i>Shelley Vana</i> for Shelley Vana		e. Date Signed	

Previous Edition Usable
Authorized for Local Reproduction

vice chairman

APPROVED AS TO FORM AND LEGAL SUFFICIENCY
[Signature]
COUNTY ATTORNEY

Standard Form 424 (Rev.9-2003)
Prescribed by OMB Circular A-102

BUDGET INFORMATION - Non-Construction Programs

OMB Approval No. 0348-0044

SECTION A - BUDGET SUMMARY						
Grant Program Function or Activity (a)	Catalog of Federal Domestic Assistance Number (b)	Estimated Unobligated Funds		New or Revised Budget		
		Federal (c)	Non-Federal (d)	Federal (e)	Non-Federal (f)	Total (g)
1. PA-4122	93.600	\$	\$	\$ 102,102.00	\$ 25,526.00	\$ 127,628.00
2. PA-4125	93.600			20,167.00	5,042.00	25,209.00
3. PA-1126	93.600			504.00	126.00	630.00
4.						0.00
5. Totals		\$ 0.00	\$ 0.00	\$ 122,773.00	\$ 30,694.00	\$ 153,467.00
SECTION B - BUDGET CATEGORIES						
6. Object Class Categories	GRANT PROGRAM, FUNCTION OR ACTIVITY				Total (5)	
	(1) HS	(2) EHS	(3) EHS T&TA	EHS T&TA		
a. Personnel	\$	\$	\$	\$	\$ 0.00	
b. Fringe Benefits					0.00	
c. Travel			504.00		504.00	
d. Equipment					0.00	
e. Supplies	27,789.00	13,828.00			41,617.00	
f. Contractual	74,313.00	6,339.00			80,652.00	
g. Construction					0.00	
h. Other					0.00	
i. Total Direct Charges (sum of 6a-6h)	102,102.00	20,167.00	504.00	0.00	122,773.00	
j. Indirect Charges					0.00	
k. TOTALS (sum of 6i and 6j)	\$ 102,102.00	\$ 20,167.00	\$ 504.00	\$ 0.00	\$ 122,773.00	
7. Program Income	\$	\$	\$	\$	\$ 0.00	

Authorized for Local Reproduction

SECTION C - NON-FEDERAL RESOURCES					
(a) Grant Program	(b) Applicant	(c) State	(d) Other Sources	(e) TOTALS	
8.	\$	\$	\$	\$ 0.00	
9.				0.00	
10.				0.00	
11.				0.00	
12. TOTAL (sum of lines 8-11)	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	
SECTION D - FORECASTED CASH NEEDS					
	Total for 1st Year	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
13. Federal	\$ 122,773.00	\$ 30,694.00	\$ 30,693.00	\$ 30,693.00	\$ 30,693.00
14. Non-Federal	30,694.00	7,674.00	7,673.00	7,674.00	7,673.00
15. TOTAL (sum of lines 13 and 14)	\$ 153,467.00	\$ 38,368.00	\$ 38,366.00	\$ 38,367.00	\$ 38,366.00
SECTION E - BUDGET ESTIMATES OF FEDERAL FUNDS NEEDED FOR BALANCE OF THE PROJECT					
(a) Grant Program	FUTURE FUNDING PERIODS (Years)				
	(b) First	(c) Second	(d) Third	(e) Fourth	
16.	\$	\$	\$	\$	
17.					
18.					
19.					
20. TOTAL (sum of lines 16-19)	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	
SECTION F - OTHER BUDGET INFORMATION					
21. Direct Charges:			22. Indirect Charges:		
23. Remarks:					

**U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES
COMPENDIUM OF REQUIRED CERTIFICATIONS AND ASSURANCES**

**SF 424B
ASSURANCES - NON-CONSTRUCTION PROGRAMS**

Note: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

- 1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of the project described in this application.*
- 2. Will give the awarding agency, the Comptroller General of the United States, and if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.*
- 3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.*
- 4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.*
- 5. Will comply with the intergovernmental Personnel Act of 1970 (42 U.S.C. 4278-4763) relating to prescribed standards for merit systems for programs funded under one of the nineteen statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 CFR 900, Subpart F).*
- 6. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the bases of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. 1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. 6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to non-discrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to non-discrimination on the bases of alcohol abuse or alcoholism; (g) 523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. 290 dd-3 and 290 ee-3), as amended, relating to confidentiality of the alcohol and drug abuse patient records; (h) Title VII of the Civil Rights Act of 1968 (42 U.S.C. 3601 et seq.), as amended, relating to non-discrimination in the sale, rental or financing of housing; (i) any other non-discrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other non-discrimination statute(s) which may apply to the application.*
- 7. Will comply, or has already complies, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and*

equitable treatment of persons displaced or whose property is acquired as a result of Federal or Federally assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.

8. *Will comply with the provisions of the Hatch Act (5 U.S.C. 1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.*

9. *Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. 276a to 276a-7), the Copeland Act (40 U.S.C. 276c and 18 U.S.C. 874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. 327-333), regarding labor standards for Federally assisted construction subagreements.*

10. *Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.*

11. *Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. 1451 et seq.); (f) conformity of Federal actions to State (Clear Air) Implementation Plans under Section 176(c) of the Clear Air Act of 1955, as amended (42 U.S.C. 7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended, (P.L. 93-523); and (h) protection of endangered species under the Endangered Species Act of 1973, as amended, (P.L. 93-205)*

12. *Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. 1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.*

13. *Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. 470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. 469a-1 et seq.).*

14. *Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.*

15. *Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. 2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.*

16. *Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. 4801 et seq.) which prohibits the use of lead based paint in the construction or rehabilitation of residence structures.*

17. *Will cause to be performed the required financial and compliance audits in accordance with the single Audit Act of 1984.*

18. *Will comply with all applicable requirements of all other Federal laws, executive orders, regulations and policies governing this program.*

DRUG-FREE WORKPLACE REQUIREMENTS GRANTEES OTHER THAN INDIVIDUALS

By signing and/or submitting this application or grant agreement, the grantee is providing the certification set out below.

This certification is required by regulations implementing the Drug-Free Workplace Act of 1988, 45 CFR, Part 76, Subpart F. The regulations published in the January 31, 1989 Federal Register, require certification by grantees that they will maintain a drug-free workplace. The certification set out below is a material representation of fact upon which reliance will be placed when HHS determines to award the grant. False certification or violation of the certification shall be grounds for suspension of payments, suspension or termination of grants, or government-wide suspension or debarment.

Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.

Workplace identifications must include the actual address of buildings (or parts of building) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g. all vehicles of a mass transit authority of State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio studios).

If the workplace identified to HHS changes during the performance of the grant, the grantee shall inform the agency of the change(s), it previously identified the workplaces in question (see above).

Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules:

"Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 USC 812) and as further defined by regulations (21 CFR, 1308.11 through 1308.15). "Conviction" means a finding of guilt (including a plea of nolo contendere) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes; "Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing use, or possession of any controlled substance; "Employee" means the employee of a grantee directly engaged in the performance of work under a grant including: (i) All "direct charge" employees; (ii) all "indirect charge" employees unless their impact of involvement is insignificant to the performance of the grant; and (iii) temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).

The grantee certifies that it will provide a drug-free workplace by:

- a) *Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;*
- b) *Establishing a drug-free awareness program to inform employees about:*
 - (1) *The dangers of drug abuse in the workplace;*

- (2) *The grantee's policy of maintaining a drug-free workplace;*
- (3) *Any available drug counseling, rehabilitation, employee assistance programs; and*
- (4) *The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;*
- c) *Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);*
- d) *Notifying the employee in the statement required by paragraph (a) that as a condition of employment under the grant, the employee will:*
 - (1) *Abide by the terms of the statement; and*
 - (2) *Notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five days after such conviction;*
- e) *Notifying the agency in writing within ten days after receiving notice under subparagraph (d)(2), from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;*
- f) *Taking one of the following actions within 30 days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted:*
 - (1) *Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or*
 - (2) *Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency.*
- g) *Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a) through (f).*

CERTIFICATION REGARDING ENVIRONMENTAL TOBACCO SMOKE

Public Law 103-227, also known as the Pro-Children Act of 1994 (Act), requires that smoking not be permitted in any portion of any indoor facility owned or leased or contracted for by an entity and used routinely or regularly for the provision of health, day care, early childhood development services, education or library services to children under the age of 18, if the services are funded by Federal program either directly or through State or local governments, by Federal grant, contract, loan, or loan guarantee. The law also applies to children's services that are provided in indoor facilities that are constructed, operated, or maintained with such Federal funds. The law does not apply to children's services provided in private residences; portions of facilities used for inpatient drug or alcohol treatment; service providers whose sole source of applicable Federal funds in medicare or medicaid; or facilities where WIC coupons are redeemed. Failure to comply with the provisions of the law may result in the imposition of a civil monetary penalty of up to \$1,000 for each violation and/or the imposition of an administrative compliance order on the responsible entity.

By signing this certification, the offeror/contractor (for acquisitions) or applicant/grantee (for grants) certifies that the submitting organization will comply with the requirements of the Act and will not allow smoking within any portion of any indoor facility used for the provision of services for children as defined by the Act.

The submitting organization agrees that it will require that the language of this certification be included in any subawards which subrecipients shall certify accordingly.

CERTIFICATION REGARDING DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS - PRIMARY COVERED TRANSACTIONS

By signing and submitting this proposal, the applicant, defined as the primary participant in accordance with 45 CFR Part 76 certifies to the best of his or her knowledge and believe that it and its principals:

- (a) are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transaction by any Federal Department or agency;*
- (b) have not within a 3-year period preceding this proposal been convicted or had a civil judgement rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction: violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statement, or receiving stolen property;*
- (c) are not presently indicted or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (1) (b) of this certification; and*
- (d) have not within a 3-year period preceding this application/proposal had one or more public transaction (Federal, State or local) terminated for cause or default.*

The inability of a person to provide the certification required above will not necessarily result in denial of participation in this covered transaction. If necessary, the prospective participant shall submit an explanation of why it cannot provide the certification. The Department of Health and Human Services' (HHS) determination whether to enter into this transaction. However, failure of the prospective primary participant to furnish a certification or an explanation shall disqualify such person from participation in this transaction.

The prospective primary participant agrees that by submitting this proposal, it will include the clause entitled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions," provided below without modification in all lower tier covered transactions.

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION - LOWER TIER COVERED TRANSACTIONS (TO BE SUPPLIED TO LOWER TIER PARTICIPANTS)

By signing and submitting this lower tier proposal, the prospective lower tier participant, as defined in 45 CFR, Part 76, certifies to the best of its knowledge and belief that it and its principals:

- (a) are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.*
- (b) where the prospective lower tier participant is unable to certify to any of the above, such prospective participant shall attach an explanation to this proposal.*

The prospective lower tier participant further agrees by submitting this proposal that it will include this clause entitled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions," without modification in all lower tier covered transactions and in all solicitations for lower tier covered transactions.

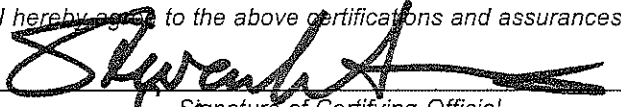
**CERTIFICATION REGARDING LOBBYING
FOR CONTRACTS, GRANTS, LOANS
AND COOPERATIVE AGREEMENTS**

The undersigned certifies to the best of his or her knowledge and belief, that:

- (1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a member of congress, an officer or employee of congress, or an employee of a member of congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment or modification of any Federal contract, grant, loan, or cooperative agreement.
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person influencing or attempting to influence an officer or employee of an agency, a member of congress, an officer or employee of congress, or an employee of a member of congress in connection with this Federal contract, grant, loan or cooperative agreement, the undersigned shall complete and submit Standard Form LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- (3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

I hereby agree to the above certifications and assurances.

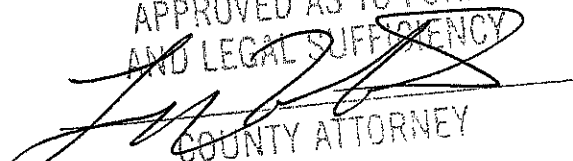

for Signature of Certifying Official
Shelley Vana,

Date

Title **Chair**

Applicant Organization

Palm Beach County Board of County Commissioners

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY

COUNTY ATTORNEY

**Palm Beach County Head Start and Children Services
2012 COLA Head Start Budget - (1451)
Funding Application Budget Worksheet
Program PA - 4122**

Object	GABI Categories	Prg CD	Program Code Description	Object Description	2012 COLA Budget			
					Total 2012 COLA	Federal Share	County Match	Total
						80.00%	20.00%	100.00%
5101	Supplies	HD15	Supplies	Office Supplies	0	0	0	0
5201	Supplies	HD15	Supplies	Materials/Supplies Operating	17,237	13,789	3,448	17,237
5402	Supplies	HD15	Supplies	Educational Training Materials	17,500	14,000	3,500	17,500
	S/T - Supplies				34,737	27,789	6,948	34,737
3103	Contractual	HD28	Contractual Services	Medical/Health Care Services	0	0	0	0
3118	Contractual	HD28	Contractual Services	Dental Services	0	0	0	0
3301	Contractual	HD29	Contractual Services	Court Reporter Services	0	0	0	0
3401	Contractual	HD29	Contractual Services	Other Contractual Services	92,891	74,313	18,578	92,891
	S/T - Contractual				92,891	74,313	18,578	92,891
Total 2012 COLA Budget					127,628	102,102	25,526	127,628

Palm Beach County Florida Head Start

2012 Head Start COLA

Budget Narrative – (Federal & Non-Federal Share - NFS)

Supplemental funding will be used 1) to serve two thousand twenty-five (2,025) three and four year old by providing comprehensive child development services to Head Start eligible children and families, 2) promote School Readiness of enrolled children by enhancing their social, cognitive, physical and emotional development through provision of educational, health, nutritional, social and other services to children and families and 3) engage parents in their children's learning and help them in making progress toward their educational, literacy and employment goals.

Supplies - \$34,737 – (Federal - \$27,789 / NFS - \$6,948) Annual cost for books, educational materials, office supplies, operating materials and supplies.

Contractual – \$ 92,891 – (Federal - \$74,313 / NFS - \$18,578) Cost of services provided by Head Start delegates and contracted child care providers. Also include nurse and mental health consultant and marriage and family consultation along with ISS professional support service.

**Palm Beach County Head Start and Children Services
2012 COLA Early Head Start Budget - (1457)
Funding Application Budget Worksheet
Program PA - 4125**

Object	GABI Categories	Prg CD	Program Code Description	Object Description	2012 COLA Budget			
					Total 2012 COLA	Federal Share	County Match	Total
						80.00%	20.00%	100.00%
5201	Supplies	EH15	Supplies	Materials/Supplies Operating	10,000	8,000	2,000	10,000
5402	Supplies	EH15	Supplies	Educational Training Materials	7,285	5,828	1,457	7,285
	S/T - Supplies				17,285	13,828	3,457	17,285
3103	Contractual	EH17	Contractual Services	Medical/Health Care Services	7,924	6,339	1,585	7,924
	S/T - Contractual				7,924	6,339	1,585	7,924
Total 2012 EHS COLA Budget					25,209	20,167	5,042	25,209

**Palm Beach County Head Start and Children Services
 2012 COLA Early Head Start T&TA Budget - (1458)
 Funding Application Budget Worksheet
 Program PA - 1126**

Object	Program Name	GABI Categories	Prg CD	Program Code Description	Object Description	2012 COLA EHS T&TA Budget			
						Total 2012 COLA	Federal Share	County Match	Total
							80.00%	20.00%	100.00%
4001	EHS T & TA - (COLA)	Travel	EH39	Trng & Technical Assistance	Travel and Per Diem	504	504		504
4941	EHS T & TA - (COLA)	Travel	EH39	Trng & Technical Assistance	Registration	126		126	126
		S/T - Travel				630	504	126	630
					Total 2012 EHS T & TA COLA Budget	630	504	126	630

Palm Beach County Florida Head Start

2012 Early Head Start and Early Head Start T & TA COLA

Budget Narrative – (Federal & Non-Federal Share - NFS)

Supplement funding will be used 1) to serve two hundred seventy-one (271) infants, toddlers and pregnant women by providing comprehensive child development services to Head Start eligible children and families, 2) promote School Readiness of enrolled children by enhancing their social, cognitive, physical and emotional development through provision of educational, health, nutritional, social and other services to children and families and 3) engage parents in their children's learning and help them in making progress toward their educational, literacy and employment goals.

Supplies – \$17,285 – (Federal - \$13,828 / NFS - \$3,457) Annual cost for books, educational materials, office supplies, operating materials and supplies including diapers for the program.

Contractual – \$7,924 – (Federal - \$6,339 / NFS - \$1,585) Cost of services provided by contracted child care providers, nurse and mental health services, marriage consultation and dental and health services.

T&TA – \$630 – (Federal - \$504 / NFS - \$126) Training needed for in-house staff, policy council, and contracted Child Care Providers development. Pre-service conference is part of that development. Goal is to continue to improve the quality and standards that are expected in the Early Head Start program. Annual conferences held by the National Head Start Association and the Federal Region IV offices provide the latest information on performance standards and head start operations. Other conferences and workshops provide additional training and development in specialized areas.

**BOARD OF COUNTY COMMISSIONERS
PALM BEACH COUNTY, FLORIDA
BUDGET AMENDMENT**

BGEX - 147 -080912*1829
BGRV - 147 -080912*576

FUND (1002) - HEAD START

Use this form to provide budget for items not anticipated in the budget.

ACCT.NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED as of 8/15/2012	REMAINING BALANCE
REVENUE								
147 1451	3169 Fed Grnt Other Human Services	13,088,879	13,088,879	102,102		13,190,981		
147 1457	3169 Fed Grnt Other Human Services	1,761,876	1,761,876	20,167		1,782,043		
147 1458	3169 Fed Grnt Other Human Services	44,047	44,047	504		44,551		
147 1464	3169 Fed Grnt Other Human Services	1,091,401	1,091,401		26,341	1,065,060		
147 1465	3169 Fed Grnt Other Human Services	1,113,738	1,113,738		11,828	1,101,910		
Total Revenue		28,472,295	28,870,535	122,773	38,169	28,955,139		
EXPENDITURE								
147 1451	3401 Other Contractual Services	5,706,790	5,696,790	74,313		5,771,103	5,767,251	3,852
147 1451	5201 Materials/Supplies Operating	1,159	1,159	13,789		14,948	2,965	11,983
147 1451	5402 Educational Training Materials	3,327	3,327	14,000		17,327	0	17,327
147 1457	3103 Medical/Health Care Services	59,000	59,000	14,339		73,339	67,504	5,835
147 1457	5402 Educational Training Materials	11,539	11,539	5,828		17,367	2,894	14,473
147 1458	4001 Travel And Per Diem	8,124	8,124	504		8,628	488	8,140
147 1464	3421 Contractual Service-Training	66,966	66,966		26,341	40,625	3,427	37,198
147 1465	3421 Contractual Service-Training	11,835	11,835		3,828	8,007	3,017	4,990
147 1465	4001 Travel And Per Diem	9,403	9,403		8,000	1,403	752	651
Total Expenditures		28,472,295	28,870,535	122,773	38,169	28,955,139		

Signatures

Date

By Board of County Commissioners
At Meeting of September 11, 2012

COMMUNITY SERVICES

INITIATING DEPARTMENT/DIVISION Channell Wilkins

Administration/Budget Department Approval

OFMB Department - Posted

Janura Mathis

Deputy Clerk to the
Board of County Commissioners