

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2012	2013	2014	2015	2016
Capital Expenditures					
Operating Costs	109,000				
External Revenue	(75,200)				
Program Income					
In-Kind Match (County)					
NET FISCAL IMPACT	33,800				

# ADDITIONAL FTE POSITIONS (Cumulative)	2012	2013	2014	2015	2016

Is Item Included In Current Budget? Yes X No _____

Budget Account No.:

Fund 1002 Dept 147 Unit 1454/1458/1464/1465 Object 3421 Program Code/Period Var/GY11

B. Recommended Sources of Funds/Summary of Fiscal Impact:

C. Departmental Fiscal Review: DM
Taruna Malhotra, Director of Financial & Support Svcs

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

OFMB [Signature] 8/21/12 Contract Development and Control [Signature] 8/27/12

B. Legal Sufficiency:

[Signature] 8/31/12
Chief Assistant County Attorney

These Memoranda of Agreements are Retrospective in effective dates.

C. Other Department Review:

Department Director

MEMORANDUM OF AGREEMENT

SEEK Scholarship

October 1, 2011 – September 30, 2012

This agreement is made and entered into as of the _____ by and between Children's Services Council of Palm Beach County ("CSC") and the Palm Beach County Board of County Commissioners ("COUNTY").

The COUNTY agrees to reimburse funding up to \$55,000 to support Head Start professional development training through Palm Beach State College Institute of Excellence in Early Care and Education ("IEECE") Seeking Excellence in Education and Knowledge (SEEK) Scholarship program for the period October 1, 2011 through September 30, 2012.

Purpose

The COUNTY agrees to extend services and training through the IEECE SEEK Scholarship program to Palm Beach County Division of Head Start classroom staff and supervisors. This will ensure the common quality and training for all early childhood programs in Palm Beach County.

Roles of the Participants

The COUNTY agrees to provide funding to CSC in accordance with the following schedule and terms:

1. The COUNTY will reimburse CSC up to \$55,000 upon presentation of a quarterly invoice. Funds will be used for professional development scholarships for Head Start practitioners from October 1, 2011 through September 30, 2012.
2. IEECE will provide a list of recommended applicants to the COUNTY to be considered for a SEEK Scholarship.
3. The COUNTY will review the list of applicants and return a list of approved applicants within 72 hours.
4. CSC will provide to the COUNTY quarterly reports and a final financial compilation report accounting for all funds expended hereunder no later than October 31, 2012.
5. CSC is aware that the Inspector General of Palm Beach County has the authority to investigate and audit matters relating to the negotiation and performance of this

Agreement and in furtherance thereof may demand and obtain records and testimony from CSC and its subcontractors and lower tier subcontractors. CSC understands and agrees that in addition to all other remedies and consequences provided by law, the failure of CSC or its subcontractors or lower tier subcontractors to fully cooperate with the Inspector General when requested may be deemed by the COUNTY to be a material breach of this Agreement justifying its termination.

IN WITNESS WHEREOF, the parties have caused this Memorandum of Agreement to be executed by their undersigned duly authorized representatives.

ATTEST:

SHARON R. BOCK
CLERK & COMPTROLLER

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS:

By: _____
Deputy Clerk

BY: _____
Shelley Vana, Chair

Children's Services Council of Palm Beach County

By: 
Gaetana D. Ebbole, Chief Executive Officer

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY

APPROVED AS TO TERMS
AND CONDITIONS

By: _____
Chief Assistant County Attorney

By: _____
Department Director

MEMORANDUM OF AGREEMENT

Career Advisor

October 1, 2011 – September 30, 2012

This agreement is made and entered into as of the _____ by and between Children's Services Council of Palm Beach County ("CSC") and the Palm Beach County Board of County Commissioners ("COUNTY").

The COUNTY agrees to reimburse funding up to \$54,000, inclusive of salary and benefits, to CSC for a Career Advisor position within Palm Beach State College Institute of Excellence in Early Care and Education ("IEECE") for the period of October 1, 2011 through September 30, 2012.

Purpose

The COUNTY agrees to support a Career Advisor position to assist Palm Beach County Division of Head Start practitioners in continuing professional development training through the IEECE professional development program.

Roles of the Participants

The COUNTY agrees to provide funding to CSC in accordance with the following schedule and terms:

1. The COUNTY will reimburse CSC, at actual cost of providing Career Advisor services, upon presentation of a quarterly invoice. Funds will be used for the Career Advisor position to support professional development for Palm Beach County Division of Head Start practitioners from October 1, 2011 through September 30, 2012.
2. Administration costs shall include, but not be limited to, travel, manpower, vehicle, fuel, mileage, insurance, and any and all incidental expenses that may arise from this service. These costs shall not exceed 15% of the total reimbursement amount.
3. The IEECE will keep timekeeping records for the position during the timeframe May 1, 2012 through September 30, 2012 to be provided to COUNTY upon request.
4. CSC will provide to the COUNTY quarterly reports and a final financial compilation report accounting for all funds expended hereunder no later than October 31, 2012.
5. CSC is aware that the Inspector General of Palm Beach County has the authority to investigate and audit matters relating to the negotiation and performance of this Agreement and in furtherance thereof may demand and obtain records and testimony

from CSC and its subcontractors and lower tier subcontractors. CSC understands and agrees that in addition to all other remedies and consequences provided by law, the failure of CSC or its subcontractors or lower tier subcontractors to fully cooperate with the Inspector General when requested may be deemed by the COUNTY to be a material breach of this Agreement justifying its termination.

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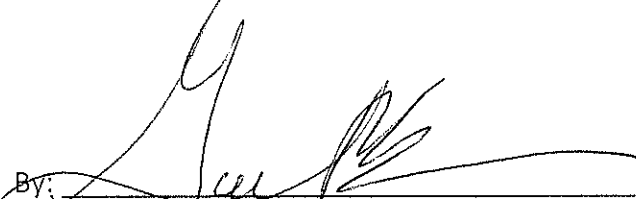
ATTEST:
SHARON R. BOCK
CLERK & COMPTROLLER

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS:

By: _____
Deputy Clerk

BY: _____
Shelley Vana, Chair

Children's Services Council of Palm Beach County

By: 
Gaetana D. Ebbola, Chief Executive Officer

**APPROVED AS TO FORM AND
LEGAL SUFFICIENCY**

**APPROVED AS TO TERMS
AND CONDITIONS**

By: _____
Chief Assistant County Attorney

By: _____
Department Director