



**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary Of Fiscal Impact:**

Fiscal Year	2012	2013	2014	2015	2016
Capital Expenditures					
Operating Costs	\$5,000				
External Revenues					
Program Income (County)					
In-Kind Match (County)					
<b>NET FISCAL IMPACT</b>	<b>\$5,000</b>				
POSITIONS (Cumulative)	-0-				

Is Item In adopted Budget? Yes X No \_\_\_\_\_

Budget Account No: Fund 0001 Agency 767 Org 7607 Object 8101

**B. Recommended Sources Of Funds/Summary of Fiscal Impact:**

Ad Valorem funds for this project were approved as part of the FY2012 budget process.

**C. Departmental Fiscal Review:** ms 8/24/12

**III. REVIEW COMMENTS**

**A. OFMB Fiscal And/Or Contract Development and Control Comments:**

[Signature] 8/27/12  
 OFMB  
 cc adv 8/24

[Signature] 9/11/12  
 Contract Development & Control  
 8-31-12

**B. Legal Sufficiency:**

At time of review, orig. contract not yet signed by City. I will execute upon receipt.

[Signature] 9/5/12  
 Assistant County Attorney

**FIRST AMENDMENT TO INTERLOCAL AGREEMENT  
BETWEEN THE BOARD OF COUNTY COMMISSIONERS,  
PALM BEACH COUNTY, FLORIDA, AND THE CITY OF  
RIVIERA BEACH, FLORIDA**

THIS INTERLOCAL AGREEMENT is made as of \_\_\_\_\_, by and between Palm Beach County, a Political Subdivision of the State of Florida, by and through its Board of Commissioners, hereinafter referred to as the COUNTY, and between the CITY of Riviera Beach, a municipality located in Palm Beach County, Florida (hereinafter "CITY"), each one constituting a public agency as defined in Part I of Chapter 163, Florida Statutes.

**WITNESSETH:**

**WHEREAS**, the COUNTY'S Criminal Justice Commission (CJC), wishes to provide continued support to the Civil Drug Court to provide services to citizens who are affected by substance abuse and addiction; and

**WHEREAS**, the COUNTY, agreed to reimburse the CITY for the expenses outlined in the Budget Narrative in Exhibit B, up to the amount of \$51,000 from January 1, 2012 through September 30, 2012 for the Civil Drug Court set forth in Exhibit A; and

**WHEREAS**, the Civil Drug Court is ongoing and there is a need for additional Civil Drug Court clients to receive substance abuse treatment; and

**WHEREAS**, the COUNTY agrees to increase the total compensation to a not to exceed amount of \$56,000; and

**WHEREAS**, the CITY will provide services to additional Civil Drug Court clients according to the rates as set forth in Exhibits A and B.

**NOW, THEREFORE**, in consideration of the mutual representations, terms, and covenants hereinafter set forth, the COUNTY and the CITY agree as follows:

1. The amount of the Interlocal Agreement is amended to provide up to an increase of \$5,000 for a total not to exceed amount of \$56,000;
2. All other provisions of said Interlocal Agreement are hereby confirmed, and except as provided herein are not otherwise altered or amended and remain in full force and effect.

IN WITNESS WHEREOF, the Board of County Commissioners of Palm Beach County, Florida has made and executed this Interlocal Agreement on behalf of the COUNTY and the CITY has hereunto set its hand the day and year above written.

ATTEST:  
Sharon R. Bock, Clerk & Comptroller

PALM BEACH COUNTY, FLORIDA BY ITS  
BOARD OF COUNTY COMMISSIONERS

By: \_\_\_\_\_  
Deputy Clerk

By: \_\_\_\_\_  
Shelly Vanna, Chair

DATE: \_\_\_\_\_  
(Seal)

ATTEST:  
Carrie E. Ward

CITY OF RIVIERA BEACH,  
FLORIDA

By: \_\_\_\_\_  
City Clerk

By: \_\_\_\_\_  
Thomas Masters, Mayor

DATE: \_\_\_\_\_

(Seal)

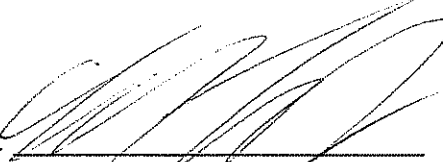
APPROVED AS TO FORM  
AND LEGAL SUFFICIENCY

By: \_\_\_\_\_  
Pamala H. Ryan, City Attorney

APPROVED AS TO FORM  
AND LEGAL SUFFICIENCY

APPROVED AS TO TERMS  
AND CONDITIONS

By: \_\_\_\_\_  
County Attorney

By:   
Michael L. Rodriguez  
Criminal Justice Commission

**CITY OF RIVIERA BEACH CIVIL DRUG COURT  
SCOPE OF WORK**

**CIVIL DRUG COURT**

In 1991, Circuit Court Judge Edward Rodgers instituted a Saturday Drug Court in Riviera Beach, Florida. It was designed to reach those people in need of the court ordered substance abuse services, but were unable to recognize their need for treatment or unable to obtain the treatment services needed to begin the recovery process.

A person may be ordered to treatment at the appropriate treatment resources facility by the Circuit Court. An Involuntary Assessment Findings petition may be filed by the respondent's spouse or guardian, any relative, or any three adults having personal knowledge of the respondent's substance abuse impairment. If the respondent is a minor, the petition may be filed by a parent, legal guardian, or legal custodian.

**The Civil Drug Court staff accepts petitions Monday through Friday.**

**Staff is responsible for:**

- Scheduling of Judges for Marchman Act commitment hearings
- Attending status check hearings
- Summoning respondents and petitioners for court appearances
- Arrange transport for clients attending treating facilities
- Collection of data
- Random drug testing to ensure compliance

**The petition should allege that the person:**

1. Is a habitual abuser of a controlled substance not pursuant to a lawful prescription.
2. Has lost the power of self control with respect to the use of such controlled substance.
3. Has threatened, attempted, or actually inflicted physical harm on himself or another.
4. The reason the petitioner believes that the respondent's refusal to voluntarily receive care is based on judgment so impaired by reason of substances abuse that the respondent is incapable of appreciating his need for care and making a rational decision regarding his or her need for care.

5. If the respondent has refused to submit to an assessment, such refusal must be alleged in the petition.

### **Family Restart Complete Care**

The purpose of the "Family Restart Complete Care" project provide clients and their families complete care which includes individual, group and family counseling, random drug testing to ensure program compliance and continued assessments to identify the strengths and weaknesses of the client to determine needs for education, employment and housing.

The goal is to identify the needs of the clients through use of the Addiction Severity Index (ASI) which determines the immediate needs of the client necessary to create a plan of action to ensure the client is prepared to re-enter society.

Clients are assessed prior to completing their Court Ordered Treatment and contingent on the assessment are linked to various social, educational and therapeutic services that will offer the clients employment training, housing assistance, parenting education and other family services for total recovery or rehabilitation.

The Civil Drug Court acknowledges that participation by the family in the treatment and recovery process via family counseling, participation in group counseling, and an opportunity for increased knowledge of the recovery process will assist the family in supporting the substance abuser.

The Family Restart Complete Care Program will provide clients and their families' complete care which includes individual, group and family counseling, random drug testing to ensure proper compliance and continued assessments to identify the strengths and weaknesses of the client to determine needs for education, employment and housing.

The short term goals will be to identify the needs of clients through the use of the Addiction Severity Index (ASI). The ASI assists the Civil Drug Court in determining the immediate needs of the clients which will allow the Civil Drug Court to create a plan of action to assure that the client is prepared to re-enter society. The long term goals of the Family Restart Complete Care Program are to increase active family participation in the recovery and treatment process including individual, group, and family counseling. Additionally, the Civil Drug Court will seek to partner with additional social service agencies which will seek to provide the clients with additional resources while continuing its relationship with the existing social service agencies which assists clients in identifying and completing educational and employment training as well as identifying housing needs.

Family Restart Complete Care Program staff consist of a Drug Court Counselor which will provide individual, group and family counseling and a contracted Certified Drug Court Counselor.

The Family Restart Complete Care Program will be housed within the offices of the City of

Riviera Beach Civil Drug Court located in the Port Center at 2051 Martin Luther King Jr., Blvd., Suite 116, Riviera Beach, Florida, 33404. The targeted clients are men and women who reside in Palm Beach County.

Through the continued pairing of clients with social service agencies, continued identification of employment and adequate housing needs; restored family relationships and completion of educational requirements for the clients, success of the program will be realized. Additionally, success will also be realized when a client has completed the 60 day court ordered treatment program, followed by a 90 day aftercare service and random drug testing to insure program compliance and completion for the client.

### **CASE MANAGER**

The Case Manager is responsible for marketing services that are provided by the City of Riviera Beach Civil Drug Court to Youth Empowerment Centers and Justice Service Centers. The case manager will be required to access and assist individuals and their families who are impaired by substance abuse. Scheduling individual and family counseling services, treatment referrals, linking participants to outside resources, monitor clients' progress, tracking clients who have exited the program, documenting case notes, entering data and preparing monthly reports.

#### **Responsibilities:**

- Secure and maintain appropriate 'Release of Confidential Information' form for each applicant;
- Provide case management to clients assigned. Case management will involve screening, intake, assessment, service plan development, monitoring, linkage to appropriate community resources, follow up, appropriate discharge, tracking, etc;
- Prepare and submit reports to supervisor on a timely basis;
- Enter participants information into the database in a timely manner and update as needed;
- Network with other agencies to stay informed about services and resources available;
- Empower the applicant to take responsibility for their own recovery;
- Develop promotional strategies to inform the community about the program, including community presentations, print material, and related activities;
- Respect confidentiality at all times. Applicant information is never to be discussed in any non-professional context or with providers for whom the applicant/guardian has not signed a release of confidential information;
- Perform other assigned duties in a timely and efficient manner.

### **Substance Abuse Treatment Services**

The Civil Drug Court is responsible for referring clients for substance treatment, providing payment for treatment and then submitting the invoice for reimbursement. The invoice will include information on the treatment provider level of service in sufficient detail to meet the requirements of the COUNTY. Providers must meet the certification and licensing requirements of the State of Florida. The CITY will establish fees for each service and provide a copy of the fees to the COUNTY.

### **Outcome Measures**

1. Outcome 1: Effectively manage Civil Drug Court / Family Restart Complete Care Program cases
2. Outcome 2: Reduce the rate of violations associated with CDC / FRCCP cases
3. Outcome 3: Increase the rate of successful completion associated with CDC / FRCCP cases
4. Outcome 4: Reduce recidivism rates among CDC / FRCCP case clients (long term as most recidivism rates are calculated by tracking a cohort over a three year period)



2011-2012  
CITY OF RIVIERA BEACH  
CIVIL DRUG COURT

<b>Beginning Budget</b>	<b>\$56,000</b>
<b>Certified Assessor</b> 120 units x \$25.00	<b>\$ 3,000</b>
<b>Treatment</b> Detox Residential Out patient	<b>\$38,275</b>
<b>Case Manager</b> 848 hrs x \$16.130 per hr January 1 <sup>st</sup> thru June 22 <sup>nd</sup> 2012	<b>\$13,678</b>
Fica	<b>\$ 1047</b>
<b>Total Budget Allocated:</b>	<b>\$56,000.00</b>