

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

Meeting Date: October 2, 2012 [x] Consent [] Regular
[] Ordinance [] Public Hearing

Department:
Submitted By: Palm Beach County Sheriff's Office
Submitted For: Palm Beach County Sheriff's Office

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: a Budget Transfer of \$667,415 from the Law Enforcement Trust Fund (LETf) to the Palm Beach County Sheriff's Office (PBSO).

Summary: Florida Statute 932.7055(5) provides that the seizing agency shall use Forfeiture proceeds for school resource officer, crime prevention, safe neighborhood, drug abuse education and prevention programs, or for other law enforcement purposes, which include defraying the cost of protracted or complex investigations, providing additional equipment or expertise, purchasing AED's, and providing matching grant funds. F.S. 932.7055(5) also requires that no less than 15% of the LETf's previous year's revenues be used for the support or operation of drug treatment, drug abuse education, drug prevention, crime prevention, safe neighborhood and school resource officer programs of various non-profit organizations. The PBSO's FY 2013 estimated donation requirement will not be finalized until year-end close-out. The PBSO's support of these programs exemplifies its strong commitment to the prevention and reduction of crime throughout the communities it serves and its desire to put money back into these communities to support organizations that provide such services. The year-to-date transfer for all donations to outside organizations after approval of this item is \$44,900. The funds are requested here are to aid PBSO and qualified organizations that meet the requirements set forth in F.S. 932.7055. Use of LETf requires approval by the Board, upon request of the Sheriff. The current State LETf balance is \$3,196,242. Approval of this request will reduce the State Law Enforcement Trust Fund balance to \$2,528,827. The PBSO certifies that the use of these funds is in accordance with F.S. 932.7055. Below is a table indicating the organizations the PBSO seeks to fund and the corresponding amount of funding proposed per respective organization or agency. No new positions are needed and no additional County funds are required. Countywide (PGE)

Table with 2 columns: ORGANIZATION and AMOUNT. Rows include: Royal Palm Beach Rotary Club (\$800), Palm Beach County Sheriff's Foundation - Shop With A Cop (\$44,100), PBSO - Forensic Sciences Division (\$325,000), PBSO - Traffic Division (\$297,515), and Total Amount (\$667,415).

Background and Justification: The Palm Beach County Sheriff's Office is dedicated to providing the most efficient and effective law enforcement services and also has a long-standing commitment to the reduction of crime and implementation of crime and drug prevention programs within Palm Beach County. In accordance with F.S. 932.7055, the first-time purchase of the specialized equipment for the Crime Lab and a specialized vehicle for Traffic Homicide Investigations in the attached internal PBSO LETf applications is beyond what is normal, regular or established and serves a significant law enforcement purpose. This Statute also requires that no less than 15 % of the last fiscal year's revenues be donated or expended for the support or operation of drug treatment, drug abuse education, drug prevention, crime prevention, safe neighborhood or school resource officer programs. The PBSO certifies that the use of these funds by the organizations listed above and by PBSO is in accordance with F.S. 932.7055.

Attachments:

- 1. Budget Transfer
2. LETf Donation Applications (4)

RECOMMENDED BY: DEPARTMENT DIRECTOR DATE
APPROVED BY: ASSISTANT COUNTY ADMINISTRATOR DATE 9/21/12

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2013	2014	2015	2016	2017
Capital Expenditures					
Operating Costs	\$667,415				
External Revenues	(\$667,415)				
Program Income (County)					
In-Kind Match (County)	0				
Net Fiscal Impact	0				
# Additional FTE Positions (Cumulative)	0				
Is Item Included in Current Budget: YES _____ NO <u>X</u>					
Budget Account No.: Fund _____ Agency _____ Org _____ Object _____					
Reporting Category _____					

B. Recommended Sources of Funds / Summary of Fiscal Impact:

The funds are being requested from the State Law Enforcement Trust Fund. No additional County Funds are required.

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Administration Comments:

<p>_____ OFMB SN 9/20/12 9/19/12 JL</p>	<p>_____ Contract Administration 9-25-12 B. B. Hall</p>
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B. Legal Sufficiency:

Assistant County Attorney
9/25/12

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.

0066

BOARD OF COUNTY COMMISSIONERS
PALM BEACH COUNTY, FLORIDA
BUDGET TRANSFER

FUND 1151 LAW ENFORCEMENT TRUST FUND

BEX 160 092012-2057

ACCT.NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED	REMAINING BALANCE
Expenditures								
Transfers								
160-1690-9498	Trfr to PBSO Fd 1902	0	0	667,415	0	667,415		
Reserves - New Projects								
160-9900-9908	Reserves - New Projects	3,196,242	3,196,242	0	667,415	2,528,827		
TOTAL FUND				\$667,415	\$667,415			

Palm Beach County Sheriff's Office

Signatures

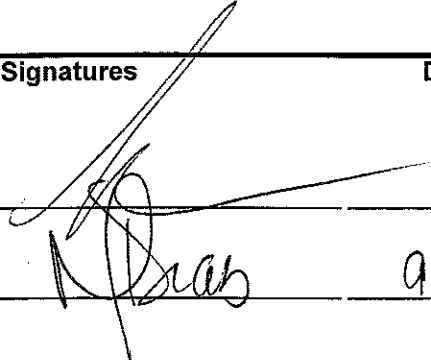
Date

By Board of County Commissioners
At Meeting of October 2, 2012

INITIATING DEPARTMENT/DIVISION

Administration/Budget Department Approval

OFMB Department - Posted

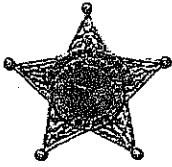


5/2
9/20/12

Deputy Clerk to the
Board of County Commissioners

Attachment #

1



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

APPLICATION

Legal name of Organization: Royal Palm Beach Rotary Club Foundation

FEID #: 65-1158932

Address: Po Box 201015
STREET ADDRESS
Royal Palm Beach, FL 33421
CITY, STATE, ZIP

Executive Director: President Michael Fehrbach
NAME

[Signature]
SIGNATURE

561-523-2734 mjfehr@comcast.net
TELEPHONE NUMBER E-MAIL ADDRESS

Fiscal Agent: Terri Wescott
NAME

[Signature]
SIGNATURE

561-253-4724 twescott@yahoo.com
TELEPHONE NUMBER E-MAIL ADDRESS

Date: 5/30/12
DATE



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

Organization Name: Royal Palm Beach Rotary Club Foundation

LETF Funding Request (MUST match total on Financial Application): \$800.00

What service will your organization provide through the use of Law Enforcement Trust Funds?

- Crime Prevention Program
- Drug Abuse Education
- Drug Prevention Program
- Drug Treatment Program
- Safe Neighborhood
- School Resource Officers

Organization Purpose:

Provide Water Safety & Drowning Prevention Tips to children at the Elementary School level.

Provide a brief summary of program's activities/services to be funded:

Give a talk and hand out "Josh the Otter" books on Water Safety and Drowning Prevention.

What results are you committed to achieving?

Making sure all kids that we do a presentation to learn the rules of water safety and information on drowning prevention. Once the child has heard the presentation, to give them the Josh the Otter book to take home in order to further instill what we taught.



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

FINANCIAL APPLICATION

Period Covered (one year) From: January 1, 2012 To: December 31, 2012

No.	Expense	Program Total	LETF Request	LETF
1.	Salaries			0.00%
2.	Employee Benefits/Payroll Taxes			0.00%
3.	Professional Fees			0.00%
4.	Occupancy/Utilities			0.00%
5.	Telephone			0.00%
6.	Postage/Shipping			0.00%
7.	Printing & Publications	\$2,325.86	\$800.00	34.40%
8.	Supplies			0.00%
9.	Travel			0.00%
10.	Meetings			0.00%
11.	Miscellaneous Expenses			0.00%
	Total Expenses	\$2,325.86	\$800.00	34.40%



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

Budget Narrative

**Provide detailed description for each expense listed on the Financial Application.
You may attach additional sheets if necessary.**

Salaries (list employees and individual compensation):

Professional Fees (list vendor and type of service provided):

Occupancy/Utilities (list utilities):

Telephone (provide telephone numbers):

Printing & Publications (list type of material):

700 books @ \$3.25 per book = \$2,275.00
700 labels = \$50.86



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

Supplies (list supplies/equipment):

Travel (individuals traveling, destination and purpose):

Meetings (attendees, purpose, items needed for meeting):

Miscellaneous Expense (specify items):



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

APPLICATION CERTIFICATION

I hereby certify that any LETF funds received will be used for the authorized purpose as indicated on Page 3 of this application. Additionally, I certify that the agency requesting the funds is a not-for-profit agency or organization, which has been held to be tax exempt under the provisions of s. 501 of the Internal Revenue Code, and is registered as a Non Profit organization with the State of Florida, Department of State, Division of Corporations.

Michael Fehribach
Name (please print)

President
Title (please print)

[Signature]
Signature

5/30/12
Date

NOTARY SECTION:

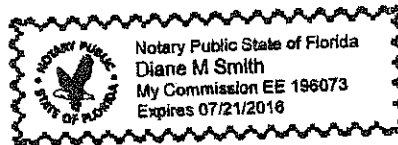
State of Florida

County of Palm Beach

The foregoing Agreement was acknowledged and subscribed before me this 30th day of May, 2012 by Michael Fehribach (name of individual) as President (title) of Rotary - Royal Palm Beach (name of organization/ agency), who is personally known to me or who produced _____ as identification.

[Signature]
Notary Public

My Commission Expires:





**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

APPLICATION

Organization Name: PALM BEACH COUNTY SHERIFF'S FOUNDATION

FEID #: 27-2615023

Web Address: _____

Address:

2300 N JOG ROAD

STREET ADDRESS

WEST PALM BEACH, FL 33411

CITY, STATE, ZIP

Executive Director:

WILLIAM A. GRALNICK

NAME

SIGNATURE

561-681-4523

TELEPHONE NUMBER

gralnckw@pbso.org

E-MAIL ADDRESS

Fiscal Agent:

NAME

SIGNATURE

561 371 9381

TELEPHONE NUMBER

RICKS@CSIPALMBEACH.COM

E-MAIL ADDRESS

Date:

DATE



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

PALM BEACH COUNTY SHERIFF'S FOUNDATION

Organization Name: _____

LETFF Funding Request (MUST match total on Financial Application): \$44,100.00

What service will your organization provide through the use of Law Enforcement Trust Funds?

- Crime Prevention Program
- Drug Abuse Education
- Drug Prevention Program
- Drug Treatment Program
- Safe Neighborhood
- School Resource Officers

Organization Purpose:

To provide organized and supervised recreation and education programs under the leadership of law enforcement to help establish a positive relationship between youth and their communities.

Provide a brief summary of program's activities/services to be funded:

The Shop with a Cop event will start with PBSO staff serving pizza, cookies and drinks to 150 children which will be accompanied with a deputy who have selected them for the program. They will receive a backpack that will contain Crime Prevention material for bicycle safety as well as information on safe neighborhoods. In addition, the backpack will contain bicycle accessories such as reflector lights, water bottles and a helmet. Each child will receive a bicycle. The Sheriff will ask them to take the oath to refrain from any bad behavior and tell on those who do. The Wal-Mart gift card (\$125.00) will be used to purchase gifts accompanied with a D/S. Publix gift cards (\$100.00) will be utilized for the purchase of food only.

What results are you committed to achieving?

To initiate a bond between the deputies and children during this event and instilling in a child the importance of turning to law enforcement for safety advice and to rely upon them for bicycle riding bicycle protocols. To initiate a bond between the deputies and the child during this event, perhaps instilling the importance of turning to law enforcement for help.



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

FINANCIAL APPLICATION

Period Covered (one year) From: July 1, 2012 To: June 30, 2013

No.	Expense	Program Total	LETF Request	LETF
1.	Salaries			0.00%
2.	Employee Benefits/Payroll Taxes			0.00%
3.	Professional Fees			0.00%
4.	Occupancy/Utilities			0.00%
5.	Telephone			0.00%
6.	Postage/Shipping			0.00%
7.	Printing & Publications			0.00%
8.	Supplies	\$44,100.00	\$44,100.00	100.00%
9.	Travel			0.00%
10.	Meetings			0.00%
11.	Miscellaneous Expenses			0.00%
	Total Expenses	\$44,100.00	\$44,100.00	100.00%



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

Budget Narrative

**Provide detailed description for each expense listed on the Financial Application.
You may attach additional sheets if necessary.**

Salaries (list employees and individual compensation):

0

Professional Fees (list vendor and type of service provided):

0

Occupancy/Utilities (list utilities):

0

Telephone (provide telephone numbers):

0

Printing & Publications (list type of material):

0



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

Supplies (list supplies/equipment):

150 backpacks with 150- \$225.00 worth of gift cards to Wal-Mart and Publix.
150 bicycles @\$69.00 each

Travel (individuals traveling, destination and purpose):

Meetings (attendees, purpose, items needed for meeting):

Miscellaneous Expense (specify items):



PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION

Attachment A

APPLICATION CERTIFICATION

I hereby certify that any LETF funds received will be used for the authorized purpose as indicated on Page 3 of this application. Additionally, I certify that the agency requesting the funds is a not-for-profit agency or organization, which has been held to be tax exempt under the provisions of s. 501 of the Internal Revenue Code, and is registered as a Non Profit organization with the State of Florida, Department of State, Division of Corporations.

RICHARD J SEYMOUR
Name (please print)

CHAIRMAN
Title (please print)

[Signature]
Signature

21 AUG 12
Date

NOTARY SECTION:

State of Florida

County of Palm Beach

The foregoing Agreement was acknowledged and subscribed before me this 21st day of August, 2012 by Richard J Seymour (name of individual) as Chairman (title) of Palm Beach County Sheriff's Found. (name of organization/ agency), who is personally known to me or who produced _____ as identification.

[Signature]
Notary Public

My Commission Expires: 10-1-12



CAROL M. WOOD
MY COMMISSION # DD 822904
EXPIRES: October 1, 2012
Bonded Thru Budget Notary Services



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

APPLICATION - INTERNAL

1. **Contact Name:** Tate Yeatman

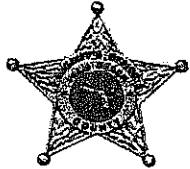
2. **Title:** Chemistry/Toxicology Manager

3. **Contact Number:** 688-4203

4. **Department Name:** Forensic Sciences Division/Toxicology Unit

5. **Department Number:** 5160

6. **Date:** 7/27/12



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

APPLICATION

LETF Funding Request: \$ 325,000.00

1. Provide a brief statement of need:

The Toxicology Unit currently performs testing using an older technology known as gas chromatography/mass spectrometry (GC-MS) that has slowly been replaced in toxicology laboratories by liquid chromatography-tandem mass spectrometry (LC-MS/MS). The Toxicology Unit needs to purchase one of these instruments that is now standard equipment in current Forensic Toxicology laboratories.

2. Provide a brief summary of program's activities/services to be funded:

The funding would be used to purchase a liquid chromatograph-tandem mass spectrometer to bring the technology available to the Toxicology Unit current with technology used in other Forensic Toxicology Laboratories

3. What results are you committed to achieving?

The goal of this project is to utilize the new instrumentation to improve the Toxicology Unit's ability to detect lower drug concentrations in DUI related cases, improve the analytical efficiency of the unit by reducing the number of analyses required to complete a case, and reduce long-term operating costs by reducing the need for high purity gases. An additional goal is to utilize the new instrumentation to improve our analytical services by testing for the new synthetic drugs on market such as the synthetic cannabinoids and "bath salts"



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

FINANCIAL APPLICATION

Fiscal Year: October 1, 2011 through September 30, 2012

No.	Item/Service Description	Quantity Requested	Unit Price	Total
1.	3200 Q TRAP APPLIED MKTS SYST.	1	\$170,343.00	\$170,343.00
2.	MULTIQUANT SW V2.1 SMRM EXT.	1	\$3,710.00	\$3,710.00
3.	LCMS Onsite Training	1	\$5,712.00	\$5,712.00
4.	API ONSITE CONSULTATION	5	\$2,499.00	\$12,495.00
5.	iMETHOD - DRUGS OF ABUSE	1	\$4,200.00	\$4,200.00
6.	iMETHOD - FOREN. LIBRARY	1	\$5,110.00	\$5,110.00
7.	GAS GENERATOR	1	\$16,320.00	\$16,320.00
8.	22040-68R, PowerVar UPS	1	\$5,599.20	\$5,599.20
9.	CONTROLLER,CBM-20A, SHIMAD.	1	\$2,471.60	\$2,471.60
10.	RESERVOIR TRAY,LC-20A, SHIMAD	1	\$292.25	\$292.25
11.	SOLVENT BOTTLES,SHIMADZU	1	\$58.45	\$58.45
12.	SOLVENT BOTTLE CAP,SHIMADZU	5	\$33.40	\$167.00
13.	DEGASSER,DGU-20A5 SHIMADZU	1	\$2,296.25	\$2,296.25
14.	PUMP,LC-20ADXR SHIMADZU	2	\$6,646.60	\$13,293.20
15.	MIXER,228-35830-93 SHIM 100UL HP	1	\$851.70	\$851.70
TOTAL:				\$242,919.65



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

FINANCIAL APPLICATION

Fiscal Year: October 1, 2011 through September 30, 2012

No.	Item/Service Description	Quantity Requested	Unit Price	Total
16	AUTOSAMPLER,SIL20ACXR, SHIM	1	\$17,543.35	\$17,543.35
17	SIL INSTALLATION KIT	1	\$58.45	\$58.45
18	COLUMN OVEN,CTO-20A SHIM.	1	\$2,471.60	\$2,471.60
19	RACK,228-37614-92 SHIM	1	\$292.25	\$292.25
20	SAMPLE RACK FOR DWP	1	\$534.40	\$534.40
21	COLUMN SWITCH VALVE,10K	1	\$2,129.25	\$2,129.25
22	2 POSITION VALVE MOUNT KIT	1	\$150.30	\$150.30
23	SOLVENT SELECTION VALVE	2	\$1,344.35	\$2,688.70
24	3200QTRAPAssurance 2PM Plan	2	\$19,458.75	\$38,917.50
25	Assurance XR Sys	2	\$5,657.25	\$11,314.50
26	Shipping and Handling	1	\$3,538.41	\$3,538.41
27	Miscellaneous--electrical, table	1	\$2,441.64	\$2,441.64
				\$0.00
				\$0.00
				\$0.00
TOTAL:				\$82,080.35



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

APPLICATION APPROVAL

APPROVED BY:

[Signature]
Captain/Commander

07-30-2012
Date

[Signature]
Major/Assistant Director

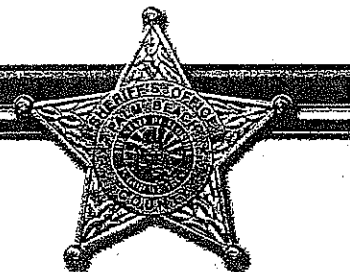
7/31/12
Date

[Signature]
Colonel

8-6-12
Date

PALM BEACH COUNTY
SHERIFF'S OFFICE

RIC L. BRADSHAW, SHERIFF



INTER-OFFICE MEMORANDUM
Forensic Sciences Division/Toxicology

TO: Dr. Cecelia Crouse
Crime Laboratory Director *CC*

DATE: July 11, 2012

FROM: Dustin Tate Yeatman *DTY*
Chemistry/Toxicology Manager

SUBJECT: Purchase of critical instrument

Over eight years ago a novel forensic toxicology methodology, liquid chromatography/tandem mass spectrometry (LC-MS/MS) was introduced at the Society of Forensic Toxicologists (SOFT) annual meeting. SOFT is the premier Forensic Toxicology forum whereby national and international scientists present state-of-the-art research, validation and new methodologies. The LC-MS/MS instrument has essentially transformed forensic toxicology laboratory testing protocol evolving from new and novel to one of the primary techniques used in forensic toxicology laboratories throughout the world.

The PBSO Forensic Toxicology Laboratory uses an older technology, gas chromatography/mass spectrometry (GC/MS) which although the workhorse of the laboratory does not provide the flexibility of testing certain drugs and essentially is not as efficient as the LC-MS/MS.

The advantages of using LC-MS/MS over GC-MS technology include the following:

- It is a powerful technique used for many and varied applications such synthetic cannabinoids, "bath salts", and other synthetic drugs.
- It has very high sensitivity and selectivity which is critical for toxicology testing.
- improved analytical efficiency by reducing the number of analyses performed to complete a case
- reduced long-term operating costs by reducing the costs for high purity gases required for GC/MS.

The primary reason PBSO has not transferred the old GC/MS technology to the advanced LC-MS/MS technology is cost. The instrument is \$325,000 and every effort to obtain grant funding has been rejected. The NIJ Coverdell grants will allow for the purchase of instruments but these are formula grants that usually do not exceed \$90,000. FDLE was able to purchase the instruments through the Department of Transportation but that is because their laboratory justified the purchase as a means of reducing a significant case backlog.

The LC-MS/MS is currently a standard instrument in a Forensic Toxicology Laboratory and is a critical need for the PBSO Forensic Toxicology Laboratory.

I am respectfully requesting funds to purchase a liquid chromatograph/tandem mass spectrometer at a cost of \$325,000.



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

APPLICATION - INTERNAL

1. **Contact Name:** Douglas C. Reece

2. **Title:** Captain

3. **Contact Number:** (561) 681-4550

4. **Department Name:** Traffic

5. **Department Number:** 4820

6. **Date:** 6/25/12



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

APPLICATION

LETF Funding Request: \$ 297,515.00

1. Provide a brief statement of need:

A completely self-contained mobile unit outfitted with portable lighting, interior and exterior portable power, ample secured storage for necessary equipment and rest room facilities to efficiently and professionally conduct on-scene investigations of a traffic related serious injury or fatality.

Please see attached memo for further clarification.

2. Provide a brief summary of program's activities/services to be funded:

A mobile unit for traffic related serious body injury crashes and fatalities throughout the entire county.

See attached memo for further clarification.

3. What results are you committed to achieving?

More efficient and professional traffic crash investigations.

See attached memo for further clarification.



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

FINANCIAL APPLICATION

Fiscal Year: October 1, through September 30,

No.	Item/Service Description	Quantity Requested	Unit Price	Total
1.	Self-contained mobile unit	1	\$297,515.00	\$297,515.00
2.				\$0.00
3.				\$0.00
4.				\$0.00
5.				\$0.00
6.				\$0.00
7.				\$0.00
8.				\$0.00
9.				\$0.00
10.				\$0.00
11.				\$0.00
12.				\$0.00
13.				\$0.00
14.				\$0.00
15.				\$0.00
TOTAL:				\$297,515.00



PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION

APPLICATION APPROVAL

APPROVED BY:

Capt. [Signature] 3272
Captain/Commander

6/26/12
Date

Major [Signature] 3024
Major/Assistant Director

6/26/12
Date

Col. [Signature]
Colonel

7-19-12
Date



PALM BEACH COUNTY
SHERIFF'S OFFICE

RIC L. BRADSHAW, SHERIFF

INTER-OFFICE MEMORANDUM
Traffic Division

TO: Major Dan Smith

DATE: June 18, 2012

FROM: Lt. Michael Reardon *MR*

FILE:

SUBJECT: Justification for a new VHI investigation vehicle

The Vehicle Homicide Unit within the Traffic Division is responsible for the investigation of Traffic related deaths which occur in Palm Beach County. They are also responsible for the investigation of traffic related deaths which occur within the contracted cities of Belle Glade, Pahokee, South Bay, Wellington, Royal Palm Beach, Lake Park, Mangonia Park and Lake Worth. The Vehicle Homicide Investigations Unit is tasked with the investigation of serious body injury crashes involving departmental vehicles as well as providing individual assistance to various cities within the county. In 2010 Palm Beach County experienced 123 traffic fatalities (not all investigated by PBSO). As of mid-June 2012 the Vehicle Homicide Unit has investigated close to 60 traffic fatalities.

Palm Beach County covers 1,971 square miles with a population of 1.3 million people. It has 3,397 miles of county maintained roads. This does not include the countless miles of the unpaved county and local roads, state roads or local roads within the county. The Vehicle Homicide Unit investigates crashes on any and all of these roadways. These roadways stretch throughout Palm Beach County in Urban as well as Rural areas.

The initial on-scene investigation of a traffic related fatality can span from 3 to 4 hours to as long as 10 to 12 hours. These investigations can take the investigator from a cane field in Belle Glade, to the dirt roads in Loxahatchee or the Corbit, to the endless miles of paved roads throughout the county.

The Traffic Homicide Investigators respond to these incidents anytime day or night, anywhere in the county, under any type of adverse condition. The Traffic Homicide Investigators collect and mark evidence, photograph the scene, interview drivers and witnesses, inspect vehicles and complete a scale map of the scene as well as countless other tasks during their initial on-scene investigation. The Vehicle Homicide Unit is completely self-sufficient and does not rely on any other support unit within the Sheriff's Office for assistance.

Currently the Vehicle Homicide Unit is using a retro-fitted 2000 Freightliner Ambulance with 86,667 miles on it. This vehicle was designed to function as an ambulance and does not meet the needs of the Traffic Homicide Investigators. The vehicle has several electrical and mechanical as well as age related problems which have been repaired on several occasions and the problems still persist.

1. There are no external power outlets to run equipment. The power converter is mounted on the outside of the vehicle and fails to due exposure to the elements.
2. Insufficient room and equipment within the interior to conduct proper interviews. Interior noise is at such a level it is impossible to conduct interviews inside the vehicle.

3. No exterior lighting for working scenes at night. Emergency lighting equipment works intermittently.
4. The exterior storage cabinets have lost their waterproof capabilities and this makes them of no value to store needed equipment. Door locks are continually breaking making it very difficult to secure well over \$250,000.00 worth of investigative equipment.
5. Door latches on interior cabinets are continually breaking allowing the cabinets to open and the contents to fall out.
6. The vehicle has been in for repair of the braking system several times, including the ABS system.
7. There are no radio or computer hook ups in the cab or rear of vehicle.
8. The center dash area which houses the controls for the emergency lights and siren is falling apart simply due to its age.

The Traffic Homicide Investigators require a completely self-contained mobile unit to accomplish these tasks with efficiency and professionalism. The vehicle should be outfitted with portable lighting, portable power (generators/power inverters) for the interior and exterior. The interior work area needs to sufficiently soundproof to allow the investigators to conduct interviews with witnesses, drivers and victims. The interior should be outfitted with desks, computer hook ups, printer and video equipment to conduct interviews in privacy. The vehicle needs to have ample secured storage for the necessary equipment such as mapping equipment, cones, flares, cameras, reports, evidence collection tools and the many other items the investigators carry with them. The vehicle should be equipped with a restroom for the investigators as well as the drivers and witnesses. Most of these investigations take several hours in areas where facilities are not readily available.

6/19/12

Approved & forward to Major Smith

Cpt. IJR

Approved Major Smith 3529
6/19/12 (LETF.)