PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: Octo	ober 2, 2012	[X] []	Consent Ordinance		[]	Regular Public Hearing
	Community Servi		<u>ram</u>		•	•	3
	. cv	/ECHTI		===	===	**************************************	; = = = = = = = = = = = = = = = = = = =
	<u>1. E</u>	CCOII	<u>VE BRIEF</u>				
Motion and Title: S	taff recommends	motio	n to:				
Department (R2012-0880) the grant am	gnature of the Ch of Economic Op , for the period M ount by \$93,635 y payment assista	portunit larch 1, for a r	ty Agreement No 2012, through M new amount not	o. Iaro to	12 h : exc	EA- 31, cee	0F-10-60-01-023 2013, increasing
	dget Amendment ogram fund contin					ome	e Home Energy
Summary: The Stat Beach County Com \$93,635 making the enable CAP to prov energy bills and crisi The emergency sign submit this application required. (Communit	nmunity Action Properties to a grant award ide assistance to a sassistance to properties with the reconstruction through the reconstruction.	rogram d amou approxi event se as utiliz gular ag	(CAP) carryover nt \$4,000,808. The mately 13,500 lowervice disconnections the material process. Note that the material process.	fur hes wir on c e w	nds se nco or r vas	ado me esto in:	n the amount of ditional funds will households with ore utility service. sufficient time to
Background and Justification: The LIHEAP Program has been administered by CAP since 1992. The FY 2012–2013 LIHEAP sub grant agreement will continue to ensure that assistance is provided to low-income families to prevent energy service disconnection.							
Attachments: 1. Modification No. (2. Budget Amendme		lo. 12E/	4-0F-10-60-01-02:	3			
	1						
Recommended By:	La	he					9/19/12
·	Department Dire	ctor					Dațe
Approved By:	Boller						
	Assistant Count	y Admi	nistrator				Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fise	cal Years	2012	2013	2014	2015	2016	
Cap	oital Expenditures						
Оре	erating Costs	93,635					
Ext	ernal Revenue	(93,635)					
Pro	gram Income						
In-k	(ind Match (County)						
NE	T FISCAL IMPACT	0	0				
	DDITIONAL FTE SITIONS (Cumulative)						
Budg	em Included In Curre get Account No.: 1009 Dept 145		•		ode/Period _	Var./GY12	
В.	Recommended So Funding sources are County match funds	e the State of Fl				oortunity. No	
C.	Departmental Fisc		na Malhotra, D	Director, Fi	nancial & S	upport Svcs.	
		III. REVIEV	V COMMENT	<u>s</u>			
A.	OFMB Fiscal and/o	or Contract Deve	elopment and	Control (Comments	:	
	OFMB 9/14 alights Contract Development and Control 9-25-12 Bushilly B. Legal Sufficiency:						
B.	Legal Sufficiency:	, (2	, ,			•	
C	Chief Assistant County Attorney						
C.	Other Department	Review:					
	Department Director		_				

This summary is not to be used as a basis for payment.

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BOARD OF COUNTY COMMISSIONERS PALM BEACH COUNTY, FLORIDA BUDGET AMENDMENT FUND 1009 - Low Income Home Energy Assistance Program

Page 1 of 1

BGEX - 145 - 082412*1902 BGRV - 145 - 082412*0593

Use this form to provide budget for items not anticipated in the budget.

AC	CT.NUMB	ER ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED AS OF 10/01/12	REMAINING BALANCE
1	REVENUE								
145	1462	3168 Fed Grnt Indirect-Human Services	3,907,173	3,907,173	93,635		4,000,808		
	Total Reve	enue	3,907,173	3,907,173	93,635	0	4,000,808		
·I	EXPENDIT		55G 541	55C 541		72.950	492 604	0	402 604
145	1462	1201 Salaries & Wages Regular	556,541	556,541		72,850	483,691	0	483,691
145	1462	2101 Fica-Taxes	34,864	34,864		5,059	29,805	0	29,805
145	1462	2105 Fica-Medicare	8,153	8,153		1,012	7,141	0	7,141
145	1462	2201 Retirement Contributions-FRS	33,214	33,214		4,047	29,167	0	29,167
145	1462	2301 Insurance-Life & Health	141,569	141,569		18,213	123,356	0	123,356
145	1462	3404 Temp Serv/Contracted Salaries	30,140	30,140		6,776	23,364	0	23,364
145	1462	4420 Rent-Motor Pool Vehicles	4,668	4,668	2,000		6,668	0	6,668
145	1462	8301 Contributions for Individuals	3,040,719	3,040,719	199,592		3,240,311	0	3,240,311
	Total Expe	nditures	3,907,173	3,907,173	201,592	107,957	4,000,808		

	Signatures	Date	By Board of County Commissioners At Meeting of October 2, 2012
COMMUNITY SERVICES INITIATING DEPARTMENT/DIVISION Channell Wilkins	January Mathotay		
Administration/Budget Department Approval OFMB Department - Posted			Deputy Clerk to the Board of County Commissioners

CONTRACT NO: 12EA-0F-10-60-01-023 MODIFICATION NO: _01_

MODIFICATION OF AGREEMENT BETWEEN FLORIDA DEPARTMENT OF ECONOMIC OPPORTUNITY AND

Palm Beach County Board of County Commissioners

This Modification is made and entered into by and between the State of Florida, Department of Economic Opportunity, ("the Department"), and Palm Beach County Board of County Commissioners, the ("Recipient") to modify DEO Contract Number 12EA-0F-10-60-01-023, ("the Agreement").

WHEREAS, the Department and the Recipient have entered into the Agreement, pursuant to which the Department has provided a subgrant of \$3,907,173 to the Recipient; and

NOW, THEREFORE, in consideration of the mutual promises of the parties contained herein, the parties agree as follows:

1. Paragraph (17)(a) Funding/Consideration is hereby modified to read as follows:

"This is a cost-reimbursement Agreement. The Recipient shall be reimbursed for costs incurred in the satisfactory performance of work hereunder in an amount not to exceed \$4,000,808 subject to the availability of funds and appropriate budget authority." This revised contract amount includes:

1.	\$	3,907,173	Current FFY 2012-2013 LIHEAP allocation
2.	+\$	93,635	Carryover (FY 2011-2012)
3.	+\$	0	Base Increase in Funding
	\$	4,000,808	Total Contract Amount

- 2. Attachment J (Budget Summary and Workplan) is hereby deleted in its entirety and replaced with Amended Attachment J.
- 3. Attachment K (Budget Detail) is hereby deleted in its entirety and replaced with Amended Attachment K.
- 4. All provisions of the Agreement being modified and any attachments thereto in conflict with this Modification shall be and are hereby changed to conform with this modification, effective as of the date of the last execution of this Modification by both parties.
- 5. All provisions not in conflict with this Modification remain in full force and effect, and are to be performed at the level specified in the Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this document as of the dates set out herein.

RECIPIENT	STATE OF FLORIDA Department of Economic Opportunity
Ву:	Ву:
Shelley Vana, Chair	Ken Reecy, Assistant Director Division of Community Development
(Type Name and Title Here)	
Date:	Date:
59-6000785 Federal Identification Number	

APPROVED AS TO TERMS AND CONDITIONS

DEDADTMENT DE AT

REQUEST FOR MODIFICATION TYPE: BUDGET SUMMARY AND/OR WORKPLAN ADJUSTMENT AMENDED ATTACHMENT J LIHEAP BUDGET SUMMARY AND WORKPLAN

RECIPIENT	PBC BOAF	RD OF COUNTY COM	MISSIONERS		FOR DEO U	SE ONLY
CONTRACT	'NO:	12EA-0F-10-60-01-0	123	_	Mod Number:	
		12EA-0F-10-00-01-0	123	-	Date Reviewed: Effective Date:	
<u> </u>	REVISED BUDGET SUMMA	ARY			- IIVVIIIV BALO.	<u> </u>
ATUMAN	LIHEAP FU	NDS ONLY		Last Approved Budget Amount	Adjustments to Approved Budget (plus or minus) Optional	TOTAL Modified Budget B + C
1	TOTAL FUNDS		,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	3,907,173.00		3,907,173.00
ADMINISTR	ATIVE EXPENSES (Cell 2D dministrative Expenses:				Leading of Languages and September 2018	
2	Salaries incl Fringe, Rent, Ut	\$332,109.71				
L	EXPENSES (Cell 3D cann		inus Call 2D times	332,109.00	0.00	332,109.00
Maximum O	utreach Expenses:	\$536,259.60		10)		
3	Salaries incl Fringe, Rent, Ut			536,259.00	(105,957.00)	430,302.00
DISES ON	ENITASSISTANGE Home Energy Assistansce		The state of the state of			
4	Cell 4D must be at least 25%	of Cell 1D imum Home Energy:	\$976,793.25	976,794.00	93,635.00	1,070,429.00
5	Crisis Assistance			1,983,867.00	105,957.00	2,089,824.00
6	Weather Related / Supply Sh Cell 6D must be at least 2% of Minimu	ortage / Disaster of Cell 1D ım Weather Related:	\$78,143.46	78,144.00	0.00	78,144.00
7	Subtotal Direct Client Assista (Line 4 + Line 5 + Line 6)	nce	7	3,038,805.00	199,592.00	3,238,397.00
i everaigin	GIFUNDSFONLY					
9 9	Home Energy Assistance Crisis Assistance					0.00
	STATE OF THE PROPERTY OF THE P	GE .	1	20.00	0.00	
11	(Line SEE and S) GRAND TOTALS			3,907,173.00		
			WORKPLAN	3,307,173.00	93,635.00	4,000,808.00
	ype of Assistance	Last Approved Estimated Number of Households	# of Households REPORTED as of most recent Quarterly Report	Amended Estimated Number of Households	Estimated Cost Per Household**	Amended Estimated Expenditures***
Home Energy		LIHEAR	Directionentas			
Crisis Assista		3,907 7.935	2,260 2,412	4,282 4,644	250.00	1,070,429.00
Weather Rela	taed/Supply	391	0	391	450.00 200.00	2,089,824.00 78,144.00
TOTAL	ATRIA MANAGEMENTA ANTINO MANAGEMENTA PARTITA NA SIGNA ANTINO MANAGEMENTA PARTITA NA SIGNA ANTINO MANAGEMENTA P	12,233	4,672	9.316		3,238,397.00
Figure Energy Chisic Assista TOTAL			GE (Direct Client As			0.00
* If less than 8	3.5% of Line 1 is budgeted for Expenses plus the total Outro	Administrative Exper	nses, the maximum a	Bowed for Outreach Ex	nenses may be increase	ed. The total
	2 plus Line 3 may not exceed:	\$868,369.31			Line 2 + Line 3 =	\$762,411.00
** Estimated (Cost per Household must be b	ased on the agency's	s historic average cos	st or an explanation pro	vided	-
	Expenditues given in the Wor				vided.	
RECIPIENT:	PALM BEACH COUNTY BO	***************************************				
BY:	PALM BLACH COOKIT BC	SHELLE		CH	AIR I	
•	SIGNATURE	NAME (PRIN	T OR TYPE)	Tit	·····	DATE
FLORIDA DE	PARTMENT OF ECONOMIC	OPPORTUNITY, DIV	ISION ON COMMUN	JITY DEVELOPMENT		
BY:		Hilda Frazier	Planning Mana	ager, Community Assis	tance Section	
BY:		Paula Lemmo				DATE
				ager, Community Assis		DATE
BY:		Ken Reecy	Asst. Dir., Office o	f Housing and Commu	nity Development	
						DATE

REQUEST FOR MODIFICATION TYPE: BUDGET DETAIL ADJUSTMENT AMENDED ATTACHMENT K LIHEAP BUDGET DEȚAIL

RECIPIENT:	PRO BOARD OF COUNTY CONTINUES	FOR DEO USE ONLY
REOFFERI.	PBC BOARD OF COUNTY COMMISSIONERS	Mod Number:
CONTRACT NO:	4054.05.40.00.04.000	Date Reviewed:
CONTRACT NO:	12EA-0F-10-60-01-023	Effective Date:

				Effective Date:	
LINE ITEM NO.	Round line items	EXPENDITURE DETAIL up to dollars - do not use cents and	decimals in totals.	BUDGETED AMOUNT	NET CHANGE
		other program (\$2602/PP x 26) x .50 (\$2293/pp x 26) x .50	are paid from CSBG categories 1 person @ 50% 1 person @ 50% 1 person @ 50% 1 person @ 50% 6 persons @ \$100%	\$33,831.00 \$29,804.00 \$33,618.00 \$22,318.00 \$168,480.00	
•	WC (\$6,606), UC \$2,066) Office Supplies (Paper, Postage Graphics (banners Advertisement (radio Travel (LIHEAP conf. Total Admin. Non Personnell	Prop. & Cas. Ins TOTAL ADMIN. PERSONNEL EXP. pens, files, paperclips envelops, posters bus wraps, billboard Hotel and per diem) TOTAL ADMIN EXP	staples, cartriges etc.) folders, brochures) bus shelters)	\$12,356.00 \$300,407.00 \$17,093.00 \$6,000.00 \$3,609.00 \$2,500.00 \$2,500.00 \$32,435.00	
				9032,109.00	

RECIPIENT:	PBC BOARD OF COU	NTY COMMISSIONERS		
BY:		SHELLEY VANA	CHAIR	
	SIGNATURE	NAME (PRINT OR TYPE)	TITLE	DATE
FLORIDA DEP	ARTMENT OF ECONOMIC O	PPORTUNITY, DIVISION ON	COMMUNITY DEVELOPMENT	
BY:		Hilda Frazier	Planning Manager, Community Assistance Section	
		1		DATE
BY:		Paula Lemmo	Program Manager, Community Assistance Section	
				DATE

REQUEST FOR MODIFICATION TYPE: BUDGET DETAIL ADJUSTMENT AMENDED ATTACHMENT K LIHEAP BUDGET DETAIL

RECIPIENT:

PBC BOARD OF COUNTY COMMISSIONERS

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CONTRACT NO: 12EA-0F-10-60-01-023

LINE	Barra A.V.	EXPENDITURE DETAIL		BUDGETED	NET CHANGE
NO.	Round line items up to dollars - do not use cents and decimals in totals.			AMOUNT	(Plus or Minus
3		Outreach Expenses			
	The balance of Community Direct Client Asst. or	Salaries figures below include fringe FICA 6.2% Medicare 1.4% Retirement 5.56% Health & Life 11604 Action LIHEAP Staff CSBG other Program	are paid from CSBG Categories		
	Com. Outreach Spec. III	\$2293 ppp for 26 pp x 1	1 person @ 50%	\$29,804.00	<u> </u>
	Sr. Com. Outreach Spec.	\$2586 ppp x 26 pp x 1	1 person @ 50%	\$33,618.00	
	Com. Outreach Specialist	\$1959 ppp x 26 pp x 1	1 person @ 50%	\$25,467.00	
1	Com. Outreach Specialist	\$2468 ppp x 26 pp x 4	4 people @ 50%	\$128,336.00	-\$134,518.00
	Sr. Com. Action Specialist	\$1468 ppp x 13 pp x 1	1 person @ 50%	\$19,089.00	
	Sr. Com. Action Specialist	\$979 ppp 13 pp x 1	1 peson @ 50%	\$12,727.00	
	Com. Outreach Specialist	\$2629 ppp 26pp x 1)	50% LIHEAP	\$34,178.00	
	Data Processor (Temp) The balance of salaries are from all Division of Case Manager (DHS)	(\$15/hr x 1494 hours) paid below to the Div. Human Service's (DHS)	100% LIHEAP of Human Services employ. funding source.	\$22,413.00	
	\$554 ppp 13 pp x 7	80% from DHS	7 persons @ 20%	\$50,090.00	
	Case Mgnt. Supervisor \$531 ppp x 13 x 2	80% from DHS	2 persons @ 20%	\$13,707.00	
	The balance of salaries funding source	paid to the Division of	Senior Services' (DOSS)	;	
		80% from DOSS	2 persons 20%	\$11,674.00	
	Asst. Ctr. Mng. (DOSS) \$382 ppp x 13 pp x 2	80% from DOSS	2 persons @ 20%	\$9,939.00	
	Case Manager (DOSS) \$453 ppp x 13 pp x 2	80% from DOSS	2 persons @ 20%	\$11,785.00	
	Caseworker Sup. (DOSS) \$749 ppp x 13 pp x 2	80% from DOSS	2 person @ 20%	\$19,475.00	
		Total Outreach Personnell Expenses		\$424,302.00	

REQUEST FOR MODIFICATION TYPE: BUDGET DETAIL ADJUSTMENT AMENDED ATTACHMENT K LIHEAP BUDGET DETAIL

RECIPIENT:

PBC BOARD OF COUNTY COMMISSIONERS

CONTRACT NO: 12EA-0F-10-60-01-023

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LINE ITEM NO.	EXPENDITURE DETAIL Round line items up to dollars - do not use cents and decimals in totals.			BUDGETED AMOUNT	NET CHANGE (Plus or Minus)
3		Outreach Non-Personel Expenses			
	Leased vehicle and	maintanence at \$667 a month x 12	(home visits for LIHEAP)	\$8,000.00	
	Total Outreach	Non Personnel	·	\$8,000.00	
				+5,200.00	
		TOTAL OUTREACH EXPENSES			,
		DIRECT CLIENT ASSISTANCE			
	Home Energy Assistance	ə		\$1,070,429.00	\$93,635.00
	Crisis Assistance			\$2,089,824.00	\$105,957.00
	Weather Related Crisis	WRC		\$78,144.00	ļ
	Total Direct Client	Assistance		\$3,244,397.00	
	No Leveraging Fund				
į	GRAND TOTAL			\$4,000,808.00	
				,	
					: